



# FTE Analysis Report

**Prepared by  
Human Resources Department  
October 2011**



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## BACKGROUND

In response to the Long Range Financial Plan Subcommittee's request to analyze and document FTE's, the Human Resources Department created a proposal for an FTE Analysis Report. The proposed framework was subsequently approved by Council on September 14, 2005, with the first FTE Analysis Report delivered during the November 2005 Budget process. This is the seventh edition of the FTE Analysis Report.

The FTE count is used for budget purposes to quantify the number of positions approved by Council. The FTE count includes full-time, part-time, salary, wage, casual and student positions. This is distinct from headcount, which represents the number of employees in those positions. For example, two half-time positions would equal one FTE.

This FTE Analysis Report addresses Council's request to report on current FTE allocations. In addition, information has been provided regarding the resourcing of key functions performed by staff.

The FTE Analysis Report assists Council and managers to monitor and evaluate the City's human resource needs.

The FTE Analysis Report summarizes the FTE count from 2007 through 2011.

### **GENERAL INFORMATION ABOUT THE REPORT**

This is the City of Ottawa's seventh comprehensive FTE Analysis Report and is unique in the level of detail provided for a large Canadian municipality.

FTE information has been validated by Managers, and Human Resources maintains the integrity of any changes to this information. As SAP-HR is a real-time system and information changes daily, the FTE Analysis Report represents a snapshot of the City at a point in time.

The FTE Analysis Report is designed to assist Council and Managers to monitor and evaluate the City's human resource needs. An FTE Analysis Report is tabled annually with Council in conjunction with the City of Ottawa's budget process.

### **INFORMATION INCLUDED IN THE FTE ANALYSIS REPORT**

The FTE count is used for budget purposes to quantify the number of positions approved by Council. The FTE count includes full-time, part-time, salary, wage, casual and student positions. This is distinct from headcount, which represents the number of employees in those positions. For example, two half-time positions would equal one FTE.

A summary of the FTE count from 2007 through 2011 is provided in this Report. A listing by Portfolio and Department is provided with budgeted FTE's and headcount for each area. The FTE Analysis Report also provides a summary of the FTE changes by key categories: corporate efficiencies and reorganizations, provincial and federal downloading and legislated and mandated programs, and Council-approved changes.

Three appendices are included in the Report. Appendix 1 shows a corporate organization chart down to the Department level. Appendix 2 provides the number of FTE's performing job functions broken down by portfolio, department, branch, unit, section and work group. This information demonstrates the diversity of job functions within the City and the number of FTEs in each job function. It should be noted, however, that job titles are not always reflective of all the duties being performed within a job. Appendix 3 provides the headcount by bargaining unit/non-union/elected representatives.

### **HOW THE REPORT CAN ASSIST THE CORPORATION**

The FTE Analysis Report is designed to aid senior management and Council in planning and decision-making by providing information on how human resources are being utilized and showing human resource trends over time. It provides detailed information on where FTEs are located in the organization and what types of positions support the City's programs and services. This level of information increases the City's transparency and accountability to Council and the public.

When working in conjunction with a performance measurement framework, the FTE Analysis Report can assist management and Council in determining the number of resources required to provide the level of service requested by Council.

#### **LIMITATIONS OF THE REPORT**

The data in the Report is taken at one point in time and while the information is useful to show trends and job functions, due to the number of on-going organizational and position changes, the information will become dated as the year progresses.

## FTE CHANGES BY DEPARTMENT – 2007 TO 2011

The Full-time Equivalent (FTE) count is used for budget purposes to quantify the number of positions approved by Council. The FTE count includes full-time, part-time, salary, wage, casual and student positions. This is distinct from the headcount, which represents the number of employees in those positions.

In 2009, a number of FTE's were allocated against the FTE total as savings to be achieved over the course of a three year period. Due to the phased approach of the corporate efficiency program, it is appropriate to present FTE savings as they occur. For this reason, the FTE counts from 2009 to the present have been restated to reflect FTE savings as they are realized.

Table 1 summarizes the FTE count for 2007 through 2011 and provides the employee headcount in 2011.

Table 2 provides the number of employees in the organization broken down by portfolio and department. Headcount may exceed the budgeted position count if there are casual or part-time employees in the branch. For example, in Parks and Recreation there may be 10 part-time lifeguards associated with 1 FTE. Each lifeguard would work 4 hours per week, which equates to 1 FTE (based on a 40-hour work week). This occurs throughout the organization.

Table 3 provides a summary of the FTE changes from 2007 to 2011 in the following categories:

- Corporate restructuring, and other reductions;
- Provincial/Federal Downloading and Legislated/Mandated Programs;
- Council approved changes due to growth and service enhancements.

Table 4 provides a detailed summary of the FTE changes for 2010 and 2011 in the following categories:

- Corporate efficiencies and realignment;
- Provincial/Federal Downloading and Legislated/Mandated Programs;
- Council approved changes due to growth and service enhancements.



**Table 1****FTE CONTINUITY 2007 - 2011**

	2007	2008	2009	2010	2011	Headcount 31 Aug 2011
Elected Representatives						109
Crime Prevention Office					2.00	3
Office of the Auditor General	8.00	8.00	8.00	8.00	8.00	8
Committee of Adjustment	10.00	10.00	10.00	10.00	10.00	11
Library	452.42	454.04	444.32	450.02	455.36	679
Ottawa Police Services	1,806.00	1,866.30	1,926.30	1,958.00	1,946.30	1,987
Ottawa Public Health Board	453.50	470.20	479.70	493.91	506.91	697
City Departments	11,122.01	11,578.35	11,911.40	12,095.89	12,425.42	16,412
<b>Total Departmental</b>	<b>13,851.93</b>	<b>14,386.89</b>	<b>14,779.72</b>	<b>15,015.82</b>	<b>15,353.99</b>	<b>19,906</b>
<b>Without Police</b>	<b>12,045.93</b>	<b>12,520.59</b>	<b>12,853.42</b>	<b>13,057.82</b>	<b>13,407.69</b>	<b>17,919</b>

**Note:** City Departments represents City Manager's Office, City Operations, and ISCS.

**FTE YEAR-OVER-YEAR CHANGE 2007 - 2011**

	2007	2008	2009	2010	2011
Elected Representatives					
Crime Prevention Office					2.00
Office of the Auditor General	0.00	0.00	0.00	0.00	0.00
Committee of Adjustment	0.00	0.00	0.00	0.00	0.00
Library	0.00	1.62	-9.72	5.70	5.34
Ottawa Police Services	27.00	60.30	60.00	31.70	-11.70
Ottawa Public Health Board	1.50	16.70	9.50	14.21	13.00
City Departments	280.68	456.34	333.05	184.49	329.53
<b>Total Departmental</b>	<b>309.18</b>	<b>534.96</b>	<b>392.83</b>	<b>236.10</b>	<b>338.17</b>
<b>Without Police</b>	<b>282.18</b>	<b>474.66</b>	<b>332.83</b>	<b>204.40</b>	<b>349.87</b>

**Sources:**

2007 - 2008 Operating Budget

2009 - 2010 Operating Budget

2011 - 2011 Operating Budget

2008 - 2010 Operating Budget

2010 - 2011 Operating Budget

with updates from Human Resources.

**Table 2**

<b>Budgeted FTE and Employee Headcount by Department</b>	<b>Budgeted FTE</b>	<b>Headcount</b>
City Managers Office	37.00	37
City Clerk & Solicitor Department	204.84	209
Finance Department	459.31	442
Real Estate Partnership & Development Office	43.50	41
<b>City Managers Office Portfolio</b>	<b>744.65</b>	<b>729</b>
City Operations DCM Office	7.00	7
Corporate Communications Department	44.00	44
Community & Social Services Department	1,406.71	2,022
Emergency & Protective Services Department	1,867.28	1,882
Human Resources Department	136.00	144
Information Technology Services Department	354.00	345
Service Ottawa Department	107.23	143
Parks, Recreation & Cultural Services Department	1,074.08	4,592
Public Works Department	1,970.25	2,152
<b>City Operations Portfolio</b>	<b>6,966.55</b>	<b>11,331</b>
Infrastructure Services & Community Sustainability Deputy City Manager's Office	10.49	10
Community Sustainability Department	32.00	30
Environmental Services Department	745.50	652
Infrastructure Services Department	295.17	287
Planning & Growth Management Department	440.02	422
Rail Implementation Office	28.00	41
Transit Services Department	3,163.04	2,910
<b>Infrastructure Services &amp; Community Sustainability Portfolio</b>	<b>4,714.22</b>	<b>4,352</b>
<b>Total City Departments</b>	<b>12,425.42</b>	<b>16,412</b>
Elected Representatives		109
Crime Prevention Ottawa Office	2.00	3
Committee of Adjustment	10.00	11
Office of the Auditor General	8.00	8
Ottawa Public Health Board	506.91	697
Ottawa Public Library	455.36	679
Ottawa Police Services	1,946.30	1,987
<b>Total City Wide</b>	<b>15,353.99</b>	<b>19,906</b>
<b>Volunteer Firefighters</b>		<b>477</b>

**Table 3****Summary of FTE Changes  
2007 to 2011**

	2007 FTE's per 2008 Operating Budget	2008 FTE's per 2009 Operating Budget	2009 FTE's per 2010 Operating Budget	2010 FTE's per 2011 Operating Budget	2011 FTE's per 2011 Operating Budget & HR data	Total Change
	309.18	534.96	392.83	236.10	338.17	1,473.07

**Corporate Efficiencies (Administrative Review 2008, Realignment 2009 & 2010)**

- Library		-4.93	-12.72			
- Ottawa Public Health Board		-6.30	-2.00	-0.79		
- City Departments		-96.43	-45.29		-1.00	
<b>Total Corporate Efficiencies</b>	<b>0.00</b>	<b>-107.66</b>	<b>-60.01</b>	<b>-0.79</b>	<b>-1.00</b>	<b>-169.46</b>

**Provincial & Federal Downloading, Legislated & Mandated Programs:**

- Ottawa Public Health Board	1.50	23.00	5.00		6.00	
- City Departments	5.00	15.00	-6.00	14.50	40.35	
<b>Total Provincial &amp; Federal Downloading, Legislated &amp; Mandated Programs</b>	<b>6.50</b>	<b>38.00</b>	<b>-1.00</b>	<b>14.50</b>	<b>46.35</b>	<b>104.35</b>

**Council-approved Changes:**

- Library	0.00	4.10	3.00	5.70	5.34	
- Police	27.00	60.30	60.00	31.70	-11.70	
- Ottawa Public Health Board			6.50	15.00	7.00	
- City Departments	275.68	540.22	402.34	151.99	292.18	
<b>Total Council-approved Changes</b>	<b>302.68</b>	<b>604.62</b>	<b>471.84</b>	<b>204.39</b>	<b>292.82</b>	<b>1,876.35</b>

**Summary:**

<b>Total Corporate Efficiencies</b>	<b>0.00</b>	<b>-107.66</b>	<b>-60.01</b>	<b>-0.79</b>	<b>-1.00</b>	<b>-169.46</b>
<b>Total Provincial &amp; Federal Downloading, Legislated &amp; Mandated Programs</b>	<b>6.50</b>	<b>38.00</b>	<b>-1.00</b>	<b>14.50</b>	<b>46.35</b>	<b>104.35</b>
<b>Total Council-approved Changes</b>	<b>302.68</b>	<b>604.62</b>	<b>471.84</b>	<b>204.39</b>	<b>292.82</b>	<b>1,876.35</b>
<b>Total Changes</b>	<b>309.18</b>	<b>534.96</b>	<b>410.83</b>	<b>218.10</b>	<b>338.17</b>	<b>1,811.24</b>

**Total Changes, net of Provincial & Federal Downloading, Legislated & Mandated Programs**

	302.68	496.96	411.83	203.60	291.82	1,706.89
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**Total Changes, net of Provincial & Federal Downloading, Legislated & Mandated Programs, and Police**

	275.68	436.66	351.83	171.90	303.52	1,539.59
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**Table 4**

**Detailed Summary of FTE Changes  
2010 & 2011**

	2010 FTE's per 2011 Operating Budget	2011 FTE's per 2011 Operating Budget & HR files
	236.10	338.17
<b>Corporate Efficiencies &amp; Realignment:</b>		
- Ottawa Public Health Board	-0.79	
- City Departments		-1.00
<b>Total Corporate Realignment</b>	<b>-0.79</b>	<b>-1.00</b>
<b>Provincial &amp; Federal Downloading, Legislated &amp; Mandated Programs:</b>		
<b>- Long Term Care:</b>		
Increase in food services staffing hours and raw food requirements. Ontario Regulation 79/10 (77).2.		0.78
Increase in resident personal laundry requirements. Ontario Regulation 79/10 (89) 1.iii. 25 (25) - 0.40		0.40
Establishment of FIT Tester position to meet Long Term Care (LTC) employee fit testing requirements under the Occupational Health & Safety Act.		1.00
Establishment of new positions to support Resident Assessment Instrument-Minimum Data Set implementation.		5.00
Increase in Registered Practical Nurse positions.		8.10
Implementation of New Long-Term Care Homes Act requiring mandatory training programs, increased staff to support new volunteer program and facility upgrades. Council Report approved July 14, 2010 No. ACS2010-COS-CSS-0010.		2.00
<b>- Ottawa Public Health:</b>		
Infectious Diseases prevention and management in Long Term Care facilities and Retirement Homes.		4.00
Implementation of two new Public Health Nurse (PHN) FTEs to provide enhanced supports to populations impacted most negatively by the determinants of health. 100% provincial funding was approved by the MOHLTC in July 2011. Board of Health Report approval received on October 17, 2011.		2.00
<b>- Service Ottawa:</b>		
Provincial upload of birth registration program.	-2.00	
<b>- Human Resources</b>		
Base program funding to implement the diversity initiatives such as outreach, training, workplace mediation and cultural events to meet legislated Employment Equity and Accessibility for Ontarians with Disabilities Act (AODA) requirements and Council priorities.	1.00	
<b>- Parks &amp; Recreation:</b>		
Training requirement for Accessibility for Ontarians with Disabilities (AODA) legislation for Special Needs parttime staff	0.50	
<b>- Public Works</b>		
Additional staff in response to health & safety concerns of working alone at McNabb Arena.		1.20
Traffic Ops staffing requirements to support the Audible Pedestrian Signal (Report ACS2009-CCVAC-0002) initiatives. Subject to 2011 capital approval.		2.90
Provincial legislation regarding training of vehicle and equipment operators continues to evolve in support of safer work environments. This pressure stems from additional operations and safety training requirements to handle legislated requirements for jib training (inc hoisting and rigging), bucket truck training, and Municipal Fork Lift renewals, new operators and practical evaluations. (approx. 300 renewals)		1.00
<b>- Environmental Services:</b>		
Half year compensation and benefit costs for one Quality Management System Clerk for the Drinking Water Quality Management System		1.00
Drinking Water Quality Program - 2 Operational Engineers for DWQMS legislative and reporting requirements	2.00	
Sewer Maintenance - 2 Operator/Inspectors and 1 Supervisor for Operator oversight and construction supervision	3.00	
Sewer Maintenance - 1 Sewer Maintenance Crew for the investigation, identification and repair of cross connections	2.00	
Stormwater Management - 1 additional Stormwater Management Coordinator due to increased pond monitoring requirements.	1.00	
Wastewater Treatment - 4 Process Technologists due to the requirement to add 1 part time per shift to oversee and control the collection system	4.00	
Wastewater Treatment Biosolids - Technologist to oversee the supervision of the new 100% biosolids land application program	1.00	
<b>- Planning &amp; Growth Management:</b>		
Reinstatement of student inspection program (nine summer students). Funded through building permit fees, in accordance with the Ontario Building Code Act.		2.97
Five positions providing technical support. Funded through building permit fees, in accordance with the Ontario Building Code Act.		5.00
Building Code Enforcement Officers required to ensure proper rehabilitation of former grow-op buildings. Funded through building permit fees, in accordance with the Ontario Building Code Act.	2.00	
<b>- Transit Services</b>		
Bus Operator Training, NICE Voice Recorder, Health & Safety Training, Bus Licensing		9.00
<b>Total Provincial &amp; Federal Downloading, Legislated &amp; Mandated Programs</b>	<b>14.50</b>	<b>46.35</b>
<b>Council-approved Changes:</b>		
<b>- City Manager:</b>		
<b>- Financial Services:</b>		

**Table 4**

**Detailed Summary of FTE Changes  
2010 & 2011**

	2010 FTE's per 2011 Operating Budget	2011 FTE's per 2011 Operating Budget & HR files
	<b>236.10</b>	<b>338.17</b>
Tax and water account resources to accommodate growth of between 4,000 to 5,000 accounts per year.		3.00
Additional financial support for OC Transpo to meet changing business requirements.		1.00
Additional financial support for increasing number of Business Improvement Areas.		1.00
Payment Card Industry (PCI) compliance In order to continue to accept credit cards the City must maintain compliance with PCI data security standards to protect the public's credit card information. Sustainment costs include IT resourcing, software licensing and resources to perform compliance reviews.		1.00
FTE for Revenue Division referencing ACS2007-PTE-POL-0043 Brownfield's Rehab Grant - South Beechwood		1.00
Additional collectors required to implement changes in POA and Parking Ticket collection practices as a result of Bill 212. Costs offset by increased POA and parking ticket revenues.	5.00	
<b>- City Clerk &amp; Solicitor:</b>		
Create (4) Mail Clerk positions which were previously outsourced to settle a union grievance. These positions will be funded by an internal transfer of budget from materials and services to compensation.		4.00
Create (2) POA data clerks to process 85K manually issued tickets. These positions replace a discontinued private sector activity and will be funded by an internal transfer of budget from materials and services to compensation.		2.00
Senior Labour Relations Consultant to meet the requirements of Council's approach to Strategic Collective Bargaining, as well as commitments made in response to the 2007 Auditor General's Labour Relations Audit.	1.00	
<b>- City Operations:</b>		
<b>- Community &amp; Social Services</b>		
Two Teacher 1's and 0.3 of a cook for new Huron Learning Centre and additional materials. Early Learning Program objectives to serve younger age groups. Based on legislated staff ratio of 1:8 for the preschool age group and 1:5 for the toddler age group. Positions City to be at the forefront of the legislative changes.		2.30
<b>- Long Term Care:</b>		
Establishment of Senior Administrator and Administration Assistant positions. A LTC Home Administrator cannot be responsible for the Branch and a Home concurrently per the new Long-Term Care Homes Act (70) and Ontario Regulation 212.		2.00
<b>- Emergency &amp; Protective Services</b>		
Additional Fire FTEs for the new Ottawa West fire station due to growth.	20.00	20.00
Additional Fire FTEs due to growth - Ottawa South Fire Station (#47).		25.00
Additional Paramedic FTEs due to growth, which is to be funded 50% by the Province.	23.00	24.00
Additional By-Law & Regulatory Services due to growth in call volume, which is offset (70%) by increased revenue associated with the FTEs.	7.00	
<b>- Information Technology Services:</b>		
Enterprise Solutions - Enterprise Integration & Application (EIAD)/Service Oriented Architecture (SOA) and Identity Management (IDM) web administrator/developer. Resource required to support and maintain the SOA foundational infrastructure required for the Service Innovation & Efficiency projects to integrate applications and share information between them.		1.00
Technology Infrastructure - Telecom Services Assistant. Resource needed to support the fast growth of the mobility program (62% in client cases handled, 11% in fleet size incl. new offerings such as smart phones; annual growth 1,000 users and 1,200 buses). Request to make a temporary position permanent.		1.00
Enterprise Solutions - GIS Desktop Configuration Analyst. Position to maintain current support levels and increased growth in applications and client base served by the GIS program area (services provided to 311 Call Centre, Building Permits and Inspections, Bylaw Services, Sewer and Water, etc.)		1.00
Enterprise Solutions - EIAD - Web Developer/Administrator. Resource needed to work on web-based projects (Ozone Intranet Search Repair; web applications to enable land developers to do data entry to allow security value calculations, replacement of failing Council webcast equipment, etc.).		1.00
Service Ottawa - Mobile Workforce - Ongoing Support Costs: Annual Hardware Support fees to suppliers for installed wireless, mobility and computing equipment (servers and modems) as well as field based mobile computers. Annual software maintenance fees and monthly Service fees to ensure the connectivity of mobile field devices and telephony services. Additional Technical Support Resources (FTEs) to provide help desk, troubleshooting and technical support to the Service Delivery Field and Office users .		5.00
Removal of IT Security Analyst position required to meet the increased workload resulting from the requirements of the Office of the Auditor General to conduct audits related to Fraud & Waste complaints and specific audits. In 2006 the Office of the Auditor General implemented the Fraud & Waste Hotline and investigations have increased year over year without an increase in resources to conduct these investigations.		-1.00
Payment Card Industry (PCI) compliance In order to continue to accept credit cards the City must maintain compliance with PCI data security standards to protect the public's credit card information. Sustainment costs include IT resourcing, software licensing and resources to perform compliance reviews.		4.00
SAP Portal Technical Analyst: In support of the eGovernment Investment Strategy.	1.00	
Currently, the position is a full-time temporary, funded from gapping and capital.	1.00	
Desktop Configuration Analyst II position is one of three temporary positions that provide full-time support for client business applications.	1.00	
Business Solutions Project Manager position is required to provide support for the Fire, Paramedics, Parks, Rec and Community Services portfolio of project and operational work.	1.00	
IT Security Analyst position required to meet the increased workload resulting from the requirements of the Office of the Auditor General to conduct audits related to Fraud & Waste complaints and specific audits.	1.00	

**Table 4**

**Detailed Summary of FTE Changes  
2010 & 2011**

	2010 FTE's per 2011 Operating Budget	2011 FTE's per 2011 Operating Budget & HR files
	<b>236.10</b>	<b>338.17</b>
<b>- Ottawa Public Health</b>		
Infectious Diseases Prevention and Control: Many infectious diseases that are curable and even preventable continue to circulate in our community. Ottawa has an average of 45 new cases of tuberculosis per year and sexually transmitted diseases are at the highest levels seen since 1990 with trends predicting increased cases that will exceed the rate where sexual health clinics can respond effectively. Increases in wait times and refusals would contravene the City's Service Excellence and accessibility plans. Inadequate vaccination coverage still allows preventable diseases such as measles, mumps and meningococcal disease to cause illness and death in our residents, including children. Health promotion and access to services could prevent these situations. Funding that improves the Ottawa Public Health capacity to reach vulnerable populations and strengthens individual case management will reduce the burden that infectious diseases are currently causing. The costs involved would fund satellite clinics, case management by health inspectors and nurses as well as outreach to physicians and youth.		5.00
Brain Injury Prevention Strategy for Youth: To promote the use of helmets in recreational activities at City facilities. Recreational activities represent the second leading cause of head injuries for young people and wearing a helmet can help to avoid/lessen the impact. In 2010, Council directed Ottawa Public Health, in partnership with Parks, Recreation and Cultural Services, to deliver a comprehensive brain injury prevention program which includes implementing a mandatory helmet policy for children at Ottawa indoor arenas, raising awareness about the importance of wearing helmets and ensuring helmets are available to children who cannot afford them.		1.00
Youth suicide is an urgent issue in our community where 8% of Ottawa youth have seriously considered attempting suicide. In addition, Ottawa youth experience self-harm at significantly higher rates in Ottawa compared to Ontario. This funding would be used for programming for parents to assist them in preventing risk taking behaviours and to help them identify suicide risk in their children. As well, funding will be used to enhance services at the Youth Service Bureau's mental health walk-in clinic. Together and in collaboration with other community agencies such as Community Health and Resource Centres, CHEO, and the Royal Ottawa Hospital, this programming and enhanced services will contribute to the de-escalation of suicidal risk in Ottawa youth.		1.00
Council, acting as the Board of Health, directs Ottawa Public Health to apply for 100% provincial funding for expanded dental health services for people with low incomes under the age of 18 by submitting a business case by January 29, 2010. (Jan 13, 2010 Council meeting)	15.00	
<b>- Parks &amp; Recreation:</b>		
Loss of funding from Ministry of Health Promotion for Women Alive/femme active no longer available. This program supports women from low income communities to enhance physical & health issues at 8 sites.		0.58
National Capital Commission had been funding the Pathway Patrol, funding is no longer available.		0.18
Recreation and Culture program operating costs related to new or expanded facilities and equipment to be in operation built/expanded under the Stimulus capital program. The facilities under the Stimulus Capital Program are the Splash Wave Pool, the Bob McQuarrie Recreation Complex, Carlsbad Springs CC, Hintonburg CC and Centrepointe Theatre.		8.07
Operating impacts from capital for expansion of the Rideauview & Overbrooke Community Centres and the City Archives.		5.58
Recreation program growth at Fred Barrett Community Centre.		1.61
Budget required to support the Huntclub Riverside Community Centre. The City assumed operations as the community association wound up it's operations in 2010.		17.27
Increased program opportunities and participation at Michele Heights Community Centre.		2.77
Increased demand for art instructional programming at the Shenkman Arts Centre.		0.66
Department experiencing a 42% increase in departmental volunteer activity, an increase of 1,121 volunteers now totalling 3,775. This is equivalent to 127,094 volunteer hours valued at \$2.25M. Additional budget required for reporting and tracking of legislated provincial training (AODA) and insurance requirements. This position also supports partner organizations and community groups who deliver recreation services on behalf of the city. Support for part-time position to become fulltime.		0.50
Provincial funding to support integration of Special Needs in After School Programs.		2.37
Increase in compensation and a reduction in professional services as work will be performed by City staff for the Arts & Heritage plan.		1.50
Branch wide support for fitness services & programs (ie, 50+ shift) as a result of growth	1.00	
Operating impacts from capital for expansion of the Glen Cairn pool - doubling the capacity	0.67	
Adjust staffing to support City-wide sports due to growth in programs	1.00	
Adjust part-time hours for Special Needs Shared Care services to address growth in programs	0.55	
Operating impact for capital project for Old South Ottawa Community Centre addition	0.13	
Part-year operating impact from capital for new Archives facility opening early 2011	3.00	
Increased staffing related to providing services to address Accessibility for Ontarions with Disabilities (AODA) customer service requirements	1.00	
Operating impacts from capital for new community building - Ledbury Fieldhouse	0.60	
Improved controls for Corporate Art collection as a result of 2008 Audit to meet needs for maintenance, conservation and appraisals.	0.70	
Staff to provide development, compliance, control and monitoring of community partners and purchase of service arrangements.	2.00	
City Wide Training Coordinator for implementation of new guidelines, policies and procedures associated with the Master Plan implementation	1.00	
<b>- Public Works:</b>		
Responsibility for Ben Franklin 4 soccer fields have been transferred to the City from the P3 operator Thunderbird Management Services Inc. (TSMI). Two additional soccer fields constructed by TSMI (irrigated) and a fieldhouse are also being "gifted" to the City. Maintenance of the original 4 fields will be returned to the original maintenance schedule resulting in zero impact. The 2 new irrigated fields and field house are a new operational pressure.		0.25
New facility prorated operating costs related to new facilities and equipment to be in operation for Parks and Recreation that were built/expanded under the regular capital program. The facilities under the regular capital program are the New Archives, Aquaview Field house, Belltown, Banff/Ledbury Field House, Beaconhill CC, Brantwood Field House, Hunt Club CC, Overbrook CC, Barrhaven Fire Stn #47, Carp Fire Stn #64, Carling/Woodroffe EMS, Nepean Creative Arts Centre and Cumberland Museum and Huron Daycare.		5.94

**Table 4**

**Detailed Summary of FTE Changes  
2010 & 2011**

	2010 FTE's per 2011 Operating Budget	2011 FTE's per 2011 Operating Budget & HR files
	<b>236.10</b>	<b>338.17</b>
New facility prorated operating costs related to new facilities and equipment to be in operation for Parks and Recreation that were built/expanded under the stimulus capital program. The facilities under the stimulus capital program are the Bell Arena, Carlsbad Springs CC, Greenboro CC, Hintonburg CC, Navan Arena, Old Ottawa South CC, Osgoode Arena, Pinecrest Rec Complex, Rideauview CC and Splash Wave Pool, Greenboro Library, Greeley Library, Vanier Library and Ben Franklin Theatre.		7.50
Forestry Services operational requirements to support the implementation of the 3rd year of Trees and Forest Maintenance Strategy.		7.00
RTOM operations requirements due to growth in 138 lkm of roadway, 28 kms of sidewalk/pathways, 1,272 street lights, 20 traffic control signals & 30 cameras from developer built or City regular capital works.		9.86
RTOM operations requirements due to growth in 35 lkm of arterial roadway for Roadways, 46 kms of sidewalk/pathways, 583 street lights, 20 traffic control signals from Stimulus capital works.		5.90
Roads operational requirements to support the growth in 8 lkm of Transitway and 975 new Park & Ride spaces. Includes growth not provided for in 2010.		1.84
Reduce the number of positions requested for growth by one.		-1.00
Parking Operations - Net reduction in operating costs resulting from contracting out services.		-13.00
New fleet cost associated with fleet growth for Fire Services, Paramedic Services, Public Works and DRP-Rural detailed reports ACS2010-COS-PWS-0011 tabled with the Committees of Council		2.00
Adjustment to operating provisions for New Facilities and Major Upgrades for new and expanded facilities.	2.88	
Adjust the increased operating provisions for maintenance divisions resulting from growth of 46 ha of parks and other park amenities from developer built and City capital works.	4.11	
Support services for energy reduction strategies.	1.66	
Emerald Ash Borer Management Strategy reference ACS2008-COS-SOP-0012 EAB Report.	4.00	
Increased support and maintenance operations resulting from growth: 176.18lkm of roadways, pavement markings and signage; 25 km of sidewalks/pathways; 20 new TCS signals; 30 video traffic cameras installations; 1,200 street lights from developer-built and City capital works.	7.49	
Transitway expansion of 6 km for roadway maintenance.	0.22	
Service Excellence Initiative - Casual Labour Pool.	2.00	
Staff to prepare and report results of Local Area Parking Studies including program funding for data monitoring and associated program costs.	2.00	
<b>- Infrastructure Services &amp; Community Sustainability:</b>		
<b>- Environmental Services:</b>		
Half year compensation and benefit costs for 1 FTE for corrective, preventive and predictive maintenance, and one FTE to support the growth in the water purification plant assets		2.00
Half year compensation and benefit costs for one FTE for operation support of buildings and for technical review of tenders, contract scopes of work and mechanical systems		1.00
Half year compensation and benefit costs for one Maintenance Planner FTE due to system growth		1.00
Half year compensation and benefit costs to convert a half FTE into one full year FTE due to work load demands		0.50
Maintenance Management to support the growth in the system	1.00	
Nine new Collection Operators , one Supervisor and one Inspector for the In House Collection group due to the implementation of the new Green Bin Program in January 2010.	11.00	
One FTE for the management of the City's Bin inventory .	1.00	
Five new Solid Waste By-Law Inspectors to support compliance and enforcement of the new Solid Waste By-Law.	3.00	
One Data/Business Analyst to assist with improving data management for various solid waste programs with goal of identifying potential future efficiency savings.	1.00	
Customer Service Person and Communications Officer due to backlog that needs to be addressed	2.00	
Project Coordinator for the changes associated with individual accounts through the installation phase of the AMI project, and an Field Inspector to ensure quality control of the contracted installations for the duration of the AMI project.	2.00	
1 Public Outreach Officer and 6 summer students to increase profile in the community and to promote the City's high quality drinking water	2.98	
Network Analyst to provide support for the new SCADA security system and network	1.00	
Sewer Inspections - 1 additional Coordinator	1.00	
Maintenance Management - 1 additional Maintenance Management Planner to support the Pumping Station Program	1.00	
Sewer Maintenance - 1 additional Sewer Maintenance Coordinator	1.00	
Wastewater Treatment - 1 Database Technician for data management, data mining and data trending	1.00	
Wastewater Treatment - 1 Coordinator to assist with scheduling and support	1.00	
Wastewater Treatment - Project Manager to work on business cases, business process improvement, service levels, benchmarking, performance management, etc	1.00	
Branch Management - one Utility Clerk to improve support for data entry and field dispatching	1.00	
Stormwater Management - Field Technician due to addition of 18 new stormwater facilities, 4 of which require extensive monitoring and reporting requirements due to Certificate of Approval conditions	1.00	
Industrial Waste Program - Industrial Waste Coordinator to oversee workload and improve hauled liquid waste audits to maximize agreement revenues with the haulers	1.00	
Environmental Programs - Field Technician due to the increased reporting requirements for Environmental Effects Monitoring and the Ottawa River Action Plan	1.00	
Laboratory Services - Lab Technician to incorporate the lab testing from the former RPAM group	1.00	

**Table 4****Detailed Summary of FTE Changes  
2010 & 2011**

	2010 FTE's per 2011 Operating Budget	2011 FTE's per 2011 Operating Budget & HR files
	<b>236.10</b>	<b>338.17</b>
Sewer Maintenance Customer Service - Notification Clerk for the new notification Protocol	1.00	
Sewer Maintenance - Crew for critical manholes, new monitoring stations and overflows	2.00	
Sewer Maintenance - 1 Sewer Maintenance Operator/Inspector for pre-commissioning inspection of new Infrastructure as recommended by the Auditor General	1.00	
Stormwater Management - Stormwater Coordinator to improve leadership and coordination of stormwater operations	1.00	
Facilities Maintenance -1 Technical Assistant to ensure Life, Safety and Regulatory changes are complied with	1.00	
<b>- Infrastructure Services:</b>		
FTE to support hydraulic modeling and sewer system evaluation associated with implementation of Real Time Control.	1.00	
<b>- Planning &amp; Growth Management</b>		
Transportation Planning - Reduce one FTE - Coordinator, Pedestrian Facilities.		-1.00
Four Building Officials to offset the continued peak workloads to ensure service delivery and compliance with statutory mandate for enforcement of the Building Code Act. Funded through building permit fees, in accordance with the Ontario Building Code Act.	4.00	
Staff resources to support the implementation of the approved Cycling Plan and Pedestrian Plan.	2.00	
<b>- Transit Services:</b>		
Bus Operator Headcount adjustment re:shorter average hours worked per ATU contract budget based on service hours not FTE count		74.00
Maintenance of New Park and Ride Facilities and Transitway Expansion		14.00
Facility Safety (1), Bus Operator Section Heads- American Public Transit Association Recommendation (2),Control Room (2)		5.00
Quality Management Program in Maintenance - 1 Specialist, 1 Document Control		2.00
FTE positions to execute Capital Projects versus contracting out to clear backlog		12.00
Schedule Reliability to improve On-Time Performance		10.00
New Contract July 1st 2011 - Sponsorship restructuring		6.00
Hiring of a Labour Relations Specialist, as directed by Council Motion No. 62/6.	1.00	
Transit Operations: 1 Timekeeper, 1 Sick Leave Tracking, 1 Records Management.	3.00	
Service Design: Co-op students to develop expertise in transit planning for future recruitment.	1.00	
FTE to support Transit Priority Unit to accommodate increased transit projects and undertake the planning, design, and implementation of Phase I of the City's Rapid Transit Network.	1.00	
<b>- Library</b>		
Capital project management: to plan, monitor, and coordinate major expansion to capital program, as the number of major capital facilities projects has more than tripled in OPL;	1.00	
Digital services: capacity required to support digital public library services	1.00	
Children & Teen Services: to support growing demand for French language library services to children in west end;	1.00	
Accessibility: capacity required to plan, coordinate and deliver accessible customer-driven services that are barrier-free in 33 locations, mobile and virtual services; and to ensure compliance with the Accessibility for Ontarians with Disabilities Act (AODA).	1.00	
Expanded hours: as per 2008 OMBI results, OPL has lowest library service hours/capita, and is below the provincial mean and median @ 0.09 hours/capita; funding would provide expanded yearround Sunday hours for Main and 3 district branches, and extend Sunday hours in additional branches by 8 weeks/branch.	1.70	
New positions to meet Board-approved key priority areas funded within the Library's approved compensation budget.		5.34
<b>- Police</b>		
Reduction in compensation due to fewer secondments		-12.00
Term/casual/other (transfers) FTE adjustments		0.30
Strategic Staffing Initiative	31.70	
<b>Total Council-approved Changes</b>	<b>204.39</b>	<b>292.82</b>



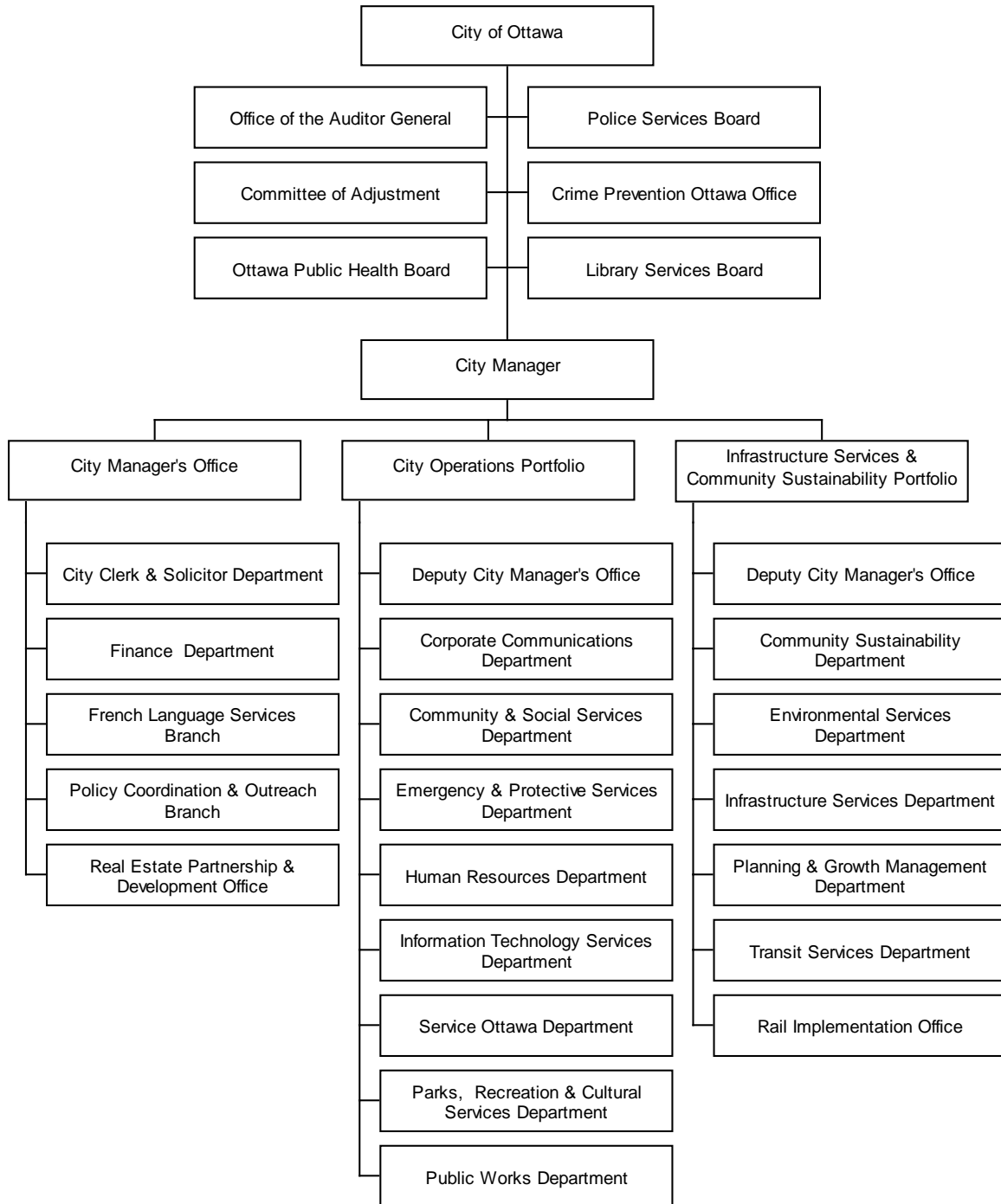
**Table 4****Detailed Summary of FTE Changes  
2010 & 2011**

	2010 FTE's per 2011 Operating Budget	2011 FTE's per 2011 Operating Budget & HR files
	236.10	338.17
<b>Summary:</b>		
Total Corporate Efficiencies and Realignment	-0.79	-1.00
Total Provincial & Federal Downloading, Legislated & Mandated Programs	14.50	46.35
Total Council-approved Changes	204.39	292.82
<b>Total Changes</b>	<b>218.10</b>	<b>338.17</b>
<b>Total Changes, net of Provincial &amp; Federal Downloading, Legislated &amp; Mandated Programs</b>	<b>203.60</b>	<b>291.82</b>
<i>Total Changes, net of Provincial &amp; Federal Downloading, Legislated &amp; Mandated Programs, and Police</i>	<i>171.90</i>	<i>303.52</i>

# APPENDIX 1

## Corporate Organization Chart

This appendix provides a high-level corporate organization chart.



## APPENDIX 2

### **Budgeted FTE Count By Organizational Unit By Job Title**

This appendix provides the number of FTEs performing job functions broken down by portfolio, department, branch, unit, section, work group and sub-work group, as of August 31, 2011. This aids in demonstrating to Council the diversity of job functions within the City and the number of FTEs in each job function. The budgeted FTE count includes full-time, part-time, salary, wage, casual and student positions.

The information presented in Appendix 2 was extracted from the SAP Human Resource (SAP-HR) system as of August 31, 2011. SAP-HR is a real-time system, and, as such, this information is in a continuous state of change. Approximately 300 organization and position changes and 1,000 staffing actions are processed each month. This does not include major changes such as Corporate restructurings. For example, the recent creation of the Service Ottawa Department is not reflected in this Appendix.

Organization and position data are continually validated by the Departments to ensure an accurate reflection of the organization.

**Office of the Auditor General**

**Budgeted FTE Count by Organizational Unit  
by Job Title**

**As at August 31, 2011**

APPENDIX 2

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						Auditor General	1.00
						Executive Assistant to Auditor General	1.00
<b>Office of the Auditor General Total</b>							<b>2.00</b>
Audit Div. Team 1						Audit Technician	1.00
						Mgr, Office of the Auditor General	1.00
						Sr Auditor	1.00
<b>Audit Div. Team 1 Total</b>							<b>3.00</b>
Audit Div. Team 2						Auditor	1.00
						Mgr, Office of the Auditor General	1.00
						Sr Auditor	1.00
<b>Audit Div. Team 2 Total</b>							<b>3.00</b>
<b>Office of the Auditor General Grand Total</b>							<b>8.00</b>

# **Committee of Adjustment**

## **Budgeted FTE Count by Organizational Unit by Job Title**

**As at August 31, 2011**

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						Secretary/Treasurer, Comm of Adjustment	1.00
<b>Committee of Adjustment Total</b>							<b>1.00</b>
Committee of Adjustment WG						Committee of Adjustment Technical Clerk	8.00
						Deputy Secretary-Treasurer	1.00
<b>Committee of Adjustment WG Total</b>							<b>9.00</b>
<b>Committee of Adjustment Grand Total</b>							<b>10.00</b>

# **City Manager's Office**

## **Budgeted FTE Count by Organizational Unit by Job Title**

**As at August 31, 2011**



Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						City Manager	1.00
<b>City Managers Office Portfolio</b>							<b>1.00</b>
City Clerk & Solicitor Dept						City Clerk & Solicitor	1.00
						Executive Assistant, GM	1.00
	Corporate Development & Env Law Branch					Coord, Insurance Srvc	1.00
						Law Clerk	3.00
						Legal Assistant Litigation & Admin Law	1.00
						Legal Conveyancer	1.00
						Legal Counsel 1	1.00
						Legal Counsel 2	2.00
						Legal Counsel 3	6.00
						Legal Risk Officer	1.00
						Mgr, Legal Srvc	1.00
						Senior Legal Counsel	1.00
		Development Law Unit				Development Agreement Officer	1.00
						Law Clerk	8.00
						Senior Legal Counsel	1.00
	Courthouse & Prov Offence Srvc Branch					Mgr, Provincial Court, Printing & Mail Srvc	1.00
		P.O.A. Unit				Client Srvc Clerk - POA	23.00
						Prg Coord, Prov Off Court Prg	1.00
						Std - Office Asst IV	1.08
						Team Lead POA/Court Srvc	3.00
		Parking Ticket Management Unit				Administrator, Prg Support POA	2.00
						Business Consultant	1.00
						Client Srvc Clerk - POA	2.00
						Client Srvc Rep First Attendance Facility	8.00
						Officer, Court Finance	2.00
						Operations Analyst	1.00
						Specialist, POA Systems & Operations	1.00
		Print Solutions & Mail Services Unit				Spvr, Print Solutions & Mail Srvc	1.00
			Mail Services Sect.			Driver/Messenger	1.00
						Mail Clerk	12.20
						Senior Mail Clerk	1.00
						Std - Mailroom/Printing Asst	0.06
						Team Leader, Mail Srvc	1.00
			Printing Services Sect.			Business Consultant, Mail Srvc & Print Sol	1.00
						Reproduction Srvc Operator 3	6.00
						Spvr, Mail & Printing Srvc	1.00
						Std - Mailroom/Printing Asst	0.50
						Technical Coord, Printing Srvc	2.00
	Elections & MFIPPA Branch					Officer, Elections & MFIPPA	1.00
						Prg Mgr, Elections & MFIPPA	1.00
						Sr Officer, Elections & MFIPPA	1.00
		MFIPPA Unit				Analyst, Access & Privacy	4.00
						Coord, MFIPPA	1.00
	Legal Ops & Support Srvc Branch					Articling Law Student	2.00
						Assistant, Employee Srvc	1.00
						Claims Administrative Clerk	3.00
						Insurance Assistant	1.00
						Legal Administrative Clerk	1.00
						Legal Assistant	1.00
						Mgr, Legal Ops & Support Srvc	1.00
						Research Officer Legal	2.00
	Legislative Services Branch					Asst, Elected Rep Support Srvc	1.00
						Deputy City Clerk	1.00
						Officer, Research	1.00
						Pri Coord	2.00
		Advisory Committees Unit				Advisory Committee Coord	5.00
		Council & Standing Committee Unit				Committee/Council Assistant	5.00
			Council Services Sect.			Coord, Standing Committee	6.00
						Committee/Council Assistant	1.00
						Coord, Council	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
		Council Support Svc Unit				Asst, Communications/Constituency	1.00
						Mgr, Administrative Svc	1.00
						Receptionist/Clerk	1.00
		Mayor Support Svc Unit				Asst, Communications/Constituency	1.00
						Communications Officer	1.00
						Executive Assistant to Chief Of Staff	2.00
						Mgr, Administrative Svc	1.00
						Scheduling Asst	1.00
						Special Assistant	1.00
	Litigation & Labour Relations Branch					Chief Negotiator	1.00
						Law Clerk	2.00
						Legal Assistant Litigation & Admin Law	2.00
						Legal Counsel 1	3.00
						Legal Counsel 2	3.00
						Legal Counsel 3	2.00
						Litigation Clerk	1.00
						Mgr, Legal Svc	1.00
		Claims Unit				Intermediate Investigator	2.00
						Junior Investigator	2.00
						Senior Legal Counsel	1.00
						Specialist, Claims	1.00
						Sr Investigator	3.00
		Labour Relations Unit				Coord, Labour Relations	1.00
			Labour Relations Sect. 1			Consultant, Labour Relations	2.00
						Prg Mgr, Labour Relations	1.00
						Sr Consultant, Labour Relations	1.00
			Labour Relations Sect. 2			Consultant, Labour Relations	1.00
						Prg Mgr, Labour Relations	1.00
						Sr Consultant, Labour Relations	2.00
			Labour Relations Sect. 3			Consultant, Labour Relations	2.00
						Prg Mgr, Labour Relations	1.00
						Sr Consultant, Labour Relations	1.00
		POA-Prosecution Unit				Legal Assistant	1.00
						Prosecutor	6.00
						Senior Legal Counsel	1.00
	Protocol Branch					Chief of Protocol	1.00
						Protocol Advisor	3.00
<b>City Clerk &amp; Solicitor Dept</b>		<b>Total</b>					<b>204.84</b>
Finance Dept.						City Treasurer	1.00
						Executive Assistant, GM	1.00
	Deputy City Treasurer Controller Branch					Deputy Treasurer/Controller	1.00
						Sr Administrative Assistant	1.00
		Financial Policy Compl & Systems Unit				Audit Coord	1.00
						Mgr, Financial Policy, Compliance & Sys	1.00
			Financial Mgmt Info Systems Sect.			Business Analyst, FMIS - Finance	4.00
						Prg Mgr, Financial Mgmt Info Systems	1.00
			Policy & Compliance Sect.			Prg Mgr, Compliance	1.00
				Commodity Taxes WG		Business Consultant, CPT	1.00
						Financial Analyst	1.00
						Sr Business Cnslt, Commodity Taxes	1.00
				Compliance Review WG		Accounting Coordinator	1.00
						Business Consultant, CPT	3.00
		Financial Services CMO & CO Unit				Mgr, Financial Svc	1.00
			CMO/Shared Svc & PH Client Sect.			Account Mgr, FSU	1.00
				ES/Communicatio ns WG		Coord, Finance & Opr'l Support	1.00
						Finance Officer	1.00
				Finance/CMO WG		Coord, Finance & Opr'l Support	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
				ITS WG		Finance Officer	1.00
						Coord, Finance & Opr'l Support	1.00
						Finance Officer	1.00
				Public Health WG		Coord, Finance & Opr'l Support	1.00
						Finance Officer	1.00
				Shared Services WG		Coord, Finance & Opr'l Support	1.00
						Finance Officer	1.00
			EPS & LTC Client Sect.			Account Mgr, FSU	1.00
						Coord, Finance & Opr'l Support	1.00
						Finance Officer	2.00
				Bylaw, OEM, Security WG		Coord, Finance & Opr'l Support	1.00
						Finance Officer	1.00
				EMS WG		Coord, Finance & Opr'l Support	1.00
						Finance Officer	1.00
				Fire WG		Coord, Finance & Opr'l Support	1.00
						Finance Officer	2.00
				Long Term Care WG		Sr Accounts Clerk	1.00
			Public Works Client Sect.			Account Mgr, FSU	1.00
						Analyst, Financial/Budget	1.00
				Municipal Fleet WG		Coord, Finance & Opr'l Support	1.00
						Finance Officer	1.00
				Public Works WG		Coord, Finance & Opr'l Support	3.00
						Finance Officer	6.00
				RPAM/Program Properties WG		Coord, Finance & Opr'l Support	1.00
						Finance Officer	3.00
			Rec, Comm Svc, OPL Client Sect.			Account Mgr, FSU	1.00
				Community Serv WG		Coord, Finance & Opr'l Support	1.00
						Finance Officer	1.00
				Library WG		Coord, Finance & Opr'l Support	1.00
				Recreation WG		Coord, Finance & Opr'l Support	1.00
						Finance Clerk	2.00
						Finance Officer	2.00
						Sr Accounts Clerk	1.00
			Social Services Client Sect.			Account Mgr, FSU	1.00
				Child Care WG		Coord, Finance & Opr'l Support	1.00
						Finance Clerk	2.00
						Finance Officer	1.00
						Sr Accounts Clerk	1.00
				EFA WG		Coord, Finance & Opr'l Support	1.00
						Finance Officer	2.00
				Housing WG		Coord, Finance & Opr'l Support	1.00
						Finance Clerk	2.00
						Finance Officer	1.00
		Financial Services ISCS Unit				Mgr, Financial Svc	1.00
			PGM, IS, CS Sect.			Account Mgr, FSU	1.00
						Coord, Finance & Opr'l Support	1.00
						Finance Clerk	1.00
				BIA WG		Coord, Finance & Opr'l Support	1.00
						Finance Officer	1.00
				CS, DCMO-ISCS, COA WG		Coord, Finance & Opr'l Support	1.00
						Finance Officer	1.00
				Infrastructure Svc WG		Coord, Finance & Opr'l Support	2.00
						Finance Officer	4.00
				Planning & Growth Mgmt WG		Coord, Finance & Opr'l Support	2.00
						Finance Officer	2.00
			Transit & Fleet Client Sect.			Account Mgr, FSU	1.00
						Coord, Finance & Opr'l Support	4.00
						Prj Officer	1.00
				Cash Office WG		Cash Clerk	6.50
						Spvr, Cash Office	1.00
						Sr Cash Clerk	1.00
						Std - Cash Clerk Asst	0.66

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
				Finance WG		Federal EcoPass Finance/Payroll Admin	2.00
						Revenue Accountant	1.00
						Word Proc.Opt/Jr.Sec.-T&A	1.00
			Utilities Client Sect.			Account Mgr, FSU	1.00
						Std - Accounting Assistant	0.33
				Solid Waste WG		Coord, Finance & Opr'l Support	1.00
						Finance Officer	1.00
				Wastewater WG		Coord, Finance & Opr'l Support	1.00
						Finance Officer	3.00
				Water & Customer WG		Administrative Clerk	1.00
						Coord, Finance & Opr'l Support	1.00
						Finance Officer	2.00
		Payroll Unit				Assistant, Employee Srvc	1.00
						Business Analyst, Payroll	1.00
						Mgr, Payroll	1.00
			Finance Sect.			Analyst, Employee Deductions	2.00
						Payroll, Finance Analyst	1.00
						Sr Finance Officer	1.00
			Payroll Processing - Group 1 Sect.			Analyst, Payroll	10.00
						Business Analyst, Payroll	1.00
						Prg Mgr, Payroll	1.00
			Payroll Processing - Group 2 Sect.			Analyst, Payroll	6.00
						Business Analyst, Payroll	1.00
						Prg Mgr, Payroll	1.00
						Sr Analyst, Payroll	2.00
			Payroll System Sect.			Business Analyst, Payroll	5.00
						Prg Mgr, Payroll	1.00
			Payroll Transaction Sect.			Assistant, Employee Transactions	3.00
						Business Analyst, Payroll	1.00
						Payroll Client Support Representative	2.00
						Prg Mgr, Payroll	1.00
						Std - Office Asst IV	1.00
				Time Transaction WG		Assistant, Time Transactions	6.00
						Spvr, Time Transactions	1.00
						Time Administrator	1.00
	Deputy City Treasurer Corp Fin Branch					Deputy City Treasurer Corporate Finance	1.00
		Accounting Unit				Accounting Coordinator	1.00
						Prg Mgr, Accounting	1.00
						Std - Accounting Assistant	0.33
			Asset Reporting Sect.			Accounting Coordinator	1.00
						Financial Analyst	2.00
			Cash Accounting Sect.			Accounting Clerk	3.00
						Accounting Coordinator	1.00
						Financial Analyst	1.00
			General Accounting Sect.			Accounting Clerk	4.00
						Accounting Coordinator	1.00
			Operating Reporting Sect.			Accounting Coordinator	1.00
						Financial Analyst	2.00
		Accounts Payable Unit				Business Consultant Mun Prop Tax Sys	1.00
						Prg Mgr, Accounts Payable	1.00
						Std - Accounting Assistant	0.33
						Vehicle & Equipment Technician 3	2.00
			Invoice Processing Sect.			Accounts Payable Clerk	9.00
						Coord, Finance	1.00
						Financial Analyst	1.00
						Spvr, Accounts Payable	1.00
			Payments & Documents Sect.			Accounts Payable Clerk	6.00
						Coord, Finance	1.00
		Budget & Financial Planning Unit				Mgr, Budgets & Financial Planning	1.00
			Capital Budget Sect.			Budget Officer	1.00
						Coord, Capital Budget	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
			Operating Budget Sect.			Coord, Finance & Opr'l Support	1.00
		Treasury Unit				Coord, Operating Budget	2.00
			Investment Sect.			Mgr, Treasury	1.00
						Capital Financing Analyst	1.00
						Officer, Senior Investment	2.00
						Treasury Analyst	1.00
	Deputy City Treasurer Revenue Branch					Administrative Assistant, Mgr	2.00
						Deputy City Treasurer Revenue	1.00
		Assessment Unit				Sr Administrative Assistant	1.00
			Assessment Control Sect.			Prg Mgr, Assessment	1.00
						Coord, Finance - Assessment	1.00
						Financial Specialist I, Revenue	5.00
						Financial Specialist II, Revenue	2.00
						Municipal Assessment Review Officer	1.00
						Office Clerk	1.00
						Std - Revenue Account Asst	0.66
			PILT Recording Sect.			Analyst, Municipal Property Taxation	2.00
						Coord, Finance - Assessment	1.00
						Finance Specialist I	1.00
						Financial Specialist I, Revenue	6.00
						Financial Specialist II, Revenue	3.00
						Std - Revenue Account Asst	0.99
			Tax Adjustments/Support Sect.			Coord, Finance - Assessment	1.00
						Financial Specialist I, Revenue	7.00
						Financial Specialist II, Revenue	2.00
						Std - Revenue Account Asst	1.33
		Billing & Tax Policy Unit				Mgr, Billing & Tax Policy	1.00
			Business Consult Tax Sect.			Business Consultant Mun Prop Tax Sys	2.00
						Revenue Systems Analyst	1.00
			Special Projects Sect.			Business Consultant Mun Prop Tax Sys	1.00
						Financial Specialist II, Revenue	1.00
			Tax Accounting Sect.			Coord, Finance & Opr'l Support	1.00
						Financial Specialist I, Revenue	1.62
			Water Billing/Reading Sect.			IT Team Lead	1.00
						Portfolio Coord Water Billing	1.00
				Business Consult Water WG		Business Consultant, Water Billing Sys	1.00
				Meter Readers WG		Spvr, Water Meter Reader	1.00
						Sr Water Meter Reader	2.00
						Std - Water Meter Reader Asst	0.66
						Water Meter Reader	10.33
				Water Billing WG		Financial Specialist I, Revenue	6.00
						Revenue Systems Analyst	1.00
						Spvr, Water Billing	1.00
						Std - Revenue Account Asst	0.99
		Customer Service & Collection Unit				Business Consultant Mun Prop Tax Sys	1.00
						Mgr, Customer Srv & Collections	1.00
						Revenue Research Officer	1.00
			Cash Operations Support Sect.	Point of Service Support WG		Coord, Finance - Cash Operations	1.00
						Finance Specialist II	1.00
						Std - Accounting Assistant	0.33
				Remittance Processing & Recording WG		Coord, Finance - Cash Operations	1.00
						Finance Specialist I	2.00
						Finance Specialist II	1.00
						Securities Administrator	1.00
			Collections/MTSA Sect.			Administrative/Mail Clerk	1.00
						Collections Coord	1.00
						Financial Specialist II, Revenue	6.00
						Std - Revenue Account Asst	0.33
			Corporate Accounts Receivable Sect.			Coord, Finance	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
				Accounts Receivable WG		Accounts Clerk	1.00
						Business Consultant Mun Prop Tax Sys	1.00
						Financial Specialist I, Revenue	5.00
						Financial Specialist II, Revenue	8.00
						Std - Revenue Account Asst	0.66
				Overpayment Recovery WG		Accounts Clerk	1.00
						Financial Specialist II, Revenue	4.00
						Std - Revenue Account Asst	1.33
			Customer Accounts Sect.			Prg Mgr, Customer Accounts	1.00
				Account Maintenance WG		Coord, Customer Accounts	1.00
						Financial Specialist I, Revenue	12.00
						Financial Specialist II, Revenue	3.00
						Office Clerk	2.00
						Std - Revenue Account Asst	1.32
				Payment App. & Recording WG		Coord, Customer Accounts	1.00
						Financial Specialist I, Revenue	6.00
						Financial Specialist II, Revenue	3.00
						Office Clerk	2.00
						Revenue Research Officer	1.00
						Std - Revenue Account Asst	1.33
			Provincial Offences Sect.			Collections Officer	1.00
						Coord, Finance	1.00
						Filing Clerk	0.30
						Financial Specialist I, Revenue	2.00
						Financial Specialist II, Revenue	15.00
						Std - Accounting Assistant	0.33
						Std - Revenue Account Asst	0.66
	Policy & Planning Branch					Coord, Strategic Support	2.00
						Mgr, Legislative, Planning and Perf Mgmt	1.00
						Prg & Prj Mgmt Officer	1.00
						Strategic Initiatives Prj Officer	1.00
	Supply Branch					Chief Procurement Officer	1.00
		Purchasing Unit				Mgr, Procurement	1.00
			Construction Sect.			Buyer	2.00
						Officer, Purchasing	4.00
						Sr Officer, Purchasing & Policy	1.00
			Goods & Fleet Sect.			Buyer	2.00
						Officer, Purchasing	7.00
						Sr Officer, Purchasing & Policy	1.00
			IT & Special Projects Sect.			Buyer	2.00
						Officer, Purchasing	3.00
						Sr Officer, Purchasing & Policy	1.00
			Professional & Technical Services Sect.			Buyer	2.00
						Officer, Purchasing	5.00
						Sr Officer, Purchasing & Policy	1.00
		Strategic Sourcing Group Unit				Analyst, Strategic Sourcing&Supply Chain	2.00
						Insurance Clerk	1.00
						Inventory Control Specialist	1.00
						Materials Administrator - TOSS	1.00
						Materials Mgmt Clerk	1.00
						Mgr, Strategic Sourcing&Supply ChainMgmt	1.00
						Receptionist/Clerk, Purchasing	1.00
						Sr Analyst, Inventory	1.00
						Sr Purchasing Clerk	1.00
						Std - Purchasing Support Analyst	0.99
						Storekeeper	1.00
						Team Lead, Purchasing	1.00
<b>Finance Dept.</b>	<b>Total</b>						<b>459.31</b>
French Language Services Branch						Coord, French Language	1.00
						Mgr, French Language Srvc	1.00
						Prj Officer, FLS	1.00
						Translator - Revisor	2.00
	Translation Services Sect.					Coord, Translation Services	1.00
						Translation Intake Clerk	4.00
<b>French Language Services Branch</b>	<b>Total</b>						<b>10.00</b>

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
Policy Coordination & Outreach Branch						Coord, Audit Portfolio	1.00
						Coord, Community Staff & Org Outreach	1.00
						Coord, Intergovernmental Relations	2.00
						Legislative & Executive Coord	1.00
						Mgr, PolicyCoordination&Outreach,CMO	1.00
						Sr Administrative Assistant	1.00
						Sr Executive Assistant, DCM/CMO	1.00
	<b>Policy Coordination &amp; Outreach Branch Total</b>						
Real Estate Partnership & Dev Office						Dir, Real Est Part & Dev Office	1.00
						Prj Coord	1.00
						Sr Administrative Assistant	1.00
		Realty Init & Development Branch				Mgr, Realty Initiatives & Development	1.00
			Corporate Realty Value Analysis Unit			Analyst, Strategic Asset Rationalization	5.00
						Prg Mgr, Strategic Asset Mgmt	1.00
			Realty Init & Development Unit			Planner III	2.00
						Prg Mgr, Real Estate Svc	1.00
						Real Estate Advisor I	1.00
						Real Estate Advisor II	1.00
		Realty Services Branch				Administrative Clerk	1.00
						Mgr, Realty Services	1.00
			Acquisition Unit			Administrative Clerk	1.00
						Prg Mgr, Real Estate Svc	1.00
						Real Estate Advisor I	1.00
						Real Estate Advisor II	5.00
			Disposals & Enviro Remediation Unit			Advisor, Env. Remediation	1.00
						Master Data Coord	1.00
						Prg Mgr, Real Estate Svc	1.00
						Real Estate Advisor II	4.00
						Specialist, Env. Remediation	1.00
			Valuation & Leasing Unit			Administrative Clerk	1.00
						Prg Mgr, Real Estate Svc	1.00
					Real Estate Advisor I	3.00	
					Real Estate Advisor II	5.50	
<b>Real Estate Partnership &amp; Dev Office Total</b>							<b>43.50</b>
<b>City Managers Office Portfolio Grand Total</b>							<b>726.65</b>

# **City Operations Portfolio**

## **Budgeted FTE Count by Organizational Unit by Job Title**

**As at August 31, 2011**



Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
City Operations DCM Office						Coord, Strategic Support	1.00
						Deputy City Mgr	1.00
						Sr Executive Assistant, DCM/CMO	1.00
						Coord, Issues Mgmt, StakeholderOut&Rel't	1.00
						Coord, Strategic Support	1.00
						Prg Mgr, Deputy City Mgr's Office	1.00
						Prj Coord	1.00
<b>City Operations DCM Office</b>		<b>Total</b>					<b>7.00</b>
Community & Social Services Dept.						Coord, Strategic Support	1.00
						Executive Assistant, GM	1.00
						General Mgr	1.00
						Specialist, Policy Plng & Dev	1.00
	Children's Services Branch					Mgr, Parks & Recreation	1.00
						Prg Administrative Clerk	1.00
		Child Care Services Unit	Best Start Program, Administration Sect.			Prg Development Officer - Best Start Prg	1.00
			Child Care Subsidy Sect.			Prg Mgr, Child Care Srvc	1.00
				Child Care Subsidy WG	Child Care Subsidy SW 2	Children's Srvc's App Support Specialist	1.00
						Coord, Child Care Subsidy	10.00
						Spvr, Child Care Subsidy	1.00
						Support Assistant, Child Care Subsidy	3.00
					Child Care Subsidy SW 3	Administrative Clerk	3.00
						Coord, Child Care Subsidy	6.00
						Spvr, Child Care Subsidy	1.00
						Support Assistant, Child Care Subsidy	3.00
			Project Office Sect.			Prj Coord	1.00
			Purchase of Service Sect.			Prg Mgr, Child Care Srvc	1.00
				Child Care Services WG		Specialist, Child Care Prg Dev	4.00
				Home Child Care/Ontario Works WG		Home Visitor	4.00
						MH/OW Child Care Verification Specialist	3.00
						Ontario Works Child Care Coordinator	2.00
						Spvr, Municipal Home/Ont Works CC Unit	1.00
		Municipal Centres Unit				Prg Mgr, Child Care Srvc	1.00
						Specialist, Child Care Prg Dev	1.00
			Bayshore Child Care Sect.			Child Care Aide	1.80
						Child Care Teacher I	0.70
						Child Care Teacher II	1.00
						Spvr, Child Care Center	1.00
						Supply Teacher	1.00
			Beausoleil Child Care Sect.			Child Care Aide	0.40
						Child Care Cook	1.00
						Child Care Housekeeper	0.60
						Child Care Teacher I	7.00
						Child Care Teacher II	3.00
						Spvr, Child Care Center	1.00
						Supply Teacher	2.00
			Borden Farm Child Care Sect.			Child Care Cook	1.00
						Child Care Housekeeper	0.50
						Child Care Teacher I	5.00
						Child Care Teacher II	2.00
						Spvr, Child Care Center	1.00
						Supply Teacher	1.00
			Centre Educatif Tournesol Sect.			Child Care Cook	1.00
						Child Care Housekeeper	0.60
						Child Care Teacher I	3.80
						Child Care Teacher II	2.00
						Spvr, Child Care Center	1.00
						Supply Teacher	1.50
			Charmian Craven Child Care Sect.			Child Care Cook	1.00
						Child Care Housekeeper	0.60
						Child Care Teacher I	5.00
						Child Care Teacher II	2.00
						Spvr, Child Care Center	1.00
						Supply Teacher	1.30

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
			Dr. E. Couture Child Care Sect.			Child Care Cook	1.00
						Child Care Housekeeper	0.60
						Child Care Teacher I	3.00
						Child Care Teacher II	2.00
						Spvr, Child Care Center	1.00
						Supply Teacher	0.70
			Elsie Stapleford Child Care Sect			Child Care Cook	1.00
						Child Care Housekeeper	0.60
						Child Care Teacher I	3.00
						Child Care Teacher II	2.00
						Spvr, Child Care Center	1.00
						Supply Teacher	0.90
			Esther By Child Care Sect.			Child Care Cook	1.00
						Child Care Housekeeper	0.60
						Child Care Teacher I	2.70
						Child Care Teacher II	2.00
						Spvr, Child Care Center	1.00
						Supply Teacher	0.90
			Fisher Heights Child Care Sect.			Child Care Aide	1.70
						Child Care Teacher I	1.30
						Child Care Teacher II	1.00
						Spvr, Child Care Center	1.00
						Supply Teacher	1.70
			Foster Farm Child Care Sect.			Child Care Cook	1.00
						Child Care Housekeeper	0.30
						Child Care Teacher I	3.00
						Child Care Teacher II	1.00
						Spvr, Child Care Center	1.00
						Supply Teacher	0.80
			Huron Towers Child Care Sect.			Child Care Cook	1.00
						Child Care Housekeeper	0.60
						Child Care Teacher I	5.00
						Child Care Teacher II	2.00
						Spvr, Child Care Center	1.00
						Supply Teacher	1.00
						(blank)	0.20
			Parkwood Hills Child Care Sect.			Child Care Aide	0.60
						Child Care Teacher I	0.80
						Child Care Teacher II	1.00
						Spvr, Child Care Center	1.00
						Supply Teacher	0.50
			Pinocchio Child Care Sect.			Child Care Teacher I	3.00
						Child Care Teacher II	2.00
						Housekeeping Food Srvc Attendant	0.90
						Spvr, Child Care Center	1.00
						Supply Teacher	1.40
			Quatre Saisons School Age Program Sect.			Child Care Aide	1.10
						Child Care Housekeeper	0.50
						Child Care Teacher I	2.00
						Child Care Teacher II	1.00
						Spvr, Child Care Center	1.00
						Supply Teacher	0.40
			St. Luke Child Care Sect.			Child Care Cook	1.00
						Child Care Housekeeper	0.60
						Child Care Teacher I	5.00
						Child Care Teacher II	2.00
						Spvr, Child Care Center	1.00
						Supply Teacher	1.10
			Woodridge Child Care Sect.			Child Care Cook	1.00
						Child Care Housekeeper	0.60
						Child Care Teacher I	4.00
						Child Care Teacher II	2.00
						Spvr, Child Care Center	1.00
						Supply Teacher	1.00
			Woodroffe Child Care Sect.			Child Care Aide	1.20
						Child Care Teacher I	0.60
						Child Care Teacher II	1.00
						Spvr, Child Care Center	1.00
						Supply Teacher	0.70

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
	Community Development & Funding Branch					Administrative Assistant, Mgr	1.00
						Analyst, Policy Research	2.00
						Mgr, Social Policy, CommPartnership&Eval	1.00
		Community Funding Unit					1.00
						Consultant, Community Development	3.00
						Coord, Funding & Empl. Development	3.00
						Financial Srvc Technician	1.00
	Housing Services Branch					Administrative Assistant, Mgr	1.00
						Mgr, Housing	1.00
						Mgr, Social Housing & Shelters Mgmt	1.00
						Prg Administrative Clerk	1.00
						Strategic Initiatives Prj Officer	1.00
		Affordable Housing Unit					1.00
						Housing Developer	1.00
						Prg Mgr, Affordable Housing	1.00
						Prj Coord	1.00
						Sr Housing Development Coord.	1.00
		Community & Family Shelters Unit					1.00
						Business Analyst, Housing	1.00
						Business Consultant, Housing	1.00
						Coord, Rooming House Srvc	1.00
						Prg Coord, Residential Srvc	1.00
						Prg Mgr, Residential Srvc	1.00
			Carling Shelter Sect.				2.00
						Case Coord	2.00
						Shelter Support Worker	10.00
						Spvr, Family Residential Srvc	1.00
			Forward Shelter Sect.				2.00
						Case Coord	2.00
						Prg Support Clerk	1.00
						Shelter Support Worker	8.40
						Spvr, Family Residential Srvc	1.00
		Homelessness Program & Dom Hostel Unit	Domiciliary Hostels Sect.				1.00
			Support Services Administration Sect.				2.00
						Prg Coord, Support Srvc	2.00
		Social Housing Unit	Housing Program Administration Sect.				1.00
						Officer, Operations Policy	1.00
						Prg Administrator	4.00
						Sr Prg Administrator	1.00
			Housing Program Rent Supplement Sect.				1.00
						Coord, Rent Supplement	1.00
						Officer, Housing	1.00
						Prg Administrative Clerk	1.00
						Rent Supplement Agent	4.00
			Housing Program Support Sect.				1.00
						Business Consultant, Housing	1.00
						Coord, Finance & Opr'l Support	1.00
						Prg Support Clerk	1.00
						Sr Coord, Prg Support	1.00
						Technical Assessor	2.00
	Long Term Care Branch						1.00
						Administrative Assistant	1.00
						Interim Ops Coord	1.00
		Long Term Care Support Unit					1.00
						Advanced Public Training Instructor	1.00
						Mgr, Long Term Care Support	1.00
						Prg Administrative Clerk	4.00
						Prj Coord	1.00
						Receptionist/Clerk	5.13
						Staffing Coord, LTC	4.00
						Storekeeper - Materials	1.00
		LTC (Carleton Lodge) Unit					1.00
						Administrative Assistant	1.00
						Administrator, Long Term Care	1.00
						Coord Best Practice	1.00
						RAI-MDS Application Support Specialist	1.00
						Social Worker	1.00
			Food Services Sect.				3.60
						Cook	3.60
						Food Srvc Attendant	13.57
						Food Srvc Spvr	1.50
						Prg Mgr, Hospitality Svcs	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
				Environmental Support Services WG		Housekeeping Attendant	8.71
						Sr Environmental Svc Attendant	1.00
					Environmental Support Services WG2	Laundry Attendant	3.10
			Recreation & Leisure Sect.			Activities Coord - LTC	3.40
						Hairdresser	1.00
						Prg Mgr, Recreation & Leisure	1.00
						Rehabilitation Assistant	1.00
				Day Centre WG		Day Centre Assistant	2.00
						Day Centre Coord	1.00
				Recreation & Leisure Peter D. Clark WG		Activities Coord - LTC	4.40
						Prg Mgr, Recreation & Leisure	1.00
						Rehabilitation Assistant	1.00
			Resident Care Sect.			Prg Mgr, Resident Care	1.00
						RN - CIPP	12.10
				Resident Care WG		LTC Support Clerk	1.40
						Personal Support Worker	55.76
						Registered Practical Nurse (LTC)	16.68
		LTC (Centre D'Accueil) Unit				Administrative Assistant	1.00
						Administrator, Long Term Care	1.00
						Coord Best Practice	1.00
						RAI-MDS Application Support Specialist	1.00
						Social Worker	1.00
			Environmental Support Services Sect.			Housekeeping Attendant	9.83
						Prg Mgr, Hospitality Svcs	1.00
				Environmental Support Services WG		Laundry Attendant	2.90
			Resident Care Sect.			Prg Mgr, Resident Care	1.00
						RN - CIPP	12.63
				Resident Care WG		LTC Support Clerk	1.40
						Personal Support Worker	51.70
						Registered Practical Nurse (LTC)	16.82
		LTC (Garry Armstrong) Unit				Administrative Assistant	1.00
						Administrator, Long Term Care	1.00
						Coord Best Practice	1.00
						RAI-MDS Application Support Specialist	1.00
						Social Worker	1.00
			Environmental Support Services Sect.			Housekeeping Attendant	11.40
						Prg Mgr, Hospitality Svcs	1.00
						Sr Environmental Svc Attendant	1.00
				Environmental Support Services WG		Laundry Attendant	3.40
				Foods Services WG		Assistant Cook	4.50
						Cook	1.50
						Food Svc Attendant	11.00
						Food Svc Spvr	1.78
			Recreation & Leisure Sect.			Activities Coord - LTC	3.40
						Hairdresser	1.00
						Prg Mgr, Recreation & Leisure	1.00
						Rehabilitation Assistant	1.00
				Day Centre WG		Day Centre Assistant	2.00
						Day Centre Coord	1.00
				Recreation & Leisure Centre D'Accueil WG		Activities Coord - LTC	3.40
						Hairdresser	1.00
						Prg Mgr, Recreation & Leisure	1.00
						Rehabilitation Assistant	1.00
			Resident Care Sect.			Prg Mgr, Resident Care	1.00
						RN - CIPP	15.70
				Residential Care WG		LTC Support Clerk	1.40
						Personal Support Worker	61.62
						Registered Practical Nurse (LTC)	16.88

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
		LTC (Peter D. Clark) Unit				Administrative Assistant	1.00
						Administrator, Long Term Care	1.00
						Coord Best Practice	1.00
						RAI-MDS Application Support Specialist	1.00
						Social Worker	1.00
			Food Services Sect.			Assistant Cook	1.60
						Food Srvc Attendant	18.64
						Food Srvc Spvr	1.72
						Prg Mgr, Hospitality Srvc	1.00
				Environmental Support Services WG		Housekeeping Attendant	14.49
						Sr Environmental Srvc Attendant	1.00
					Environmental Support Services WG2	Laundry Attendant	3.81
			Resident Care Sect.			Prg Mgr, Resident Care	1.00
						RN - CIPP	14.20
				Resident Care WG		LTC Support Clerk	1.40
						Personal Support Worker	72.94
						Registered Practical Nurse (LTC)	24.00
	Social Assistance Services Branch					Mgr, Business Support & Integration	1.00
						Prg Administrative Clerk	1.00
		Business Applications Unit				Assistant, Research	1.00
						Business Consultant, Housing	1.00
						Case Coord	1.00
						Officer, Policy and Planning	2.00
						Prg Mgr, Ops Support	1.00
						Specialist, Business Applications Support	8.00
						Spvr, Systems Support	1.00
						Verification Specialist	1.00
		Planning & Performance Measurement Unit				Administrative Clerk	1.00
						Assistant, Research	1.00
						BSI Trainer	1.00
						Case Reviewer	3.00
						Coord, Dept Communications	1.00
						Coord, HR Planning, Trg & Dev	1.00
						Prj/Policy Officer	3.00
						Section Mgr, Ping&Perf Measurement Unit	1.00
	Social Services Operations Branch						0.50
						Prj Coord	1.00
		Application Screen Unit				Prg Administrative Clerk	1.00
						Section Mgr, ASU	1.00
			Application Screen Sect.			Intake Specialist, ASU	19.00
						Team Lead, Applications Screening Unit	2.00
			Complaints and Appeals Sect.			Case Presenting Officer	1.00
		Employment Services Unit				Mgr, Employment Srvc	1.00
			Employment Services Delivery Sect.			Coord, Funding & Empl. Development	1.00
						Office Unit Leader	2.00
				Employment Devel & Partnerships WG		Coord, Funding & Empl. Development	4.00
						Employment Specialist	4.00
						Prg Mgr, Employment	1.00
					ASI ECP SW	Coord, Funding & Empl. Development	1.00
				Employment Ontario WG		Administrative Clerk	1.00
						Employment Specialist	6.00
						Prg Mgr, Employment	1.00
						Systems & Resource Support Worker	1.00
						Verification Specialist	1.00
				Employment Placement WG		Employment Specialist	7.00
						Prg Mgr, Employment	1.00
				Job Retention WG		Employment Specialist	5.00
						Prg Mgr, Employment	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
			Enhanced Employment Srvc Sect.	ESU Supports WG		Verification Specialist	2.00
						Coord, Funding & Empl. Development	2.00
						Employment Specialist	3.00
		HR Business Services Unit				Coord, HR Planning, Trg & Dev	1.00
						Prj Coord	1.00
		Social Services Centre Central				Mgr, Social Service Centres	1.00
			Domiciliary Hostel Services Sect.			EFA Spvr	1.00
						Resident Care Srvc Worker	8.00
						Verification Specialist	1.00
			Home Support Services Sect.			Employment Specialist	1.00
						Home Mgmt Counsellor	11.00
						Prg Assistant	1.00
						Prg Mgr, Employment	1.00
						Team Lead, Applications Screening Unit	1.00
				EHSS 100% WG		Case Coord	2.00
						Verification Specialist	1.00
				EHSS Program Delivery - ECP WG		Case Coord	2.00
				HomeHelp Program Delivery - ECP WG		Case Coord	1.00
						Verification Specialist	1.00
			WF-Social Services Centre Central Sect.			Administrative Clerk	5.00
						Case Coord	49.00
						EFA Spvr	7.00
						Eligibility Review Officer	1.00
						Employment Specialist	1.00
						Spvr, Site & Admin Support Srvc	1.00
						Verification Specialist	13.00
				ASI Central WG		Case Coord	4.00
				ERA Central WG		Employment Specialist	2.00
						Verification Specialist	1.00
				ODSP Discretionary Benefit WG		Verification Specialist	6.00
				WF-Social Services Centre Central WG		Administrative Clerk	2.00
						Office Unit Leader	1.00
		Social Services Centre East				Mgr, Social Service Centres	1.00
			WF-Social Services Centre East Sect. 1			Case Coord	56.00
						EFA Spvr	8.00
						Eligibility Review Officer	1.00
						Family Support Worker	3.00
						Verification Specialist	19.00
				ASI East WG		Case Coord	1.00
				ERA East WG		Case Coord	1.00
						Employment Specialist	5.00
						Systems & Resource Support Worker	1.00
				LEAP-East WG		Case Coord	1.00
			WF-Social Services Centre East Sect. 2			Administrative Clerk	8.00
						Spvr, Site & Admin Support Srvc	1.00
				WF-Social Services Centre East WG		Administrative Clerk	3.00
						Office Unit Leader	1.00
		Social Services Centre South				Mgr, Social Service Centres	1.00
						Verification Specialist	1.00
			WF-Social Services Centre South Sect. 1			Case Coord	49.00
						EFA Spvr	7.00
						Eligibility Review Officer	2.00
						Employment Specialist	4.00
						Family Support Worker	2.00
						Systems & Resource Support Worker	1.00
						Verification Specialist	13.00
				ASI South WG		Case Coord	3.00
				ERA South WG		Case Coord	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						Employment Specialist	2.00
						Verification Specialist	1.00
			WF-Social Services Centre South Sect. 2			Administrative Clerk	11.00
				WF-Social Services Centre South WG		Spvr, Site & Admin Support Srvc	1.00
		Social Services Centre West				Office Unit Leader	1.00
						Mgr, Social Service Centres	1.00
						Verification Specialist	1.00
			Eligibility Review Sect.			Eligibility Review Officer	1.00
			WF-Social Services Centre West Sect. 1			Case Coord	55.00
						EFA Spvr	7.00
						Eligibility Review Officer	2.00
						Family Support Worker	3.00
						Verification Specialist	18.00
				ERA West WG		Case Coord	3.00
						Employment Specialist	7.00
						Systems & Resource Support Worker	1.00
					ASI West SW	Case Coord	5.00
			WF-Social Services Centre West Sect. 2			Administrative Clerk	7.00
						Spvr, Site & Admin Support Srvc	1.00
				WF-Social Services Centre West WG		Administrative Clerk	1.00
						Office Unit Leader	1.00
<b>Community &amp; Social Services Dept.</b>		<b>Total</b>					<b>1,400.71</b>
Corporate Communications Dept.						Chief, Corporate Communications	1.00
						Coord, Advertising Srvc	1.00
						Corporate Communication Strategist	6.00
						Sr Administrative Assistant	1.00
	Client Relations Branch					Communications Assistant	1.00
						Mgr, Client Relations	1.00
		Client Service Unit - 1				Coord, Dept Communications	3.00
						Officer, Dept Communications	1.00
						Prj Mgr, Departmental Communications	1.00
		Client Service Unit - 2				Coord, Dept Communications	3.00
						Officer, Dept Communications	1.00
						Prj Mgr, Departmental Communications	1.00
		Client Service Unit - 4				Graphic Designer	6.00
						Prj Mgr, Departmental Communications	1.00
		Client Service Unit - 5				Coord, Dept Communications	5.00
						Coordinator, Internal Communications	2.00
						Prj Mgr, Departmental Communications	1.00
	E-Media Branch					Assistant, Web Performance	1.00
						Coord, Dept Communications	1.00
						Coord, Web Publishing	1.00
						Intranet Project Coordinator	1.00
						Prg Mgr, E-Media	1.00
						Web Innovations Analyst	2.00
	Media Relations & Public Info Branch					Coord, Comm Events	1.00
						Officer, Corporate Media Relations	2.00
						Officer, Dept Communications	1.00
						Prj Mgr, Media Relations & Public Info	1.00
						Visual Resource Officer	1.00
<b>Corporate Communications Dept.</b>		<b>Total</b>					<b>49.00</b>
Emergency & Protective Services Dept						Executive Assistant, GM	1.00
						General Mgr	1.00
	By-law & Regulatory Services Branch					Chief, By-Law & Regulatory Srvc	1.00
						Prj/Policy Officer	2.00
						Strategic Initiatives Prj Officer	1.00
		Licensing, Permits & Markets Unit				Coord, Dept Communications	1.00
						Prg Mgr, Licensing, Permits & Markets	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
			Business Licensing Sect.			By-Law Srvc Assistant	17.00
						Coord, By-Law Srvc	1.00
						Sr By-Law Administrative Officer	1.00
			Licensing Enforcement Sect.			By-Law Enforcement Officer	8.00
						Coord, By-Law Srvc	1.00
			Markets Mgmt Sect.			Administrative Clerk	3.00
						Markets Clerk	0.60
						Markets Mgmt Lead Officer	1.00
						Officer, Markets Mgmt	3.00
						Std - Markets Ops Support	2.97
			Spay/Neuter Clinic Sect.			Coord, Spay/Neuter Clinic	1.00
						Veterinary Technician	2.00
		Enforcement - East Unit				Prg Mgr, Bylaw & Reg Enforcement Srvc	1.00
			Enforcement - East Sect.			By-Law Enforcement Officer	15.00
						Spvr, By-Law Enforcement	2.00
						Std - Bylaw Officer Asst	2.31
			Property Standards East Sect			Property Standards/Zoning Officer	12.00
		Enforcement - West Unit				Prg Mgr, Bylaw & Reg Enforcement Srvc	1.00
			Enforcement - West Sect.			By-Law Enforcement Officer	14.00
						Spvr, By-Law Enforcement	2.00
						Std - Bylaw Officer Asst	2.31
			Property Standards West Sect			Property Standards/Zoning Officer	13.00
		Parking Enforcement Unit				Prg Mgr, Parking Enforcement	1.00
			Parking Enforcement Sect.			Parking Control Officer	60.00
						Spvr, By-Law Enforcement	3.00
						Std - Bylaw Officer Asst	2.31
	Fire Services Branch					Fire Chief	1.00
						Sr Administrative Assistant	1.00
						Strategic Initiatives Prj Officer	1.00
		Business Services Unit				Administrative Assistant	1.00
						Assistant, Research	1.00
						Coord, Fire Srvc Assets Mgmt	1.00
						Office Spvr	1.00
						Prj/Policy Officer	1.00
						Spvr, Plng & Perf Measurement Unit	1.00
			WF-Business Services RMS Sect			Applications Administrator (FDM-RMS)	1.00
						FDM-RMS Support Technician	1.00
						Officer, Fire Quality Review	1.00
			WF-Business Services Scheduling Sect.			Fire Shift Scheduler	2.00
						Prg Mgr, Scheduling & Attendance Mgmt	1.00
		Comm Standards, Education Plng & In Unit				Administrative Assistant	1.00
						Deputy Fire Chief	1.00
						Engineer, Fire Protection	1.00
			Community Standards Sect.			Assistant Deputy Chief	1.00
				Fire Prevention WG		Administrative Assistant, Mgr	1.00
						Administrative Clerk	3.00
						Ass't Div Chief - Prevention	3.00
						Div Chief - Prevention	1.00
						Fire Prevention Officer	33.00
						Sr Administration Clerk	1.00
						Assistant Deputy Chief	1.00
			Training Sect.	Training WG		Administrative Clerk	1.00
						Div Chief - Prevention	1.00
						Sr Administration Clerk	1.00
						Training Officer	10.00
		Communication, Safety & Asset Mgmt Unit				Administrative Assistant	1.00



Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
			Communications Sect.			Deputy Fire Chief	1.00
				Communications WG		Assistant Deputy Chief	1.00
						Ass't Div Chief - Communication	1.00
						Call Taker	8.00
						Communications Spvr	4.00
						Dispatcher	15.00
						Dispatcher Fire (PT)	2.00
						Div Chief - Communication	1.00
						IT Technician	1.00
			District 40 Sect.			Chief, Rural Sector	1.00
			District 60 Sect.			Administrative Assistant, Mgr	1.00
						Chief, Rural Sector	1.00
			District 70 Sect.			Administrative Assistant, Mgr	1.00
						Chief, Rural Sector	1.00
			District 80 Sect.			Administrative Assistant, Mgr	1.00
						Chief, Rural Sector	1.00
			District 90 Sect.			Administrative Assistant, Mgr	1.00
						Chief, Rural Sector	1.00
			Safety & Asset Mgmt Sect.			Assistant Deputy Chief	1.00
				Planning & Safety WG		Div Chief - Planning & Safety	1.00
						Respirator Prg Coord	1.00
						Safety Officer	4.00
						SCBA Technician	1.00
					Maintenance WG	Fleet Equipment Mechanic Welder	1.00
						Mtce Div Coord	1.00
						Mtce Officer	2.00
						Storekeeper	1.00
		Fire Business Support Unit				Prg Mgr, Business Continuity & Prj Mgmt	1.00
		Operations & Special Operations Unit				Administrative Assistant	1.00
			Operations Sect.			Deputy Fire Chief	1.00
				Platoon D WG		Assistant Deputy Chief	1.00
						Captain	29.00
						District Chief	6.00
						Firefighter	169.00
						Lieutenant	18.00
						Platoon Chief	1.00
				Platoon A WG		Captain	29.00
						District Chief	4.00
						Firefighter	178.00
						Lieutenant	24.00
						Platoon Chief	1.00
				Platoon B WG		Captain	29.00
						District Chief	5.00
						Firefighter	166.00
						Lieutenant	18.00
						Platoon Chief	1.00
				Platoon C WG		Captain	29.00
						District Chief	5.00
						Firefighter	178.00
						Lieutenant	20.00
						Platoon Chief	1.00
			Special Operations Sect.			Assistant Deputy Chief	1.00
						Prg Mgr, Special Ops	1.00
						Public Information Officer	1.00
	Ottawa Paramedic Service Branch					Chief, Ottawa Paramedic Srvc	1.00
						Sr Administrative Assistant	1.00
						Strategic Initiatives Prj Officer	1.00
		Communications Unit				Administrative Assistant, Mgr	1.00
						Deputy Chief, OPS	1.00
			Dispatch Operations Sect.			Communications Officer	46.45
						Paramedic Commander	1.00
						Paramedic Supt Communications	6.00
				Ops Communication - Platoon A		Communications Officer	1.00
				Ops Communication - Platoon B		Communications Officer	1.00
				Ops Communication - Platoon C		Communications Officer	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
				Ops Communication - Platoon D		Communications Officer	4.00
				Ops Communication - Platoon E		Communications Officer	2.00
			Performance Mgmt Sect.			Paramedic Commander	1.00
						Prg Performance Analyst	1.00
		Operations Unit				Administrative Assistant, Mgr	1.00
						Deputy Chief, OPS	1.00
			Platoon A			Advanced Care Paramedic-40	6.00
						Advanced Care Paramedic-42	41.00
						Paramedic Commander	1.00
						Paramedic Supt, Team Lead-42	6.00
						Primary Care Paramedic-40	24.00
						Primary Care Paramedic-42	51.00
						Shift Scheduler	2.00
			Platoon B			Advanced Care Paramedic-40	6.00
						Advanced Care Paramedic-42	37.00
						Paramedic Commander	1.00
						Paramedic Supt, Team Lead-42	5.00
						Primary Care Paramedic-40	7.00
						Primary Care Paramedic-42	48.00
				(blank)	(blank)	Primary Care Paramedic-42	5.00
			Platoon C			Advanced Care Paramedic-40	1.00
						Advanced Care Paramedic-42	42.00
						Paramedic Commander	1.00
						Paramedic Supt, Team Lead-42	6.00
						Primary Care Paramedic-40	3.00
						Primary Care Paramedic-42	46.00
				(blank)	(blank)	Primary Care Paramedic-42	3.00
			Platoon D			Advanced Care Paramedic-40	4.00
						Advanced Care Paramedic-42	39.00
						Paramedic Commander	1.00
						Paramedic Supt, Team Lead-42	5.00
						Primary Care Paramedic-40	8.00
						Primary Care Paramedic-42	57.00
				(blank)	(blank)	Primary Care Paramedic-42	3.00
		Professional Standards Unit				Administrative Assistant	1.00
						Mgr, Perf Mgmt & Professional Standards	1.00
			Community Medicine Sect.			Paramedic Commander	1.00
			Professional Standards Sect.			Paramedic Commander	1.00
						Paramedic Supt, Public Education	1.00
						Paramedic Supt, Quality Review	2.00
						Quality Improvement Technician	1.00
			Quality Assurance & Clinical Prg Sect.			Paramedic Commander	1.00
						Paramedic Supt, Quality Review	2.00
						Prg Performance Analyst	1.00
						Quality Improvement & Records Technician	1.00
						Quality Improvement Technician	1.00
						Supt, Communications Quality Programs	1.00
		Technical Services Unit				Administrative Assistant, Mgr	1.00
						Deputy Chief, OPS	1.00
			Logistics Sect.			Biomedical Engineer Technologist	1.00
						Equipment & Supply Technician	28.00
						Materials Mgmt Clerk	1.00
						Paramedic Commander	1.00
						Paramedic Supt, Logistics	6.00
						Primary Care Paramedic-40	1.00
			Special Operations Sect.			Paramedic Commander	1.00
						Paramedic Supt, Communication Prj	1.00
						Paramedic Supt, Regulatory Compliance	1.00
						Special Events Paramedic	1.00
			Training & Development Sect.			Paramedic Commander	1.00
						Paramedic Supt, Clinical Training	9.00
						Paramedic Supt, Communications Training	1.00
	Security & Emergency Management Branch					Chief, Security & Emergency Management	1.00
						Prg & Prj Mgmt Officer	1.00
						Strategic Initiatives Prj Officer	1.00
		Corporate Radio System Unit				System Mgr - Corp Radio System	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
		Corporate Security Unit				Prg Mgr, Corporate Security	1.00
						Security Operations Support Assistant	1.00
			By-Law Dispatch Sect.			By-Law Dispatch Officer	11.00
						Coord, By-Law Srvc	1.00
			Corporate Security Sect.			Security Advisor	5.00
		OEM Unit				Community Emergency Mgmt Coord	1.00
						Coord, Emerg Mgmt & Business Continuity	4.00
						Coord, Emerg Mgmt & Response Devel	1.00
						Coord, Specialty Task Force	1.00
						Emergency Mgmt Administrative Clerk	1.00
						Prg Mgr, Office of Emergency Mgmt	1.00
						Stdt - Prj Asst	0.33
	Service Integration & Assessment Unit					Analyst, Business	1.00
						Prg Mgr, Service Integration&Assessment	1.00
						Prj/Policy Officer	1.00
						Specialist, Policy Plng & Dev	1.00
<b>Emergency &amp; Protective Services Dept Total</b>							<b>1,867.28</b>
Human Resources Dept.						Director, Human Resources	1.00
						Research Officer, HR Director's Office	1.00
	Compensation & Benefits Branch					Assistant, Employee Srvc	1.00
						Mgr, Compensation & Benefits	1.00
						Specialist, Compensation	2.00
		HR Systems & Reporting Unit				Analyst, HRIS Business	5.00
						Officer, HRIS	1.00
						Prg Mgr, HR Systems & Reporting	1.00
		Organizational Design & JE Unit				Consultant, Job Evaluation	6.00
						OD/JE Research Officer	1.00
						Prg Mgr, Org Design & Job Evaluation	1.00
						Specialist, Job Evaluation	1.00
			JE Plan Development			Consultant, Job Evaluation	1.00
						OD/JE Research Officer	2.00
						Specialist, Job Evaluation	1.00
		Pension & Benefits Unit				Analyst, Benefits	2.00
						Assistant, Benefits Transaction	2.00
						Assistant, Pension Transactions	3.00
						Officer, Pension	5.00
						Prg Mgr, Pension & Benefits	1.00
						Specialist, Pension & Benefits	1.00
	Diversity & Employment Equity Branch					Consultant, Diversity	3.00
						Prg Mgr, Diversity & Employment Equity	1.00
	HR Client & Business Solutions Branch					Assistant, Employee Srvc	1.00
						Mgr, HR Client & Business Solutions	1.00
		Client Relations Unit 1				Consultant, Human Resources	6.00
						Prg Mgr, Client Relations	1.00
		Client Relations Unit 2				Consultant, Human Resources	8.00
						Prg Mgr, Client Relations	1.00
		Client Relations Unit 3				Consultant, Human Resources	1.00
						Prg Mgr, Client Relations	1.00
			HR Service Centre			HR Service Centre Representative	8.50
						Team Lead, HR Service Centre	1.00
		Service Innovation Unit				Business Partner	1.00
						Consultant, HR Planning & Prg	1.00
	Occupational Health & Safety Branch					Analyst, Health & Safety	1.00
						Assistant, Employee Srvc	1.00
						Mgr, Occupational Health & Safety	1.00
		Employee Assistance Program				Counsellor, Employee Assistance	4.00
						EAP Intake Coord	1.00
						Prg Mgr, Employee Assistance Prg	1.00
		Employee Health & Wellness Unit				Administrative Assistant, Mgr	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						Consultant, Disability Management	7.20
						Consultant, WSIB Claims	4.80
						Officer, Short Term/LTD Claims	1.00
						Prg Mgr, Employee Health & Wellness	1.00
		Safety Unit				Consultant, Safety	9.00
						Prg Mgr, Safety	1.00
	Resourcing & Talent Mgmt Branch					Consultant, Org Effectiveness	3.00
						Mgr, Resourcing & Talent Mgmt	1.00
		Employee Recognition Unit				Consultant, HR Planning & Prg	1.00
						Prg Asst, Employee Recognition Prg	0.50
		Leadership & Employee Development Unit				Prg Mgr, Leadership & Employee Devel	1.00
			Employee & Mgmt Development Sect.			Consultant, Org Effectiveness	1.00
						Prg Consultant, Learning & Development	2.00
				WF-Employee & Mgmt Development WG		Admin Spvr, Learning Centre	1.00
						Prg Clerk, Learning Centre	3.00
			Second Language Training Sect.			Prg Clerk, Learning Centre	1.00
						Prg Cnslt, Learning & Dev-Second Lang Trg	1.00
		Recruitment & Staffing Unit				Assistant, Human Resources	1.00
						Officer, Staffing	8.00
						Prg Mgr, Recruitment & Staffing	1.00
						Specialist, Recruitment & Staffing	1.00
<b>Human Resources Dept.</b>		<b>Total</b>					<b>136.00</b>
Information Technology Services Dept.						Director, IT Srvc & Chief Info Officer	1.00
						Sr Administrative Assistant	1.00
	Business Solutions Branch					Clk IT Infra or Clk Enterprise App Mgmt	1.00
						Mgr, Business Solutions	1.00
		Business Solutions 1 Unit	Business Solutions 1 - Prj Mgmt 1 Sect.	SO - Business Solutions WG		Business Analyst, BAM	1.00
		Business Solutions 2 Unit				Prg Mgr, Business Application Mgmt	1.00
			Business Solutions 2 - Prj Mgmt I Sect.			Intermediate Systems Dev/Integrator	2.00
						Prj Mgr, Business Appl. Mgmt	1.00
						Sr Systems Analyst	4.00
			Business Solutions 2 - Prj Mgmt II Sect.			Prj Mgr, Business Appl. Mgmt	1.00
						Specialist, Desktop Applications	1.00
						Sr Systems Analyst	3.00
			Business Solutions 2 - Prj Mgmt IV Sect.			Analyst 2, Desktop Configuration	2.00
						Analyst, Quality Assurance	1.00
						Portfolio Coord, IT Asset Lifecycle Plng	1.00
			Business Solutions 2-Prj Mgmt III Sect.			Business Analyst, BAM	1.00
						Intermediate Systems Dev/Integrator	3.00
						Prj Mgr, Business Appl. Mgmt	1.00
						Sr Systems Analyst	2.00
		Business Solutions 3 Unit				Prg Mgr, Business Application Mgmt	1.00
			Business Solutions 3 - Prj Mgmt 1 Sect.			Intermediate Systems Dev/Integrator	1.00
						Prj Mgr, Business Appl. Mgmt	1.00
						Specialist, Desktop Applications	1.00
						Sr Systems Analyst	1.00
			Business Solutions 3 - Prj Mgmt II Sect.			Intermediate Systems Dev/Integrator	2.00
						Prj Mgr, Business Appl. Mgmt	1.00
						Sr Systems Analyst	4.00
			Business Solutions 3 - Prj Mgmt IV Sect.			Business Analyst, BAM	1.00
						Intermediate Systems Dev/Integrator	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						Prj Mgr, Business Appl. Mgmt	2.00
						Specialist, Desktop Applications	1.00
						Sr Systems Analyst	1.00
			Business Solutions 3-Prj Mgmt III Sect.			Analyst 2, Desktop Configuration	1.00
						Intermediate Systems Dev/Integrator	1.00
						Prj Mgr, Business Appl. Mgmt	1.00
						Specialist, Desktop Applications	1.00
						Sr Systems Analyst	2.00
		Business Solutions 4 Unit				Prg Mgr, Business Application Mgmt	1.00
			Business Solutions 4 - Prj Mgmt 1 Sect.			Intermediate Systems Dev/Integrator	2.00
						Prj Mgr, Business Appl. Mgmt	1.00
						Specialist, Desktop Applications	1.00
						Sr Systems Analyst	4.00
			Business Solutions 4 - Prj Mgmt IV Sect.			Business Analyst, BAM	1.00
						Intermediate Systems Dev/Integrator	1.00
						IT Team Lead	1.00
						Prj Mgr, Business Appl. Mgmt	1.00
						Sr Systems Analyst	1.00
			Business Solutions 4-Prj Mgmt III Sect.			Intermediate Systems Dev/Integrator	2.00
						Prj Mgr, Business Appl. Mgmt	1.00
						Specialist, Desktop Applications	1.00
						Sr Systems Analyst	4.00
	Business Technology Architecture Branch					ITS Business Planner	2.00
						Mgr, Business Technology Architecture	1.00
	Client Services Branch					Administrative Assistant, Mgr	1.00
						Mgr, Client Services	1.00
		Change Mgmt & IT Support Srvc Unit				Prg Mgr, Change Mgmt & IT Support Srvc	1.00
			IT Client Supp. Serv. (Site Sprt) Sect.			Group Lead - Srvc Desk	1.00
						Portfolio Coord, Client Support Srvc	1.00
						Srvc Desk Analyst	11.00
			IT Client Supp. Serv. (Telephone ) Sect.			Group Lead - Srvc Desk	2.00
						Portfolio Coord, Client Support Srvc	1.00
						Srvc Desk Analyst	15.00
		Client Relations & Srvc Innovation Unit				Analyst, R/3 Authorization	1.00
						Coord, RIM Prj Support	1.00
						Officer, Client Relations	6.00
						Prg Mgr, Client Rel & Srvc Innovation	1.00
			Corporate Computer Training Sect.			Coord, IM Systems Training	1.00
						Coord, IT Computer Training	1.00
						IT Training Specialist	2.00
		Client Solution Srvc Development Unit				Coord, Business Support	2.00
						Prg Mgr, RIM Ops	1.00
		Configuration & Solution Srvc Unit				Analyst 3, Desktop Configuration	1.00
						Prg Mgr, Configuration & Solution Srvc	1.00
			Client IT Asset Lifecycle Sect.			Analyst, Quality Assurance	2.00
						IT Buyer & Asset Specialist	5.00
						Portfolio Coord, Configuration Mgmt	1.00
			IT Client Supp. Serv. (Dsktp Conf) Sect.			Analyst 1, Desktop Configuration	1.00
						Analyst 2, Desktop Configuration	3.00
						Analyst 3, Desktop Configuration	2.00
						Operations Analyst	1.00
						Portfolio Coord, Client Support Srvc	1.00
				SO - Client Services WG		Analyst 2, Desktop Configuration	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
		Information Mgmt Client Svc Unit				Analyst, R/3 Authorization	1.00
						Coord, RIM Operations	4.00
						Prj Mgr, RIM Ops	1.00
						Records & Information Mgmt Assistant	29.00
						RIM Operations Clerk	1.00
	Enterprise Solutions Branch					Clk IT Infra or Clk Enterprise App Mgmt	1.00
						Mgr, Enterprise Application Mgmt	1.00
		Enterprise Integ. & Applic. Dev. Unit				Prj Mgr, Business Application Mgmt	1.00
			Database Administration Sect.			Coord, Database Administration	1.00
						Database Administrator	5.00
						IT Team Lead	1.00
						Sr Database Administrator	3.00
			EDMS Sect.			Prj Mgr, Business Appl. Mgmt	1.00
						Sr Systems Analyst	6.00
			E-Services Sect.			Prj Mgr, Business Appl. Mgmt	1.00
						Sr Systems Analyst	5.00
						Web Administrator	4.00
			Web Services Sect.			Prj Mgr, Business Appl. Mgmt	1.00
						Team Lead Web Svc	1.00
						Web Inter Sys Developer/Integrator EAM	3.00
						Web Specialist	3.00
		Geographic Information Systems Unit				Prj Mgr, Geographic Info Systems	1.00
			GIS-Business Integration II Sect.			Analyst 1, Desktop Configuration	1.00
						Analyst, Business & Configuration	2.00
						Coord, Business Support	1.00
						GIS Data Technician	2.00
						IT Team Lead	1.00
						Prj Mgr, Business Appl. Mgmt	1.00
			GIS-Business Integration Sect.			Analyst 1, Desktop Configuration	1.00
						Analyst, Business & Configuration	5.00
						IT Team Lead	3.00
						Prj Mgr, Business Appl. Mgmt	1.00
			GIS-Technical Project Sect.			Analyst, GIS Support	3.00
						IT Team Lead	1.00
						Prj Mgr, GIS Technical Support	1.00
						Sr Systems Analyst	4.00
		SAP Support Center Unit				Administrative Assistant, Mgr	1.00
						Prj Mgr, SAP Support Centre	1.00
			SAP Continuous Business Imprvmt Sect.			Analyst, Business & Configuration	6.00
						IT Team Lead	2.00
						Prj Mgr, SAP Continuous Bus Improvement	1.00
			SAP Integration Project Sect.			Analyst, Business & Configuration	5.00
						IT Team Lead	3.00
						Prj Mgr, Business Appl. Mgmt	1.00
			SAP Technical Project Sect.			Analyst, R/3 Authorization	2.00
						Basis Administrator	2.00
						IT Team Lead	1.00
						Prj Mgr, Business Appl. Mgmt	1.00
						Sr Systems Analyst	6.00
	Information, Security & Prj Svc Branch					Administrative Assistant, Mgr	1.00
						Coord, Strategic Support	1.00
						Mgr, Information, Security & Prj Svc	1.00
		IM/IT Architecture Unit				Analyst, Records & Info Mgmt	2.00
						Prj Mgr, IM/IT Architecture	1.00
		IM/IT Business Services Unit				Business Consultant	2.00
						Coord, ITS Contracts	1.00
						Portfolio Coord, IM/IT Architecture	1.00
						Prj Control Coord	1.00
						Prj Leader, Tech Infrastructure	1.00
		IM/IT Security Unit					1.00
						Analyst, Security	2.00
						Analyst, Security Operations	3.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
	Technology Infrastructure Branch					Prg Mgr, IM/IT Security	1.00
						Clk IT Infra or Clk Enterprise App Mgmt	1.00
		Architecture Planning Services Unit				Mgr, Technology Infrast	1.00
			Enterprise Systems Planning Srvc Sect.			Prg Mgr, Techn Infra Arch Plng Srvc	1.00
						Network Analyst	1.00
						Portfolio Coord, Network Srvc	1.00
				SO - Technology Infrastructure WG		Sr Analyst, Network	3.00
			Infrastructure Architecture Srvc Sect.			Sr Analyst, Network	1.00
						IT Team Lead	1.00
						Network Analyst	1.00
						Portfolio Coord, Network Srvc	1.00
						Sr Analyst, Network	2.00
			Tech Infrastructure Project Mgmt Sect.				
						Prj Leader, Tech Infrastructure	3.00
						Prj Mgr, Technolgy Infrastructure	1.00
		Operations & Support Unit				Prg Mgr, TI Operations Services	1.00
			Enterprise Sys & Storage Supp Srvc Sect.				
						IT Team Lead	1.00
						Network Analyst	4.00
						Network Operations Technician	2.00
						Portfolio Coord, Network Srvc	1.00
						Sr Analyst, Network	1.00
			Platform and Network Support Srvc Sect.				
						Network Analyst	9.00
						Portfolio Coord, Network Srvc	1.00
						Sr Analyst, Network	2.00
		Telecommunications Unit					
						Analyst, Telecommunications App's Supp	1.00
						Move Scheduler, ITS	1.00
						Sr Analyst, Network	1.00
						Sr Analyst, Telecommunications	2.00
						Telecommunications Analyst	4.00
						Telecommunications Srvc Assistant	5.00
<b>Information Technology Services Dept. Total</b>							<b>354.00</b>
Organizational Dev & Performance Dept							
						Coord, Strategic Support	1.00
						Director, Organizational Dev & Perf	1.00
						Sr Administrative Assistant	1.00
	Client Service Strategies Branch						
						Consultant, Community Development	1.00
						Mgr, Client Srvc Strategies	1.00
						Planner II	1.00
						Planner III	1.00
						Prg & Prj Mgmt Officer	1.00
						Prj Coord	1.00
						Specialist, Policy Plng & Dev	2.00
		Corporate Accessibility Unit					
						Advisor, Accessibility Training	1.00
						Coord, Accessibility Initiatives	1.00
						Corporate Accessibility Specialist	1.00
	Client Services Branch						
						Coord, Trainer & E-Srvc	1.00
						Mgr, Client Srvc Centres	1.00
						Prg Administrative Clerk	1.00
		Call Centre Unit					
						Assistant, Research	1.00
						Prg Mgr, Call Centre	1.00
						Weekend Team Lead	0.60
			Call Centre Sect.			311 Contact Centre Agent	28.80
						Shift Spvr, Call Centre	2.00
		Client Service Centres Unit					
						Client Srvc Centre Representative	1.00
						Prg Mgr, Client Srvc Centres	1.00
			Ben Franklin Place/North Gower CSC Sect.				
						Client Srvc Centre Representative	8.00
						Spvr, Satellite Centre	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
			City Hall CSC Sect.			Client Srvc Centre Representative	13.50
						Information Clerk	3.00
						Spvr, Business Srvc	1.00
						Std - Counter Srvc Asst	0.33
			Kanata/Kinburn CSC Sect.			Client Srvc Centre Representative	6.00
						Spvr, Satellite Centre	1.00
			Orleans/Metcalf CSC Sect.			Client Srvc Centre Representative	6.00
						Spvr, Satellite Centre	1.00
	Corp Business Srvc Branch					Administrative Assistant, Mgr	1.00
						Coord, Corp Risk Mgmt	1.00
						Coord, Corporate Administrative Policy	1.00
						Coord, Strategic Support	5.00
						Mgr, Corporate Business Srvc	1.00
		Corp Planning & Performance Mgmt Unit				Assistant, Research	1.00
						Prg Administrative Assistant	1.00
						Prg Mgr, Corporate Png&Performance Mgmt	1.00
						Specialist, Corporate Perf Reporting	3.00
						Specialist, Corporate Planning	2.00
						Specialist, Policy Png & Dev	1.00
	Org Development Branch					Administrative Assistant, Mgr	1.00
						Mgr, Organizational Development	1.00
						Specialist, Org Devel & Change Mgmt	10.00
	Project Mgmt Office Branch					Prg & Prj Mgmt Officer	2.00
						Prg Mgr, Project Mgmt Office	1.00
<b>Organizational Dev &amp; Performance Dept Total</b>							<b>126.23</b>
Parks, Recreation & Cultural Srvc Dept.						Coord, Strategic Support	1.00
						Executive Assistant, GM	1.00
						General Mgr	1.00
						Prj Coord	1.00
	Community Programs Branch					Coord, Funding & Empl. Development	1.00
						Mgr, Community Prg	1.00
						Officer, Recreation & Community Dev	5.00
						Prg Administrative Clerk	4.00
						Specialist, Volunteer Prg Dev	1.00
		Rural Community Services & Centres Unit				Prg Mgr, Parks, Rec & Cultural Srvc	1.00
			City-Wide Special Needs Sect.			Portfolio Mgr, Special Needs City Wide	1.00
						Prg Administrative Clerk	1.00
				SPL Needs A/Y Programs WG		Coord, Special Needs Portfolio	1.00
						Instructor, Special Needs	0.53
						Std - Special Needs Support Worker	4.23
					Special Needs - After School SW	Instructor, Special Needs	2.27
						Specialist, Therapeutic Recreation	0.10
					Variety Program East SW1	Instructor, Special Needs	0.92
						Specialist, Therapeutic Recreation	0.46
				SPL Needs Childrens Programs WG		Coord, Special Needs Portfolio	1.00
					Special Needs West WG	Counsellor, Special Needs	0.62
						Instructor, Special Needs	0.66
						Std - Special Needs Asst Camp Director	0.34
						Std - Special Needs Camp Counsellor	0.40
						Std - Special Needs Camp Director	0.09
				SPL Needs Health Programs WG		Coord, Special Needs Portfolio	1.00
					Acquired Brain Injury Program SW	Instructor, Special Needs	0.65
						Prg Administrator, Special Needs	1.00
						Registered Practical Nurse, Parks & Rec	1.00
						Specialist Therapeutic Rec	1.00
					Ottawa Childrens Treatment Centre SW	Instructor, Special Needs	2.11
						RN - CIPP	0.55



Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						RPN, Special Needs	0.30
						Specialist, Therapeutic Recreation	0.43
				SPL Needs Interactive Programs WG		Coord, Special Needs Portfolio	1.00
				SPL Needs WG		Coord, Special Needs Portfolio	1.00
					Rendez Vous SW	Instructor, Special Needs	0.65
						Prg Administrator, Special Needs	1.00
						Specialist, Therapeutic Recreation	0.65
					Supported Comm Enhanced Learning WG	Instructor, Special Needs	1.02
						Prg Administrator, Special Needs	1.00
						Specialist, Therapeutic Recreation	0.65
					Variety Program West WG	Instructor, Special Needs	1.30
						Prg Administrator, Special Needs	1.00
						Specialist, Therapeutic Recreation	0.65
			City-Wide Sports Sect.			Customer Srvc Representative 2	0.60
						Customer Srvc/Booking Clerk	1.00
						Instructor, Specialized Fitness	0.54
						Lifeguard/Instructor, Head	0.04
						Portfolio Mgr, City Wide Sports	1.00
				City Wide Sports Program WG		Prg Coord	2.00
						Prg Leader, Special Needs	0.02
						Prg Leader, Sports	0.39
						Specialist, Intermediate Sport	0.10
						Specialist, Introductory Sport	0.19
						Std - Beach Volleyball Support	0.50
						Std - Coord, Camp Specialty	0.14
						Std - Instructor I, Specialty	0.03
						Std - Pathway Patrol Coord	0.18
						Std - Specialty Sports/Arts Instructor	0.19
						Std-Specialty Sr Sports/Arts Instructor	0.44
					Development Camp SW	Std - Instructor I, Specialty	0.10
					Tennis School SW	Specialist, Advanced Sport	0.04
				Women & Sport WG		Prg Coord	2.00
						Prg Leader, Sports	0.51
						Specialist, Advanced Sport	0.12
						Specialist, Intermediate Sport	0.90
						Specialist, Introductory Sport	0.52
						Std - Beach Volleyball Support	0.48
						Std - Coord, Camp Specialty	0.28
						Std - Specialty Sports/Arts Instructor	0.35
						Std-Specialty Sr Sports/Arts Instructor	0.05
			Cumberland Recreation Sect.			Customer Srvc/Booking Clerk	2.00
						Portfolio Mgr, Recreation	1.00
				Carlsbad Springs CC WG		Coord, Recreation & Culture Activities	0.23
						Customer Srvc Representative 2	0.58
						Prg Leader, Recreation	0.48
						Specialist, Intermediate Sport	0.05
						Specialist, Introductory Sport	0.07
						Std - Camp Counsellor	0.40
				Cumberland Rec Programs WG		Prg Coord	1.00
					Aquaview Community Hall SW	Coord, Recreation & Culture Activities	0.09
						Instructor, Advanced Arts	0.04
						Instructor, Fitness	0.01
						Instructor, Specialized Fitness	0.04
						Prg Leader, Recreation	0.40
						Specialist, Introductory Sport	0.01
						Srvc Representative I	0.05
						Std - Camp Coord	0.25
						Std - Camp Counsellor	0.31
						Std - Instructor I, Specialty	0.01
					Cumberland Fallingbrook School SW	Coord, Recreation & Culture Activities	0.35
						Prg Leader, Recreation	0.47
						Specialist, Advanced Sport	0.30
						Specialist, Introductory Sport	0.14
						Std - Camp Coord	0.25
						Std - Camp Counsellor	0.37
						Std - Camp Sr Counsellor	0.08

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
					Cumberland Queenswood Heights SW	Coord, Recreation & Culture Activities	0.18
						Instructor, Intermediate Arts	0.10
						Instructor, Specialized Fitness	0.01
						Prg Leader, Recreation	0.76
						Specialist, Introductory Sport	0.07
						Std - Camp Coord	0.22
						Std - Camp Counsellor	0.24
						Std - Camp Sr Counsellor	0.12
					Cumberland Youth on the Move SW	Std - Youth Outreach Rec Worker - YOM	0.50
					Navan Arena Community Space SW	Instructor, Fitness	0.01
						Instructor, Specialized Fitness	0.03
						Specialist, Advanced Sport	0.01
					Participate SW	Std - Camp Asst Coord	0.13
						Std - Camp Counsellor	0.46
						Std - Camp Sr Counsellor	0.39
					RJ Kennedy Arena Community Space SW	Instructor, Specialized Fitness	0.01
				Cumberland South Fallingbrook WG		Coord, Recreation & Culture Activities	0.75
						Instructor, Fitness	0.06
						Instructor, Specialized Fitness	1.25
						Prg Coord	1.00
						Prg Leader, Recreation	3.10
						Specialist, Advanced Sport	0.80
						Specialist, Intermediate Sport	0.05
						Specialist, Introductory Sport	0.36
						Spvr, Recreation Prg	0.21
						Srv Representative I	0.79
						Std - Camp Coord	0.55
						Std - Camp Counsellor	1.68
						Std - Camp Director	0.28
						Std - Instructor I, Specialty	0.05
				Orléans Community Programs WG		Coord, Recreation & Culture Activities	2.22
						Instructor, Advanced Arts	0.06
						Instructor, Intermediate Arts	0.04
						Prg Coord	1.00
						Prg Leader, Recreation	5.28
						Specialist, Intermediate Sport	0.02
						Specialist, Introductory Sport	0.02
						Spvr, Recreation Prg	0.05
						Std - Camp Asst Coord	0.02
						Std - Camp Coord	0.58
						Std - Camp Counsellor	0.53
						Std - Camp Sr Counsellor	0.21
						Std - Instructor I, Specialty	0.02
						Std - Instructor III, Specialty	0.01
						Std - Specialty Sports/Arts Director	0.10
						Std-Specialty Sr Sports/Arts Instructor	0.02
			Goulbourn & West- Carleton Sect.			Portfolio Mgr, Recreation	1.00
				Rural Goulbourn Area Programs WG		Prg Coord	1.00
				Goulbourn Municipal Office - Rec SW		Coord, Recreation & Culture Activities	0.21
						Instructor, Introductory Arts	0.03
						Instructor, Specialized Fitness	0.01
						Prg Leader, Recreation	0.04
						Specialist, Advanced Sport	0.06
						Spvr, Recreation Prg	0.18
				Munster SW		Instructor, Specialized Fitness	0.06
						Prg Leader, Recreation	0.02
						Specialist, Advanced Sport	0.02
				Richmond Arena Community Space SW		Coord, Recreation & Culture Activities	0.09
						Instructor, Specialized Fitness	0.03
						Prg Leader, Recreation	0.13
						Std - Camp Coord	0.23
						Std - Camp Counsellor	0.17
						Std - Camp Director	0.23

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
				Stittsville Area Programs WG		Prg Coord	1.00
					Fringewood SW	Coord, Recreation & Culture Activities	0.04
						Instructor, Advanced Arts	0.06
						Prg Leader, Recreation	0.02
					Pretty Street SW	Coord, Recreation & Culture Activities	0.10
						Prg Leader, Recreation	0.08
						Specialist, Advanced Sport	0.02
						Std - Camp Coord	0.16
						Std - Camp Counsellor	0.15
						Std - Camp Director	0.10
				Stittsville Arena Community Space SW		Coord, Recreation & Culture Activities	0.03
						Instructor, Advanced Arts	0.03
						Instructor, Specialized Fitness	0.11
						Prg Leader, Recreation	0.13
						Std - Camp Coord	0.15
						Std - Camp Counsellor	0.31
						Std - Specialty Sports/Arts Counsellor	0.23
				West Carleton Programs WG		Prg Coord	1.00
					West Carleton Community Centre SW	Coord, Recreation & Culture Activities	0.30
						Instructor, Advanced Arts	0.03
						Instructor, Specialized Fitness	0.22
						Prg Leader, Recreation	0.97
						Spvr, Recreation Prg	0.35
						Std - Camp Coord	0.57
						Std - Camp Counsellor	0.59
						Std - Camp Director	0.30
						Std - Coord, Camp Specialty	0.15
			Nepean Recreation Sect.			Administrative Assistant	1.00
						Portfolio Mgr, Recreation	1.00
				Nepean Rec Adult/Sr Programs WG		Prg Coord	1.00
					Comm Bldg - Adult/Senior Programs SW	Instructor, Specialized Fitness	0.05
					Comm Schools Adult/Seniors Programs SW	Std - Camp Counsellor	1.12
						Std - Camp Director	0.25
						Std - Instructor I, Specialty	0.04
					Sportsplex Adult/Seniors Programs SW	Instructor, Specialized Fitness	0.11
					Walter Baker Adult/Seniors Programs SW	Std - Camp Counsellor	2.52
						Std - Camp Director	0.57
				Nepean Rec Children's Programs WG		Prg Coord	1.00
					Comm Schools - Children's Programs SW	Prg Leader, Recreation	0.01
						Specialist, Introductory Sport	0.03
					Sportsplex Children's Programs SW	Prg Leader, Recreation	0.01
						Specialist, Advanced Sport	0.25
				Nepean Rec Other Programs WG		Coord, Recreation & Culture Activities	0.05
						Customer Srvc Representative 2	0.51
						Instructor, Introductory Arts	0.01
						Prg Leader, Recreation	0.30
						Specialist, Advanced Sport	0.05
						Specialist, Introductory Sport	0.02
						Spvr, Recreation Prg	0.07
						Srvc Representative I	0.01
				Nepean Rec Preschool Programs WG		Prg Coord	1.00
					Comm Bldg - Preschool Programs SW	Coord, Recreation & Culture Activities	1.56
						Instructor, Introductory Arts	0.01
						Prg Leader, Recreation	2.40
						Specialist, Advanced Sport	0.15
						Specialist, Introductory Sport	0.01

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						Spvr, Recreation Prg	0.14
					Knotty Knoll Camp - Bell Arena SW	Std - Camp Counsellor	1.07
						Std - Camp Director	0.50
					Sportsplex Preschool Programs SW	Coord, Recreation & Culture Activities	0.19
						Spvr, Recreation Prg	0.01
				Nepean Rec Youth Programs WG		Prg Coord	1.00
					Comm Bldg - Youth Programs SW	Std - Camp Asst Coord	3.00
						Std - Camp Director	0.62
					Comm Schools - Youth Programs SW	Attendant, Recreation & Culture	0.94
						Prg Leader, Recreation	0.05
						Spvr, Recreation Prg	0.27
						Std - Camp Asst Coord	1.50
						Std - Camp Counsellor	0.13
						Std - Camp Director	0.28
						Std - Summer Equip Support	0.20
						Std - Youth Outreach Rec Worker - YOM	1.10
					Sportsplex Youth Programs SW	Coord, Recreation & Culture Activities	0.12
						Spvr, Recreation Prg	0.22
						Std - Coord, Camp Specialty	0.84
			Osgoode/Rideau Recreation Sect.			Administrative Assistant	1.00
						Recreation Spvr 2	1.00
				Osgoode Rideau Programs WG		Prg Coord	3.00
					Greely CC SW	Coord, Recreation & Culture Activities	0.01
						Instructor, Intermediate Arts	0.01
						Instructor, Introductory Arts	0.12
						Instructor, Specialized Fitness	0.04
						Prg Leader, Recreation	1.12
						Specialist, Introductory Sport	0.01
						Spvr, Recreation Prg	0.41
						Std - Camp Coord	0.21
						Std - Camp Counsellor	0.38
						Std - Camp Director	0.14
						Std - Camp Sr Counsellor	0.14
					Manotick Arena Community Space SW	Instructor, Advanced Arts	0.03
						Instructor, Specialized Fitness	0.13
						Prg Leader, Recreation	0.24
						Spvr, Recreation Prg	0.24
						Std - Camp Coord	0.21
						Std - Camp Counsellor	0.38
					Metcalfe Arena Community Space SW	Instructor, Introductory Arts	0.08
						Instructor, Specialized Fitness	0.12
						Prg Leader, Recreation	0.54
						Specialist, Intermediate Sport	0.03
						Spvr, Recreation Prg	0.10
						Std - Camp Asst Coord	0.25
						Std - Camp Counsellor	0.19
						Std - Camp Sr Counsellor	0.11
						Std - Coord, Camp Specialty	0.21
					North Gower SW	Coord, Recreation & Culture Activities	0.01
						Prg Leader, Recreation	0.54
						Spvr, Recreation Prg	0.24
						Std - Camp Coord	0.50
						Std - Camp Counsellor	0.76
						Std - Camp Sr Counsellor	0.15
					Osgoode Arena Community Space SW	Coord, Recreation & Culture Activities	0.05
						Counsellor, Special Needs	0.02
						Prg Leader, Recreation	0.40
						Spvr, Recreation Prg	0.21
						Std - Camp Counsellor	0.19
						Std - Camp Sr Counsellor	0.15
						Std - Coord, Camp Specialty	0.21
					Vernon CC WG	Instructor, Specialized Fitness	0.06
		Suburban Community Srvc & Centres Unit				Prg Mgr, Parks, Rec & Cultural Srvc	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
			Alexander/Bellevue C.C. Sect.			Recreation Spvr 2	1.00
						Std - Camp Counsellor	0.72
				Alexander/Bellevue C.C. WG		Attendant, Recreation & Culture	0.63
						Prg Coord	1.00
						Prg Leader, Recreation	2.21
						Specialist, Advanced Sport	0.04
						Std - Camp Coord	0.03
						Std - Camp Director	0.14
						Std - Camp Sr Counsellor	0.45
				Bellevue C.C. & Carlington Gym WG		Coord, Recreation & Culture Activities	0.50
						Prg Coord	1.00
						Prg Leader, Recreation	2.00
						Prg Leader, Sports	0.16
						Srv Representative I	0.70
						Std - Camp Coord	0.13
						Std - Camp Counsellor	0.30
						Std - Camp Sr Counsellor	0.50
			Carleton Heights C.C. Sect.			Recreation Spvr 1	1.00
				Carleton Heights C.C. Unit		Attendant, Recreation & Culture	0.15
						Customer Srv Representative 2	0.55
						Prg Coord	1.00
						Srv Representative I	0.27
						Std - Park Programmer	0.55
						Std - Park Spvr	0.19
			Fisher Park C.C. & Churchill Senior Unit			Recreation Spvr 2	1.00
				Churchill Seniors Centre WG		Attendant, Recreation & Culture	0.67
						Instructor, Advanced Arts	0.11
						Instructor, Specialized Fitness	0.60
						Prg Coord	1.00
						Spvr, Recreation Prg	0.84
						Trainer, Personal Fitness	0.02
				Fisher Park C.C. Sect.		Coord, Recreation & Culture Activities	0.58
						Instructor, Advanced Arts	0.17
						Instructor, Specialized Fitness	0.06
						Prg Coord	1.00
						Prg Leader, Recreation	0.68
						Specialist, Advanced Sport	0.03
						Specialist, Intermediate Sport	0.03
						Specialist, Introductory Sport	0.22
						Srv Representative I	0.94
						Std - Camp Counsellor	0.08
						Std - Camp Director	0.19
						Std - Camp Sr Counsellor	0.28
						Std - Instructor I, Specialty	0.12
						Std - Instructor III, Specialty	0.01
						Std - Office Asst II - 40 hrs	0.03
					Dulude Arena Community Space WG	Std - Camp Counsellor	0.11
			Foster Farm C.C. Sect.			Attendant, Recreation & Culture	0.77
						Coord, Recreation & Culture Activities	0.62
						Customer Srv Representative 2	0.11
						Prg Coord	1.00
						Prg Leader, Recreation	0.28
						Recreation Spvr 1	1.00
						Specialist, Advanced Sport	0.04
						Spvr, Recreation Prg	0.02
						Srv Representative I	0.10
						Std - Camp Coord	0.20
						Std - Camp Counsellor	0.60
						Std - Camp Director	0.22
						Std - Camp Sr Counsellor	0.62
			Greenboro Complex Sect.			Recreation Spvr 2	1.00
				Greenboro Programs WG		Coord, Recreation & Culture Activities	0.52
						Prg Coord	2.00
						Prg Leader, Recreation	5.08
						Srv Representative I	1.43
						Std - Camp Coord	0.73
						Std - Camp Counsellor	2.18
						Std - Camp Sr Counsellor	0.21

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
					Greenboro Wading Pool SW	Std - Park Programmer	0.80
						Std - Park Spvr	0.20
			Heron Road/Albion C.C. Sect.			Recreation Spvr 2	1.00
				Albion & LIT Programs WG		Coord, Recreation & Culture Activities	0.49
						Instructor, Advanced Arts	0.40
						Prg Coord	1.00
						Prg Leader, Recreation	0.38
						Prg Leader, Sports	0.20
						Specialist, Introductory Sport	0.40
						Srvc Representative I	2.30
						Std - Camp Coord	0.38
						Std - Camp Counsellor	0.89
						Std - Camp Sr Counsellor	0.38
					Leadership in Training SW	Std - Coord, Camp Specialty	0.78
						Std - Specialty Sports/Arts Director	0.03
						Std - Youth Outreach Rec Worker - YOM	0.50
				Heron Road Seniors WG		Instructor, Advanced Arts	0.26
						Instructor, Specialized Fitness	0.11
						Prg Coord	1.00
			Heron Road/Albion C.C. WG			Coord, Recreation & Culture Activities	0.08
						Instructor, Advanced Arts	0.49
						Instructor, Specialized Fitness	0.77
						Prg Coord	1.00
						Prg Leader, Recreation	0.71
						Specialist, Advanced Sport	0.14
						Specialist, Introductory Sport	0.35
						Srvc Representative I	2.81
						Std - Camp Coord	0.25
						Std - Camp Sr Counsellor	1.38
						Trainer, Personal Fitness	0.56
			Huntclub Riverside CommunityCentre Sect.			Attendant, Recreation & Culture	0.01
						Coord, Recreation & Culture Activities	0.96
						Customer Srvc Representative 2	0.18
						Instructor, Advanced Arts	0.07
						Instructor, Introductory Arts	0.13
						Instructor, Specialized Fitness	0.31
						Prg Coord	1.00
						Prg Leader, Arts	0.01
						Prg Leader, Recreation	5.29
						Prg Leader, Special Needs	0.01
						Prg Leader, Sports	1.54
						Recreation Spvr 2	1.00
						Specialist, Intermediate Sport	0.16
						Specialist, Introductory Sport	0.92
						Spvr, Recreation Prg	0.46
						Srvc Representative I	1.68
						Std - Camp Coord	0.76
						Std - Camp Counsellor	2.09
						Std - Camp Director	0.32
						Std - Instructor II, Specialty	0.01
						Std - Specialty Sports/Arts Instructor	0.01
						Trainer, Personal Fitness	0.35
			Lakeside/A Haydon Programs Sect.			Customer Srvc Representative 2	0.82
						Instructor, Advanced Arts	0.16
						Instructor, Fitness	0.03
						Prg Leader, Recreation	0.45
						Receptionist/Clerk	0.12
						Recreation Spvr 1	1.00
						Spvr, Recreation Prg	1.35
						Std - Lakeside Facility Ops Asst	0.26
						Std - Pathway Patrol Coord	0.07
				A. Haydon Park WG		Std - Park Spvr	0.13
			Michele Heights C.C. Sect.			Recreation Spvr 1	1.00
				Michele Heights C.C. WG		Prg Coord	1.00
						Prg Leader, Recreation	3.05
						Prg Leader, Sports	0.02
						Specialist, Advanced Sport	1.32
						Srvc Representative I	0.97

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						Std - Camp Asst Coord	0.65
						Std - Camp Coord	0.94
						Std - Camp Counsellor	1.88
						Std - Camp Sr Counsellor	1.05
						Std - Instructor III, Specialty	0.08
			Rideauview/Fred Barrett Sect.			Recreation Spvr 1	1.00
				Rideauview Community Centre WG		Coord, Recreation & Culture Activities	0.10
						Customer Svc Representative 2	0.42
						Instructor, Advanced Arts	0.01
						Instructor, Introductory Arts	0.19
						Instructor, Specialized Fitness	0.23
						Prg Coord	1.00
						Prg Leader, Recreation	4.48
						Specialist, Introductory Sport	0.17
						Std - Camp Coord	0.40
						Std - Camp Counsellor	0.89
					Fred Barrett Arena Community Space SW	Coord, Recreation & Culture Activities	0.36
						Instructor, Advanced Arts	0.03
						Instructor, Introductory Arts	0.04
						Instructor, Specialized Fitness	0.06
						Prg Leader, Recreation	0.91
						Std - Camp Counsellor	0.11
						Std - Instructor I, Specialty	0.11
			West Recreation Sect.			Portfolio Mgr, Recreation	1.00
				Eva James Programs WG		Prg Coord	1.00
					Eva James Memorial SW	Coord, Recreation & Culture Activities	0.25
						Instructor, Advanced Arts	0.05
						Instructor, Intermediate Arts	0.01
						Instructor, Introductory Arts	0.04
						Instructor, Specialized Fitness	0.55
						Prg Leader, Recreation	1.00
						Prg Leader, Sports	1.56
						Specialist, Advanced Sport	0.33
						Specialist, Intermediate Sport	0.05
						Specialist, Introductory Sport	0.28
						Svc Representative I	0.94
						Std - Camp Counsellor	0.60
						Std - Camp Sr Counsellor	0.40
						Std - Coord, Camp Specialty	0.20
						Std - Youth Outreach Rec Worker - YOM	0.01
				Kanata Rec Programs WG		Prg Coord	3.00
					Bridlewood Recreation Facility SW	Coord, Recreation & Culture Activities	0.69
						Instructor, Specialized Fitness	0.01
						Prg Leader, Recreation	2.20
						Prg Leader, Sports	0.06
						Spvr, Recreation Prg	0.02
						Std - Camp Asst Coord	0.03
						Std - Camp Coord	0.20
						Std - Camp Counsellor	0.63
						Std - Camp Director	0.12
					Glen Cairn Recreation Facility SW	Coord, Recreation & Culture Activities	0.09
						Instructor, Advanced Arts	0.06
						Instructor, Introductory Arts	0.03
						Instructor, Specialized Fitness	0.01
						Prg Leader, Recreation	0.89
						Prg Leader, Sports	0.01
						Specialist, Advanced Sport	0.02
						Spvr, Recreation Prg	0.39
						Std - Camp Coord	0.42
						Std - Camp Counsellor	0.55
						Std - Camp Director	0.30
					Katimavik Recreation Facility SW	Std - Camp Coord	0.14
						Std - Camp Counsellor	0.34
					Miacak Arena Community Space SW	Coord, Recreation & Culture Activities	0.10
						Instructor, Advanced Arts	0.10
						Instructor, Intermediate Arts	0.06
						Instructor, Specialized Fitness	0.08

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						Prg Leader, Recreation	0.21
						Std - Camp Coord	0.40
						Std - Camp Counsellor	0.50
						Std - Camp Director	0.30
						Std - Camp Sr Counsellor	0.02
						Std - Specialty Sports/Arts Instructor	0.02
				Kanata Senior Centre Program WG		Coord, Recreation & Culture Activities	0.12
						Customer Srvc Representative 2	0.27
						Instructor, Specialized Fitness	0.14
						Prg Coord	1.00
						Prg Leader, Recreation	0.45
						Srvc Representative I	1.00
		Urban Community Services & Centres Unit				Prg Mgr, Parks, Rec & Cultural Srvc	1.00
			Cyrville/Beacon Hill C.C. Sect.			Recreation Spvr 1	1.00
				Cyrville Beaconhill Programs WG		Coord, Recreation & Culture Activities	0.53
						Customer Srvc Representative 2	0.24
						Instructor, Advanced Arts	0.05
						Instructor, Specialized Fitness	0.46
						Prg Coord	1.00
						Prg Leader, Recreation	5.34
						Specialist, Advanced Sport	0.17
						Spvr, Recreation Prg	0.07
						Srvc Representative I	0.37
						Std - Camp Coord	0.61
						Std - Camp Counsellor	0.74
						Std - Camp Sr Counsellor	0.55
			Dempsey Community Centre Sect.			Instructor, Advanced Arts	0.18
						Recreation Spvr 1	1.00
						Specialist, Advanced Sport	0.59
						Specialist, Intermediate Sport	0.03
						Spvr, Recreation Prg	0.03
						Srvc Representative I	1.75
			Glebe Community Centre Sect.			Client Srvc Clerk	1.00
						Recreation Spvr 1	1.00
				Glebe Community Centre WG		Prg Coord	1.00
						Srvc Representative I	1.29
						Std - Camp Coord	0.81
						Std - Camp Counsellor	1.75
			Hintonburg C.C. Sect.			Recreation Spvr 2	1.00
						Spvr, Recreation Prg	0.24
						Std - Instructor I, Specialty	0.16
						Std - Instructor III, Specialty	0.06
				Hintonburg C.C. WG		Coord, Recreation & Culture Activities	1.30
						Counsellor, Special Needs	0.01
						Instructor, Advanced Arts	0.22
						Instructor, Specialized Fitness	0.24
						Prg Coord	1.00
						Prg Leader, Recreation	2.14
						Prg Leader, Special Needs	0.65
						Specialist, Intermediate Sport	0.08
						Specialist, Introductory Sport	0.08
						Srvc Representative I	0.25
						Std - Camp Coord	0.19
						Std - Camp Counsellor	0.56
				Hintonburg Segregated Program WG		Instructor, Specialized Fitness	0.08
						Prg Coord	1.00
						Prg Leader, Recreation	0.23
						Prg Leader, Special Needs	0.82
						Prg Leader, Sports	0.03
						Std - Special Needs Asst Camp Director	0.36
						Std - Special Needs Camp Counsellor	1.53
			McNabb/Dalhousie Complex Sect.			Client Srvc Clerk	0.91
						Recreation Spvr 2	1.00
				McNabb/Dalhousie Complex WG		Coord, Recreation & Culture Activities	0.60
						Counsellor, Special Needs	0.48



Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						Customer Srvc Representative 2	0.30
						Instructor, Advanced Arts	0.52
						Instructor, Intermediate Arts	0.30
						Instructor, Specialized Fitness	0.40
						Prg Coord	2.00
						Prg Leader, Recreation	0.20
						Prg Leader, Special Needs	0.90
						Prg Leader, Sports	0.52
						Specialist, Advanced Sport	0.23
						Specialist, Intermediate Sport	0.60
						Srvc Representative I	2.70
						Std - Park Programmer	1.00
						Std - Park Spvr	0.22
						Std - Specialty Sports/Arts Counsellor	1.00
						Std - Specialty Sports/Arts Director	0.48
			Ottawa South Community Centre Sect.			Recreation Spvr 1	1.00
				Ottawa South Community Centre WG		Customer Srvc Representative 2	0.94
						Prg Coord	1.00
			Overbrook C.C. Sect.			Recreation Spvr 1	1.00
				Overbrook Programs WG		Coord, Recreation & Culture Activities	0.09
						Instructor, Advanced Arts	0.38
						Instructor, Specialized Fitness	0.29
						Prg Coord	1.28
						Prg Leader, Recreation	1.71
						Prg Leader, Sports	0.49
						Specialist, Advanced Sport	0.10
						Specialist, Introductory Sport	0.03
						Spvr, Recreation Prg	0.06
						Srvc Representative I	1.44
						Std - Camp Coord	0.16
						Std - Camp Counsellor	0.69
						Std - Camp Sr Counsellor	0.73
						Std - Instructor I, Specialty	0.20
						Std - Instructor III, Specialty	0.06
						Std - Park Programmer	0.06
			Richelieu/Vanier C.C. Sect.			Customer Srvc/Booking Clerk	1.00
				Richelieu/Vanier Programs WG		Recreation Spvr 2	1.00
						Attendant, Recreation & Culture	0.72
						Prg Coord	1.00
						Prg Leader, Recreation	0.15
						Srvc Representative I	0.95
				R.E. Wilson School SW		Attendant, Recreation & Culture	0.03
						Coord, Recreation & Culture Activities	0.29
						Prg Leader, Recreation	0.33
						Std - Camp Counsellor	0.17
						Std - Camp Sr Counsellor	0.34
				Rockcliffe Operations SW		Instructor, Advanced Arts	0.05
						Instructor, Specialized Fitness	0.15
						Prg Leader, Recreation	0.32
						Specialist, Introductory Sport	0.01
						Spvr, Recreation Prg	0.81
						Srvc Representative I	0.31
						Std - Camp Counsellor	0.30
						Std - Camp Sr Counsellor	0.16
				VA Day Camp SW		Std - Camp Asst Coord	0.13
						Std - Camp Counsellor	1.35
						Std - Camp Director	0.23
						Std - Camp Sr Counsellor	0.09
						Std - Youth Outreach Rec Worker - YOM	0.05
				VA Program SW		Instructor, Advanced Arts	0.23
						Instructor, Fitness	0.05
						Instructor, Specialized Fitness	0.23
						Specialist, Introductory Sport	0.05
						Spvr, Recreation Prg	0.49
				Youth on the Move SW		Std - Youth Outreach Rec Worker - YOM	0.52
			Routhier C.C. Sect.			Instructor, Specialized Fitness	0.26
						Recreation Spvr 1	1.00
						Specialist, Intermediate Sport	0.10
						Spvr, Recreation Prg	0.88
						Srvc Representative I	1.74

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
			Sandy Hill/Old TownHall C.C. Sect.			Recreation Spvr 2	1.00
				Old Town Hall Programs WG		Prg Coord	1.00
						Specialist, Introductory Sport	0.03
					Old Town Hall C.C. SW	Coord, Recreation & Culture Activities	0.92
						Prg Leader, Recreation	1.12
						Prg Leader, Sports	0.02
						Std - Instructor I, Specialty	0.20
						Std - Specialty Sports/Arts Counsellor	0.29
						Std - Specialty Sports/Arts Director	0.01
				Sandy Hill Programs WG		Coord, Recreation & Culture Activities	0.74
						Instructor, Advanced Arts	0.23
						Instructor, Intermediate Arts	0.01
						Instructor, Introductory Arts	0.01
						Instructor, Specialized Fitness	0.12
						Prg Coord	1.00
						Prg Leader, Recreation	4.17
						Specialist, Advanced Sport	0.09
						Specialist, Intermediate Sport	0.01
						Svc Representative I	1.12
						Std - Camp Asst Coord	0.32
						Std - Camp Coord	0.35
						Std - Camp Counsellor	1.23
						Std - Camp Director	0.21
						Std - Instructor I, Specialty	0.05
						Std-Specialty Sr Sports/Arts Instructor	0.31
	Complexes, Fitness & Aqua Venues Branch					Mgr, Multiservice Rec Venues & Prg	1.00
						Prg Administrative Clerk	2.00
		Aquatic Venues Unit				Prg Mgr, Parks, Rec & Cultural Svc	1.00
			Aquatic Beaches Sect.			Administrative Clerk	1.00
						Portfolio Mgr, Aquatic Prgs	1.00
				Britannia Beach WG		Std - Aquatic Beach Ops Support	0.69
						Std - Aquatic Waterfront Lifeguard	1.38
						Std - Instructor I, Specialty	0.48
						Std - Spvr, Aquatic	0.02
				Champagne Pool WG		Recreation Spvr 1	1.00
					Champagne Programs WG	Instructor, Advanced Aquatic Prg	0.28
						Instructor, Aquafitness	0.06
						Instructor, Aquatics	0.10
						Instructor, Fitness	0.09
						Lifeguard	1.37
						Lifeguard/Instructor, Head	1.92
						Prg Coord	1.00
						Std - Aquatic Head Instructor/Lifeguard	0.50
						Std - Aquatic Instructor	0.01
						Std - Aquatic Lifeguard	0.26
						Std - Instructor I, Specialty	0.06
						Trainer, Personal Fitness	0.29
				Lowertown Pool WG		Recreation Spvr 1	1.00
					Lowertown Pool WG	Instructor, Advanced Aquatic Prg	0.05
						Instructor, Aquafitness	0.02
						Instructor, Aquatics	1.05
						Lifeguard	1.18
						Lifeguard/Instructor, Head	1.09
						Prg Coord	1.00
						Svc Representative I	0.52
						Std - Aquatic Head Instructor/Lifeguard	0.29
						Std - Aquatic Instructor	0.19
						Std - Aquatic Lifeguard	0.38
				Mooney's Bay Beach WG		Std - Aquatic Beach Ops Support	0.69
						Std - Aquatic Waterfront Lifeguard	2.31
						Std - Instructor I, Specialty	0.48
						Std - Spvr, Aquatic	0.02
				Ottawa Beaches WG		Recreation Spvr 1	1.00
				Petrie Island Beach WG		Std - Aquatic Beach Ops Support	0.69
						Std - Aquatic Waterfront Lifeguard	3.23
						Std - Instructor I, Specialty	0.72
						Std - Spvr, Aquatic	0.02

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
				Westboro Beach WG		Std - Aquatic Waterfront Lifeguard	0.92
						Std - Instructor I, Specialty	0.48
						Std - Spvr, Aquatic	0.02
			Brewer Pool Sect.			Recreation Spvr 2	1.00
						Srvr Representative I	0.84
				Brewer Pool WG		Instructor, Advanced Aquatic Prg	0.22
						Instructor, Aquafitness	0.17
						Instructor, Aquatics	1.64
						Lifeguard	2.08
						Lifeguard/Instructor, Head	1.08
						Prg Coord	1.00
						Std - Aquatic Head Instructor/Lifeguard	0.33
						Std - Aquatic Instructor	0.16
						Std - Aquatic Lifeguard	0.42
			Canterbury Complex Sect.			Recreation Spvr 2	1.00
						Std - Instructor I, Specialty	0.05
						Std - Specialty Sports/Arts Director	0.23
				Brian Kilrea Arena WG		Public Skating Attendant	0.11
				Canterbury Aquatic Programs WG			
						Instructor, Aquafitness	0.22
						Instructor, Aquatics	1.48
						Lifeguard	1.39
						Lifeguard/Instructor, Head	1.48
						Prg Coord	1.00
						Srvr Representative I	0.24
						Std - Aquatic Head Instructor/Lifeguard	0.46
						Std - Aquatic Instructor	0.84
						Std - Aquatic Lifeguard	0.44
					Canterbury Wading Pool SW		
						Std - Park Programmer	0.32
						Std - Park Spvr	0.15
				Canterbury Community Centre WG			
						Instructor, Advanced Aquatic Prg	0.10
						Prg Coord	1.00
						Srvr Representative I	1.83
						Std - Camp Coord	0.38
						Std - Camp Counsellor	1.68
			Deborah Anne Kirwan Pool Sect.			Recreation Spvr 2	1.00
				DA Kirwin Programs WG			
						Instructor, Aquafitness	0.01
						Instructor, Aquatics	2.67
						Lifeguard	2.78
						Lifeguard/Instructor, Head	1.31
						Prg Coord	1.00
						Std - Aquatic Head Instructor/Lifeguard	0.39
						Std - Aquatic Instructor	0.90
						Std - Aquatic Lifeguard	0.88
						Std - Park Programmer	0.33
						Std - Park Spvr	0.17
			Jack Purcell Complex Sect.			Recreation Spvr 2	1.00
				Jack Purcell Aquatic Programs WG			
					Jack Purcell Pool SW		
						Instructor, Aquafitness	0.48
						Instructor, Aquatics	0.32
						Lifeguard	1.33
						Lifeguard/Instructor, Head	1.04
						Std - Aquatic Head Instructor/Lifeguard	0.23
						Std - Aquatic Instructor	0.05
						Std - Aquatic Lifeguard	0.34
						Std - Instructor II, Specialty	0.11
				Jack Purcell Complex WG			
						Attendant, Recreation & Culture	0.05
						Customer Srvr Representative 2	0.63
						Instructor, Advanced Arts	0.04
						Instructor, Specialized Fitness	0.34
						Prg Coord	2.00
						Prg Leader, Special Needs	0.50
						Srvr Representative I	2.00
						Std - Camp Sr Counsellor	0.60
						Std - Park Programmer	0.60
						Std - Park Spvr	0.16
						Std - Special Needs Asst Camp Director	0.25
						Std - Special Needs Camp Counsellor	0.10

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						Std - Special Needs Support Worker	0.10
						Std - Summer Equip Support	0.16
						Trainer, Personal Fitness	0.38
						Youth & Child Care Worker, Special Needs	0.75
			Plant C.C. Sect.			Client Srvc Clerk	1.00
						Portfolio Mgr, Recreation	1.00
				Plant Aquatics WG		Customer Srvc Representative 2	0.22
						Recreation Spvr 2	1.00
						Srvc Representative I	3.75
					Plant Pool SW	Instructor, Aquatics	1.91
						Lifeguard	4.68
						Lifeguard/Instructor, Head	2.01
						Prg Coord	1.00
						Std - Aquatic Head Instructor/Lifeguard	0.50
						Std - Aquatic Instructor	0.50
						Std - Aquatic Lifeguard	1.33
				Plant CC & Fitness Programs WG		Coord, Recreation & Culture Activities	0.45
						Instructor, Advanced Arts	0.29
						Prg Coord	1.00
						Prg Leader, Recreation	0.08
						Specialist, Advanced Sport	0.34
						Specialist, Introductory Sport	0.05
						Std - Camp Asst Coord	1.56
						Std - Camp Coord	0.51
						Std - Specialty Sports/Arts Director	0.27
					Plant Fitness SW	Coord, Recreation & Culture Activities	0.15
						Instructor, Aquafitness	0.26
						Instructor, Specialized Fitness	0.94
						Trainer, Personal Fitness	0.39
			Sawmill Creek Pool & CommunityCntr Sect.			Recreation Spvr 2	1.00
				Sawmill Creek Community Centre WG		Coord, Recreation & Culture Activities	0.81
						Prg Leader, Recreation	2.23
						Std - Camp Asst Coord	0.17
						Std - Camp Coord	0.35
						Std - Camp Counsellor	0.76
				Sawmill Creek Programs WG		Instructor, Advanced Aquatic Prg	0.10
						Instructor, Aquafitness	0.46
						Instructor, Aquatics	2.19
						Lifeguard	1.85
						Lifeguard/Instructor, Head	1.70
						Prg Coord	1.00
						Srvc Representative I	0.79
						Std - Aquatic Head Instructor/Lifeguard	0.39
						Std - Aquatic Instructor	0.55
						Std - Aquatic Lifeguard	0.52
						Std - Instructor I, Specialty	0.14
			Splash Wave Pool Sect.			Client Srvc Clerk	1.00
						Recreation Spvr 2	1.00
				Trillium Programs WG		Prg Coord	2.00
						Std - Aquatic Head Instructor/Lifeguard	1.16
					Splash Pool Aqua Fit Program WG	Instructor, Aquafitness	0.53
						Instructor, Specialized Fitness	0.07
					Splash Pool Leadership WG	Instructor, Advanced Aquatic Prg	0.21
						Std - Instructor I, Specialty	0.05
					Splash Pool Learn To Swim WG	Instructor, Aquatics	2.69
						Std - Aquatic Instructor	0.53
						Std - Camp Coord	0.18
					Splash Pool Public Swimming WG	Lifeguard	4.78
						Std - Aquatic Lifeguard	2.89
					Splash Pool Rentals WG	Prg Leader, Aquatics	0.22
					Splash Pool Sale of Goods WG	Srvc Representative I	1.80
						Std - Aquatic Cashier	0.21
					Trillium Rec Complex Sect.	Srvc Representative I	1.04

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
		Arenas & Outdoor Rinks Unit				Prg Mgr, Parks, Rec & Cultural Srvc	1.00
			City-Wide Allocations Sect.			City Wide Allocations Clerk	6.00
						Customer Srvc Representative 2	0.47
						Portfolio Mgr, Allocations Regist	1.00
						Prg Coord	6.00
			Ice & In Line Skating Sect.			Customer Srvc Representative 2	0.07
						Prg Coord	1.00
						Specialist, Advanced Sport	0.76
						Specialist, Intermediate Sport	4.24
						Specialist, Introductory Sport	0.30
				In-Line Skating WG		Specialist, Advanced Sport	0.13
			Jim Durrell Sect.			Attendant, Recreation & Culture	0.02
						Prg Coord	1.00
						Prg Leader, Sports	0.91
						Public Skating Attendant	0.29
						Specialist, Intermediate Sport	0.08
						Specialist, Introductory Sport	0.02
						Srvc Representative I	2.82
						Std - Camp Counsellor	0.68
						Std - Instructor I, Specialty	0.33
						Std - Instructor II, Specialty	0.20
						Std - Specialty Sports/Arts Instructor	1.11
						Std-Specialty Sr Sports/Arts Instructor	0.49
				Banff-Ledbury CC WG		Prg Leader, Sports	0.29
						Specialist, Introductory Sport	0.12
						Std - Specialty Sports/Arts Instructor	0.19
			Public Skating Sect.			Prg Coord	1.00
						Public Skating Attendant	2.47
						Spvr, Recreation Prg	1.27
			Seasonal Recreation Sect.			Portfolio Mgr, Seasonal Recreation	1.00
				Wading Pools WG		Coord, Recreation & Culture Activities	0.66
						Prg Coord	6.00
						Std - Park Admin Coord	1.38
						Std - Park District Director	1.86
						Std - Park Equip Coord	0.31
						Std - Park Programmer	23.46
						Std - Park Special Events Coord	0.62
						Std - Park Special Events Facilitator	0.90
						Std - Park Spvr	6.55
						Std - Park Tech Specialist	0.38
			Terry Fox Athletic Facility Sect.			Recreation Spvr 1	1.00
						Specialist, Advanced Sport	0.18
						Specialist, Intermediate Sport	0.16
						Specialist, Introductory Sport	0.02
						Spvr, Recreation Prg	0.21
						Srvc Representative I	1.06
						Std-Terry Fox Athletic Facility Ops Ast	1.46
		Complexes & Fitness Venues Unit				Portfolio Specialist, Fitness Programs	1.00
						Prg Mgr, Parks, Rec & Cultural Srvc	1.00
			Bob MacQuarrie Recreation Complex Sect.			Portfolio Mgr, Recreation	1.00
				BMO Aquatic Programs WG		Recreation Spvr 2	1.00
					Bearbrook Pools SW	Std - Aquatic Head Instructor/Lifeguard	0.44
						Std - Aquatic Instructor	0.41
						Std - Aquatic Lifeguard	1.51
						Std - Instructor II, Specialty	0.04
					BMO Aquatic Programs SW	Instructor, Advanced Aquatic Prg	0.30
						Instructor, Aquafitness	1.18
						Instructor, Aquatics	2.12
						Lifeguard	4.00
						Lifeguard/Instructor, Head	1.12
						Prg Coord	1.00
						Std - Aquatic Head Instructor/Lifeguard	0.63
						Std - Aquatic Instructor	0.47
						Std - Aquatic Lifeguard	1.16
						Std - Instructor II, Specialty	0.01
						Std - Instructor III, Specialty	0.02

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
				BMRC Arena WG		Public Skating Attendant	0.24
				BMRC Customer Service WG		Client Svc Clerk	2.00
						Svc Representative I	5.44
				BMRC Fitness Programs WG		Instructor, Fitness	0.57
						Instructor, Specialized Fitness	4.16
						Prg Coord	1.00
						Specialist, Introductory Sport	2.89
						Trainer, Personal Fitness	0.77
				Bob MacQuarrie Community Prg WG		Coord, Recreation & Culture Activities	0.27
						Instructor, Introductory Arts	0.09
						Prg Coord	1.00
						Prg Leader, Recreation	0.56
						Specialist, Advanced Sport	0.16
						Specialist, Intermediate Sport	0.46
						Spvr, Recreation Prg	0.06
						Std - Camp Asst Coord	0.03
						Std - Camp Coord	0.77
						Std - Camp Counsellor	0.70
						Std - Camp Sr Counsellor	0.27
						Std - Instructor I, Specialty	0.01
						Std - Specialty Sports/Arts Director	0.09
			Goulbourn Recreation Complex Sect.			Portfolio Mgr, Recreation	1.00
						Prg Assistant	1.00
				Goulbourn Rec Centre Programs WG		Coord, Recreation & Culture Activities	0.23
						Customer Svc Representative 2	0.53
						Instructor, Advanced Arts	0.12
						Instructor, Intermediate Arts	0.27
						Instructor, Introductory Arts	0.12
						Instructor, Specialized Fitness	1.15
						Prg Coord	2.00
						Prg Leader, Recreation	0.58
						Prg Leader, Sports	0.38
						Public Skating Attendant	0.11
						Specialist, Intermediate Sport	0.15
						Specialist, Introductory Sport	0.23
						Spvr, Recreation Prg	1.54
						Svc Representative I	2.92
						Std - Camp Asst Coord	0.17
						Std - Camp Coord	0.40
						Std - Camp Counsellor	1.23
						Std - Camp Director	0.23
						Std - Coord, Camp Specialty	0.19
						Std - Instructor I, Specialty	0.06
						Std - Specialty Sports/Arts Counsellor	0.04
						Std - Specialty Sports/Arts Director	0.23
						Std - Specialty Sports/Arts Instructor	0.04
						Std-Specialty Sr Sports/Arts Instructor	0.06
						Trainer, Personal Fitness	0.58
				Recreation Complex - Pool WG		Recreation Spvr 2	1.00
					Recreation Complex - Pool SW	Attendant, Recreation & Culture	0.47
						Instructor, Advanced Aquatic Prg	0.19
						Instructor, Aquafitness	0.31
						Instructor, Aquatics	2.38
						Lifeguard	2.73
						Prg Coord	1.00
						Spvr, Aquatics	1.39
						Std - Aquatic Cashier	0.17
						Std - Aquatic Instructor	0.64
						Std - Aquatic Lifeguard	0.55
						Std - Instructor I, Specialty	0.02
						Std - Instructor II, Specialty	0.03
						Std - Spvr, Aquatic	0.31
			Kanata Leisure Centre Sect.			Administrative Assistant	1.00
						Customer Svc Representative 2	0.26
						Portfolio Mgr, Recreation	1.00
						Prg Leader, Recreation	0.35
						Svc Representative I	4.38
				Kanata Recreation Centre Facilities WG		Coord, Recreation & Culture Activities	0.10

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						Customer Svc Representative 2	0.25
						Instructor, Specialized Fitness	0.20
						Prg Coord	1.00
						Prg Leader, Recreation	0.24
						Prg Leader, Sports	0.10
						Specialist, Advanced Sport	0.10
						Spvr, Recreation Prg	0.05
						Svc Representative I	0.40
				KLC Aquatic WG		Recreation Spvr 2	1.00
					KLC Aquatic Programs SW	Instructor, Advanced Aquatic Prg	0.19
						Instructor, Aquatics	3.38
						Lifeguard	5.79
						Lifeguard/Instructor, Head	2.29
						Prg Coord	1.00
						Spvr, Recreation Prg	0.08
						Std - Aquatic Cashier	0.75
						Std - Aquatic Head Instructor/Lifeguard	1.06
						Std - Aquatic Instructor	2.91
						Std - Aquatic Lifeguard	6.91
						Std - Instructor I, Specialty	0.03
						Std - Instructor II, Specialty	0.02
						Std - Spvr, Aquatic	0.99
				KLC Fitness Program WG		Instructor, Aquafitness	0.73
						Instructor, Specialized Fitness	1.76
						Prg Coord	1.00
						Prg Leader, Recreation	0.13
						Spvr, Recreation Prg	0.72
			Nepean Sportsplex Sect.			Client Svc Clerk	1.00
						Portfolio Mgr, Sportsplex	1.00
				Nepean Sportsplex Administration WG		Customer Svc Clerk	3.00
						Recreation Spvr 2	1.00
				Nepean Sportsplex Arena Programs SW		Prg Coord	1.00
						Public Skating Attendant	0.13
						Std - Camp Asst Coord	0.46
						Std - Camp Coord	0.97
						Std - Camp Counsellor	0.13
						Std - Camp Director	0.33
						Std - Camp Sr Counsellor	0.17
						Std - Instructor I, Specialty	0.02
						Std - Instructor II, Specialty	0.04
						Std - Instructor III, Specialty	0.15
						Std - Specialty Sports/Arts Instructor	0.60
						Std-Specialty Sr Sports/Arts Instructor	0.03
				Nepean Sportsplex Public Events SW		Prg Coord	1.00
				Splx Athletic/Field Programs SW		Attendant, Recreation & Culture	0.89
						Instructor, Specialized Fitness	0.91
						Prg Coord	1.00
						Svc Representative I	2.58
						Trainer, Personal Fitness	0.18
				Nepean Sportsplex Senior Rec. Centre WG		Instructor, Advanced Arts	0.01
						Instructor, Specialized Fitness	0.11
						Prg Coord	1.00
						Svc Representative I	0.46
				Nepean Sportsplex Swimming Pools WG		Customer Svc Clerk	1.00
						Instructor, Aquatics	0.21
						Recreation Spvr 2	1.00
						Spvr, Aquatics	0.06
						Std - Aquatic Head Instructor/Lifeguard	0.14
						Std - Aquatic Instructor	0.14
						Std - Spvr, Aquatic	0.16
				Nepean Sportsplex Swimming Pools SW1		Attendant, Recreation & Culture	0.19
						Instructor, Advanced Aquatic Prg	0.59
						Instructor, Aquafitness	0.52
						Instructor, Aquatics	3.15

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						Lifeguard	2.98
						Prg Coord	2.00
						Spvr, Aquatics	1.20
						Srvr Representative I	1.96
						Std - Aquatic Instructor	1.19
						Std - Aquatic Lifeguard	0.97
						Std - Instructor I, Specialty	0.11
						Std - Spvr, Aquatic	1.03
			Pinecrest Rec Complex Sect.			Recreation Spvr 2	1.00
				Barbara Ann Scott Arena WG		Public Skating Attendant	0.19
				Pinecrest Community Centre WG		Coord, Recreation & Culture Activities	0.09
						Instructor, Intermediate Arts	0.05
						Instructor, Specialized Fitness	0.29
						Prg Leader, Recreation	0.14
						Prg Leader, Sports	0.03
						Std - Camp Coord	0.62
						Std - Camp Counsellor	1.10
						Std - Camp Director	0.27
						Std - Camp Sr Counsellor	0.98
				Pinecrest Complex WG		Prg Coord	1.00
						Srvr Representative I	2.35
				Pinecrest Pool WG		Instructor, Advanced Aquatic Prg	0.07
						Instructor, Aquafitness	0.30
						Instructor, Aquatics	1.46
						Lifeguard	1.15
						Lifeguard/Instructor, Head	1.44
						Prg Coord	1.00
						Std - Aquatic Head Instructor/Lifeguard	0.33
						Std - Aquatic Instructor	0.32
						Std - Aquatic Lifeguard	0.36
						Std - Instructor I, Specialty	0.01
			Ray Friel Complex Sect.			Client Srvr Clerk	1.00
						Customer Srvr Representative 2	0.10
						Portfolio Mgr, Facility	1.00
						Prg Administrative Clerk	1.00
						Srvr Representative I	3.95
				Ray Friel Complex Fitness WG		Instructor, Specialized Fitness	2.25
						Prg Coord	1.00
						Specialist, Introductory Sport	2.25
				Ray Friel Complex Pool WG		Instructor, Advanced Aquatic Prg	0.20
						Instructor, Aquafitness	1.01
						Instructor, Aquatics	3.53
						Lifeguard	2.70
						Lifeguard/Instructor, Head	2.04
						Prg Coord	1.00
						Recreation Spvr 2	1.00
						Std - Aquatic Head Instructor/Lifeguard	2.04
						Std - Aquatic Instructor	0.95
						Std - Aquatic Lifeguard	1.35
						Std - Instructor I, Specialty	0.19
				RF Arena/CC Programs WG		Coord, Recreation & Culture Activities	0.50
						Instructor, Advanced Arts	0.02
						Instructor, Intermediate Arts	0.25
						Prg Coord	2.00
						Prg Leader, Recreation	4.00
						Spvr, Recreation Prg	2.36
						Std - Camp Coord	1.70
						Std - Camp Counsellor	3.67
						Std - Camp Director	0.82
						Std - Camp Sr Counsellor	1.70
					Ray Friel Complex Arenas SW	Public Skating Attendant	0.68
						Specialist, Intermediate Sport	0.08
						Specialist, Introductory Sport	0.66
				Sir Wilfrid Laurier School WG		Specialist, Advanced Sport	0.03
			St-Laurent Recreation Complex Sect.			Client Srvr Clerk	1.00
						Portfolio Mgr, Recreation	1.00



Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
				St-Laurent Admin/Camp Programs WG		Customer Srvc Representative 2	0.50
						Prg Coord	1.00
						Srvc Representative I	5.12
					St-Laurent Arts/Culture Programs SW	Instructor, Advanced Arts	1.71
						Instructor, Intermediate Arts	0.02
						Instructor, Introductory Arts	0.32
				St-Laurent Aquatic Programs SW		Prg Coord	1.00
					St-Laurent Pool SW	Instructor, Advanced Aquatic Prg	0.18
						Instructor, Aquafitness	0.11
						Instructor, Aquatics	1.82
						Lifeguard	2.35
						Lifeguard/Instructor, Head	0.96
						Std - Aquatic Head Instructor/Lifeguard	0.45
						Std - Aquatic Instructor	0.39
						Std - Aquatic Lifeguard	0.69
					St-Laurent Wading Pool SW	Std - Park Programmer	0.41
						Std - Park Spvr	0.26
					Vanier Aquatic Activities SW	Std - Aquatic Head Instructor/Lifeguard	0.45
						Std - Aquatic Instructor	0.02
						Std - Aquatic Lifeguard	0.79
				St-Laurent Aquatics & Camps WG		Recreation Spvr 2	1.00
					St-Laurent Camps SW	Prg Leader, Recreation	0.26
						Std - Camp Asst Coord	0.31
						Std - Camp Coord	0.10
						Std - Camp Counsellor	3.56
						Std - Camp Sr Counsellor	1.38
						Std - Specialty Sports/Arts Director	0.27
				St-Laurent Arena/Fitness Programs WG		Prg Coord	1.00
					Don Gamble Community Centre SW	Coord, Recreation & Culture Activities	0.01
						Prg Leader, Recreation	0.74
						Prg Leader, Sports	0.04
						Specialist, Intermediate Sport	0.20
						Specialist, Introductory Sport	0.17
						Spvr, Recreation Prg	0.29
					St-Laurent Arena SW	Public Skating Attendant	0.25
						Specialist, Intermediate Sport	0.28
						Specialist, Introductory Sport	0.28
					St-Laurent Fitness Centre SW	Instructor, Specialized Fitness	1.42
						Specialist, Advanced Sport	0.14
						Trainer, Personal Fitness	0.74
			WBC Administration Sect.			Client Srvc Clerk	1.00
						Customer Srvc Clerk	2.00
						Portfolio Mgr, Recreation	1.00
				Walter Baker Swimming Pool WG		Recreation Spvr 2	1.00
					WBC Aquatic Programs SW	Attendant, Recreation & Culture	0.61
						Instructor, Advanced Aquatic Prg	0.30
						Instructor, Aquatics	4.00
						Lifeguard	3.50
						Prg Coord	2.00
						Spvr, Aquatics	3.34
						Std - Aquatic Cashier	1.42
						Std - Aquatic Head Instructor/Lifeguard	0.28
						Std - Aquatic Instructor	1.83
						Std - Aquatic Lifeguard	4.26
						Std - Instructor I, Specialty	0.13
						Std - Spvr, Aquatic	1.19
				WBC Fitness Programs WG		Attendant, Recreation & Culture	0.88
						Instructor, Aquafitness	0.35
						Instructor, Fitness	0.05
						Instructor, Specialized Fitness	0.48

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						Prg Coord	1.00
						Trainer, Personal Fitness	0.32
				WBC Land Programs & Customer Svc WG			
						Coord, Recreation & Culture Activities	0.29
						Prg Coord	1.00
						Prg Leader, Recreation	0.74
						Svc Representative I	2.84
						Std - Camp Counsellor	0.72
						Std - Camp Director	0.17
						Std - Instructor I, Specialty	0.18
						Std - Instructor II, Specialty	0.06
						Std - Instructor III, Specialty	0.02
						Std - Specialty Sports/Arts Director	0.03
						Std - Specialty Sports/Arts Instructor	0.06
						Std-Specialty Sr Sports/Arts Instructor	0.01
					Walter Baker Arena's SW	Public Skating Attendant	0.12
					Walter Baker Preschool Programs SW		
						Coord, Recreation & Culture Activities	0.01
						Prg Leader, Recreation	0.15
						Specialist, Advanced Sport	0.20
						Specialist, Introductory Sport	0.04
	Cultural & Heritage Services Branch						
						Assistant, Research	1.00
						Committee Assistant	1.00
						Mgr, Cultural Services	1.00
						Prj/Policy Officer	1.00
		Archives Unit				Archives Assistant	4.00
						Archivist	6.00
						Assistant, Research	1.00
						City Archivist	1.00
						Conservator	1.00
						Officer, Education/Interpret Prg	1.00
						Photographic Archives Officer	1.00
						Prg Admin, Collections Conservation	0.70
						Reference Room Assistant	1.00
						Std - Archives Asst	0.40
		Arts & Heritage Development Unit					
						Prg Mgr, Arts & Heritage Development	1.00
			Cultural Development & Initiatives Sect.				
						Coord, Cultural Devel & Initiatives	1.00
						Planner, Cultural	3.00
						Specialist, Heritage Programming	0.40
			Cultural Funding Support Sect.				
						Planner, Cultural	4.00
						Portfolio Mgr, Recreation	1.00
						Prg Administrative Clerk	0.50
						Prg Coord, Cultural Funding	1.00
			Public Art Program Sect.				
						Planner, Cultural	3.00
						Prg Administrator, Public Art	0.70
						Registrar, Collections	1.00
						Specialist, Collections	0.60
						Specialist, Collections Conservation	0.60
				Public Art Commissions WG			
						Assistant, Research	3.00
		Creative Arts/Visual Arts Unit					
			Arts Court Sect.				
						Portfolio Mgr, Visual & Creative ArtsPrg	1.00
						Customer Svc Clerk	1.00
						Customer Svc Representative 2	1.84
						Specialist, Fitness & Sport Prg	1.00
			Community Arts Program Sect.				
						Arts Specialist, Community Arts	0.70
						Prg Coord, Community Arts	1.00
						Std - Camp Counsellor	0.10
						Std - Instructor I, Specialty	0.60
			Community Galleries Program Sect.				
			Creative Arts Sect.				
						Programmer, Arts Centre	1.00
						Customer Svc Clerk	1.00
						Customer Svc Representative 2	0.60
						Prg Specialist, Arts	0.50
						Programmer, Arts Centre	1.00
						Svc Representative I	1.00
				Creative Art Programs - Adult WG			
						Instructor, Advanced Arts	0.39

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
				Creative Art Programs - Children WG		Prg Administrator, Arts	0.18
						Instructor, Advanced Arts	0.59
						Instructor, Intermediate Arts	0.27
						Instructor, Introductory Arts	0.03
						Prg Administrator, Arts	0.18
						Prg Leader, Arts	0.05
						Std - Children's Art Asst (Visual Arts)	0.14
						Std - Instructor I, Specialty	0.87
						Std - Performing Arts Instructor	0.87
			Visual Art Administration Sect.			Customer Srvc Clerk	1.00
						Customer Srvc Representative 2	0.60
						Programmer, Arts Centre	1.00
						Srvc Representative I	0.85
				Visual Art Programs - Adult WG		Instructor, Advanced Arts	1.20
						Prg Specialist, Arts	0.60
				Visual Art Programs - Children WG		Instructor, Advanced Arts	0.50
						Prg Leader, Arts	0.20
						Prg Specialist, Arts	0.25
			Volunteer & Communications Program Sect.			Prg Administrator, Arts	0.74
						Specialist, Communications	0.26
		Event Central Unit				By-Law Srvc Assistant	1.00
						Prg Mgr, Parks, Rec & Cultural Srvc	1.00
						Prj Coord	1.00
						Sr Advisor, Sponsorship & Special Events	1.00
			Volunteer Services Sect.			Assistant, Volunteer Srvc	0.50
		Shared Museum Resources Unit				Assistant, Research	1.00
						Coord, Volunteer Prg Development	1.00
						Curator of Collections	2.00
						Heritage Prg Audience Dev Off	1.00
						Museum Administrator	1.00
						Officer, Exhibition/Research	1.00
						Prg Mgr, Museums & Heritage Programs	1.00
						Programmer, Arts Centre	1.00
						Specialist, Collections	2.50
			Billings & Pinheys Museum Sect.			Customer Srvc/Booking Clerk	1.00
						Museum Administrator	1.00
				Billings Museum WG		Attendant, Recreation & Culture	0.50
						Billings Mtce & Grounds Worker	0.70
						Officer, Education/Interpret Prg	1.00
						Specialist, Heritage	0.70
						Std - Heritage Interpreter	0.30
						Std - Heritage Leader	1.20
				Pinheys Museum WG		Officer, Education/Interpret Prg	1.00
						Std - Heritage Interpreter	0.66
						Std - Heritage Leader	0.34
			Cumberland Museum Sect.			Customer Srvc Representative 2	0.60
						Customer Srvc/Booking Clerk	1.80
						Museum Administrator	1.00
						Officer, Education/Interpret Prg	2.00
						Sawmill Operator	0.50
						Specialist, Heritage	5.00
						Specialist, Heritage Programming	2.05
						Spvr, Volunteer Prg, Theatre	0.70
			Heritage Events Sect.			Planner, Cultural	2.00
		Theatres Unit				Artistic Producer & Prg Mgr, Theatres	1.00
						Client Srvc Clerk	1.00
						Coord, Booking Srvc	1.00
						Coord, Volunteer Prg - Theatres	1.00
						Spvr, Patron Srvc	1.00
			Centrepointe Theatre Sect.			Analyst, Theatre Prg	1.00
						Assistant, Patron Srvc	1.00
						Attendant, Recreation & Culture	2.70
						Booking Srvc Clerk	1.00
						Chief, Production Srvc	1.00
						House Facilitator	0.70

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						Portfolio Mgr, Theatres	1.00
						Prg Leader, Arts	0.70
						Production Coord I	0.12
						Production Coord II	2.73
						Spvr, Box Office	3.65
						Spvr, Production Svc	1.00
						Spvr, Volunteer Prg, Theatre	0.30
						Svc Representative I	2.20
						Technician II	1.00
				Marketing WG		Arts Comm & Graphics Asst	1.00
			Shenkman Arts Centre Sect.			Portfolio Mgr, Theatres	1.00
				Shenkman Administration WG		Analyst, Theatre Prg	1.00
						Booking Svc Clerk	1.00
				Shenkman Galleries WG		Programmer, Arts Centre	1.00
				Shenkman Instruction WG		Instructor, Advanced Arts	0.40
						Programmer, Arts Centre	1.00
						Stdt - Camp Counsellor	0.08
						Stdt - Instructor III, Specialty	0.61
				Shenkman Marketing WG		Arts Comm & Graphics Asst	1.00
						Specialist, Communications	1.00
				Shenkman Patron Svc WG		Assistant, Patron Svc	1.00
						Attendant, Recreation & Culture	0.60
						Customer Svc Clerk	1.00
						House Facilitator	1.20
						Spvr, Box Office	1.20
						Svc Representative I	2.60
				Shenkman Production WG		Chief, Production Svc	1.00
						Production Coord II	1.00
						Spvr, Production Svc	1.00
						Technician II	0.30
				Shenkman Volunteer Svc WG		Spvr, Volunteer Prg, Theatre	0.70
	Cust Rel, Bus Integration & Fund Branch					Mgr, Parks & Recreation	1.00
						Prg Administrative Clerk	1.00
						Prj Coord	1.00
		Business Integration Unit				Analyst, Business	2.00
						Prg Mgr, Parks, Rec & Cultural Svc	1.00
						Specialist, Adult & Senior Prg	1.00
			Business & Client Services Sect.			Analyst, Business	4.00
						Prj/Policy Officer	2.00
						Specialist, Prg Delivery Risk	1.00
			Client Relationship Mgmt Sect.			Portfolio Mgr, Client Rel/Public Ed	1.00
						Technical/Computer Advisor	5.00
		Parks, Bldgs & Grounds Bus Support Unit				Prg Mgr, Parks, Rec & Cultural Svc	1.00
			Equestrian Park Sect.			Attendant, Recreation & Culture	0.02
						Customer Svc Representative 2	0.73
						Portfolio Mgr, Nepean Nat Eq Park	1.00
						Svc Representative I	1.27
				Equestrian Park Programs WG		Equestrian Coach	1.62
						Equestrian Instructor	0.55
						Head Riding Instructor	1.00
						Stdt - Instructor I, Specialty	0.12
						Stdt - Specialty Sports/Arts Instructor	0.59
				Equestrian Park Stable WG		Farm Hand	4.00
						Farm Hand Helper	1.46
						Foreperson Equestrian Park	1.00
		PRCS IT & Comm. Bus Services Unit				Business Partner	1.00
		PRCS Training & HR Business Svc Unit				Business Partner	1.00
						PRCS Business Support Officer	1.00
						Stdt - Office Asst II	0.24

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
			PRCS Training Services Sect.			Advanced Public Training Instructor	1.00
						Specialist, Training Prg Dev	1.00
		Recreation Plng & Facility Devel Unit				Assistant, Research	1.00
						Departmental Accommodations Coord	1.00
						Planner 3, Parks & Recreation	5.00
						Planner I	1.00
						Planner II	2.00
						Prg Mgr, Parks, Rec & Cultural Srvc	1.00
	Sponsorship & Advertising Branch					Mgr, Corporate Partnerships	1.00
						Prg & Prj Mgmt Officer	1.00
						Prj Coord	1.00
<b>Parks, Recreation &amp; Cultural Srvc Dept. Total</b>							<b>1,074.08</b>
Public Works Dept						Executive Assistant, GM	1.00
						General Mgr	1.00
	Business Services Branch					Assistant, Research	1.00
						Business Partner	2.00
						Mgr, PWS Business Services	1.00
						Prj/Policy Officer	7.00
	Fleet Services Branch					Administrative Assistant, Mgr	1.00
						Mgr, Fleet Srvc	1.00
		Fleet Acquisition Tech Asst&Support Unit				Consultant, Fleet Policy & Prj	1.00
						Coord, Fleet Capital Prj	1.00
						Customer Srvc Clerk	1.00
						Fleet Safety Engineer	1.00
						Mgr, Fleet Acquisition Tech'l Asst & Sup	1.00
			Fleet Driver Training Sect.			Assistant, Equipment Operator Trainer	1.00
						Coord, Munic, Equip. Operator Training	1.00
						Equipment Operator Trainer	8.00
			Fleet Inventory Control Sect.			Fleet Inventory Control Planner	1.00
			FMIS and Bus Ops Support Sect.	Fleet Bus Plng & Operational Sup WG		Contract Compliance Inspector	1.00
						Fleet Inventory Control Clerk	2.00
						Municipal Fleet Warranty Administrator	1.00
						Operations Analyst	2.00
						Operations Support Clerk	2.00
						Prg Mgr, Fleet Business Plng & Oper Supp	1.00
				FMIS Business Consultation WG		Business Consultant, FMIS	1.00
						Technical/Computer Advisor	2.00
			Municipal Fleet Engineering Sect.			COOP Std Engineering Assistant	1.00
						Engineer, Municipal Fleet Vehicles	1.00
						Prj Officer, Municipal Fleet Engineering	6.00
						Section Mgr, Mun Fleet Life Cycle Mgmt	1.00
		Fleet Maintenance Unit				Mgr, Fleet Maintenance	1.00
		Materials Management Fleet Sect.				Inventory Analyst Auto Stores	2.00
						Prg Mgr, Materials Mgmt (Fleet)	1.00
				Automotive Stores WG		Purchasing/Stores Clerk	12.00
						Spvr, Purchasing/Stores	1.00
				Business Process WG		Accounts Clerk	2.00
						Business Analyst, Auto Stores	1.00
						Purchasing/Stores Clerk	9.00
						Std - Purchasing Stores Asst	0.33
				Materials Management General WG		Std - Purchasing Stores Asst	0.32
					Clyde Ave. Sect.	Coord, Warehouse	1.00
						Materials Mgmt Clerk	1.00
						Storekeeper	2.00
					Corporate Uniform Centre Sect.	Materials Mgmt Clerk	1.00
					Lemieux Island Sect.	Materials Mgmt Clerk	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
					Lorretta Ave. Sect.	Materials Mgmt Clerk	1.00
						Storekeeper	1.00
					ROPEC Sect.	Coord, Warehouse	1.00
						Materials Mgmt Clerk	1.00
						Storekeeper	2.00
					Swansea Sect.	Coord, Warehouse	1.00
						Materials Mgmt Clerk	1.00
						Storekeeper	1.00
			Municipal Fleet Maintenance East Sect.			Prg Mgr, Municipal Fleet	1.00
				Municipal Fleet Support Service WG		Fleet Mtce Srvc Coord	6.00
						Municipal Flt Commercial Repair Coord	1.00
				Swansea Garage WG		Apprentice Vehicle & Equipment Tech	1.00
						Fleet Equipment Mechanic Welder	4.00
						Fleet Mtce Attendant	2.00
						Mtce Spvr	3.00
						Vehicle & Equipment Technician 1 - Fleet	1.00
						Vehicle & Equipment Technician 2	4.00
						Vehicle & Equipment Technician 3	33.00
						Wkg Spvr-Licensed Mechanic	2.00
					Don Reid Garage SW	Vehicle & Equipment Technician 3	1.00
					Elgin Street (Police) Garage SW	Vehicle & Equipment Technician 1 - Fleet	2.00
						Vehicle & Equipment Technician 3	1.00
						Wkg Spvr-Licensed Mechanic	1.00
					Trim Road Garage SW	Vehicle & Equipment Technician 3	1.00
			Municipal Fleet Maintenance West Sect.			Prg Mgr, Municipal Fleet	1.00
				Clyde Avenue Garage WG		Mtce Spvr	1.00
						Vehicle & Equipment Technician 1 - Fleet	1.00
						Vehicle & Equipment Technician 2	1.00
						Vehicle & Equipment Technician 3	5.00
				Manotick Garage WG		Mtce Spvr	1.00
						Vehicle & Equipment Technician 3	3.00
						Wkg Spvr-Licensed Mechanic	1.00
				Maple Grove Garage WG		Mtce Spvr	1.00
						Vehicle & Equipment Technician 2	1.00
						Vehicle & Equipment Technician 3	10.00
				Moodie Drive Garage WG		Mtce Spvr	1.00
						Vehicle & Equipment Technician 2	3.00
						Vehicle & Equipment Technician 3	9.00
	Forestry Services Branch					Administrative Assistant, Mgr	1.00
						Mgr, Forestry Srvc	1.00
		Forest Planning & Protection Unit				Forester	3.00
						Forestry Inspector	13.00
						GIS, Prj Coord	1.00
						Mtce Planner	1.00
						Sr Forester	1.00
		Forestry Field Operations Unit				Prg Mgr, Forestry Field Ops	1.00
						Zone Spvr	2.00
			Central Parks Admin-Wage Clearing Sect.	Bloomfield Forestry - WG		Crew Leader, Forestry	6.00
						Medium Equipment Operator	0.58
						Small Equipment Technician	2.00
						Spvr, Roads & Parks Mtce	1.00
						Std - Forestry Asst I	2.97
						Std - Forestry Asst II	1.98
						Tree Worker	14.00
				Maple Grove Forestry - WG		Crew Leader, Forestry	5.00
						Medium Equipment Operator	0.58
						Tree Worker	12.00
		Planting & Community Engagement Unit				Architect, Landscape	2.00
						COOP Std Forestry Asst	0.75
						Forestry Inspector	2.00
						Prj Coord	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
			Nursery Sect.			Sr Landscape Architect	1.00
						Nursery Operator	1.00
						Nursery Worker	2.74
	Parking Ops Mtce & Development Branch					Administrative Assistant, Mgr	1.00
						Mgr, Parking Ops Mtce & Dev	1.00
						Prj Coord	1.00
						Prj Officer, Parking	1.00
						Specialist, Policy Plng & Dev	1.00
		Parking Operations & Development Unit				Parking Ops Control Clk	1.00
						Prg Mgr, Parking Ops & Dev	1.00
			Automated Systems & Collection Sect.			Prj Engineer, Parking	1.00
			Meters & Lot Maintenance Sect.			Administrative Clerk	0.33
						Labourer	3.00
						Spvr, On- Street and Lot Mtce	1.00
						Std - Mtce Helper Parking Ops	1.68
			Parking Revenue & Administration Sect.			COOP Std Transportation	1.00
						Coord, Parking Revenue & Administration	1.00
		Parking Studies Unit				Parking Studies Technologist	1.00
						Prg Mgr, Parking Studies	1.00
						Prj Coord, Parking Studies	1.00
	Parks, Bldg & Grounds Ops & Mtce Branch					Administrative Assistant, Mgr	1.00
						Mgr, Parks, Bldgs & Grounds Ops & Mtce	1.00
		Building & Technical Support Unit				Administrative Assistant, Mgr	1.00
						Coord, Technical Svc Agreement	1.00
						Prg Mgr, Dist/Campus Real Prop Mgmt	1.00
			Building Engineering & Energy Mgmt Sect.			Administrative Clerk	1.00
						Building Controls Technician	1.00
						Prj Mgr, Bldg Engineering & Energy Mgmt	2.00
						Sr Prj Mgr	2.00
						Std - Engineering Std III - 35hrs	0.33
			Design & Construction/Accom Section Sect.			Coord, Small Move Prj	1.00
						Drafting Technician	1.00
						Prj Mgr, Accommodations	3.00
						Section Mgr, Building & Technical Support	1.00
			Technical Services Sect.			Electrician - Construction & Mtce	2.00
						Heavy Equipment Operator - Special	1.00
						Mtce Worker 3	1.00
						Plumber (g)	1.00
						Plumber/Steamfitter	1.00
						Portfolio Mgr, RPAM Facilities	1.00
						Std - Mtce Helper Horticulture	0.33
						Zone Spvr	1.00
				Technical Services WG	Central/East - SW	Coord, Technical Svc (RPAM)	1.00
						Electrician	4.00
						Gas Fitter 1/Refrigeration Mechanic	4.00
						General Carpenter	2.00
						Mtce Foreperson (RPAM)	1.00
						Plumber (RPAM)	1.00
						Std - Trades/Mtce Helper	0.33
					South/West - SW	Coord, Technical Svc (RPAM)	1.00
						Electrician	4.00
						Gas Fitter 1/Refrigeration Mechanic	3.00
						General Carpenter	1.00
						Parks Infra Insp/Repairperson (RPAM)	2.00
						Plumber (RPAM)	1.00
		Core District Unit				Administrative Asst/Training Coord	1.00
						Area Mgr	1.00
			Core District Sect.			Portfolio Mgr, RPAM Facilities	2.00
				Core District Facilities WG	Core Zone 1 - WG2	Custodial Worker WGE Pool	1.98

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						Facilities Attendant	7.22
						Facilities Operator	10.00
						Facilities Spvr	5.00
						Facility Lead Hand	1.00
						Ice Resurfacer Operator	2.96
						Mtce Helper	11.41
					Core Zone 2 - WG2	Facilities Attendant	9.00
						Facilities Operator	21.00
						Facilities Spvr	5.00
						Ice Resurfacer Operator	2.96
						Mtce Helper	22.49
			Core Parks Admin - Sect.			Zone Spvr	2.16
				Core Parks Admin - Wage Clearing WG	Bloomfield Parks - SW	Crew Leader, Roads & Parks	3.74
						Heavy Equipment Operator	13.81
						Small Equipment Technician	1.00
						Spvr, Roads & Parks Mtce	1.16
						Std - Mtce Helper Horticulture	4.27
					Catherine Parks - SW	Crew Leader, Roads & Parks	1.74
						Heavy Equipment Operator	3.48
						Heavy Equipment Operator - Special	1.74
						Small Equipment Technician	0.58
						Spvr, Roads & Parks Mtce	1.16
						Std - Mtce Helper Horticulture	2.64
					Swansea Parks - SW	Parks Infra Inspector/Repairperson	6.00
						Spvr, Roads & Parks Mtce	1.00
						Std - Mtce Helper Horticulture	1.15
					Vanier Parks SW	Crew Leader, Roads & Parks	1.16
						Heavy Equipment Operator	4.06
						Spvr, Roads & Parks Mtce	0.58
						Std - Mtce Helper Horticulture	2.14
		East District Unit				Administrative Assistant, Mgr	1.00
						Area Mgr	1.00
						Operations Technician	1.00
			East District Sect.			Portfolio Mgr, RPAM Facilities	2.00
				East District Facilities WG	East Zone 1 - WG2	Custodial Worker WGE Pool	0.10
						Facilities Attendant	1.00
						Facilities Operator	10.00
						Facilities Spvr	1.00
						Facility Lead Hand	1.00
						Mtce Helper	7.11
					East Zone 2 - WG2	Facilities Operator	11.00
						Facilities Spvr	3.00
						Ice Resurfacer Operator	0.74
						Mtce Helper	8.67
					East Zone 3 - WG2	Custodial Worker WGE Pool	0.10
						Facilities Operator	28.00
						Facilities Spvr	6.00
						Ice Resurfacer Operator	3.70
						Mtce Helper	30.06
					East Zone 4 - WG2	Facilities Operator	11.00
						Facilities Spvr	1.00
						Facility Lead Hand	1.00
						Mtce Helper	5.50
			East Parks Admin - Sect.			Zone Spvr	3.58
				East Parks Admin - Wage Clearing WG	Cyrville Hard Surface SW	Crew Leader, Roads & Parks	0.58
						Heavy Equipment Operator	1.16
						Parks Infra Inspector/Repairperson	3.48
						Spvr, Roads & Parks Mtce	1.16
						Std - Mtce Helper Horticulture	1.65
					Cyrville Parks & Roadsides WG2	Crew Leader, Roads & Parks	2.42
						Heavy Equipment Operator	18.78
						Parks Infra Inspector/Repairperson	0.42
						Small Equipment Technician	0.42
						Spvr, Roads & Parks Mtce	1.58
						Std - Mtce Helper Horticulture	6.60
					Cyrville Sportsfields & ITM SW	Heavy Equipment Operator	3.48
						Heavy Equipment Operator - Special	2.90



Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						Operations Technician	1.00
						Small Equipment Technician	0.58
						Spvr, Roads & Parks Mtce	1.16
						Std - Mtce Helper Horticulture	1.65
					Leitrim & Scrivens Parks SW	Heavy Equipment Operator	2.32
						Spvr, Roads & Parks Mtce	0.58
						Std - Mtce Helper Horticulture	0.99
					Trim Parks - WG2	Crew Leader, Roads & Parks	2.32
						Heavy Equipment Operator	11.12
						Small Equipment Technician	0.58
						Spvr, Roads & Parks Mtce	0.58
						Std - Mtce Helper Horticulture	3.30
		South District Unit				Administrative Assistant, Mgr	1.00
						Area Mgr	1.00
						Operations Technician	1.00
			South District Sect.			Portfolio Mgr, RPAM Facilities	2.00
				South District Facilities WG	South Zone 2 SW	Building System Technician	1.00
						Facilities Operator	3.00
						Facilities Spvr	3.00
						Ice Resurfacers Operator	2.96
						Mtce Helper	7.39
					South Zone 3 SW	Building System Technician	1.00
						Facilities Attendant	10.00
						Facilities Operator	9.00
						Facilities Spvr	6.00
						Ice Resurfacers Operator	0.74
						Mtce Helper	10.16
					South Zone 4 SW	Facilities Operator	18.00
						Facility Lead Hand	3.00
						Mtce Helper	14.08
						Supt, Facilities (Sportsplex)	1.00
			South Parks Admin - Sect.			Zone Spvr	2.58
				South Parks Admin - Wage Clearing WG	Heatherington Parks - WG2	Crew Leader, Roads & Parks	2.90
						Heavy Equipment Operator	11.60
						Small Equipment Technician	0.58
						Spvr, Roads & Parks Mtce	1.16
						Std - Mtce Helper Horticulture	3.96
					Moodie Hard Surface & ITM SW	Heavy Equipment Operator	2.90
						Heavy Equipment Operator - Special	2.90
						Parks Infra Inspector/Repairperson	2.90
						Spvr, Roads & Parks Mtce	2.16
						Std - Mtce Helper Horticulture	1.32
					Moodie Parks & Roadsides SW	Crew Leader, Roads & Parks	1.24
						Heavy Equipment Operator	15.67
						Heavy Equipment Operator - Special	0.42
						Medium Equipment Operator	0.42
						Parks Infra Inspector/Repairperson	1.26
						Spvr, Roads & Parks Mtce	2.42
						Std - Mtce Helper Horticulture	3.96
		Special Operations Unit				Administrative Clerk	1.00
						Mgr, Special Operations	1.00
			Dist./Campus Real Prop Mgmt Sect. 1			Prg Mgr, Dist/CampusRealPropMgmt Lansd	1.00
				Tech Services & Facilities WG		Portfolio Mgr, RPAM Facilities	1.00
					Facilities SW	Custodian	7.00
						Facilities Operator	5.00
						Facilities Spvr	1.00
						Inventory Control Clerk	1.00
						Lansdowne Facility Lead Hand	2.00
						Lansdowne Park HEO	1.00
					Technical Services SW	Building System Technician	5.00
						Coord, Technical Svc	1.00
						Electrician	1.00
				Venture Lansdowne WG		Administrative Clerk	2.00
						Event Svc Coord	3.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
			Dist./Campus Real Prop Mgmt Sect. 2			Administrative Clerk	1.00
						Prg Mgr, Dist/Campus Real Prop Mgmt	1.00
				Operational Services WG		Data Clerk	5.00
						Portfolio Mgr, RPAM Facilities	1.00
						Srvc Desk Clerk	3.00
					Maintenance Planning SW	Business Consultant, Mtce Mgmt System	1.00
						Mtce Planner	5.00
				Police Management Portfolio WG		Operations Clerk	1.00
						Portfolio Mgr, RPAM Facilities	1.00
					Police Facilities SW	Building System Technician	7.00
						Facilities Operator	2.00
						Facilities Spvr	2.00
				Portfolio Management WG	BFP - Technical Srvc/Mtce SW	Building System Technician	2.00
						Facilities Attendant	3.00
						Facilities Operator	1.00
						Facilities Spvr	1.00
						General Carpenter	1.00
						Ice Resurfacer Operator	0.13
						Mtce Helper	0.27
						Std - Trades/Mtce Helper	0.64
					City Hall - Technical Srvc/Mtce SW	Building System Technician	2.00
						Coord, Technical Srvc	1.00
						Facilities Operator	3.00
						HVAC Technician (RPAM)	1.00
					City Hall Events - Booking SW	Events Support Assistant	3.00
						Facilities & Special Events Coord	1.00
			LTC Mgt/Interm Corporate Portfolio Sect.			Facilities Spvr	1.00
						Portfolio Mgr, RPAM Facilities	1.00
				LTC Mgmt (East) Portfolio WG		Building System Technician	1.00
						Facilities Operator	3.00
						Facilities Spvr	1.00
				LTC Mgmt (West) Portfolio WG		Facilities Operator	6.00
						Facilities Spvr	1.00
		West Distict Unit				Administrative Assistant, Mgr	1.00
						Area Mgr	1.00
			West District Sect.			Portfolio Mgr, RPAM Facilities	2.00
				West District Facilities WG	West Zone 1 - WG2	Facilities Attendant	1.00
						Facilities Operator	21.00
						Facilities Spvr	5.00
						Facility Lead Hand	1.00
						Ice Resurfacer Operator	2.96
						Mtce Helper	19.29
					West Zone 2 - WG2	Facilities Operator	15.00
						Facilities Spvr	4.00
						Ice Resurfacer Operator	1.48
						Mtce Helper	14.75
					West Zone 4 - WG2	Facilities Operator	1.00
						Mtce Helper	0.20
			West Parks Admin - Sect.			Zone Spvr	2.58
				West Parks Admin - Wage Clearing WG	Hazeldean South Parks SW	Crew Leader, Roads & Parks	0.58
						Heavy Equipment Operator	6.63
						Heavy Equipment Operator - Special	1.74
						Small Equipment Technician	0.58
						Spvr, Roads & Parks Mtce	1.16
						Std - Mtce Helper Horticulture	4.95
					Hazeldean/Maple Grove North Parks WG2	Crew Leader, Roads & Parks	1.82
						Heavy Equipment Operator	14.51
						Heavy Equipment Operator - Special	2.00
						Parks Infra Inspector/Repairperson	4.16
						Small Equipment Technician	0.42

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						Spvr, Roads & Parks Mtce	2.16
						Std - Mtce Helper Horticulture	4.90
					Rideau Valley/Moodie Parks SW	Crew Leader, Roads & Parks	1.16
						Heavy Equipment Operator	8.95
						Heavy Equipment Operator - Special	1.74
						Medium Equipment Operator	0.58
						Parks Infra Inspector/Repairperson	1.16
						Spvr, Roads & Parks Mtce	1.16
						Std - Mtce Helper Horticulture	4.62
	Roads & Traffic Operations & Mtce Branch					Administrative Assistant, Mgr	1.00
						Mgr, Roads & Traffic Ops & Mtce	1.00
						Operations Technician	0.50
						Prj Coord	1.00
		Core Roads Area Unit				Area Mgr, Roads	1.00
						Operations Technician	2.00
			Core Roads Sect.			Zone Spvr	4.00
				Core Roads - Wage Clearing WG	Catherine (Days) - SW	Crew Leader, Roads & Parks	0.84
						Equipment Repairer	0.42
						Heavy Equipment Operator	4.62
						Heavy Equipment Operator - Special	2.52
						Spvr, Roads & Parks Mtce	0.42
					Catherine (Nights) - SW	Crew Leader, Roads & Parks	0.42
						Heavy Equipment Operator	4.62
						Heavy Equipment Operator - Special	2.52
						Spvr, Roads & Parks Mtce	0.42
					Hurdman (Days) - SW	Crew Leader, Roads & Parks	2.74
						Equipment Repairer	1.00
						Heavy Equipment Operator	11.48
						Heavy Equipment Operator - Special	4.62
						Labourer	0.42
						Medium Equipment Operator	3.48
						Sidewalk Plow Operator	1.00
						Spvr, Roads & Parks Mtce	1.00
						Std - Mtce Helper IV - Roads	5.52
					Hurdman (Nights) - SW	Crew Leader, Roads & Parks	0.42
						Equipment Repairer	0.42
						Heavy Equipment Operator	2.10
						Heavy Equipment Operator - Special	5.04
						Spvr, Roads & Parks Mtce	0.42
					Hurdman 24 hour shift (Afternoons) SW	Heavy Equipment Operator	4.00
						Medium Equipment Operator	2.32
						Spvr, Roads & Parks Mtce	1.58
					Hurdman 24 hour shift (Days) - SW	Heavy Equipment Operator	3.48
						Heavy Equipment Operator - Special	4.00
						Medium Equipment Operator	1.16
						Spvr, Roads & Parks Mtce	1.58
					Hurdman 24 hour shift (Nights) SW	Crew Leader, Roads & Parks	1.16
						Heavy Equipment Operator	5.68
						Heavy Equipment Operator - Special	4.32
						Medium Equipment Operator	4.64
						Spvr, Roads & Parks Mtce	1.58
					Woodward Asphalt SW	Asphalt Finisher	3.48
						Crew Leader, Roads & Parks	2.32
						Heavy Equipment Operator	9.28
						Medium Equipment Operator	6.38
						Spvr, Roads & Parks Mtce	1.16
					Woodward Concrete - SW	Concrete Finisher	2.90
						Crew Leader, Roads & Parks	1.16
						Equipment Repairer	0.58
						Heavy Equipment Operator	4.64
						Spvr, Roads & Parks Mtce	0.58
						Std - Mtce Helper IV - Roads	1.98
					Woodward Core (Days) - SW	Crew Leader, Roads & Parks	1.68
						Equipment Repairer	0.42
						Heavy Equipment Operator	3.78
						Heavy Equipment Operator - Special	7.56

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						Spvr, Roads & Parks Mtce	0.84
					Woodward Core (Nights) - SW	Crew Leader, Roads & Parks	0.84
						Heavy Equipment Operator	4.20
						Heavy Equipment Operator - Special	6.55
						Spvr, Roads & Parks Mtce	0.42
		East Roads Area Unit				Area Mgr, Roads	1.00
						Operations Technician	2.00
			East Roads Sect.			Zone Spvr	4.42
				East Roads - Wage Clearing WG	Cyrville (Days) - SW	Asphalt Finisher	0.58
						Concrete Finisher	2.90
						Crew Leader, Roads & Parks	1.16
						Equipment Repairer	1.00
						Heavy Equipment Operator	5.74
						Heavy Equipment Operator - Special	4.78
						Medium Equipment Operator	0.58
						Sidewalk Plow Operator	0.58
						Spvr, Roads & Parks Mtce	1.42
						Std - Mtce Helper IV - Roads	0.66
					Cyrville (Nights) - SW	Crew Leader, Roads & Parks	0.42
						Heavy Equipment Operator	0.84
						Heavy Equipment Operator - Special	2.94
						Spvr, Roads & Parks Mtce	0.42
					Heatherington (Days) - SW	Crew Leader, Roads & Parks	0.42
						Equipment Repairer	0.42
						Heavy Equipment Operator	5.26
						Heavy Equipment Operator - Special	6.04
						Medium Equipment Operator	1.16
						Spvr, Roads & Parks Mtce	1.00
						Std - Mtce Helper IV - Roads	0.66
					Heatherington (Nights) - SW	Crew Leader, Roads & Parks	0.42
						Heavy Equipment Operator	2.10
						Heavy Equipment Operator - Special	4.62
						Spvr, Roads & Parks Mtce	0.42
					Industrial (Days) - SW	Asphalt Finisher	2.90
						Crew Leader, Roads & Parks	2.16
						Equipment Repairer	1.00
						Heavy Equipment Operator	8.16
						Heavy Equipment Operator - Special	4.20
						Medium Equipment Operator	2.32
						Spvr, Roads & Parks Mtce	1.00
						Std - Mtce Helper IV - Roads	0.66
					Industrial (Nights) - SW	Crew Leader, Roads & Parks	0.42
						Heavy Equipment Operator	2.10
						Heavy Equipment Operator - Special	3.78
						Spvr, Roads & Parks Mtce	0.42
					Navan (Days) - SW	Crew Leader, Roads & Parks	1.16
						Heavy Equipment Operator	5.90
						Heavy Equipment Operator - Special	6.52
						Spvr, Roads & Parks Mtce	1.00
						Std - Mtce Helper IV - Roads	0.66
					Navan (Nights) - SW	Heavy Equipment Operator - Special	2.52
						Spvr, Roads & Parks Mtce	0.42
					Trim (Days) - SW	Crew Leader, Roads & Parks	1.00
						Heavy Equipment Operator	3.00
						Heavy Equipment Operator - Special	3.94
						Medium Equipment Operator	1.16
						Spvr, Roads & Parks Mtce	1.00
						Std - Mtce Helper IV - Roads	0.66
					Trim (Nights) - SW	Heavy Equipment Operator	0.42
						Heavy Equipment Operator - Special	3.36
						Spvr, Roads & Parks Mtce	0.42
		South Roads Area Unit				Area Mgr, Roads	1.00
						Operations Technician	1.42
			South Roads Sect.			Zone Spvr	4.00
				South Roads - Wage Clearing WG	Moodie (Days) - SW	Asphalt Finisher	1.16
						Concrete Finisher	2.32
						Crew Leader, Roads & Parks	2.58

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						Heavy Equipment Operator	11.35
						Heavy Equipment Operator - Special	10.82
						Sidewalk Plow Operator	0.21
						Spvr, Roads & Parks Mtce	2.42
						Std - Mtce Helper IV - Roads	0.66
					Moodie (Nights) - SW	Crew Leader, Roads & Parks	0.84
						Heavy Equipment Operator	2.94
						Heavy Equipment Operator - Special	4.62
						Spvr, Roads & Parks Mtce	0.42
					Rideau Valley (Days) - SW	Asphalt Finisher	1.16
						Crew Leader, Roads & Parks	0.58
						Heavy Equipment Operator	7.16
						Heavy Equipment Operator - Special	5.04
						Medium Equipment Operator	0.58
						Spvr, Roads & Parks Mtce	1.00
						Std - Mtce Helper IV - Roads	1.65
					Rideau Valley (Nights) - SW	Heavy Equipment Operator	0.42
						Heavy Equipment Operator - Special	2.52
						Spvr, Roads & Parks Mtce	0.42
					Roger Stevens (Days) - SW	Crew Leader, Roads & Parks	1.16
						Heavy Equipment Operator	4.32
						Heavy Equipment Operator - Special	6.68
						Spvr, Roads & Parks Mtce	1.00
						Std - Mtce Helper IV - Roads	0.66
					Roger Stevens (Nights) - SW	Crew Leader, Roads & Parks	0.42
						Heavy Equipment Operator	0.42
						Heavy Equipment Operator - Special	1.68
					Scrivens (Days) - SW	Crew Leader, Roads & Parks	1.16
						Heavy Equipment Operator	5.80
						Heavy Equipment Operator - Special	8.20
						Spvr, Roads & Parks Mtce	1.00
						Std - Mtce Helper IV - Roads	0.66
					Scrivens (Nights) - SW	Heavy Equipment Operator	0.42
						Heavy Equipment Operator - Special	2.94
						Spvr, Roads & Parks Mtce	0.42
		Special Operations Unit				Area Mgr, Roads	1.00
						Contract Management Officer	1.00
			Special Operations Sect.			Zone Spvr	1.42
				Roads Special Ops - Wage Clearing WG	174 (Days) SW	Heavy Equipment Operator	0.84
					174 (Nights) SW	Heavy Equipment Operator	0.84
						Spvr, Roads & Parks Mtce	0.42
					Graffiti SW	Crew Leader, Roads & Parks	1.00
						Mtce Worker	3.58
						Std - Mtce Helper IV - Roads	0.66
					Roads Special Ops (Manotick) SW	Concrete Finisher	0.58
						Crew Leader, Roads & Parks	1.74
						Heavy Equipment Operator	4.06
						Lift Bridge Operator	1.16
						Spvr, Roads & Parks Mtce	0.58
						Std - Mtce Helper IV - Roads	0.99
					Transitway East (Days) SW	Heavy Equipment Operator	0.84
						Heavy Equipment Operator - Special	0.84
						Spvr, Roads & Parks Mtce	0.42
					Transitway East (Nights) SW	Heavy Equipment Operator	0.42
						Heavy Equipment Operator - Special	0.84
					Transitway West (Days) SW	Heavy Equipment Operator	0.42
						Heavy Equipment Operator - Special	1.68
					Transitway West (Nights) SW	Crew Leader, Roads & Parks	0.42
						Heavy Equipment Operator	1.26
						Heavy Equipment Operator - Special	1.68
						Spvr, Roads & Parks Mtce	0.42
					Transitway/Park and Ride (Moodie) SW	Heavy Equipment Operator	0.58
						Std - Mtce Helper IV - Roads	0.99
		Streetlighting Unit				Inquiry Clerk (Day)	2.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						Prg Mgr, Street & Community Lighting	1.00
						Std - Engineering Std II - Union 40hrs	0.33
			Streelighting Asset Mgmt Sect.			Prj Coord, Street Lighting	9.00
						Spvr, Streelighting Asset Mgmt	1.00
			Streelighting Engineering Sect.			Drafting Technician	2.00
						Engineer, Street Light Asset Mgmt	1.00
		Traffic Operations Unit				Administrative Assistant, Mgr	1.00
						Mgr, Traffic Operations	1.00
			Signs & Pavement Markings Sect.			Filing Clerk	0.32
						General Spvr Signs & Pavement	1.00
						Prg Mgr, Signs & Pavement Markings	1.00
						Spvr, Contracts & Traffic Ops	1.00
						Std - Office Asst II - Union	0.65
				Signs & Pavement Marking WG	Pavement Marking SW	Crew Leader, Line Markings Painter	5.22
						Crew Leader, Pavement Markings	1.16
						Field Coord, Pavement Markings	1.00
						Heavy Equipment Operator	0.58
						Heavy Equipment Operator - Special	0.58
						Mtce Worker, Signs & Pavement Marking	8.70
						Road Markings Painter	2.32
						Zone Spvr, Traffic Operations	2.00
					Signs Core SW	Crew Leader, Signs	7.00
						Mtce Worker, Signs & Pavement Marking	7.42
						Traffic Signing Coord	4.00
						Zone Spvr, Traffic Operations	1.00
					Signs East SW	Crew Leader, Signs	4.16
						Mtce Worker, Signs & Pavement Marking	4.16
						Traffic Signing Coord	2.00
						Zone Spvr, Traffic Operations	1.00
					Signs Shop SW	Labourer	0.58
						Sign Designer/Fabricator	1.00
						Sign Inventory Storekeeper	1.00
						Sign Screen Processor	1.00
						Sign Shop Spvr	1.00
					Signs West SW	Crew Leader, Signs	4.58
						Mtce Worker, Signs & Pavement Marking	4.58
						Traffic Signing Coord	2.00
						Zone Spvr, Traffic Operations	1.00
			Traffic Control Systems Sect.			Section Mgr, Systems Comm & Video	1.00
						Sr Systems Analyst, Traffic Ops	3.00
						Sr Systems Engineer	1.00
						Std - Engineering Std I - Union 35hrs	0.33
				Communications & Video WG		Electronic Technologist Spvr, Comm Video	1.00
					Communications & Video SW	Technologist, Communication and Video	2.00
						Traffic Control Devices Mtce Worker	1.00
			Traffic Engineering and Control Sect.			COOP Std Transportation	1.00
						Coord, Traffic Operations	1.00
						Coord, Transportation System Mgmt	2.00
						Engineer, Signals	1.00
						Engineer, Traffic & Parking Operations	1.00
						Operations Analyst	4.00
						Prg Mgr, Traffic Engineering	1.00
						Std - Traffic Control Data Analyst Asst	0.66
						Traffic Control Engineer	1.00
						Traffic Control System Technologist	3.00
						Transportation System Mgmt Engineer	1.00
				Controller Shop WG		COOP Std Engineering Assistant	1.00
						Electronic Control Systems Technologist	8.00
						Electronic Technologist Spvr	2.00
			Traffic Signal Dsgn & Installation Sect.				1.00
						Field Support Coord	1.00
						Prg Mgr, Signal Design & Installation	1.00
						System Analyst, Traffic Operations	1.00
				Traffic Signal Dsgn & Inspection WG		COOP Std Transportation	1.00
						Drafting Technician	1.00
						Signal Design Technician	4.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						Signal Design Technologist	1.00
					Traffic Signal Inspection SW	Traffic Signal Plant Inspector	4.00
				Traffic Signal Inspection & Mtce WG		Spvr, Traffic Signals	1.00
					Traffic Signal Installation & Mtce SW	Asst, Traffic Control Devices Assembler	1.00
						Coord, Traffic Signal	1.00
						Crew Leader, Electrician	3.00
						Crew Leader, Relamping	0.58
						Crew Leader, Traffic Signals	7.00
						Labourer	1.00
						Lead Hand, Traffic Control Devices	1.00
						Relamper	4.64
						Spvr, Traffic Signals Installations	1.00
						Traffic Control Device Assembler	1.00
						Traffic Control Devices Mtce Worker	15.32
						Utility Placement & Investigator	1.00
						Welder	1.00
		West Roads Area Unit				Area Mgr, Roads	1.00
						Operations Technician	1.42
			West Roads Sect.			Zone Spvr	3.84
				West Roads - Wage Clearing WG	Huntley (Days) - SW	Crew Leader, Roads & Parks	0.58
						Equipment Repairer	0.58
						Heavy Equipment Operator	7.32
						Heavy Equipment Operator - Special	6.36
						Medium Equipment Operator	0.58
						Spvr, Roads & Parks Mtce	1.00
						Std - Mtce Helper IV - Roads	1.65
					Huntley (Nights) - SW	Heavy Equipment Operator	0.84
						Heavy Equipment Operator - Special	2.52
						Spvr, Roads & Parks Mtce	0.42
					Kinburn (Days) - SW	Heavy Equipment Operator	0.42
						Heavy Equipment Operator - Special	4.03
					Kinburn (Nights) - SW	Crew Leader, Roads & Parks	0.42
						Heavy Equipment Operator	0.42
						Heavy Equipment Operator - Special	2.10
						Spvr, Roads & Parks Mtce	0.42
					Maple Grove (Days) - SW	Asphalt Finisher	1.16
						Concrete Finisher	1.16
						Crew Leader, Roads & Parks	2.74
						Heavy Equipment Operator	8.84
						Heavy Equipment Operator - Special	8.73
						Medium Equipment Operator	0.58
						Sidewalk Plow Operator	0.21
						Spvr, Roads & Parks Mtce	1.58
						Std - Mtce Helper IV - Roads	1.32
					Maple Grove (Nights) - SW	Crew Leader, Roads & Parks	0.42
						Heavy Equipment Operator	1.68
						Heavy Equipment Operator - Special	3.78
						Spvr, Roads & Parks Mtce	0.84
					March (Days) - SW	Crew Leader, Roads & Parks	1.16
						Heavy Equipment Operator	8.38
						Heavy Equipment Operator - Special	5.93
						Medium Equipment Operator	2.90
						Spvr, Roads & Parks Mtce	1.58
						Std - Mtce Helper IV - Roads	1.65
					March (Nights) - SW	Heavy Equipment Operator	0.42
						Heavy Equipment Operator - Special	2.35
	Strategic Support Group Branch					Administrative Clerk	1.00
						Prg Mgr, Strategic Support - PWS	1.00
						Prj Coord	1.00
						Prj Mgr	1.00
	Traffic Mgmt & Operational Support Branch					Administrative Assistant	1.00
						Mgr, Traffic Mgmt & Operational Support	1.00
		Business Support & Perf Mgmt Unit				Analyst, Business & Configuration	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						Analyst, Business Operations	1.00
						Mgr, MMS/Performance Mgmt	1.00
			Operations Planning Sect.			Analyst, Business	1.00
						Analyst, Operations Planning	1.00
						Drafting Technician	1.00
						Field Support Coord	1.00
						GIS Technician	3.00
						Mtce Planner	9.00
						Prg Mgr, Operations Planning	1.00
			Performance Measurement Sect.			Analyst, Business	2.00
						Assistant, Research	1.00
						Prg Mgr, Perf Measurement & Business Svc	1.00
						Prj Coord	1.00
						Systems Control Administrator	2.00
		Operational Research Unit				COOP Std Engineering Assistant	1.00
						Engineer, Surface Operations	2.00
						Prg Mgr, Operational Research	1.00
		Operational Support Services Unit				Assistant, Research	1.00
						Prg Mgr, Administrative Svc	1.00
						Std - Ops Support Clerks	0.33
			Central Team Sect.			Division Clerk, Traffic Operations	1.00
						Operations Clerk	0.58
						Operations Support Clerk MMS	3.00
						Sr Operations Clerk	1.00
			Core Team Sect.			Operations Clerk	5.42
						Sr Operations Clerk	3.00
			East Team Sect.			Operations Clerk	3.42
						Sr Operations Clerk	2.00
			South Team Sect.			Operations Clerk	2.58
						Sr Operations Clerk	3.00
						Std - Ops Support Clerks	0.33
			West Team Sect.			Operations Clerk	2.00
						Operations Support Clerk MMS	1.00
						Sr Operations Clerk	2.00
						Std - Ops Support Clerks	0.33
		Stakeholder Relations Unit				Policy & Prj Coord, Traffic Operations	1.00
						Prg Mgr, Stakeholder Relations	1.00
						Prj Coord	5.00
						Std - Office Asst II - Union	0.33
		Traffic, Safety & Mobility Unit				Control Clerk, Traffic Operations	1.00
						Mgr, Engineering Technical Svc	1.00
			Customer & Traffic Info Services Sect.			Coord, Customer & Traffic Info Svc	1.00
						Coord, Road Safety Data Systems	1.00
						Tech Clerk, Traffic Inquiry Mgmt System	2.00
						Traffic Collision Clerk	2.00
				Road Safety, Traffic Inv & Surveys WG		Coord, Traffic Information Data	1.00
						Data Clerk	0.33
						Std - Sr Traffic Counter	3.30
						Std - Traffic Counter	8.09
						Std - Traffic Counter Spvr	1.32
						Traffic Operations Technical Assistant	2.00
			Road Safety, Traffic Inv & Surveys Sect.			Coord, Road Safety	1.00
				Road Safety WG		Prg Mgr, Traffic Investigations/Surveys	1.00
						Coord, Safety Improvement Prg	1.00
						Engineer, Road Safety Studies	1.00
						Technologist, Monitoring & Evaluation	1.00
				Traffic Investigations & Surveys WG - A		Specialist, Traffic Assessment	1.00
						Traffic Assessment Investigator	2.00
				Traffic Investigations & Surveys WG - B		Specialist, Traffic Assessment	1.00
						Traffic Assessment Technologist	2.00
				Traffic Investigations & Surveys WG - C		Coord, School Zone Traffic Safety Prg	1.00
						Specialist, Traffic Assessment	1.00
						Traffic Assessment Technologist	1.00



Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
				Traffic Investigations & Surveys WG - D		Specialist, Traffic Assessment	1.00
						Traffic Assessment Investigator	1.00
						Traffic Assessment Technologist	1.00
				Traffic Investigations & Surveys WG - E		Engineer, Traffic & Parking Operations	1.00
						Specialist, Traffic Assessment	1.00
						Traffic Assessment Technologist	1.00
			Traffic Management Sect.			Administrative Clerk	1.00
						Prg Mgr, Traffic Mgmt	1.00
				Incident Mgmt WG		Administrative Clerk	1.00
						Coord, Incident Mgmt	1.00
						Traffic Operational Studies Officer	1.00
				Special Events, Traffic & Parking BL WG		CoordSpecialEvents&Traffic&ParkingByLaws	1.00
						Special Event Approvals Clerk	1.00
				Traffic Mgmt - Construction & Ops WG		Engineer, Safety & Traffic Studies	1.00
						Engineer, Traffic Mgmt, Design & Impl	1.00
						Technologist, Monitoring & Evaluation	1.00
						Traffic Operational Studies Officer	2.00
						Traffic Operations Technical Assistant	1.59
				Traffic Mgmt Inspections WG		Inspector, Right-of-Way	8.00
						Junior Inspector, Traffic Mgmt	0.59
						Spvr, Traffic Mgmt Inspections	1.00
		Training, Health & Safety Unit				Administrative Clerk	1.00
						Analyst, Business	1.00
						Assistant, Research	1.00
						Officer, Traffic Operations Support	1.00
						Prg Mgr, Mtce Mgmt	1.00
						Prj Coord, Training Health & Safety	2.00
<b>Public Works Dept</b>		<b>Total</b>					<b>1,970.25</b>
<b>City Operations Portfolio Grand Total</b>							<b>6,984.55</b>

**Crime Prevention Ottawa Office**

**Budgeted FTE Count by Organizational Unit  
by Job Title**

**As at August 31, 2011**

APPENDIX 2

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						Analyst, Business	1.00
						Mgr, Crime Prevention	1.00
<b>Crime Prevention Ottawa Office Grand Total</b>							<b>2.00</b>

# **Infrastructure Services & Community Sustainability Portfolio**

## **Budgeted FTE Count by Organizational Unit by Job Title**

**As at August 31, 2011**

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
Community Sustainability Dept.						Coord, Strategic Support	1.00
						Director, Community Sustainability	1.00
						Sr Administrative Assistant	1.00
	Economic Development Branch					Administrative Assistant, Mgr	1.00
						Mgr, Economic Development	1.00
						Officer, Economic Development	4.00
	Environmental Sustainability Branch					Mgr, Environmental Sustainability	1.00
		Air, Energy & Corporate Policy Unit				Coord, Environmental Stewardship	1.00
						Planner II	5.00
						Planner III	2.00
						Prg Mgr, Air, Energy & Corp Policy	1.00
	Sust Practice & Neigh Liveability Branch					Coord, Strategic Support	2.00
						Mgr, Sust Practice&NeighbourLiveability	1.00
						Prg & Prj Mgmt Officer	2.00
	Sustainability Png & Development Branch					Administrative Assistant, Mgr	1.00
						Coord, Strategic Support	1.00
						Mgr, Sustainability Svc	1.00
						Prj Control Coord	1.00
		Business Service & Evaluation Unit				Assistant, Research	1.00
						Coord, Strategic Support	1.00
						Planner II	1.00
						Prg Mgr, Business Svc & Evaluation	1.00
<b>Community Sustainability Dept.</b>		<b>Total</b>					<b>32.00</b>
Deputy City Manager's Office						Deputy City Mgr	1.00
						Sr Executive Assistant, DCM/CMO	1.00
						Coord, ISCS Comm & Stakeholder Relations	1.00
						Coord, Issues Management	1.00
						Coord, Strategic Support	1.00
						Mgr, Deputy City Manager's Office	1.00
						Reports Coord	1.00
						Sr Administrative Assistant	1.00
						Std - Research Asst	0.49
						Strategist, ISCS Legislative Agenda	2.00
<b>Deputy City Manager's Office</b>		<b>Total</b>					<b>10.49</b>
Environmental Services Dept.						Executive Assistant, GM	1.00
						General Mgr	1.00
	Business Services Branch					Administrative Assistant	1.00
						Mgr, Business Services ESD	1.00
						Prj Mgr, Environmental Prg	2.00
		Business Partnerships Unit				Business Partner	1.00
		Customer Contact Unit				Coord, Customer Information	1.00
						Prg Mgr, Customer Information Svc	1.00
						Prj Coord	1.00
			Customer Contact Sect.			Data Clerk	1.79
						Mtce Worker	1.00
						Prg Support Clerk, MMS & Payroll	1.00
						Specialist, Utilities Customer Service	3.00
						Spvr, Permits & Data Svc	1.00
						Std - Office Asst II - Union	1.65
						Utility Svc Clerk 1	13.00
			First Response Sect.			Coord, Water System	4.00
						Customer Serviceperson	11.00
						Foreperson	1.00
						Spvr, Field Operations	1.00
			Wastewater Collection Support WG			Data Clerk	3.00
						Prg Support Clerk, MMS & Payroll	1.00
						Std - Office Asst II - Union	0.66
						Utility Svc Clerk 1	4.00
						Work Activity Coord	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
		Customer Outreach Unit				Coord, Customer Information	1.00
						Prj Mgr, Water Efficiency	1.00
						Std - Hydrant Control Asst	2.58
			Customer Outreach Solid Waste Sect.			Coord, Waste Diversion	2.00
						Public Education & Outreach Officer	1.00
		Performance Management Unit				Laboratory Quality Coord	1.00
						Prj Mgr, ESD Performance Mgmt	1.00
						Program Clerk, Environmental Services	1.00
			Health & Safety - Wastewater Sect.			Prj Coord, Training Health & Safety	1.00
			Health & Safety - Water Sect.			Prj Coord, Training Health & Safety	1.00
			Operational Training Sect.			Coord, Planning Training & Development	1.00
				Operational Training Wastewater WG		Training Assistant	1.00
				Operational Training Water WG		Training Assistant	1.00
			Quality Mgmt Sect.			Specialist, Performance & Quality Mgmt	1.00
			Quality Mgmt-Wastewater & Drainage Sect.			Program Clerk, Environmental Services	1.00
						Quality Mgmt Coord	2.00
	Drinking Water Services Branch					Administrative Assistant	1.00
						Business Consultant	1.00
						Mgr, Drinking Water Services	1.00
						Program Clerk, Environmental Services	1.00
		Water Distribution Unit				Prg Engineer - Water Div.	1.00
						Prg Mgr, Water Distribution	1.00
						Program Clerk, Environmental Services	1.00
			Construction & Corrective Mtce. Sect.			Section Mgr, Water Distribution	1.00
				Construction & Corrective Mtce. Wage WG1		Heavy Equipment Operator	5.42
						Mtce Worker	15.42
						Operator in Charge, Water Distribution	5.16
						Spvr, Water Distribution	1.00
				Construction & Corrective Mtce. Wage WG2		Mtce Worker	13.42
						Operator in Charge, Water Distribution	4.16
						Spvr, Water Distribution	1.00
				Construction & Corrective Mtce. Wage WG3		Mtce Worker	6.84
						Operator in Charge, Water Distribution	5.16
						Spvr, Water Distribution	1.00
			Distribution Technical Support Sect.			Inspector	1.00
			Drinking Water Network Maintenance Sect.			Section Mgr, Water Distribution	1.00
				Contract Coordination WG		Foreperson	2.16
						Inspector	0.58
						Labourer	1.74
						Mtce Worker	3.42
				Leak Detection WG	Leak Detection SW	Leak Detector	4.00
				Meter Maintenance WG		Customer Serviceperson	15.84
						Meter Laboratory Technician	3.00
						Spvr, Field Operations	1.00
						Std - Engineering Std II - 35hrs	0.99
				Technical Support II-A WG		Coord, Water System	1.00
						Inspector	1.74
						Inspector, Road Cut Reinstatement	1.00
						Mtce Planner Water Meters	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						Prj Coord, Water Distribution	1.00
						Spvr, Leak Detection	1.00
				Technical Support II-B WG		Coord, Water System	2.00
						Engineer, Operations-Water Distribution	1.00
						Prj Coord, Water Distribution	1.00
				Technical Support II-C WG		Inspector	0.58
						Prj Coord, Water Distribution	1.00
				Technical Support II-D WG		Customer Serviceperson	0.58
						Inspector	1.16
						Labourer	0.58
						Prj Coord, Water Distribution	1.00
						Std - Engineering Std III-Union 40hrs	1.98
			Preventive Maintenance Sect.			Section Mgr, Water Distribution	1.00
				Preventive Maintenance Wage WG1		Mtce Worker	9.58
						Operator in Charge, Water Distribution	6.58
						Spvr, Water Distribution	1.00
				Preventive Maintenance Wage WG2		Hydrant Repair Shop Coordinator	1.00
						Labourer	1.80
						Mtce Worker	15.42
						Operator in Charge, Water Distribution	4.58
						Spvr, Water Distribution	1.00
				Preventive Maintenance Wage WG3		Mtce Worker	9.84
						Operator in Charge, Water Distribution	4.58
						Spvr, Water Distribution	1.00
		Water Production - East Unit				COOP Std Engineering Assistant	0.33
						Operations Engineer	1.00
						Plant Mgr, Water Purification	1.00
						Water Quality Technologist	1.00
			Lemieux Island WPP Sect.			Facilities Foreperson (RPAM)	1.00
						Mtce Worker	1.00
						Process Operator	4.00
						Process Spvr	4.00
						Sr Process Operator	4.00
			SCADA Sect.			Coord, Computer Systems	2.00
						Coord, SCADA	1.00
						Instrumentation Technologist	5.00
						Programmer Analyst	2.00
						SCADA Systems Technologist	2.00
			Tech Services - Bldg Mtce - Water Sect.			Building System Technician	1.00
						Gas Fitter 1/Refrigeration Mechanic	2.00
						Mtce Person I (Bldgs.Grounds&Chemicals)	2.00
						Spvr, Building Systems Mtce	1.00
			Water Production - Electrical East Sect.			Industrial Electrician/Operator	5.00
						Industrial Millwright/Operator	1.00
						Mtce Planner	1.00
						Mtce Spvr	1.00
						Trades Helper (Mech & Elec)	1.00
			Water Production - Mechanical East Sect.			Diesel Mechanic/Operator	1.00
						Industrial Millwright/Operator	4.00
						Mtce Planner	1.00
						Mtce Spvr	1.00
						Plumber/Steamfitter	1.00
						Trades Helper (Mech & Elec)	1.00
		Water Production - West Unit				COOP Std Engineering Assistant	0.33
						Operations Engineer	1.00
						Plant Mgr, Water Purification	1.00
						Water Quality Technologist	1.00
			Britannia WPP Sect.			Mtce Operator	1.00
						Mtce Worker	1.00
						Process Operator	4.00
						Process Spvr	4.00
						Sr Process Operator	4.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
			Water Production - Electrical West Sect.			Industrial Electrician/Operator	3.00
						Industrial Millwright/Operator	1.00
						Mtce Planner	1.00
						Mtce Spvr	1.00
			Water Production - Mechanical West Sect.			Diesel Mechanic/Operator	1.00
						Industrial Millwright/Operator	5.00
						MMS Mtce Planner	1.00
						Mtce Spvr	1.00
		Water Quality Assurance Unit				Process Engineer-Water Quality	1.00
			Remote Pumping Stations Sect.			Mtce Worker	3.00
						Remote Facilities Operator	4.00
						Water Quality Spvr	1.00
			Water Quality Sect.			Ops Engineer in Training (EIT)	1.00
						Water Quality Technologist	2.00
	Environmental Engineering Branch					Business Partner	1.00
						Mgr, Environmental Engineering	1.00
						Prg & Prj Mgmt Officer	1.00
						Prj Mgmt Srvc Technologist	1.00
		Asset Management Strategy Unit				Analyst, Business & Configuration	1.00
						Prg Mgr, ESD Asset Management Strategy	1.00
			Life Cycle Performance Optimization Sect			Electrical Engineer Technologist	1.00
						Engineer, Mtce Mgmt	1.00
						Engineering Technologist	1.00
						Operations Engineer	1.00
						Predictive Mtce Technologist	1.00
			MMS Support Facility Systems Sect.			Mtce Mgmt Eng Water Filt Plant	1.00
				MMS Wastewater Facilities WG		Business Consultant, Mtce Mgmt System	1.00
						Std - Engineering Std III-Union 35hrs	0.33
				MMS Water Facilities WG		Analyst, Business & Configuration	1.00
			MMS Support Network Systems Sect.	MMS Water Distribution WG		Analyst, Mtce Mgmt Support	1.00
						Business Consultant, Mtce Mgmt System	1.00
						Mtce Mgmt Eng Water Filt Plant	1.00
						Std - Engineering Std III-Union 35hrs	0.33
			Strategic Planning & Investment Sect.			Prg Engineer - Water Div.	1.00
				Strategic Planning & Investment Water WG		COOP Std Engineering Assistant	0.33
						Coord, Rehab Plng & Policy	1.00
						Std - Engineering Std II - 35hrs	0.33
				Strategic Planning & Investment WW WG		Environmental Technologist	1.00
						Prj Mgr, Environmental Prg	1.00
			Water Loss Management Sect.			Engineer, Operations-Water Distribution	1.00
						Field Technician Water Supply	1.00
						Technical Assistant - OperationalSupport	1.00
						Water Resource Analyst	1.00
		Buildings, Grounds & Tech Support Unit				Prg Mgr, Buildings,Grounds&TechnicalSrv	1.00
			Facility Maintenance - Wastewater Sect.			Facilities Operator	3.00
						Inspector/Contract Coord	1.00
						Painter	1.00



Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
			Technical Support Sect.			Portfolio Mgr, RPAM Facilities	1.00
						Coord, Facilities Support	1.00
						Coord, GIS/CAD Svc	1.00
						Prg Engineer - Water Div.	1.00
						Std - Engineering Std III - 35hrs	0.33
						Technical Assistant (Prj Officer)	1.00
				Tech & Drafting Support - Water WG		Coord, Facilities Support	1.00
						Drafting Technician	2.00
						Std - Engineering Std III - 35hrs	0.66
				Tech & Drafting Support - WW WG		Coord, Water System	1.00
						Drafting Technician	1.00
			Water Production Facility Mtce East Sect			Facilities Operator	2.00
						Mtce Person I (Bldgs.Grounds&Chemicals)	1.00
						Painter	1.00
						Spvr, Facilities Mgmt WEPD	1.00
			Water Production Facility Mtce West Sect			Facilities Operator	3.00
						Mtce Person I (Bldgs.Grounds&Chemicals)	1.00
						Spvr, Facilities Mgmt WEPD	1.00
		ESD Project Implementation Unit				Engineer, Sr Prj Mgr	3.00
						Prg Mgr, ESD Capital Projects	1.00
			ESD Facility Capital Projects Sect.			Prg Engineer, Projects & Svc	1.00
				Facility Systems Wastewater WG		Coord, Operations Construction	1.00
						Engineer, Infrastructure Prj	1.00
						Technical Assistant (Prj Officer)	1.00
				Facility Systems Water WG		Operations Engineer	2.00
			ESD Network Capital Projects Sect.			Prg Engineer - Water Div.	1.00
				AMI Project WG		Coord, RF Water Meter Reading Systems	1.00
						Prj Mgr, Water Meter Renewal	1.00
						Technician, RF Water Meter Reading Syst	1.00
				Lateral Replacement WG		Eng Technologist, Lateral Programs	4.00
						Prj Mgr, Water Meter Renewal	1.00
				Project Coordination Wastewater WG		Prj Mgr	1.00
				Project Coordination Water WG		COOP Std Engineering Assistant	0.33
						Prj Mgr	1.00
	Environmental Services GMs Office					Coord, Strategic Support	1.00
						Prj/Policy Officer	1.00
	Solid Waste Services Branch					Administrative Assistant, Mgr	1.00
						Mgr, Solid Waste Services	1.00
		Collection Operations Unit				Customer Svc Clerk	3.00
						GIS Technician	1.00
						Prg Mgr, Collection Ops	1.00
						Prj/Policy Officer	1.00
						Std - Collection Ops Student	0.33
			Collection Contracts Sect.			Driver/Messenger	1.00
						Prg Coord, Waste Collection Svc	1.00
						Std - Collection Ops Student	1.34
						Waste Mgmt Inspector	10.00
			Collection Operations Sect.			Field Spvr, Collection Operations	1.00
						Section Mgr, Waste Collections Ops	1.00
						Sr Waste Collection Operator	1.00
						Waste Collection Operators	33.00
			Waste Diversion & Planning Sect.			Coord, Waste Diversion	2.00
						GIS Operations Technician	2.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						Prg Administrative Clerk	1.00
						Prj Mgr, Environmental Prg	1.00
		Solid Waste Compliance Unit				Coord, Site Compliance	1.00
						Prg Engineer, Solid Waste	1.00
						Solid Waste Technologist	1.00
						Std - Engineering Std II - 35hrs	0.33
		Waste Processing & Disposal Unit				Prg Mgr, Waste Processing & Disposal	1.00
			Diversion Processing Admin Sect			Prj Mgr, Processing Facilities	1.00
			Landfill Operations Sect.			Heavy Equipment Operator	1.00
						Heavy Equipment Operator - Lead Hand	1.00
						Heavy Equipment Operator - Solid Waste	9.00
						Labourer - Solid Waste	7.25
						Minor Maintenance Person - Solid Waste	1.00
						Process Spvr, Landfill Operations	2.00
						Scale Attendant - Solid Waste	3.00
						Weighscale Administrative Clerk	1.00
			Leaf & Yard Waste Sect.			Heavy Equipment Operator - Solid Waste	1.00
	Surface Water Management Services Branch					Administrative Assistant	1.00
						Mgr, Surface Water Management Services	1.00
						Std - Office Asst II - Union	0.33
		Laboratory Services Unit				Spvr, Laboratory Svc	1.00
			Laboratory - Waste Sect.			Laboratory Administrative Technician	1.00
						Laboratory Sample Technician	1.00
						Laboratory Technologist 2	9.00
						Sr Laboratory Technologist	1.00
						Std - Laboratory Asst	2.38
						Std - Laboratory Asst WWS	0.34
		Stormwater & Municipal Drainage Unit				Prg Mgr, Stormwater & Municipal Drainage	1.00
			Municipal Drainage Sect.			Prj Mgr, Municipal Drainage	1.00
				Municipal Drainage WG		Prj Coord, Municipal Drainage	2.00
						Technical Records Clerk	1.00
				Urban Drainage WG		Insp, Drainage System Mtce & Operation	2.00
						Spvr, Drainage System Mtce & Operation	1.00
						Std - Enviro Monitoring Asst	0.66
						Technical Records Clerk	1.00
			Stormwater Management Sect.			Coord, Stormwater Facility Ops	2.00
						Engineer, Stormwater Mgmt	1.00
						Sewer Mtce Worker	1.00
						Std - Enviro Monitoring Asst	0.66
						Water Quality Field Technician	4.00
		Water Environment Protection Unit				Prg Mgr, Water Env Protection	1.00
			Data Management Services Sect.			Coord, Data Mgmt Svc	1.00
						Std - Engineering Std I - Union 35hrs	0.33
						Std - Office Asst II - Union	0.33
						Technical Analyst - Data Svc	1.00
			Project Coordination Sect. I			Coord, Water Environment Protection	1.00
						Std - Enviro Monitoring Asst	0.66
						Std - Fisheries Asst	0.66
						Water Quality Field Technician	4.00
			Project Coordination Sect. II			Coord, Water Environment Protection	1.00
						Std - Enviro Monitoring Asst	1.32
						Std - Fisheries Asst	0.33
						Water Quality Field Technician	4.00
	Wastewater Services Branch					Administrative Assistant, Mgr	1.00
						Analyst, Business	1.00
						Mgr, Wastewater Services	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
		Sewer Use & Biosolids Unit				Prg Mgr, Operations Engineering	1.00
			Sewer Use Compliance Sect.			Compliance Officer Sewer - Use Prg	6.00
						Field Technician - Sewer Use Prg	3.00
						Sewer Use Prg Clerk	1.00
						Std - Industrial Waste Asst	1.32
		Wastewater Collection Unit				COOP Std Engineering Assistant	0.33
						Engineer, Process	1.00
						Engineer, Wastewater Treatment	1.00
						Prg Mgr, Wastewater Collection	1.00
			Remote Operations Sect.			Section Mgr, Sewer Mtce	1.00
				Pumping Station East WG		Instrumentation Technician	1.00
						Mtce Worker, Wastewater Pumping Stations	2.00
						Opr/Elec/Mechanic - WWC	14.00
						Spvr, Pumping Station/Process Control	2.00
						Sr Operator Electrical/Mechanical	2.00
				Sewer Maintenance & Operations WG		Process Technologist	4.00
				WW Pumping Stations Maint WG		Sewer Mtce Worker	7.00
						Spvr, Sewer Mtce & Oprs	1.00
			Sewer Network Maintenance Sect.			Section Mgr, Sewer Mtce	1.00
						Std - Engineering Std II - Union 40hrs	0.66
						Std - Mtce Helper Sewers	1.32
				Sewer Network Inspections WG			1.00
						Flow Monitoring Technologist	1.00
						Sewer Inspector	5.00
						Spvr, Sewer Inspections	1.00
				WWC Contracted Cleaning WG		Mtce Planner	1.00
						Sewer Foreperson	5.00
						Sewer Mtce Worker	3.00
						Spvr, Sewer Mtce & Oprs	1.00
				WWC Network Operations East WG		Mtce Planner	1.00
						Sewer Foreperson	5.00
						Sewer Mtce Worker	4.00
						Spvr, Sewer Mtce & Oprs	1.00
				WWC Network Operations West WG		Mtce Planner	1.00
						Sewer Foreperson	5.00
						Sewer Mtce Worker	3.00
						Spvr, Sewer Mtce & Oprs	1.00
				WWC Network Repairs WG		Mtce Planner	1.00
						Sewer Foreperson	5.00
						Sewer Mtce Worker	4.00
						Spvr, Sewer Mtce & Oprs	1.00
		Wastewater Treatment Unit				Prg Mgr, Wastewater Treatment	1.00
			Treatment Process Engineering Sect.			Engineer, Process	1.00
						Engineer, Wastewater Treatment	2.00
						Operational Data Analyst	1.00
						Std - Engineering Std II - 35hrs	0.33
						Technical Assistant (Prj Officer)	1.00
			Wastewater Treatment Maint Sect.			Section Mgr, Wastewater Treatment Mtce	1.00
				Electrical Process WG		Process Operator/Mechanic/Electric	6.00
						Process Spvr	1.00
						Sr Operator Electrical/Mechanical	1.00
				Treatment Mech Dry Side WG		Coord, Building System Mtce	1.00
						Gas Fitter 1/Mtce Worker	1.00
						Gas Fitter 1/Refrigeration Mechanic	1.00
						Mtce Planner	1.00
						Mtce Worker	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						Process Operator/Mechanic/Electric	6.00
						Process Spvr	1.00
						Sr Operator Electrical/Mechanical	1.00
				Treatment Mech Wet Side WG		Building System Technician	1.00
						Gas Fitter 1/Refrigeration Mechanic	1.00
						Mtce Management Coord - 40 Hrs	1.00
						Mtce Worker	3.00
						Process Operator/Mechanic/Electric	4.00
						Process Spvr	1.00
						Sr Operator Electrical/Mechanical	1.00
			WW Instrumentation & Scada Sect.			Engineer, Electrical	1.00
						Instrumentation Technician	4.00
						Mtce Management Coord - 35 Hrs	1.00
						SCADA Systems Technologist	4.00
			WW Process Control Sect.			Process Technologist	12.00
						Spvr, Pumping Station/Process Control	1.00
<b>Environmental Services Dept.</b>		<b>Total</b>					<b>745.50</b>
Infrastructure Services Dept.						Assistant, Research	1.00
						Coord, Dept Strategic Initiatives	1.00
						Executive Assistant, GM	1.00
						General Mgr	1.00
	Asset Management Branch					Administrative Assistant, Mgr	1.00
						Mgr, Asset Management	1.00
						Prg & Prj Mgmt Officer	1.00
		Capital Plng/Strategic Asset Mgmt Unit				COOP Std Engineering Assistant	0.66
						Coord, Budgets & Rehab Forecasts	1.00
						Coord, Rehab Plng & Policy	3.00
						Prg Mgr, Lifecycle Plng Standard & QA	1.00
						Std - Engineering Std II - 35hrs	0.33
			Infrastructure Applications Sect. 1			Business Consultant, Asset Mgmt Systems	2.00
						Sr Engineer Infrastructure Applications	1.00
						Std - Office Asst I - Union	0.33
				Infrastructure Applications WG		Coord, GIS/CAD Svc	1.00
						Infrastructure Mapping Technician	2.00
						Sr Drafting Technician	3.00
			Infrastructure Applications Sect. 2			Officer, Research & Tech Assistance	2.00
						Sr Engineer Infrastructure App	1.00
						Std - Engineering Std I - Union 35hrs	0.66
		Infra Assessment- Bldg & Park Assets Unit				Accessibility Inventory Officer	1.00
						COOP Std Engineering Assistant	1.32
						Data Clerk	1.00
						Engineer, Infra Assmt & Prg Dev	1.00
						Prg Mgr, Infra Assessment	1.00
						Sr Prj Coord	3.00
						Std - Engineering Std I - Union 35hrs	0.33
						Std - Engineering Std II - 35hrs	0.33
		Infra Assmt - Transportation Assets Unit				COOP Std Engineering Assistant	1.65
						Prg Mgr, Infra Assessment	1.00
			Roadway Rehabilitation Sect.			Engineer, Infra Assmt & Prg Dev	1.00
						Infrastructure Assessment Engineer	2.00
						Rehabilitation Technologist	2.00
						Std - Pavement Mgmt Asst	0.66
			Structures Sect.			Engineer, Infra Assmt & Prg Dev	1.00
						Infrastructure Assessment Engineer	2.00
						Rehabilitation Technologist	2.00
				Structures WG		Infrastructure Technician- Structures	2.00
						Std - Engineering Std I - Union 35hrs	0.33
						Std - Engineering Std II - 35hrs	0.33
						Structural Appraisal Technologist	1.00
		Infra Assmt-Water Resources Assets Unit				Prg Mgr, Infr Assmt-Wtr Resources Assets	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
			Infra Assessment & Prg Dev Sect.			Engineer, Infra Assmt & Prg Dev	1.00
						Engineer, Municipal Wastewater	1.00
						Infrastructure Assessment Engineer	1.00
						Rehabilitation Technologist	4.00
						Std - Engineering Std II - 35hrs	0.33
			Water Resources Assets Sect. 1			COOP Std Engineering Assistant	0.16
						Sr Engineer, Water Resources	1.00
						Std - Engineering Std I - Union 35hrs	0.33
						Water Resource Analyst	2.00
			Water Resources Assets Sect. 2			Engineer, Water Resources	1.00
						Sr Engineer, Water Resources	1.00
						Water Resource Analyst	1.00
			Water Resources Assets Sect. 3			COOP Std Engineering Assistant	0.66
						Engineer, Water Resources	2.00
						Sr Engineer, Water Resources	1.00
			Watermain Rehabilitation Sect.			Engineer, Watermain Rehabilitation	1.00
						Infrastructure Assessment Engineer	1.00
	Business & Technical Srvc Branch					Administrative Assistant, Mgr	1.00
						Mgr, Business & Technical Srvc	1.00
						Prg & Prj Mgmt Officer	3.00
						Specialist, Policy Plng & Dev	1.00
		Quality Assurance Unit				COOP Std Engineering Assistant	0.66
						Prg Administrative Clerk	1.00
						QA Technician	2.00
						Quality Assurance Specialist	1.00
						Sr Quality Assurance Engineer	1.00
						Std - Laboratory Asst	1.32
		Right of Way Info & Approvals Unit				Administrative Clerk	1.00
						COOP Std Engineering Assistant	0.99
						Prg Mgr, Utility Dev Coord	1.00
			Information Centre Sect.			Coord, ROW Information Centre	1.00
						Information Officer, Right of Way	1.00
						Infrastructure Mapping Technician	3.00
						Sr Drafting Technologist	1.00
						Std - Info Centre Engineering Asst1	1.32
						Std - Info Centre Engineering Asst2	1.65
						Tech Records Clk, Infra Mgmt	3.00
			ROW Approvals Sect.			Coord, ROW Approvals	1.00
						Officer, Right of Way Approvals	4.00
						Permit Clerk	2.00
						Std - Engineering Std I - Union 35hrs	0.33
						Std - Engineering Std II - 35hrs	0.33
			Utility/Development Coordination Sect.			Administrative Clerk	1.00
						Coord, Utility	1.00
						Officer, Infrastructure Approvals	1.00
						Utility Coord Administrator	1.00
		Standards Unit				Engineer, Standards	1.00
						Prg Administrative Clerk	2.00
						Sr Engineer, Standards	1.00
		Surveys & Mapping Unit				Prg Mgr, Surveys & Mapping/City Surveyor	1.00
						Surveys & Mapping Administrative Clerk	1.00
			Surv&Map-Project Photogrammetrist Sect.			GIS, Prj Coord	1.00
						Prj Photogrammetrist	1.00
						Sr Prj Photogrammetrist	1.00
						Survey Data Technician	1.00
						Survey Technician 1	2.00
						Survey Technologist	2.00
						Surveys & Mapping Clerk	1.00
						Title Research Technologist	1.00
						Title Searcher	1.00
			Surv&Map-Project Surveyor I Sect.			Sr Prj Surveyor	1.00
						Survey & Mapping Technologist	4.00
						Survey Data Technician	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						Survey Technician 1	2.00
						Survey Technologist	2.00
			Surv&Map-Project Surveyor II Sect.			Sr Prj Surveyor	1.00
						Survey & Mapping Technologist	3.00
						Survey Technician 1	2.00
						Survey Technologist	2.00
	Design & Const Buildings & Parks Branch					Administrative Assistant, Mgr	1.00
						Administrative Clerk	1.00
						Mgr, Design & Construction, Bldg & Parks	1.00
		Design & Const- Landscape Architect Unit				Drafting Technician	1.00
						Prj Mgr, Design & Const Landscape	1.00
						Prj Mgmt Svc Technologist	1.00
						Prj Mgr, Landscape Architecture	1.00
						Sr Prj Mgr	4.00
						Std - Engineering Std III-Union 40hrs	0.33
		Design & Construction Buildings Unit 1				Prj Mgr, Design & Const Architecture	1.00
						Prj Mgr, Accommodations	1.00
						Sr Prj Mgr, Architecture	3.00
						Sr Prj Mgr, Bldg Eng&Life Cycle Renewal	1.00
			Building Renewal Sect.			Sr Prj Coord	4.00
						Sr Prj Mgr, PrjMgmtSrv&Accessibility	1.00
		Design & Construction Buildings Unit 2				Prj Mgr, Design & Const - Bldgs & Parks	1.00
						Prj Mgr, Architecture	3.00
						Sr Prj Coord	4.00
						Sr Prj Mgr, Architecture	1.00
						Sr Prj Mgr, Bldg Eng&Life Cycle Renewal	2.00
	Design & Construction-Mun (East) Branch					Administrative Assistant	1.00
						Mgr, Construction Svc	1.00
						Prj Mgmt Svc Technologist	1.00
		Mun Design & Construction (East) Unit 1				Construction Technician	4.00
						Engineer, Infrastructure Prj	1.00
						Prj Mgr, Municipal Design & Construction	1.00
						Sr Engineer, Infrastructure Projects	5.00
						Std - Engineering Std I - Union 40hrs	1.32
						Std - Engineering Std II - Union 40hrs	0.66
						Std - Engineering Std III-Union 40hrs	0.99
		Mun Design & Construction (East) Unit 2				Construction Technician	5.00
						Coord, Infrastructure Design	1.00
						Design Technologist (Infrastructure Prj)	2.00
						Prj Mgr, Municipal Design & Construction	1.00
						Prj Mgr	2.00
						Sr Engineer, Infrastructure Projects	4.00
						Std - Engineering Std I - Union 40hrs	0.99
						Std - Engineering Std II - Union 40hrs	0.33
						Std - Engineering Std III-Union 40hrs	0.33
		Mun Design & Construction (East) Unit 3				Construction Technician	5.00
						Engineer, Infrastructure Prj	1.00
						Prj Mgr, Municipal Design & Construction	1.00
						Sr Engineer, Infrastructure Projects	5.00
			Road Rehabilitation Sect.			Coord, Road Rehab Prj	2.00
						Inspector, Road Rehab Prj	4.06
						Spvr, Road Rehabilitation Prj	1.00
						Std - Engineering Std II - Union 40hrs	0.66
						Std - Engineering Std III-Union 40hrs	0.99
	Design & Construction-Mun (West) Branch					Administrative Assistant, Mgr	1.00
						Mgr, Construction Svc	1.00
						Prj Mgmt Technician	1.00
						Std - Engineering Std III-Union 40hrs	0.66

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
		Mun Design & Construction (West) Unit 1				Construction Technician	10.00
						Engineer, Infrastructure Prj	1.00
						Prg Mgr, Municipal Design & Construction	1.00
						Prj Mgr	1.00
						Sr Engineer, Infrastructure Projects	4.00
						Std - Engineering Std I - Union 40hrs	0.33
						Std - Engineering Std II - Union 40hrs	0.99
						Std - Engineering Std III-Union 40hrs	0.66
		Mun Design & Construction (West) Unit 2				Construction Technician	6.00
						Prg Mgr, Municipal Design & Construction	1.00
						Prj Mgr	1.00
						Sr Engineer, Infrastructure Projects	5.00
						Std - Engineering Std I - Union 40hrs	0.99
						Std - Engineering Std II - Union 40hrs	0.33
						Std - Engineering Std III-Union 40hrs	0.66
						Structural Design Technologist	1.00
			Infrastructure Design Sect.			Coord, Infrastructure Design	1.00
						Design Technologist (Infrastructure Prj)	2.00
						Structural Technician	1.00
		Mun Design & Construction (West) Unit 3				Construction Technician	5.00
						Engineer, Infrastructure Prj	1.00
						Prg Mgr, Municipal Design & Construction	1.00
						Sr Engineer, Infrastructure Projects	4.00
						Std - Engineering Std II - Union 40hrs	0.66
			Resurfacing - West Sect.			Coord, Road Rehab Prj	1.00
						Inspector, Road Rehab Prj	2.90
						Spvr, Road Rehabilitation Prj	1.00
						Std - Engineering Std I - Union 40hrs	0.66
						Std - Engineering Std II - Union 40hrs	0.33
						Std - Engineering Std III-Union 40hrs	0.33
<b>Infrastructure Services Dept.</b>		<b>Total</b>					<b>295.17</b>
Planning & Growth Mgmt Department						Executive Assistant, GM	1.00
						General Mgr	1.00
	Building Code Services Branch					Director & Chief Building Official	1.00
						Sr Administrative Assistant	1.00
		Building Inspections Unit				Mgr, Bldg Inspections	1.00
						Prg & Prj Mgmt Officer	1.00
			Central East Sect.			Building Official I	1.00
						Building Official II	5.00
						Building Official III	2.00
						Building Official Specialist	2.00
						Prg Mgr, Bldg Code	1.00
						Std - Tech Asst Building Code Srvc	0.33
			Central West Sect.			Building Official I	3.00
						Building Official II	6.00
						Building Official III	2.00
						Building Official Specialist	1.00
						Prg Mgr, Bldg Code	1.00
						Building Official I	3.00
						Building Official II	4.00
						Building Official III	2.00
						Building Official Specialist	1.00
						Prg Mgr, Bldg Code	1.00
						Std - Tech Asst Building Code Srvc	0.99
			South Sect.			Building Official I	3.00
						Building Official II	3.00
						Building Official III	2.00
						Building Official Specialist	2.00
						Prg Mgr, Bldg Code	1.00
						Std - Tech Asst Building Code Srvc	0.66
			West Sect.			Building Official I	2.00
						Building Official II	4.00
						Building Official III	2.00
						Building Official Specialist	1.00
						Prg Mgr, Bldg Code	1.00
						Std - Tech Asst Building Code Srvc	0.99
		Business Integration Services Unit				Administrative Assistant, Mgr	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
			Business IT Solutions Sect.			Mgr, Business Integration Srvc	1.00
						Assistant, Research	1.00
						Business Partner	1.00
						Policy Analyst/Writer	1.00
						Prg & Prj Mgmt Officer	1.00
			Compliance & Enforcement Sect.			Building Code Enforcement Officer	3.00
						Building Technical Clerk	2.00
						Compliance Reports Officer 1	1.00
						Compliance Reports Officer II	1.00
						Prg & Prj Mgmt Officer	3.00
						Prg Mgr, Compliance & Enforcement	1.00
						Prj Coord	1.00
						Sr Policy Officer	1.00
						Std - Ops Asst Building Code Srvc	0.99
			Enterprise Services Sect.			Assistant, Research	1.00
						Prg Mgr, Enterprise Srvc	1.00
						Std - Ops Asst Building Code Srvc	2.64
				Enterprise Services 1 WG		Building Technical Clerk	14.00
						Coord, Enterprise Srvc	1.00
				Enterprise Services 2 WG		Building Technical Clerk	10.00
						Coord, Enterprise Srvc	1.00
		Continuous Improvement & Perf Meas Unit				Analyst, Business	1.00
						Assistant, Research	1.00
						Prg & Prj Mgmt Officer	2.00
						Prg Mgr, Business Srvc & Evaluation	1.00
		Permit Approvals Unit				Administrative Assistant, Mgr	1.00
						Building Code Engineer-Structural/Mech	3.00
						Mgr, Permit Approvals	1.00
						Prg & Prj Mgmt Officer	1.00
						Prg Mgr, Bldg Code	1.00
			Central Sect.			Building Official I	3.00
						Building Official II	5.00
						Building Official Intern	3.00
						Officer, Development Information	3.00
						Prg Mgr, Bldg Code	1.00
						Std - Tech Asst Building Code Srvc	0.33
						Zoning Plan Examiner	1.00
				East Sect.		Building Official I	3.00
						Building Official II	1.00
						Building Official Intern	2.00
						Officer, Development Information	1.00
						Std - Tech Asst Building Code Srvc	0.33
						Zoning Plan Examiner	1.00
			Large Buildings Sect.			Building Official II	1.00
						Building Official III	8.00
						Prg Mgr, Bldg Code	1.00
						Zoning Plan Examiner	3.00
			South Sect.			Building Official I	2.00
						Building Official II	2.00
						Building Official Intern	2.00
						Municipal Address/Sign Officer	4.00
						Officer, Development Information	2.00
						Prg Mgr, Bldg Code	1.00
						Std - Tech Asst Building Code Srvc	0.66
						Zoning Plan Examiner	1.00
			West Sect.			Building Official I	5.00
						Building Official II	2.00
						Building Official Intern	2.00
						Officer, Development Information	2.00
						Prg Mgr, Bldg Code	1.00
						Std - Tech Asst Building Code Srvc	0.30
						Zoning Plan Examiner	1.00
	Business Support & Evaluation Branch					Community Consultation Specialist	1.00
						Coord, Dev Infra Forecasting & Budget	1.00
						Coord, Strategic Support	1.00
						Devel System Tracking Planner	1.00
						Prg & Prj Mgmt Officer	1.00
						Prg Coord, Development Charges	1.00
						Prg Mgr, Business Support & Evaluation	1.00
						Reports Coord	2.00



Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
	Development Review Rural Svc Branch					Administrative Assistant, Mgr	1.00
						Mgr, Development Review	1.00
		Development Inspections Unit	Development Inspections East Sect.			Construction Technician	9.00
						Prg Mgr, Dev Inspection	1.00
						Std - Engineering Std III-Union 40hrs	0.33
			Development Inspections West Sect.			Clerk, Construction Svc Div	1.00
						Construction Technician	12.00
						Prg Mgr, Dev Inspection	1.00
						Std - Engineering Std II - Union 40hrs	0.66
						Std - Engineering Std III-Union 40hrs	0.66
		Development Review Rural East Unit				Infrastructure Approvals Technologist	1.00
						Planner I	1.00
						Planner II	1.00
						Prg Mgr, Development Review	1.00
						Prj Mgr, Infra Approvals	3.00
						Sr Engineer Infrastructure App	1.00
		Development Review Rural West Unit				Planner I	2.00
						Planner II	3.00
						Planner III	1.00
						Prg Mgr, Development Review	1.00
						Prj Mgr, Infra Approvals	1.00
		Rural Affairs Office				Assistant, Research	1.00
						Coord, Strategic Support	2.00
	Development Review Suburban Svc Branch					Administrative Assistant, Mgr	1.00
						Mgr, Development Review	1.00
		Bylaws, Permits & Inspections Unit				Asst, ROW By-Law	2.00
						Prg Mgr, Bylaws, Permits & Inspections	1.00
						Right of Way, Technical Clk	6.00
						Spvr, Right of Way Permits & Appl	1.00
						Sr By-Law Administrator	2.00
						Std - Engineering Std III-Union 35hrs	0.66
						Std - Office Asst I - Union	0.99
						Work Activity Coord	1.00
		Design Review & Implementation Unit				Circulation Clerk, Design Review	1.00
						Drafting Technician	1.00
						Engineer, Design Review & Implementation	2.00
						Engineer, Traffic & Parking Operations	1.00
						Prg Mgr, Design Review & Implementation	1.00
						Specialist, Dev Review & Roadway Modification	1.00
						Sr Implementation Engineer	1.00
						Technologist, Monitoring & Evaluation	1.00
						Technologist, Transport Review & Design	1.00
		East Unit				Infrastructure Approvals Technologist	1.00
						Planner I	1.00
						Planner II	4.00
						Prg Mgr, Development Review	1.00
						Prj Mgr, Infra Approvals	3.00
						Sr Engineer Infrastructure App	1.00
						Std - Infra Approvals Asst	0.34
		South East Unit				Infrastructure Approvals Technologist	1.00
						Planner I	1.00
						Planner II	3.00
						Prg Mgr, Development Review	1.00
						Prj Mgr, Infra Approvals	4.00
						Sr Engineer Infrastructure App	1.00
		South West Unit				Officer, Planning Approvals	1.00
						Planner I	1.00
						Planner II	4.00
						Planner III	1.00
						Prg Mgr, Development Review	1.00
						Prj Mgr, Infra Approvals	3.00
		West Unit				COOP Std Planning	1.00
						Planner I	2.00
						Planner II	5.00
						Planner III	2.00
						Prg Mgr, Development Review	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total	
	Development Review Urban Svc Branch					Prj Mgr, Infra Approvals	3.00	
						Administrative Assistant	1.00	
						Mgr, Development Review	1.00	
						Std - Plng Asst/Researcher	0.34	
		Heritage Services Unit				Coord, Heritage Svc	1.00	
						Planner I	1.00	
						Planner II	1.00	
						Std - Plng Asst - Heritage	0.33	
		Inner Core Unit				Planner I	2.00	
						Planner II	4.00	
						Planner III	1.00	
						Prg Mgr, Development Review	1.00	
						Prj Mgr, Infra Approvals	2.00	
		Legislative & Technical Services Unit				By-Law Writer&Interpretation Officer I	3.00	
						Circulation Clerk	4.00	
						Consolidations Clerk	2.00	
						Legislation Clerk	1.00	
						Prg Mgr, Legislative & Technical Svc	1.00	
		Mapping & Graphics Unit				Digital Cartographic Designer	1.00	
						GIS Technician	3.00	
						Graphic Designer	3.00	
						Prg Mgr, Mapping & Graphics	1.00	
						Sr Graphics Designer	2.00	
						Std - Plng Asst/Researcher	0.49	
			Outer Core Unit				Infrastructure Approvals Technologist	1.00
							Planner I	1.00
							Planner II	3.00
							Prg Mgr, Development Review	1.00
						Prj Mgr, Infra Approvals	3.00	
						Sr Engineer Infrastructure App	1.00	
	Policy Development & Urban Design Branch					Administrative Assistant, Mgr	1.00	
						Mgr, Policy Development & Urban Design	1.00	
		Community Plng & Urban Design Unit				Planner I	1.00	
						Planner II	7.00	
						Planner III	2.00	
						Prg Mgr, Community Plng & Urban Design	1.00	
		Infrastructure Policy Unit				Engineer, Infrastructure Planning	3.00	
						Planner I	1.00	
						Prg Mgr, Infrastructure Policy	1.00	
						Sr Prj Engineer	4.00	
		Land Use & Natural Systems Unit				Forester - Planning	1.00	
						Planner II	8.00	
						Planner III	3.00	
						Prg Mgr, Land Use & Natural Sys Policy	1.00	
		Research & Forecasting Unit				GIS Technician	1.00	
						Planner I	1.00	
						Planner II	2.00	
						Planner III	1.00	
						Prg Mgr, Research & Forecasting	1.00	
		Zoning Studies Unit				Prg Mgr, Zoning Studies	1.00	
	Transportation Planning Branch					Administrative Assistant	1.00	
						Mgr, Transportation Plng	1.00	
		Area Traffic Management Unit				Administrative Clerk	1.00	
						COOP Std Transportation	1.00	
						Coord, Area Traffic Mgmt	3.00	
						Prg Mgr, Area Traffic Mgmt	1.00	
						Sr Prj Engineer	1.00	
						Technologist, Monitoring & Evaluation	1.00	
		Transportation-Enviro Assessment Unit				Functional Planning Tech 2	1.00	
						Functional Planning Technologist	1.00	
						Prg Mgr, Transportation	1.00	
						Sr Prj Engineer	3.00	

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
		Transportation-Strategic Planning Unit				Engineer, Transportation Modelling	2.00
						Prj Mgr, Transportation	1.00
						Prj Mgr, Cycling Programs	1.00
						Prj Mgr, Sustainable Transportation	1.00
						Prj Officer - TDM	1.00
						Sr Prj Mgr, Sustainable Transportation	1.00
						Sr Prj Mgr, Transportation Modelling	1.00
						Sr Prj Mgr, Transportation Planning	2.00
						Technologist, Monitoring & Evaluation	1.00
						Transportation Planner	1.00
<b>Planning &amp; Growth Mgmt Department</b>		<b>Total</b>					<b>440.02</b>
Rail Implementation Office						Coord, Intergovernmental Relations	1.00
						Director, Rail Implementation	1.00
						Sr Administrative Assistant	1.00
	Rail Business Services					Assistant, Records & Bus App Support	1.00
						Assistant, Research	1.00
						Coord, Strategic Support	1.00
						Mgr, Rail Business Services	1.00
						Prj & Prj Mgmt Officer	1.00
						Prj Administrative Clerk	5.00
		Outreach & Communications				Coord, ISCS Comm & Stakeholder Relations	2.00
						Prj Mgr, Rail Communications & Outreach	1.00
						Strategic Initiatives Prj Officer	1.00
		Project Controls Unit				Prj & Prj Mgmt Officer	1.00
	Rail Engineering & Maintenance					Chief, Rail Engineering & Maintenance	1.00
						Sr Engineer, Infrastructure Projects	1.00
	Rail Planning					GIS, Prj Coord	1.00
						Mgr, Rail Planning	1.00
	Rail Procurement Branch					Mgr, Rail Funding & Procurement	1.00
	Rail Property					Assistant, Research	1.00
						Prj Mgr, Real Estate Svc	1.00
						Real Estate Advisor II	3.00
<b>Rail Implementation Office</b>		<b>Total</b>					<b>28.00</b>
Transit Services Dept.						Executive Assistant, GM	1.00
						General Mgr	1.00
	Marketing & Strategic Development Branch					Business Analyst, Transit Metrics	2.00
						COOP Std Transportation	0.30
						Mgr, Marketing & Strategic Development	1.00
						Prj Mgr, Marketing & Customer Svc	1.00
						Specialist, Quality Processes	2.00
						Specialist, EnvironmentalQualityProcesses	1.00
	Safety, Bus Svc & Customer Rel Branch					Admin Assistant - SBS & CR	1.00
						Business Partner	1.00
						Mgr, Marketing & Customer Svc	1.00
						Mgr, Rail Safety & Development	1.00
		Business Support Unit				Accessibility Analyst, Transit	1.00
						Coord, Prj & Policy-Transit Svc	2.00
						Coord, Strategic Support	2.00
						Prj Mgr, Business Svc & Evaluation	1.00
		Customer Relations Unit				Mgr, Customer Service & Information	1.00
						Specialist, Customer Relations	1.00
			Automated Information Service Sect.			Coord, Automated Information Svc	2.00
						Coord, On-Street Info	1.00
						Planning Technician 560 - SP	1.00
						Prj Mgr, Transit Automated Info Systems	1.00
						Std - On Street Bus Stop Asst	0.30
						Std - Web Site Asst	0.30
						Transit Info Data Technician - Bus Stops	1.00
						Transit Information Data Technician	1.00
			Print Production Sect.			Administrative Assistant	1.00
						Cartographer - PI	1.00
						Graphic Designer - PI	1.00
						Jr. Prod.Artist-PI	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						Print Coord - PI	1.00
						Section Mgr, Transit Information Products	1.00
			Sales & Information Sect.			Prg Mgr, Customer Information	1.00
				Customer Relations WG		Officer, Customer Relations	6.00
						Spvr, Transit Customer Relations & Info	1.00
				Information Services WG		Information Clerk	16.00
						Spvr, Transit Customer Relations & Info	1.00
						Transit Info Centre Team Lead	5.00
				Public Sales Office WG		Information/Sales Attendant	13.00
						Spvr, Transit Sales & Info Centres	1.00
						Sr Information/Sales Attendant	5.00
		Smart Bus & Product Mgmt Unit	Product Management Sect			Prg Mgr, Product Mgmt	1.00
				Pass & Ticket Operations WG		Business Prj Coord EcoPass	1.00
						Charter Administrator	1.00
						Federal EcoPass Administrative Assistant	1.00
						Section Mgr, Sales & Distribution	1.00
					Pass & Ticket SW.	Pass & Ticket Agent-T&A	3.00
						Sr Pass & Ticket Agent	2.00
						Std - APC Hardware Tech Asst	0.40
		Smart Bus Next Generation Unit				Work Study Technician	1.00
		Transit Safety & Enforcement Unit				CPIC Agency & Transit Support Clk	1.00
						Operations Support Clerk	1.00
						Prg Mgr & Chief Special Constable	1.00
			Transit Law Superintendent Sect.			Supt, Transit Law	3.00
				Transit Law Team Leader WG		Team Leader Special Constable	6.00
					Transit Fare Enforcement SW	Transit Fare Enforcement Officer	14.00
					Transit Law Communications SW	Communications Officer	12.00
					Transit Law Enforcement SW	Special Constable	36.00
			Transit Safety Mgmt Sect.			Coordinator, Transit Safety	3.00
						Systems Security Officer	2.00
		Transit Training Unit				Coord, Curriculum Development	1.00
						Coord, Training Work Mgmt	1.00
						Coordinator, Transit Safety	1.00
						Operations Support Clerk	2.00
						Prg Mgr, Transit Training	1.00
						Std - Prj Asst	0.30
			Training Performance Sect.			Instructor, Transit Ops	11.00
						Section Mgr, Training Performance	1.00
	Transit Maintenance Branch					Chief, Transit Mtce	1.00
						Prg Mgr, Transit Plng & Administration	1.00
		Maintenance & Service Unit				Prg Mgr, Transit Fleet Mtce (East)	1.00
			Body Shop Sect.			Supt, Transit Svc	1.00
				STL Body Shop WG	STL Body Shop - Day Shift WG2	Apprentice Body Repairer	2.00
						Body Shop Spvr - VM	1.00
						GA-Destination Signs & Farebox Repairs	1.00
						Licensed Body Repairer	21.00
						Painter & Body Repairer	3.00
						Student - ATU	0.33
					STL Body Shop - Evening Shift WG2	Body Shop Spvr - VM	1.00
						GA-Misc. Rel. Body Shop	1.00
						Licensed Body Repairer	19.00
						Painter & Body Repairer	1.00
					STL Body Shop - Night Shift SW	Body Shop Spvr - VM	1.00
						Licensed Body Repairer	8.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
			Industrial Depot Running Repair Sect.			GA-Insp. 2 & Misc. Units	1.00
						GA-Inspector 2	2.00
						Garage Attendant	1.00
						Garage Spvr	5.00
						Licensed Mechanic	60.00
						LicMech-Brakes	3.00
						LicMech-Modification Tech.	1.00
						Svc Coord	2.00
						Student - ATU	0.66
						Supt, Transit Svc	1.00
						Wkg Spvr-Mech. Insp. 1	3.00
			Major Repair Components Sect.			Coord, Mtce Prg	1.00
						Job Planner Tech.	9.00
						Materials Planner	1.00
						Supt, Transit Svc	1.00
						Work Scheduler	2.00
				Belfast Garage WG		GA-Misc. Units, Air & Elect.	1.00
						Garage Spvr	1.00
						Licensed Body Repairer	1.00
						Licensed Mechanic	5.00
			Servicing Sect.			Supt, Transit Svc	1.00
				Industrial General Service WG		GA-Fueller	1.00
						GA-Misc. Relief	3.00
						Garage Attendant	16.00
						GA-Steam Cleaner	2.00
						GA-Tire Changer	3.00
				Merivale General Service WG	MER General Service - Day Shift SW	Garage Attendant	6.00
						Garage Spvr	1.00
						Licensed Mechanic	4.00
						LicMech-Dyno	1.00
					MER General Service - Evening Shift SW	GA-Misc. Relief	1.00
						Garage Attendant	4.00
						Licensed Mechanic	5.00
						Student - ATU	0.33
					MER General Service - Night Shift SW	Garage Attendant	9.00
						Garage Spvr	2.00
						Licensed Mechanic	4.00
						Working Supervisor, Bus Servicing	2.00
				Para Transpo Depot WG	Para Transpo WG	GA-Fueller	1.00
						Garage Attendant	6.00
						Garage Spvr	2.00
						Licensed Mechanic	8.00
						LicMech-Engine Recond.	1.00
						Student - ATU	0.33
				Pinecrest General Service WG	PIN General Service - Day Shift SW	Garage Attendant	1.00
						GA-Tow Truck & Misc. Duties	1.00
						Licensed Mechanic	1.00
						LicMech-Dyno	1.00
						Wkg Spvr-Mech. Insp. 1	1.00
					PIN General Service - Evening Shift SW	Garage Attendant	2.00
						GA-Tow Truck & Misc. - Evening	1.00
						Licensed Mechanic	2.00
						Wkg Spvr-Mech. Insp. 1	1.00
					PIN General Service - Night Shift SW	GA-Fueller	1.00
						GA-Misc. Relief	1.00
						Garage Attendant	8.00
						Garage Spvr	1.00
						Licensed Mechanic	2.00
						LicMech-Brakes	1.00
						Working Supervisor, Bus Servicing	1.00
				STL General Service WG	STL General Service - Day Shift WG	GA-Brake Lathe & M.Units	1.00
						GA-Fueller	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						GA-Inspector 2	3.00
						GA-Misc. Relief	2.00
						GA-Misc. Relief Unit Repairs	4.00
						Garage Attendant	16.00
						Garage Spvr	1.00
						GA-Steam Cleaner	2.00
						GA-Tire Changer	5.00
						GA-Tow Truck & Misc. Duties	2.00
						Svc Spvr	1.00
						Student - ATU	1.98
						Working Supervisor, Bus Servicing	2.00
					STL General Service - Evening Shift SW		
						GA-Fueler	3.00
						GA-Misc. Relief	2.00
						Garage Attendant	5.00
						GA-Steam Cleaner	1.00
						GA-Tire Changer	1.00
						GA-Tow Truck & Misc. - Evening	1.00
						Working Supervisor, Bus Servicing	3.00
					STL General Service - Night Shift SW		
						GA-Fueler	3.00
						Garage Attendant	15.00
						GA-Steam Cleaner	1.00
						GA-Tire Changer	1.00
						GA-Tow Truck & Misc. - Evening	1.00
						Working Supervisor, Bus Servicing	1.00
		Major Repair, Body Shop & Tech Serv Unit					
			St-Laurent Running Repair Sect.			Prg Mgr, Transit Fleet Mtce (East)	1.00
						Supt, Transit Svc	1.00
				STL Major Repair WG		LicMech-Electrical/F&B	5.00
						LicMech-Eng.Rec./Misc.Units/F&B	4.00
						LicMech-Engine Recond.	1.00
						LicMech-Trans.Rec.M.U,F&B	3.00
						LicMech-Unit Rep, Gen. M.	1.00
						Machinist & Comp.Reb.	3.00
						Welder	1.00
				St-Laurent Depot Running Repair WG	STL General Svc- Evening Shift WG		
						Garage Spvr	1.00
						Svc Spvr	1.00
					STL Running Repair - Day Shift WG		
						Apprentice Mechanic	13.00
						GA-Inspector 2	2.00
						Garage Spvr	5.00
						Licensed Mechanic	32.00
						LicMech-Brakes	3.00
						LicMech-Dyno	1.00
						LicMech-Electrical/F&B	3.00
						LicMech-Engine Recond.	7.00
						LicMech-Floor & Bench	6.00
						LicMech-Maj,Rep,Body Shop	1.00
						LicMech-Modification Tech.	1.00
						LicMech-Reb. Misc. Rep.	1.00
						Svc Coord	1.00
						Wkg Spvr-Mech. Insp. 1	5.00
					STL Running Repair - Evening Shift WG		
						GA-Inspector 2	1.00
						Garage Spvr	2.00
						Licensed Mechanic	20.00
						LicMech-Brakes	1.00
						LicMech-Electrical/F&B	1.00
						LicMech-Engine Recond.	4.00
						LicMech-Floor & Bench	4.00
						Svc Coord	1.00
						Wkg Spvr-Mech. Insp. 1	1.00
					STL Running Repair - Night Shift WG		
						Garage Spvr	1.00
						Licensed Mechanic	11.00
						LicMech-Brakes	2.00
						LicMech-Engine Recond.	5.00
						LicMech-Floor & Bench	3.00
						Svc Coord	1.00
						Wkg Spvr-Mech. Insp. 1	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
			Technical Support Sect.			COOP Stdt Engineering Assistant	1.00
						Engineer, Transit Vehicles	3.00
						Section Mgr, Technical Support	1.00
						Work Study Technician	2.00
			Transit Maintenance Training Sect.			Instructor, Safety & Equipment	2.00
						Instructor, Transit Fleet	4.00
						Section Mgr, Technical Training	1.00
			Transit Vehicle Projects Sect.			Analyst, Integrated Logistic Support	1.00
						Engineer, Transit Vehicles	1.00
						Prg Mgr, Transit Vehicle Prj	1.00
						Technologist, Maintenance Engineering	2.00
						Transit Vehicle Support Clerk	1.00
		Material Management OC Transpo Unit				Prg Mgr, Material Mgmt (OC Transpo)	1.00
			Materials Sect.			Coord, Materials	4.00
						Coord, Tools & Equipment Mgmt Prj	1.00
						Spvr, Materials Mgmt Transit	1.00
						Sr Buyer-MM	1.00
						Sr Materials Coordinator	6.00
						Transit Warranty Administrator	1.00
						Warranty Clerk	2.00
			Stores Sect.			Stores Spvr	1.00
				Stores - Para Transpo WG		Storekeeper In Charge-ETS	1.00
				Stores-Belfast WG		Storekeeper In Charge-ETS	1.00
				Stores-Industrial WG		Shipper/Receiver - ETS	1.00
						Storekeeper 1-ETS	5.00
						Storekeeper 2-ETS	2.00
						Storekeeper 3-ETS	1.00
						Storekeeper In Charge-ETS	1.00
				Stores-Merivale WG		Storekeeper In Charge-ETS	1.00
				Stores-Pincrest WG		Storekeeper 1-ETS	1.00
						Storekeeper In Charge-ETS	1.00
				Stores-St. Laurent WG		Mess./Stores Help.-ETS	5.00
						Shipper/Receiver - ETS	3.00
						Storekeeper 1-ETS	21.00
						Storekeeper 2-ETS	2.00
						Storekeeper 3-ETS	6.00
						Storekeeper In Charge-ETS	1.00
						Student - ATU	0.66
						Wkg Spvr-Stores - ETS	1.00
				Stores-Swansea WG		Storekeeper 1-ETS	1.00
						Storekeeper In Charge-ETS	1.00
		Transit Mtce - Quality Unit				Document Control Administrator	2.00
						Prg Mgr, Quality Transit Maintenance	1.00
						Specialist,Quality&ContinuousImprovement	4.00
		Transit Planning & Administration Unit				Prg Mgr, Transit Plng & Administration	1.00
			Maintenance Administration Sect.			Administrative Assistant	1.00
						Booking & Time Transaction Officer	3.00
						Coord, Employee Mgmt	2.00
						Sr Booking & Time Transaction Officer	1.00
						Transit Fleet Support Clerk	1.00
			Maintenance IT Sect.			Business Consultant, FMIS/M5	1.00
						Technical/Computer Advisor	1.00
			Maintenance Planning Sect.	Central Planning Unit		COOP Stdt Engineering Assistant	0.25
						GA-Starter Placer 1	17.00
						Supt, Maintenance Planning	1.00
						Vehicle Mtce System Tech. - ETS	1.00
		Vendor Managed Inventory Unit				Contract Spvr, Bus & Components	1.00
			Major Repair Component Sect.			APC Technologist - R & D	1.00
						GA-Bench Work & Misc.	1.00
						GA-Brake Lathe & M.Units	1.00
						GA-Brake Units	2.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						GA-Destination Signs & Farebox Repairs	1.00
						GA-Farebox & Misc. Repairs	1.00
						GA-Farebox Repair & Truck Driver	1.00
						GA-Misc. Body & Welder	1.00
						GA-Misc. Rel. Body Shop	4.00
						GA-Misc. Relief Unit Repairs	2.00
						Garage Spvr	1.00
						GA-Tire Changer	1.00
						GA-Upholsterer 2	3.00
						System Analyst, Transit Vehicle Networks	2.00
						Transfer Printer Technician	1.00
	Transit Operations Branch					Mgr, Transit Operations	1.00
		Administrative Support Unit				Admin. Coord, TOSS	1.00
						Administrative Assistant	2.00
						Operations Support Clerk	1.00
						Receptionist/Clerk-TO	1.00
						Secretary 3 - Transit Operations	1.00
						Spvr, Administrative Support	1.00
		Conventional Transit Operations Unit				Business Analyst, Transit Metrics	1.00
						Business Prj Coord	1.00
						Coord, Automated Information Svc	2.00
						Prg Mgr, Conventional Transit Ops	1.00
						Svc Investigation Officer	1.00
			Operations Control Mobile Sect.			Supt, Transit Operations	7.00
						Transit Spvr 1-Cert.	1.00
				Dispatching WG		Dispatcher	12.00
						Dispatcher 1 - TOSS	1.00
						Dispatcher 2 - TOSS	5.00
				Fare Box WG		Fare Box Changer - TOSS	7.00
				Transit Supervisors 1 WG		Transit Spvr 1-Cert.	37.00
				Transit Supervisors 2 WG		Transit Spvr 1-Cert.	1.00
						Transit Spvr 2-Cert.	13.00
		Employee Management Unit				Coord, Employee Mgmt	1.00
						Mgr, Employee Management	1.00
			Employee Relations Coordination Sect.			Section Head, Employee Mgmt	12.00
				Bus Operators WG	Bus Operators (Badge# 0) SW	Bus Operator	179.00
					Bus Operators (Badge# 1) SW	Bus Operator	179.00
					Bus Operators (Badge# 2) SW	Bus Operator	185.00
					Bus Operators (Badge# 3) SW	Bus Operator	183.00
					Bus Operators (Badge# 4) SW	Bus Operator	176.00
					Bus Operators (Badge# 5) SW	Bus Operator	173.00
					Bus Operators (Badge# 6) SW	Bus Operator	180.00
					Bus Operators (Badge# 7) SW	Bus Operator	174.00
					Bus Operators (Badge# 8) SW	Bus Operator	175.00
					Bus Operators (Badge# 9) SW	Bus Operator	180.00
					Bus Operators SW	Bus Operator	3.00
		O-Train Operations & Maintenance Unit				Contract Spvr, O-Train	1.00
						Prg Mgr, Rail Ops & Mtce	1.00
						Supt, Transit Svc	1.00
		Para Transpo Service Delivery Unit				Prg Mgr, Service Delivery - Para Transpo	1.00
						Prj Mgr, Para Transpo	1.00



Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
			Admin, Para Transpo Srvc Delivery Sect.			Operations Support Clerk-Para Transpo	2.00
						Shift Controller, Para Transpo	4.00
						Spvr, Para Transpo Admin Srvc	1.00
			Administration & Customer Support Sect.			Customer Support Officer	1.00
						Registration Clerk	1.00
						Scheduling Coord	1.00
						Section Mgr, BookingScheduling&CustSrvc	1.00
						Taxi Coupon Sales Agent	1.00
				Booking & Scheduling WG		Assignment Clerk	3.00
						Booking Agent	12.00
						Relief Clerk - Para T	3.00
						Scheduler	6.00
						Spvr, Booking & Scheduling	1.00
			Service Operations Sect.			Supt, Para Transpo Srvc Delivery	4.00
				Service Delivery, Para Transpo WG		Driver, Para Transpo	154.00
						Driver, Para Transpo PT	14.40
		Transit Operations Support Staff Unit				Prg Mgr, Transit Ops Support Staff	1.00
						Transit Planner	1.00
			Bookings Sect.			Booking Officer - TOSS	4.00
						Charter Administrator Ops	1.00
						Spvr, Booking Operations	1.00
				Timekeeping WG		Sr Timekeeper - TOSS	6.00
			Scheduling Sect.			Planning Tech.-AVLC/COBA	1.00
						Scheduler Interline	3.00
						Section Mgr, Scheduling & Data Ops	1.00
						Sr Scheduler	1.00
	Transit Projects & Facilities Mtc Branch					Mgr, Transit Capital Prj&Facilities Mtce	1.00
		O-Train Unit				Operations Support Clerk	1.00
						Sr Prj Mgr, Transit Projects	1.00
		Transit Facility Mtce Unit				Administrative Assistant	1.00
						Data Clerk	1.00
						Planning Technician 560 - SP	1.00
						Prg Mgr, Transit Facilities Maintenance	1.00
			Building Inside & Outside Srvc Sect.			Attendant/Storage Clerk-T&A	1.00
						Duplicating Operator-T&A	1.00
						Messenger - TOSS	1.00
						Supt, Transit Srvc	1.00
				Building Inside & Outside Srvc WG		Bldg. Srvc. Att.	58.00
						RPAM Spvr - Building & Outside Srvc	2.00
						Student - ATU	5.00
						Wkg-Spvr	3.00
			Plant Energy System & Minor Const. Sect.			Supt, Transit Srvc	1.00
				Building & Minor Construction WG		Bldg Mtce Painter	3.00
						BldgSrvcAtt-Bus Stop & Bldg Repairs-PE	7.00
						BldgSrvcAtt-Carp.Asst.-PE	4.00
						BldgSrvcAtt-Sign Fabrication-PE	2.00
						Carpenter-PE	3.00
						Licensed Carpenter	4.00
						RPAM Spvr - Bldg Repair & Minor Const	1.00
						Wkg Spvr-Bldg, Rep. & Con. Lic.	1.00
				Plant Energy Systems WG		Energy Systems Spvr	1.00
						General Repairer-PE	15.00
						Licensed Electrician-PE	3.00
						Licensed General Repairer	4.00
						Wkg Spvr-Plant Energy System/Lic-PE	2.00
		Transit Projects I Unit				Prg Mgr, Transit Prj	1.00
						Prj Coord	1.00
						Prj Mgr, Transit Prj	3.00
						Sr Prj Mgr, Transit Projects	1.00
		Transit Projects II Unit				Prg Mgr, Transit Prj	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						Prj Coord, Capital Projects	1.00
						Sr Prj Mgr, Transit Projects	1.00
		Transit Technology Projects Unit					
						Prg Mgr, Transit Prj	1.00
						Prj Coord	1.00
						Prj Mgr, Transit Prj	2.00
	Transit Service Design Branch						
						Mgr, Transit Svc Design	1.00
						Spec, Transit Station & Structure Design	1.00
						Spvr, Administrative Support	1.00
						Sr Analyst, Transit Planning	1.00
		Transit Priority Unit					
						Engineer, Transit Priority Signals	2.00
						Prg Mgr, Transit Flow & Reliability	1.00
						Sr Engineer, Transit Priority	2.00
		Transit Route Planning Unit					
						Prg Mgr, Transit Route Plng	1.00
						Std - Intermediate Transit Plng Asst	0.20
						Std - Transit Plng Asst	0.20
						Transit Planner	3.00
						Transit Planning Analyst	1.00
						Transit Planning Assistant	0.10
						Transit Planning Technician	1.00
		Transit System Development Sect.					
						COOP Std Transit Planning Researcher	1.00
						Prg Mgr, Transit System Development	1.00
						Transit Planner	2.00
						Transit Planning Analyst	2.00
<b>Transit Services Dept.</b>	<b>Total</b>						<b>3,163.04</b>
<b>Infrastructure Services and Community Sustainability Portfolio Grand Total</b>							<b>4,714.22</b>

**Ottawa Public Health Board**

**Budgeted FTE Count by Organizational Unit  
by Job Title**

**As at August 31, 2011**

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
Ottawa Public Health						Executive Assistant, GM	1.00
						MOH Public Health	1.00
	Clinical Programs Branch					AMOH Clinical Programs	1.00
						Prg Administrative Assistant	1.00
		Dental Health Services Unit				Clinical Dentist	8.31
						Prg Assistant	1.00
						Prg Mgr. Public Health	1.00
			Healthy Smiles Ontario Prg-Admin Sect.			Dental Claims Clerk	2.00
				Dental Health Support Unit		Spvr, Dental Support Srvc	1.00
						Dental Assistant	8.60
						Dental Prg Assistant	1.00
						Dental Receptionist/Assistant	3.40
			Healthy Smiles Ontario Prg-Clinical Sect.			Clinical Dentist	3.00
						Dental Assistant	1.00
			Healthy Smiles Ontario Prg-Promotion Sect.			Hygienist, Dental	6.00
						Officer, Dental Hlth Promotion	1.00
						Spvr, Dental Health Promotion	1.00
				CINOT WG		Hygienist, Dental	3.00
				Dental Health Promotion WG		Officer, Dental Hlth Promotion	1.00
		Dental Health Unit HBHC Unit				Dental Officer of Health	1.00
						Prg Assistant	1.00
						Prg Mgr. Public Health	1.00
			HBHC Central Sect.			Social Worker - HBHC	1.00
						Spvr, Family & Community Health	1.00
				HBHC PHN Central WG		Public Health Nurse	7.00
				Post-Partum Central WG		Prg Assistant	2.00
						Public Health Nurse	7.00
			HBHC PA Central A Sect.			Prof'l Advisor/Family Visitors	1.00
				Family Visitor Central A WG		Family Visitor	4.50
			HBHC PA Central B Sect.			Prof'l Advisor/Family Visitors	1.00
				Family Visitor Mid B WG		Family Visitor	3.50
			HBHC PA East Sect.			Prof'l Advisor/Family Visitors	1.00
				Family Visitor East WG		Family Visitor	5.00
			HBHC PA West Sect.			Prof'l Advisor/Family Visitors	1.00
				Family Visitor West WG		Family Visitor	4.50
			HBHC Specialist Sect.			Specialist, Family Health	1.00
			HBHC West Sect.			Spvr, Family & Community Health	1.00
				HBHC PHN West WG		Public Health Nurse	8.50
				HBHC West Operating WG		Prg Assistant	1.00
				PHN Weekend Pool WG		Public Health Nurse	2.00
				Post-Partum West WG		Prg Assistant	1.00
						Public Health Nurse	4.50
			ISCIS Sect.			IRIS Data Clerk	2.00
						Sr ISCIS Clerk	1.00
			Post-Partum East Sect.			Prg Assistant	1.00
						Public Health Nurse	5.00
						Spvr, Family & Community Health	1.00
				HBHC East Operating WG		Prg Assistant	0.50
				HBHC PHN East WG		Public Health Nurse	9.00
		Healthy Sexuality & Risk Reduction Unit				Prg Assistant	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
			Case Management Sect.			Prg Mgr, Public Health	1.00
						Clinical Secretary	1.00
						Data Control Clerk	2.00
						Public Health Nurse	10.00
						Spvr, Case Mgmt & Info Line	1.00
			Clinical Operations - SH Sect.			Clinical Secretary	1.00
						Prg Assistant	3.00
						Public Health Nurse	13.20
						Registered Medical Laboratory Tech	1.00
						Sr Nurse Practitioner/Clinic Supervisor	1.00
			Harm Reduction Sect.			Outreach Worker	1.00
						Prg Assistant	1.00
						Prj Officer	1.00
						Public Health Nurse	3.00
						Spvr, Harm Reduction	1.00
				Site Expansion WG		Outreach Worker	1.20
						Public Health Nurse	0.60
			Nurse Practitioners Sect.			Nurse Practitioner	3.50
			Service and Innovation Sect.			Officer, Prg Development	1.00
						Prj Officer	2.00
						Prj Officer, Nursing	1.00
	Community Health Protection Branch					AMOH, Vaccine Preventable Disease	1.00
						Prg Administrative Assistant	1.00
	Enviro, Hlth Prot & Outbreak Mgmt Branch					Mgr, Enviro Health Prot & Outbreak Mgmt	1.00
						Prg & Prj Mgmt Officer	1.00
						Prg Administrative Assistant	1.00
						Prj Officer	1.00
		Comm Disease Control & Outbreak Mgmt Unit				Infection Prevention & Ctrl Nurse	1.00
						Officer, Prg Development	1.00
						Prg Assistant	1.00
						Prg Mgr, Comm Disease Cntrl/Outbrk Mgmt	1.00
			Communicable Disease Program Sect.			Prg Assistant	2.00
						Public Health Nurse	7.00
						Spvr, Communicable Disease Prg	1.00
				Infectious Disease WG		Public Health Nurse	1.00
			Community Immunization Clinics Sect.			Prg Assistant	1.00
						Public Health Nurse	1.00
						Registered Practical Nurse (Health)	0.20
						Spvr, Immunization Clinics	1.00
				Influenza WG		Clerk, Clinic Reception	0.40
						Prg Assistant	0.30
						Registered Practical Nurse (Health)	0.40
						RN - Immunization	1.60
			Immunization Program Sect.			Coord, Vaccine Prg	2.00
						IRIS Data Clerk	3.50
						Prg Assistant	1.00
						Public Health Nurse	3.00
						Registered Practical Nurse (Health)	5.00
						Spvr, Immunization Prg	1.00
			Infection Prevention & Control Sect.			Infection Prevention & Ctrl Nurse	1.00
			Outbreak Mgmt & Food Safety Sect.			Public Health Inspector	2.00
				Infection Control & Food Safety WG		Public Health Inspector	3.00
			Outbreak Mgmt & Infection Cntrl Sect.			Prg Assistant	1.00
						Public Health Insp Spvr InstOutbreakMgmt	1.00
						Public Health Nurse	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
				Infection Control - Central WG		Public Health Nurse	2.00
				Outbreak Management WG		Public Health Nurse	3.00
			School Immunization Clinics Sect.			Spvr, Immunization Clinics	1.00
				Hepatitis B WG		Clerk, Clinic Reception	0.20
						Prg Assistant	1.00
						Public Health Nurse	1.00
						Registered Practical Nurse (Health)	0.20
						RN - Immunization	0.90
			Vaccine Prg Development & Outreach Sect.			Officer, Prg Development	1.00
						Prg & Prj Mgmt Officer	1.00
		Food Safety & Rabies Prev Mgmt Unit				PH Applications Support Specialist	1.00
						Prg Mgr. Inspection	1.00
						Prj Officer	1.00
			Food Safety - East Sect.			Public Health Inspector	9.00
						Spvr, Public Health Inspection	1.00
			Food Safety - West Sect.			Public Health Inspector	7.00
						Spvr, Public Health Inspection	1.00
			Food Safety Central Sect.			Public Health Inspector	8.00
						Spvr, Public Health Inspection	1.00
			Health Hazards & Investigations Sect.			Public Health Inspector	4.00
				Safe Water Program WG		Public Health Inspector	1.00
				Safe Water WG		Public Health Inspector	1.00
			Special Events - Food Safety Sect.			Spvr, Public Health Inspection	1.00
				Food Safety Certification WG		Prg Assistant	2.00
						Public Health Inspector	4.00
				Rabies - Central WG		Public Health Inspector	1.00
		Safe Water & Hlth Hazard Prev&Mgmt Unit				Prg Mgr. Inspection	1.00
	Health Promotion & Disease Prev Branch					Mgr, HealthProm&DiseasePrev&SrNursingOff	1.00
						Officer, Prg Development	1.00
						Prg & Prj Mgmt Officer	1.00
						Prg Administrative Assistant	1.00
		Chronic Disease & Injury Prevention Unit				Prg Assistant	1.00
						Prg Mgr, Public Health	1.00
						Specialist, Family Health	1.00
			Nutrition & Cancer Prevention Sect.			Nutritionist, Food Industry	1.00
				Cancer Prevention WG		Prj Officer	0.50
						Public Health Nurse	2.00
				Dietitian Child Health WG		Dietitian, Public Health	0.50
				Nutrition & Food Industry WG		Dietitian, Public Health	3.00
						Nutritionist Public Health	3.00
						Prg Assistant	1.00
				Urban Aboriginal WG		Public Health Nurse	1.00
				Workplace Health WG		Public Health Nurse	3.00
			Physical Activity Sect.			Officer, Healthy Living Prj	1.00
						Prg Assistant	1.00
						Prj Officer	2.00
						Public Health Nurse	7.00
						Spvr, Family & Community Health	1.00
			Smoke Free Ont-Innovative Sect.			Officer, Prg Development	1.00
				Tobacco Control Program WG		Prj Officer	1.00
						Public Health Nurse	3.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
				Tobacco Control WG		Officer, Community Liaison	2.00
						Prj Officer	1.00
		Family & School Health Unit				Prg Assistant	1.00
						Prg Mgr, Public Health	1.00
						Specialist, Family Health	1.00
			Live It Up Sect.			Prg Administrative Clerk	1.00
						Prj Officer	2.00
						Public Health Nurse	10.00
						Spvr, Family & Community Health	1.00
				Youth Facilitators 1 WG		Youth Facilitator	2.00
			Reproductive Health & Early Years Sect.			Public Health Nurse	1.00
						Spvr, Reproductive Health	1.00
				Casual Pool Prenatal WG		Public Health Nurse	1.70
				Early Years 0-6 WG		Prg Assistant	1.00
						Public Health Nurse	13.50
				Prenatal Tobacco WG		Public Health Nurse	0.50
				Prenatal WG		Prg & Prj Mgmt Officer	1.00
						Prg Assistant	1.00
						Public Health Nurse	2.50
			School Health Sect.			Prg Assistant	1.00
						Spvr, Family & Community Health	1.00
				Mental Health WG		Prj Officer	1.00
				School Health WG		Officer, Healthy Living Prj	1.00
						Public Health Nurse	18.00
			Tobacco Use Prevention Sect.			Officer, Prg Development	1.00
				Tobacco Use Prevention WG		Officer, Community Liaison	2.00
						Prg Assistant	1.00
						Prj Officer	2.00
						Public Health Nurse	5.00
				Youth Facilitators 2 WG		Youth Facilitator	1.00
		Priority Populations & Injury Prev Unit				Prg Mgr, Public Health	1.00
			Health Hazard Prevention & Mgmt Sect.			Prg Assistant	1.00
						Public Health Nurse	3.00
						Spvr, Health & Social Crisis	1.00
				Chronic Disease Prevention WG		Public Health Nurse	4.00
			Injury Prev, Substance Misuse & Srs Sect			Officer, Prg Development	1.00
						Prg Assistant	1.00
						Public Health Nurse	1.00
				Head Injury WG		Prj Officer	1.00
				Injury Prev & Substance Abuse WG		Prj Officer	1.00
						Public Health Nurse	4.00
				Injury Prevention WG		Prj Officer	1.00
						Public Health Nurse	1.00
				Seniors WG		Public Health Nurse	3.00
						Registered Practical Nurse (Health)	1.00
					Sr Injury & Substance Abuse WG	Public Health Nurse	2.00
			Priority Populations Sect.			Officer, Prg Development	1.00
						Prg Assistant	1.00
				Franco Sante WG		Public Health Nurse	4.00
				Multicultural Health WG		Officer, Heart Health Prj	1.00
						Prj Officer	1.00
						Public Health Nurse	3.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
			Social Determinants of Health Sect.			Prg Assistant	1.00
	Integration Quality & Standards Branch					Mgr, Integration, Quality & Standards	1.00
						Prg Administrative Assistant	1.00
		Business Practices Unit				Analyst, Business	1.00
						Officer, Prg Development	1.00
						Prg Assistant	1.00
						Prg Mgr, Public Health Business Practice	1.00
						Public Health Business Support Clerk	1.00
			Business Practices Operations Sect.			PH Applications Support Specialist	1.00
			Staff Development Mandated Sect.			Clinical Nurse Specialist	1.00
						Prg Assistant	1.00
						Public Health Nurse	1.00
			Volunteers Sect.			Coord. Of Volunteers	1.00
						Officer, Community Liaison	0.50
		Health Emergency Planning Unit				Officer, Prg Development	1.00
						Prg Assistant	1.00
						Prj Officer	1.00
						Public Health Nurse	2.00
		Health Emergency Specialist Unit				Specialist, Family Health	1.00
		Health Equity Unit Knowledge Mgmt Unit				Officer, Prg Development	1.00
		Ottawa Public Health Info (OPHIL) Unit				Prg & Prj Mgmt Officer	1.00
						Attendant, Central Reception U	2.00
						Public Health Nurse	4.00
						Spvr, Family & Community Health	1.00
			AIDS Hotline Sect.			Public Health Nurse	0.70
			PHIL - Equal Access Sect.			Public Health Nurse	1.00
		Planning & Decision Support Unit				Prg Assistant	1.00
						Prg Mgr, Public Health	1.00
			Epidemiology Sect.			Epidemiologist	4.00
						Prg Assistant	0.50
						Sr Epidemiologist	1.00
				Surveillance - SARS WG		Epidemiologist	1.00
			Quality Assurance & Infection Cntrl Sect.			Officer, Prg Development	1.00
				Performance Mgmt WG		Officer, Prg Plan. & Eval.	3.00
				Planning & Org Standards WG		Officer, Prg Plan. & Eval.	2.00
						Prg Assistant	1.00
		Social Health Determinants Unit				Prj Officer, Nursing	1.00
	Strategic Support Branch					Officer, Healthy Living Prj	1.00
						Officer, Prg Development	1.00
						Prg & Prj Mgmt Officer	2.00
						Prg Assistant	1.00
						Prg Mgr, Strategic Support	1.00
						Prj Officer	1.00
		Community Events Unit				Officer, Community Liaison	1.00
						Officer, Prg Development	1.00
						Resource Clerk	3.00
			Business Operations Sect.			Health Graphics Designer	1.00
						Prg Assistant	1.00
						Prj Officer	3.50
<b>Ottawa Public Health</b>	<b>Total</b>						<b>506.91</b>



# **Ottawa Public Library**

## **Budgeted FTE Count by Organizational Unit by Job Title**

**As at August 31, 2011**

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
						Assistant, Employee Svc	1.00
						City Librarian	1.00
						Sr Administrative Assistant	1.00
	Communications & Community Relations					Administrative/Distribution Clerk	1.00
						Communications Assistant	2.00
						Graphic Designer	1.00
						Officer, Public Information	1.00
						Prg Mgr, Communications & Community Rel	1.00
						Std - Prg Asst (Library)	-
	Facilities & Business Services					Assistant, Employee Svc	1.00
						Div Mgr, Community Library Svc	1.00
		Business Services				Portfolio Mgr, Business Services	1.00
		Library Facilities Png & Dev				Prg Mgr, Library Facilities Png & Dev	1.00
						Prj Officer, Facilities Png&Development	1.00
			Materials Delivery			Driver	4.96
						Spvr, Materials Delivery	1.00
		PS-Rural Branches, Stittsville, Manotick				Prg Mgr, Public Services	1.00
			Carp, Constance Bay, Fitzroy Harbour			Supervising Librarian	1.00
				Carp Public Services WG		Page	0.36
						Public Svc Assistant	1.89
						Public Svc Spvr	0.73
				Constance Bay/Fitzroy Harbour		Page	0.34
						Public Svc Assistant	0.04
						Public Svc Spvr	0.57
					Fitzroy Harbour Public Services	Page	0.20
						Public Svc Assistant	0.32
			Greely Public Services			Page	0.65
						Public Svc Assistant	0.48
						Public Svc Spvr	0.63
			Metcalfe Public Services			Page	0.41
						Public Svc Assistant	0.55
						Public Svc Spvr	0.63
			Osgoode Public Services			Children Prg & Public Svc Asst	0.45
						Circulation Assistant	-
						Page	0.30
						Public Svc Assistant	0.12
						Public Svc Spvr	1.00
			Stittsville			Librarian	-
						Supervising Librarian	1.00
				Manotick		Circulation Assistant	1.61
						Page	0.40
						Public Svc Assistant	0.73
						Public Svc Spvr	0.86
				Munster Hamlet		Page	0.40
						Public Svc Assistant	0.34
						Public Svc Spvr	0.61
				North Gower		Page	0.70
						Public Svc Assistant	0.87
						Public Svc Spvr	0.80
				Richmond		Children Prg & Public Svc Asst	0.45
						Page	0.40
						Public Svc Assistant	0.53
				Stittsville Public Services		Circulation Assistant	2.68
						Page	0.49
						Public Svc Assistant	0.86
						Public Svc Spvr	1.00
			Vernon Public Services			Page	0.30
						Public Svc Assistant	0.40
						Public Svc Spvr	0.41
		PS-West District, Beaverbrook, Hazeldean				Prg Mgr, Public Services	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
			Beaverbrook	Beaverbrook Reference & Info Srvc WG		Children Prg & Public Srvc Asst	0.94
						Librarian	1.05
						Public Srvc Assistant	1.10
						Supervising Librarian	1.00
					Beaverbrook Circulation Services SW	Circulation Assistant	5.09
						Circulation Spvr	1.00
						Page	3.35
			Hazeldean			Children Prg & Public Srvc Asst	-
						Coord	1.00
						Librarian	1.03
						Public Srvc Assistant	1.20
				Hazeldean Circulation Services WG		Circulation Assistant	3.72
						Circulation Spvr	1.00
						Page	2.75
		Public Services - SS, EA, CW, RM				Prg Mgr, Public Services	1.00
			Carlingwood			Coord	1.00
						Librarian	2.10
						Public Srvc Assistant	1.00
				Carlingwood Children & Youth Services WG		Children Prg & Public Srvc Asst	2.00
						Public Srvc Assistant	0.25
						Supervising Librarian	1.00
				Carlingwood Circulation Services WG		Circulation Assistant	6.64
						Circulation Spvr	1.00
						Page	5.71
			Elmvale Acres			Children Prg & Public Srvc Asst	1.00
						Librarian	0.10
						Public Srvc Assistant	0.10
						Supervising Librarian	1.00
				Elmvale Acres Circulation Services WG		Circulation Assistant	3.77
						Circulation Spvr	1.00
						Page	1.28
			Rosemount			Children Prg & Public Srvc Asst	1.00
						Librarian	1.08
						Public Srvc Assistant	0.32
				Rosemount Circulation Services WG		Circulation Assistant	2.93
						Circulation Spvr	1.00
						Page	1.52
			Sunnyside			Children Prg & Public Srvc Asst	1.00
						Coord	1.00
						Librarian	0.67
						Public Srvc Assistant	0.12
				Sunnyside Children & Youth Services WG		Children Prg & Public Srvc Asst	1.00
						Supervising Librarian	1.00
				Sunnyside Circulation Services WG		Circulation Assistant	4.06
						Circulation Spvr	1.00
						Page	2.98
	Service Excellence					Assistant, Employee Srvc	1.00
						Div Mgr, Planning & Governance	1.00
		Collection Management				Prg Mgr, Collection Mgmt	1.00
						Secretary, Collection Development	0.60
			Collection Access	Cataloguing Services Sect.		Cataloguer	2.00
						Coord	1.00
						Librarian	1.26
					Cataloguing Unit A WG	Cataloguer	5.00
				Serials and Processing Services Sect.		Collection Access Clerk	5.86
						Spvr, Cataloguing	1.00

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
				Workflow and Item Creation		Cataloguer	-
						Cataloguing Assistant	5.00
						Spvr, Cataloguing	1.00
			Collection Development Services	Acquisitions	Acquisitions, Ordering & Receiving WG	Acquisitions Assistant	3.00
						Acquisitions Clerk	2.00
						Acquisitions Spvr	1.00
						Cataloguing Assistant	2.00
						Collection Access Clerk	1.00
						Shipper/Receiver	1.00
				CDS Adult Sect.		Coord	1.00
						Librarian	4.00
				CDS Children & Youth Sect.		Cataloguer	2.00
						Collection Development Assistant	2.00
						Coord	1.00
						Librarian	2.00
		PS - Cumberland Rideau Rockcliffe Vanier				Prg Mgr, Public Services	1.00
			Cumberland			Coord	1.00
				Cumberland Circulation Services		Circulation Assistant	6.09
						Circulation Spvr	1.08
						Page	2.73
				Cumberland Reference & Info Services WG		Children Prg & Public Srvc Asst	1.69
						Coord	0.07
						Librarian	1.08
						Public Srvc Assistant	3.27
			Rideau Public Services			Children Prg & Public Srvc Asst	1.00
						Librarian	0.09
						Public Srvc Assistant	0.05
						Supervising Librarian	1.00
				Rideau Circulation Services WG		Circulation Assistant	3.05
						Circulation Spvr	1.01
						Page	1.27
			Rockcliffe Park Public Services			Circulation Assistant	0.24
						Librarian	0.01
						Page	0.61
						Public Srvc Assistant	0.55
						Public Srvc Spvr	1.13
			Vanier Public Services			Circulation Assistant	1.65
						Page	0.31
						Public Srvc Assistant	0.70
						Public Srvc Spvr	1.01
		PS - St-Laurent NGL BH Orleans				Prg Mgr, Public Services	1.00
			Blackburn Hamlet			Circulation Assistant	2.21
						Circulation Spvr	0.07
						Page	0.76
						Public Srvc Assistant	2.18
						Public Srvc Spvr	1.00
			North Gloucester			Children Prg & Public Srvc Asst	0.50
						Librarian	0.08
						Public Srvc Assistant	1.70
						Supervising Librarian	1.00
				North Gloucester Circulation Services SW		Circulation Assistant	2.97
						Circulation Spvr	1.00
						Page	1.75
			Orleans			Children Prg & Public Srvc Asst	1.20
						Coord	0.01
						Librarian	0.08
						Public Srvc Assistant	1.84
						Supervising Librarian	1.00
				Orleans Circulation Services WG		Circulation Assistant	4.69
						Circulation Spvr	1.25
						Page	2.46

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
			St-Laurent Reference & Info Services			Children Prg & Public Srvc Asst	1.41
						Coord	1.00
						Librarian	1.48
						Public Srvc Assistant	1.13
				St-Laurent Circulation Services WG		Circulation Assistant	3.75
						Circulation Spvr	1.01
						Page	1.82
		PS-NC Centennial Emerald Plaza				Prg Mgr, Public Services	1.00
			Centennial			Children Prg & Public Srvc Asst	2.03
						Librarian	0.06
						Public Srvc Assistant	0.79
						Supervising Librarian	1.00
				Centennial Circulation Services WG		Circulation Assistant	2.88
						Circulation Spvr	1.00
						Page	1.29
			Emerald Plaza			Children Prg & Public Srvc Asst	1.47
						Librarian	0.68
						Public Srvc Assistant	0.17
				Emerald Plaza Circulation Services WG		Circulation Assistant	3.43
						Page	2.09
						Public Srvc Spvr	1.00
			Nepean Centrepointe	N.C. Children & Youth Services		Children Prg & Public Srvc Asst	2.33
						Supervising Librarian	1.00
				N.C. Circulation Services		Circulation Assistant	5.98
						Sr Circulation Spvr	1.00
					N.C. Circulation & Paging Services	Circulation Spvr	1.00
						Page	6.58
				N.C. Reference & Information Srvc		Coord	1.00
						Librarian	5.15
						Public Srvc Assistant	2.43
					N.C. Reference & Info Paging Srvc	Page	0.60
						Public Srvc Spvr	1.00
		PS-Ruth E Dickinson Alta Vista Greenboro				Prg Mgr, Public Services	1.00
			Alta Vista			Coord	1.00
						Librarian	1.47
						Public Srvc Assistant	0.14
				Alta Vista Circulation Services WG		Circulation Assistant	4.55
						Circulation Spvr	1.00
						Page	3.56
				Alta Vista Reference & Info Srvc WG		Children Prg & Public Srvc Asst	2.00
						Supervising Librarian	1.00
			Greenboro Reference & Info Services			Coord	1.00
						Librarian	3.64
						Public Srvc Assistant	1.12
				Greenboro Children & Youth Services		Children Prg & Public Srvc Asst	2.37
						Supervising Librarian	1.00
				Greenboro Circulation & Paging Services		Circulation Assistant	5.40
						Circulation Spvr	1.00
						Page	6.54
			Ruth E. Dickinson			Children Prg & Public Srvc Asst	2.47
						Coord	1.00
						Librarian	2.09
						Public Srvc Assistant	0.24

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
				Ruth E. Dickinson Circulation Srvc WG			
						Circulation Assistant	4.32
						Circulation Spvr	1.00
						Page	3.06
		Staff Development & Srvc Excellence				Consultant I, Library Planning	1.00
						COOP Std Librarian	-
						Portfolio Mgr, Staff Dev&Srvc Excellence	1.00
						Staff Training & Development Officer	1.00
	Strategic Coordination					Circulation Assistant	-
						Consultant, Library Plng	1.00
						Coord	0.17
						Library Board Assistant	1.00
						Officer, Research	1.00
						Page	0.18
						Prg Mgr, Strategic Coord	1.00
						Secretary/Receptionist	1.00
	System-Wide Services & Innovation					Assistant, Employee Srvc	1.00
						Div Mgr, Main Library & Centralized Srvc	1.00
		Adult & Information Srvc				Prg Mgr, Adult & Info Srvc	1.00
						Public Srvc Assistant	1.57
			Main Lib Adults & Readers Advisory Srvc	Main Lib Adults & Readers Advisory Srvc		Coord	1.00
						Librarian	4.55
						Public Srvc Assistant	1.00
			Main Library Reference & Info Srvc	Main Library Reference & Info Services		Coord	1.00
						Librarian	8.23
						Public Srvc Assistant	6.64
		Children & Teen Services				Librarian	2.00
						Prg Mgr, Children & Teen Services	1.00
						Std - Prg Asst (Library)	0.66
			Friends of Ottawa Public Library			Std - Prg Asst (Library)	-
			Main Library Children & Teen Services			Children Prg & Public Srvc Asst	2.00
						Coord	1.00
						Librarian	1.16
						Public Srvc Assistant	0.20
		Digital Services				Assistant, Virtual Library Srvc	1.00
						Prg Mgr, Digital Services	1.00
			Library Web Services			Librarian	-
						Library Web Administrator	2.00
						Supervising Librarian	1.00
			Library Web Services and Systems Ops			Coord	1.00
						Integrated Library System Specialist	2.00
						Librarian	2.41
		Diversity & Accessibility Services				Librarian	1.00
						Prg Mgr, Diversity & Accessibilty Srvc	1.00
			Citizenship & Immigration Canada			Librarian	1.00
			Special Services			Coord	1.00
				Mobile & Outreach Services		Circulation Assistant	-
						Driver/Circulation Assistant	2.75
						Page	0.54
						Public Srvc Assistant	3.00
						Spvr, Mobile Srvc	1.00
				Outreach Services		Driver	1.07
						Public Srvc Assistant	3.67
						Spvr, Mobile Srvc	1.00

APPENDIX 2

Department	Branch	Unit	Section	Work Group	WG 2	Job Description	Total
		Innovation & Continuous Improvement				Librarian	1.00
						Prg Mgr, Innovation & Continuous Improv	1.00
		Main Library & Borrower Services				Library Support Clerk	0.51
						Prg Mgr, Main Library & Borrower Srvs	1.00
			Central Borrower Services			Coord	1.00
				Main Borrower Services		Sr Circulation Spvr	1.00
					Circulation Services	Circulation Assistant	13.69
						Circulation Spvr	1.00
					Paging Services	Circulation Spvr	1.00
						Page	16.33
				Patron Accounts		Patron Accounts Assistant	-
						Spvr, Patron Accounts	1.00
			Interlibrary Loans			Interlibrary Loans Assistant	3.00
						Public Srvc Assistant	0.01
						Spvr, Interlibrary Loans	1.00
<b>Library Grand Total</b>							<b>455.36</b>

## **Appendix 3**

### **Headcount by Bargaining Unit / Non-Union / Elected Representatives**

This appendix provides the headcount by bargaining unit/non-union/elected representatives as at August 31, 2011.

The information presented in Appendix 3 was extracted from the SAP Human Resource (SAP-HR) system as of August 31, 2011. SAP-HR is a real-time system, and, as such, this information is in a continuous state of change. Approximately 300 organization and position changes and 1,000 staffing actions are processed each month. This does not include major changes such as Corporate restructurings. For example, the recent creation of the Service Ottawa Department is not reflected in this Appendix.

Organization and position data are continually validated by the Departments to ensure an accurate reflection of the organization.



## Appendix 3

### Headcount By Bargaining Unit / Non-Union / Elected Representatives

Bargaining Unit/Group	Full-Time Employees	Part-Time Employees	Total
ATU 1760	194	46	240
ATU 279	2,179	31	2,210
ATU 279 Para Transpo	162	11	173
CIPP	1,510	203	1,713
CUPE 503 Inside/Outside	4,825	1,614	6,439
CUPE 503 Library	240	408	648
CUPE 503 PT Rec & Cult		2,283	2,283
CUPE 5500	155		155
IATSE	2	128	130
OPFFA (Fire)	931	9	940
Police Civilians	560	73	633
Reg Police Ass'n Sworn	1,303		1,303
Reg Police Senior Officers Association	44		44
<b>Bargaining Unit Total</b>	<b>12,105</b>	<b>4,806</b>	<b>16,911</b>
Police Executive	5		5
MPE	693	3	696
Police Services Board	2		2
Non Union/Non MPE	237	2,031	2,268
<b>Non Union Total</b>	<b>937</b>	<b>2,034</b>	<b>2,971</b>
<b>Elected Representatives</b>	<b>24</b>		<b>24</b>
<b>Total</b>	<b>15,398</b>	<b>4,508</b>	<b>19,906</b>
<b>Volunteer Firefighters</b>			<b>477</b>