



Pyrotechnic Event Approval Form (indoor)

By-Law 2003-237

Name of Pyrotechnician: _____

Address: _____

Telephone: _____

Pyrotechnician's Certificate Number: _____

Class: _____

Expiry Date (DD/MM/YYYY): _____

Contact Name: _____

Telephone: _____

Name of Company: _____

Telephone: _____

Sponsor: _____

Address: _____

Company: _____

Address: _____

Date of the proposed event(s) (DD/MM/YYYY): _____

Time of Event (HH:MM): _____

Location: _____

Address: _____

Site plan and/or letter of intent attached: Yes No

Letter of the property owner allowing the discharge of pyrotechnic special effect fireworks in writing if the applicant is not the owner of the property. Yes No

Insurance : (Attached Copy)

Company: _____

Policy: _____

Coverage: (\$5,000,000.00)

Description of the Fire Emergency Procedures:

The applicant shall indemnify and save harmless the City of Ottawa from any and all claims, demands, causes of action, loss costs or damages that the City of Ottawa may suffer, incur or be liable for resulting from the performance of the applicant as set out in the by-law whether with or without negligence on the part of the applicant, the applicant's employees, directors, contractors and agents

Signature of Pyrotechnician: _____

Date (DD/MM/YYYY): _____

Payment of \$55 can be made at a [Client Service Centre](#), and required documentation sent to fireprevention@ottawa.ca or jimmy.fata@ottawa.ca or documentation and payment (cheque payable to City of Ottawa) can be sent to: By-law & Regulatory Services, 735 Industrial Avenue, 2nd floor, Ottawa ON K1G 5J1

Fire Office Use Only:

Name of authorizing officer: _____

Title: _____

Signature: _____

Date of approval (DD/MM/YYYY): _____

Comments: _____