



Shaping our future together
Ensemble, formons notre avenir

City of Ottawa, Revenue Branch
100 Constellation Crescent, 4th Floor East
Nepean ON K2G 6J8
Tel: (613) 580-2444 Fax: (613) 580-2457
E-mail: TaxCertificate@ottawa.ca
Web site: ottawa.ca/taxes

Ville d'Ottawa, Direction des recettes
100 croissant Constellation, 4^e étage est
Nepean ON K2G 6J8
Tél: (613) 580-2444 Téléc: (613) 580-2457
Courriel : TaxCertificate@ottawa.ca
Site web : ottawa.ca/lestaxes

TAX CERTIFICATE REQUEST FORM

Please complete one request form per roll number

Your Tax Certificate Account Number: _____

Applicant (Firm/Company) Name & Address:

Contact Person: _____

Telephone Number: _____ Law firm represents Vendor Purchaser

Tax Certificate to be used by e-mail (only one per law firm)

My law firm's permanent e-mail address (per account code) is: _____

Your Reference#: _____

Roll Number: 0614. _____

Municipal Address: _____

Legal Description: (Must provide appropriate description)

Purchaser(s): _____

Owner(s): _____

Closing date: _____

For further information, please contact the City's Assessment Control Section by e-mail at: taxcertificate@ottawa.ca

For Office Use Only

Balance _____

Remarks / Special Remarks _____

Arrears _____

PTP / PD _____

MTSA _____ T.C. audit _____

Assessment _____

Roll number: 0614. _____

T.C. number _____