



BUILDING CODE SERVICES

Development Sign / Directional Development Sign Permit Application

For Office Use Only

Date received: _____

Application number: _____

Place
Date Stamp
Here

SITE AND SIGN INFORMATION

Application Type: Development Sign Directional Development Sign

Municipal Address: _____

Number of Signs: _____ **NOTE:** If more than 3 signs, provide sign plan

Area of Development: _____ m² / ft² t (Not required for directional sign permit)

CONTACT INFORMATION

Applicant/Agent	Last Name	First Name	Corporation or Partnership
	Address		Postal Code
	Phone No.	Cell No.	Email Address
Property Owner <input type="checkbox"/> Same as applicant	Last Name	First Name	Corporation or Partnership
	Address		Postal Code
	Phone No.	Cell No.	Email Address
Tenant <input type="checkbox"/> Same as applicant <input type="checkbox"/> Same as owner	Last Name	First Name	Corporation or Partnership
	Address		Postal Code
	Phone No.	Cell No.	Email Address
Contractor <input type="checkbox"/> Same as applicant	Last Name	First Name	Corporation or Partnership
	Address		Postal Code
	Phone No.	Cell No.	Email Address

Declaration of Applicant

I _____ (print name) certify that:

1. The owner of the property where the sign will be located is aware of and supports this application.
2. The information contained in this application and supported documentation is true to the best of my knowledge.
3. I have authority to bind the corporation or partnership (if applicable).

_____ (signature of applicant)

_____ (date)

Furnishing of false, incorrect or misleading information may result in a prosecution and/or revocation of the Permit pursuant to the provisions of the applicable by-law. Personal information on this form is collected under the authority of the Permanent Signs on Private Property By-law and the Municipal Act and will be used in the processing of your Sign Permit application.