

**Report to/Rapport au :**

**Council / Conseil**

**June 18, 2012**

**18 juin 2012**

**Submitted by/Soumis par :**

**M. Rick O'Connor, City Clerk and Solicitor / Greffier et Chef du contentieu**

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**CITY WIDE / À L'ÉCHELLE DE LA VILLE**

**Ref N°: ACS2012-CMR-CCB-0053**

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**SUBJECT: STATUS UPDATE - COUNCIL INQUIRIES AND MOTIONS FOR THE PERIOD ENDING 22 JUNE 2012**

**OBJET : RAPPORT DE SITUATION – DEMANDES DE RENSEIGNEMENTS ET MOTIONS DU CONSEIL POUR LA PÉRIODE SE TERMINANT LE 22 JUIN 2012**

### **REPORT RECOMMENDATIONS**

**That Council receive this report for information.**

### **RECOMMANDATIONS DU RAPPORT**

**Que le Conseil municipal prenne connaissance de ce rapport.**

### **BACKGROUND**

On 11 June 2008, Council approved a new process for tracking formal Inquiries and Motions submitted at Standing Committees and Council. Included in this process was the requirement for Committees and Council to receive bi-monthly status updates on these motions and inquiries, at the second meeting of every second month. Accordingly, this report is being presented to Council for information.

## Departmental Report on Outstanding Motions and Directions

This report integrates the status of outstanding motions and directions to staff, identified as part of the City Manager's review in the fall of 2008, with the actions that will be taken to ensure that both are addressed appropriately.

Consistent with Council's direction, the tracking and reporting of formal motions and inquiries is undertaken by the City Clerk's Office. Protocols have also been established within departments to ensure department-specific motions and inquiries are processed in a timely manner. In those instances where there may be a delay, Council will be provided with an explanation.

The list of outstanding Inquiries is attached as Document 1. The departmental list of outstanding motions and directions to staff is attached as Document 2.

### RURAL IMPLICATIONS

There are no rural implications associated with this report.

### CONSULTATION

This report is administrative in nature and therefore no consultation was required.

### LEGAL IMPLICATIONS

No legal implications have been identified for this report, as it is for information only.

### RISK MANAGEMENT IMPLICATIONS

No risk management implications have been identified for this report, as it is for information only.

### FINANCIAL IMPLICATIONS

No financial implications have been identified for this report, as it is for information only.

### ACCESSIBILITY IMPACTS

This report is administrative in nature and has no associated accessibility impacts.

### TECHNOLOGY IMPLICATIONS

This report is administrative in nature and has no associated technology implications.

### TERM OF COUNCIL PRIORITIES

This report has no direct impacts on the City's strategic priorities or directions identified for the current Term of Council.

### SUPPORTING DOCUMENTATION

[Document 1](#) Outstanding Inquiries Status report as of 20 April 2012

[Document 2](#) Departmental Report on Outstanding Motions and Directions as of 20 April 2012

### DISPOSITION

The Council Coordinator will continue to track all formal inquiries made at Council meetings and departmental staff will continue to track motions and directions to staff. The status of which will be reported to Council on a bi-monthly basis.