



**Ottawa Board of Health  
Conseil de santé d'Ottawa**

**MINUTES 11 / PROCÈS-VERBAL 11  
Monday, May 7, 2012, 6 p.m.  
le lundi 7 mai 2012, 18 h**

**Champlain Room, 110 Laurier Avenue West  
Salle Champlain, 110, avenue Laurier Ouest  
Contact for the Ottawa Board of Health  
Personne-ressource pour le Conseil de santé d'Ottawa :  
Gillian Connelly, 613-580-2424, ext./poste 21544  
[Gillian.Connelly@ottawa.ca](mailto:Gillian.Connelly@ottawa.ca)**

**Board Members/Membres du Conseil :  
Councillor/conseillère D. Holmes (Chair/présidente), Dr./D<sup>r</sup> A. Kapur  
(Vice-Chair/vice-président), Councillor/conseiller D. Chernushenko,  
Councillor/conseiller M. Fleury, Dr./D<sup>re</sup> M. Fullerton, Councillor/conseillère  
J. Harder, Councillor/conseillère K. Hobbs, T. Hutchinson, M. Keeley,  
Councillor/conseillère M. McRae, G. Richer**

**The Ottawa Board of Health met in the Champlain Room, 110 Laurier Avenue West, Ottawa, on May 7, 2012 beginning at 6:00 p.m.**

**The Chair, Diane Holmes, presided over the meeting.**

1. ANNOUCEMENTS/CEREMONIAL ACTIVITIES  
ANNONCES/ACTIVITÉS CÉRÉMONIALES

**A lifetime Achievement Award was presented to Dr. Mary Gordon**

2. ROLL CALL  
APPEL NOMINAL

**All members were present.**

3. DECLARATIONS OF INTEREST (INCLUDING THOSE ORIGINALLY ARISING FROM PRIOR MEETINGS)  
DÉCLARATIONS D'INTÉRÊT (Y COMPRIS CEUX DÉCOULANT DE RÉUNIONS ANTÉRIEURES)

**No declarations were received.**

4. REGRETS  
ABSENCES

**No regrets were filed.**

5. MOTIONS REQUIRING SUSPENSION OF THE RULES OF PROCEDURE  
MOTIONS EXIGEANT LA SUSPENSION DES RÈGLES DE PROCÉDURE

**MOTION NO. 11/1**

Moved by Member Hobbs

**That the Rules of Procedure be suspended to consider a motion regarding the appointment of an acting Board Secretary to ensure continued administrative support and secretariat services of the Board of Health.**

CARRIED

**MOTION NO. 11/2**

Moved by Member Hobbs

**WHEREAS the Board is required to appoint a Secretary of the Board of Health, with specific responsibilities under its *Procedural By-law*, and Mr. John Steinbachs, Secretary of the Board of Health, has accepted a temporary assignment with another municipal organization effective May 1;  
BE IT RESOLVED THAT the Board of Health for the City of Ottawa Health Unit replace Mr. John Steinbachs by appointing Ms. Gillian Connelly in an acting position the Secretary of the Board of Health for the City of Ottawa Health Unit.**

CARRIED

6. CONFIRMATION OF MINUTES  
ADOPTION DU PROCÈS-VERBAL

**The Minutes of the special meeting of February 6, 2012 were confirmed.**

7. COMMUNICATIONS  
COMMUNICATIONS

**The six communications items listed in Appendix A were received.**

8. MOTION TO INTRODUCE REPORTS  
MOTION PORTANT PRÉSENTATION DE RAPPORT

**MOTION NO. 11/3**

Moved by Member Hobbs

**That the Medical Officer of Health's verbal report; the Ottawa Public Health 2011 Annual Report; the Healthy Eating Active Living Strategy; the Healthy Eating Active Living and Healthy Weights in Ottawa, 2012; the Update on the Head Injury Prevention Strategy; the Burden of Injury in Ottawa 2010, Progress Report; the Attendance at the Association of Local Public Health Agencies' (ALPHA) 2012 Annual Conference and Annual General Meeting; the 2011 Operating Budget Year End Results – Board of Health Status Report; the delegation of Authority – Contracts Awarded for the Period of July 1, 2011 to December 31, 2011; the 2012 Operating Budget Q1-Board of Health Status Report; and the Appointment of Associate Medical Officers of Health – In Camera – Personal Matters About Identifiable Individuals. Reporting Out Date: Upon Council Approval reports be received and considered.**

CARRIED

- A. MEDICAL OFFICER OF HEATH VERBAL REPORT  
RAPPORT VERBAL DU MÉDECIN CHEF EN SANTÉ PUBLIQUE
- 

**That the Board of Health for the City of Ottawa Health Unit receive this report for information.**

**Que le Conseil de santé de la circonscription sanitaire de la ville d'Ottawa prenne connaissance du présent rapport à titre d'information.**

RECIEVED

- B. OTTAWA PUBLIC HEALTH 2011 ANNUAL REPORT  
RAPPORT ANNUEL DE 2011 DE SANTÉ PUBLIQUE OTTAWA  
UACS2012-OPH-SSB-0003
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**That the Board of Health for the City of Ottawa Health Unit:**

- 1. Receive the Ottawa Public Health 2011 Annual Report, and**
- 2. Approve that it be forwarded to Ottawa City Council for the information of its members, in accordance with the *City of Ottawa Act*.**

**Que le Conseil de santé de la circonscription sanitaire de la ville d'Ottawa :**

- 1. Prenne connaissance du Rapport annuel de 2011 de Santé publique Ottawa;**
- 2. Approuve qu'il soit acheminé au Conseil municipal d'Ottawa à des fins d'information, en vertu de la *Loi sur la ville d'Ottawa*.**

CARRIED

- C. HEALTHY EATING ACTIVE LIVING STRATEGY  
STRATÉGIE SAINE ALIMENTATION ET VIE ACTIVE  
UACS2012-OPH-HPDP-0003
- 

**That the Board of Health for the City of Ottawa Health Unit approve:**

- 1. The three-year Healthy Eating, Active Living Strategy (HEAL), as outlined in this report.**
- 2. That the Chair of the Board of Health write a letter to the Ontario Minister of Health and Long-Term Care recommending that the Ministry include in their upcoming Childhood Obesity Strategy a substantial investment in diverse physical activity opportunities in schools and other organizations to help youth to meet the physical activity minimum requirements.**
- 3. That the Chair of the Board of Health write a letter to the Ontario Minister of Education recommending:**
  - a. That the Ministry provide direction and funding to school boards for monitoring and reporting as it relates to the Daily Physical Activity Policy (PPM 138) in elementary schools.**
  - b. That the Ministry provide direction and funding to school boards for monitoring and reporting as it relates to the Ontario School Food and Beverage Policy (PPM 150).**
- 4. That the Chair of the Board of Health write a letter to the federal Minister of Health and Ontario Minister of Health and Long-Term Care recommending the development and promotion of menu**

labelling policies for franchises of 10 or more or at least \$10 million in revenue.

5. That staff report back to the Board of Health in Q4 of 2013 on the progress to date.

Que le Conseil de santé de la circonscription sanitaire de la Ville d'Ottawa approuve:

1. La stratégie triennale saine alimentation et vie active (SAVA) d'écrite dans ce rapport.
2. Que la présidente du Conseil de santé fasse parvenir une lettre au ministre de la Santé et des Soins de longue durée de l'Ontario recommandant au ministère d'inclure, dans sa stratégie à venir sur l'obésité infantile, un investissement considérable en vue de la mise en œuvre de diverses possibilités d'activité physique dans les écoles et au sein de divers organismes afin d'aider les jeunes à respecter les exigences minimales en matière d'activité physique.
3. Que la présidente du Conseil de santé écrive au ministre de l'Éducation de l'Ontario et lui soumette les recommandations suivantes :
  - a. Que le ministère donne des directives et du financement aux conseils scolaires au chapitre du contrôle et des rapports à soumettre entourant la Politique sur l'activité physique quotidienne (PPM, 138) dans les écoles primaires.
  - b. Que le ministère donne des directives et du financement aux conseils scolaire au chapitre du contrôle et des rapports à soumettre entourant la Politique sur les aliments et les boissons dans les écoles de l'Ontario (PPM, 150).
4. Que la présidente du Conseil de santé écrive au ministre fédéral de la Santé et au ministre de la Santé et des Soins de longue durée de l'Ontario recommandant la création et la promotion de politiques d'étiquetage des menus couvrant les entreprises de dix franchises ou plus ou dont les recettes atteignent au moins 10 millions de dollars.
5. Que le personnel soumette un rapport au Conseil de santé au quatrième trimestre 2013 sur les progrès réalisés à ce jour.

CARRIED

- D. HEALTHY EATING, ACTIVE LIVING AND HEALTHY WEIGHTS IN OTTAWA, 2012  
*ALIMENTATION SAINE, VIE ACTIVE ET POIDS SANTÉ À OTTAWA, 2012*  
UACS2012-OPH-IQS-0004
- 

**That the Board of Health for the City of Ottawa Health Unit receive this report and the *Healthy Eating, Active Living and Healthy Weights in Ottawa, 2012* report for information.**

**Que le Conseil de santé de la circonscription sanitaire de la ville d'Ottawa prenne connaissance du présent Rapport et du Rapport complémentaire Alimentation saine, vie active et poids santé à Ottawa, 2012.**

RECEIVED, as amended by the following motion:

**MOTION NO. 11/4**

Moved by Member Hobbs

**Be it resolved that the report entitled, "Healthy Eating, Active Living and Healthy Weight in Ottawa, 2012 be amended as follows: replace pages 51 and 122 in English version and page 122 in French version with the revised pages, as attached.**

CARRIED

- E. UPDATE ON THE HEAD INJURY PREVENTION STRATEGY  
MISE À JOUR DE LA STRATÉGIE DE PRÉVENTION DES BLESSURES  
À LA TÊTE  
ACS2012-OPH-HPDP-0004
- 

**That the Board of Health for the City of Ottawa Health Unit:**

- 1. Receive this report for information; and**
- 2. That the Chair of the Board of Health forward this report to the chair of Community & Protective Services Committee for information.**

**Que le Conseil de santé de la circonscription sanitaire de la ville d'Ottawa :**

- 1. prenne connaissance du présent rapport à titre d'information.**
- 2. la présidente du Conseil de santé transmet ce rapport au président du Comité des services communautaires et de protection aux fins d'information.**

CARRIED

- F. *BURDEN OF INJURY IN OTTAWA 2010, PROGRESS REPORT*  
*RAPPORT D'ÉTAPE SUR LE FARDEAU DES BLESSURES À OTTAWA,*  
*2010*  
ACS2012-OPH-HPDP-0005
- 

**That the Board of Health for the City of Ottawa Health Unit receive this report for information.**

**Que le Conseil de santé de la circonscription sanitaire de la ville d'Ottawa prenne connaissance du présent rapport à titre d'information.**

RECEIVED, as amended by the following motion:

**MOTION NO. 11/5**

Moved by Member Hobbs

**WHEREAS the report refers to letters that were submitted regarding two Coroners' Inquests on pedestrian and cyclist death (Document 1) and only the letter regarding pedestrian death was attached; THEREFORE BE IT RESOLVED that the letter regarding cyclist death (attached) be added to Document 1.**

CARRIED

- G. ATTENDANCE AT THE ASSOCIATION OF LOCAL PUBLIC HEALTH AGENCIES (aLPHa) 2012 ANNUAL CONFERENCE AND ANNUAL GENERAL MEETING  
ASSISTANCE À L'ASSEMBLÉE GÉNÉRALE ET À LA CONFÉRENCE ANNUELLE DE 2012 DE L'ASSOCIATION OF LOCAL PUBLIC HEALTH AGENCIES (aLPHa)  
ACS2012-OPH-SSB-0004
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**That the Board of Health for the City of Ottawa Health Unit approve the attendance of Members Fullerton and Chernushenko at the Association of Local Public Health Agencies (aLPHa) 2012 Annual Conference and Annual General Meeting, to be held June 10-12, 2012 in Niagara Falls.**

**Que le Conseil de santé de la circonscription sanitaire de la ville d'Ottawa autorise les membres Fullerton et Chernushenko à assister à l'assemblée générale et à la conférence annuelle de 2012 de**

**l'Association of Local Public Health Agencies (alPHa), qui aura lieu à Niagara Falls du 10 au 12 juin 2012.**

CARRIED

- H. 2011 OPERATING BUDGET YEAR END RESULTS - BOARD OF HEALTH STATUS REPORT  
RÉSULTATS DU BUDGET DE FONCTIONNEMENT DE FIN DE L'EXERCICE 2011 – RAPPORT D'ÉTAPE DU CONSEIL DE SANTÉ  
ACS2012-OPH-IQS-0005
- 

**That the Board of Health for the City of Ottawa Health Unit receive this report for information.**

**Que le Conseil de santé de la circonscription sanitaire de la ville d'Ottawa prenne connaissance du présent rapport à titre d'information.**

RECIEVED

- I. DELEGATION OF AUTHORITY – CONTRACTS AWARDED FOR THE PERIOD OF JULY 1, 2011 TO DECEMBER 31, 2011  
DÉLÉGATION DE POUVOIR – CONTRATS ACCORDÉS POUR LA PÉRIODE DU 1<sup>er</sup> JUILLET AU 31 DÉCEMBRE 2011  
ACS2012-OPH-IQS-0006
- 

**That the Board of Health for the City of Ottawa Health Unit receive this report for information.**

**Que le Conseil de santé de la circonscription sanitaire de la ville d'Ottawa prenne connaissance du présent rapport à titre d'information.**

RECIEVED

- J. 2012 OPERATING BUDGET Q1- BOARD OF HEALTH STATUS REPORT  
BUDGET DE FONCTIONNEMENT 2012 AU PREMIER TRIMESTRE – RAPPORT D'ÉTAPE DU CONSEIL DE SANTÉ  
ACS2012-OPH-IQS-0007
- 

**That the Board of Health for the City of Ottawa Health Unit receive this report for information.**



**Que le Conseil de santé de la circonscription sanitaire de la ville d'Ottawa prenne connaissance du présent rapport à titre d'information.**

RECIEVED

**MOTION NO. 11/6**

Moved by Member Hobbs

**Be it resolved that the Board of Health for the City of Ottawa Health Unit resolve *In Camera* pursuant to Section 13(1)(b) of the *Procedure By-law 2011-1* to consider personal matters about an identifiable individual, including staff with respect to the appointment of associate medical officers of health.**

CARRIED

IN CAMERA ITEMS\*

POINTS EN HUIS CLOS\*

**Be it resolved that the Board of Health for the City of Ottawa Health Unit resolve *In Camera* pursuant to Section 13(1)(b) of the *Procedure By-law 2011-1* to consider personal matters about an identifiable individual, including staff with respect to the appointment of Associate Medical Officers of Health.**

**Que la réunion du Conseil de santé d'Ottawa se déroule maintenant à huis clos, conformément aux sections 13 (1) (b) du règlement des procédures, portant sur les affaires privées concernant une personne qui peut être identifiée, y compris un membre du personnel, pour ce qui est de la nomination des médecins adjoints en santé publique.**

- K. APPOINTMENT OF ASSOCIATE MEDICAL OFFICERS OF HEALTH – IN CAMERA – PERSONAL MATTERS ABOUT IDENTIFIABLE INDIVIDUALS. REPORTING OUT DATE: UPON COUNCIL APPROVAL  
NOMINATION DES MÉDECINS ADJOINTS EN SANTÉ PUBLIQUE – À HUIS CLOS – AFFAIRES PRIVÉES CONCERNANT UNE PERSONNE QUI PEUT ÊTRE IDENTIFIÉE. DATE DE COMPTE RENDU : SUR APPROBATION PAR LE CONSEIL.  
ACS2012-OPH-SSB-0005
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***To be issued separately / À être distribué séparément***

CARRIED and REFERRED

**MOTION NO. 11/7**

Moved by Member Hobbs

**Be it resolved that the Board of Health for the City of Ottawa Health Unit move *out of camera* and resume in open session.**

CARRIED

**\* NOTICE / AVIS \***

In Camera Items are not subject to public discussion or audience. Any person has a right to request an independent investigation of the propriety of dealing with matters in a closed session. A form requesting such a review may be obtained, without charge, from the City's website or in person from the Chair of this meeting. Requests are kept confidential pending any report by the Meetings Investigator and are conducted without charge to the Requestor.

Les points indiqués à huis clos ne sont pas soumis aux audiences ni aux discussions publiques. Toute personne a le droit de demander une enquête indépendante sur la légitimité de régler certaines questions au cours d'une séance à huis clos. Pour ce faire, le demandeur peut se procurer, sans frais, le formulaire approprié en visitant le site Web de la Ville ou en s'adressant en personne auprès du président de la réunion en question. Les demandes restent confidentielles dans l'attente du rapport éventuel de l'enquêteur et n'entraînent aucuns frais pour le demandeur.

9. MOTION TO ADOPT REPORTS  
MOTION PORTANT ADOPTION DE RAPPORTS

**MOTION NO. 11/8**

Moved by Member Hobbs

**That the Medical Officer of Health's verbal report; the Ottawa Public Health 2011 Annual Report; the Healthy Eating Active Living Strategy; the Healthy Eating Active Living and Healthy Weights in Ottawa, 2012; the Update on the Head Injury Prevention Strategy; the Burden of Injury in Ottawa 2010, Progress Report; the Attendance at the Association of Local Public Health Agencies' (alPha) 2012 Annual Conference and Annual General Meeting; the 2011 Operating Budget Year End Results – Board of Health Status Report; the delegation of Authority – Contracts Awarded for the Period of July 1, 2011 to December 31, 2011; the 2012 Operating Budget Q1-Board of Health Status Report; and the Appointment of Associate Medical Officers of Health – In Camera – Personal Matters About Identifiable Individuals.**

**Reporting Out Date: Upon Council Approval reports be received and adopted as amended.**

CARRIED

**MOTION NO. 11/9**

Moved by Member Hobbs

**That by-law no. 2012-3 be read and passed:  
A by-law of the Board of Health for the City of Ottawa Health Unit to confirm the proceedings of the Ottawa Board of Health at its meeting of May 7, 2012.**

CARRIED

10. INFORMATION PREVIOUSLY DISTRIBUTED  
INFORMATION DISTRIBUÉE AUPARAVANT

**No information was previously distributed.**

11. OTHER BUSINESS  
AUTRES QUESTIONS

**There was no other business.**

12. INQUIRIES  
DEMANDES DE RENSEIGNEMENTS

**An inquiry regarding harm reduction was received from member Keeley.**

13. ADJOURNMENT  
LEVÉE DE LA SÉANCE

**MOTION NO. 11/10**

Moved by Member Hobbs

**That the Board of Health approve that the meeting time be extended past 8:00 p.m. pursuant to Subsection 8.(1)(c) of the Procedural By-law.**

**The Board adjourned the meeting at 8:17 p.m.**

**NEXT MEETING  
PROCHAINE RÉUNION**

**Regular Meeting  
Monday, August 20, 2012 – 5:00 p.m. – Champlain Room**

**Réunion ordinaire  
Le lundi 20 août 2012 – 17 h – Salle Champlain**

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**BOARD SECRETARY**

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**BOARD CHAIR**