## <u>Appendix A</u>

Office of the Chief Transition (100-Day Plan)

| 1  | 2  | 3                    | 4  | 5   | 6  |   |   | 7   |  | 8  | 9  | 10  |
|--|--|----------------------|--|---|--|---|---|---|--|--|--|---|
| Appointment -<br>First Two Weeks         | Change of<br>Command                         | Change<br>Management | Police Services<br>Board<br>Engagement               | Employee<br>Engagement                            | Community<br>Engagement                          |   |   | Strategic and<br>Operational<br>Planning                |  | Financial<br>Planning                            | Communications<br>/ Media<br>Relations               | Project Close-<br>out                           |
| 1.1                                      | 2.1  | 3.1                  | 4.1  | 5.1   | 6.1  |   | 7.1   | 7.2   | 7.3  | 8.1  | 9.1  | 10.1  |
| Appointment /<br>Contract                | Swearing-in<br>Ceremonies                    | Change<br>Management | Police Services<br>— Board Progress<br>Reports       | Transition<br>Briefing Notes                      | Relationship<br>Building                         | City of Otta<br>Engageme                              | ent   | Operational<br>Strategies                               | Other<br>Operational<br>Priorities                       | 2013 Budget<br>Planning                          | Communications<br>-/ Media Relations<br>Strategy     | Transition<br>Evaluation Plan                   |
| 1.2<br>Transition Team /<br>Plan         | 2.2<br>Change of<br>Command<br>Ceremony      |                      | 4.2<br>Board Monitoring<br>and Reporting<br>Calendar | 5.2<br>Executive<br>Command<br>Engagement         | 6.2<br>Executive<br>Command<br>Committees        | 7.1.1<br>Emergency Svcs.<br>Facilities Master<br>Plan | 7.1.2<br>Radio<br>Procurement<br>Proces             | 7.2.1<br>Establish Strategic<br>Leadership<br>Direction | 7.3.1<br>Collision<br>– Reporting Centre<br>Rollout      | 8.2<br>2014-2016<br>Budget<br>Projections        | 9.2<br>Communications<br>Matrix                      | Transition<br>Evaluation                        |
| 1.3                                      | 2.3  |                      | 4.3  | 5.3   | 6.3  | 7.1.3   | 7.1.4   | 7.2.1.1   | 7.3.2  | 8.3  | 9.3  | 10.3  |
| Calls to Internal<br>Contacts            | Knowledge<br>Transfer                        |                      | 2012 Audit<br>Planning                               | Senior Mgt.<br>– Team<br>Engagement               | <ul> <li>Public Survey</li> </ul>                | Fleet<br>Management                                   | Supply<br>Management                                | Operational<br>Process<br>Improvements                  | Social Media<br>Launch                                   | 10-Year Capital<br>Plan                          | Communications<br>Delivery                           | Project Close-out<br>Report                     |
| 1.4<br>Calls to PSB<br>Members           | 2.4<br>Chief's Calendar<br>of Events         |                      | 4.4<br>Links to PSB<br>Strategic Plan                | 5.4<br>Member<br>Engagement                       | 6.4<br>Public<br>Engagements /<br>Speeches       |   | 7.1.6<br>blic Education<br>nd Messaging             | 7.2.1.2<br>Corporate<br>Decision-Making<br>Process      | 7.3.3<br>Crime Prevention<br>Unit<br>Implementation      | 8.4<br>Long-Range<br>Financial Plan<br>(Q3)      | 9.4<br>Media Relations<br>Delivery                   | 10.4<br>Future Chief<br>Transition<br>Roadmap   |
| 1.5<br>Calls to City<br>Councilors       | 2.5<br>Organization<br>Calendar of<br>Events |                      | 4.5<br>PSB Sub-<br>Committee<br>Meetings             | 5.5<br>Member Survey                              | 6.5<br>Board Report on<br>Public<br>Consultation | Protective Svcs.                                      | 7.1.8<br>ergency Svcs.<br>Information<br>Technology | 7.2.1.3<br>Internal Meetings<br>Format Review           | 7.3.4<br>Outstanding<br>Recommendations<br>from Projects | 8.5<br>Long-Range<br>Facilities Plan             | 9.5<br>Editorial Boards                              | 10.5<br>Post-100-Day<br>Strategic<br>Priorities |
| 1.6<br>Calls to<br>Community<br>Partners | 2.6<br>Short-Term<br>Acting<br>Assignments   |                      |  | 5.6<br>Police Week<br>Members' Event              | 6.6<br>Youth Advisory<br>Committee               |   | 7.1.10<br>Links to City<br>orporate Plan            | 7.2.2<br>Strategic<br>Planning<br>(Business Plan)       | 7.3.5<br>Cell Block Review<br>Implementation             | 8.6<br>IM/IT Strategic<br>Plan (Q2)              | 9.6<br>Web-based<br>Initiatives                      |   |
| 1.7<br>Calls to Policing<br>Partners     | 2.7<br>Chief's Vision                        |                      |  | 5.7<br>Venturer<br>Graduation<br>Ceremony         | 6.7<br>Community<br>Awards<br>Ceremony           | 7.1.11<br>Balanced<br>Scorecard                       |   | 7.2.3<br>2012 Operational<br>Planning                   | 7.3.6<br>CIS<br>Enhancement                              | 8.7<br>Q1 Quarterly<br>Board Financial<br>Report | 9.7<br>PSA Hearings /<br>Trials<br>Communications    |   |
| 1.8<br>Internal Meetings                 |  |                      |  | 5.8<br>Police Recruit<br>Graduation<br>Ceremonies | 6.8<br>Business Plan<br>Consultation<br>Strategy | ſ   | 7.2.4<br>Early-Year<br>Spending                     | 7.2.5<br>Core Services<br>Review                        | 7.3.7<br>2011 Activity<br>Report                         | 8.8<br>Q2 Quarterly<br>Board Financial<br>Report | 9.8<br>Major Event Public<br>Affairs Team<br>(MEPAT) |   |
| 1.9                                      |  |                      |  | 5.9   |  |   | 7.2.6   | 7.2.7   | 7.3.8  | 8.9  |  |   |
| Divisional Visits                        |  |                      |  | Chief's Issues<br>Committee                       |  |   | 2012 Ministry<br>Audit Planning                     | Crime Stoppers<br>Funding                               | 100% Internal<br>Audit on Property                       | "The Real You"<br>Funding                        |  |   |
|  |  |                      |  |   |  | -   | 7.2.8   | 7.2.9   | 7.3.9  |  |  |   |
|  |  |                      |  |   |  |   | Performance<br>Measurement                          | PSS Process<br>Review                                   | Ethics Program<br>Launch                                 |  |  |   |
|  |  |                      |  |   |  | L   | 7.2.10  | 7.2.11  | 7.3.10   |  |  |   |
|  |  |                      |  |   |  |   | Corporate Social<br>Responsibility                  | Racial Profiling  | Auxiliary Program<br>Review                              |  |  |   |
|  |  |                      |  |   |  |   | 7.2.12  |   | 7.3.11   |  |  |   |
|  |  |                      |  |   |  | 1   | Project Tracking                                    |   | Human<br>Trafficking                                     |  |  | April 19, 2012                                  |
|  |  |                      |  |   |  | L   |   |   |  |  |  | April 13, 2012                                  |