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## MONITORING REPORT

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**Subject:** Board Policy A.14, Environmental Sustainability

**Prepared by:** Danielle McDonald, Chief Executive Officer

**Prepared for:** Ottawa Public Library Board

**Meeting of:** December 10, 2012

**Date of preparation:** November 23, 2012

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Executive Limitations Policy A.14, Environmental Sustainability was approved by the Board November 17, 2003 and was last revised on October 15, 2012. It states:

*The CEO shall ensure that the Library's practices for environmental sustainability are aligned with those of the City of Ottawa.*

In addition to supporting the City's environmental strategies, OPL has begun work on its own greening activities. In May 2010, OPL staff brought forward the "Greening of the Ottawa Public Library" report. This report put forth a plan that provided practical and cost conscientious approaches to adopting and advancing greening efforts within the Library.

In 2012, the OPL completed the addition of battery recycling at all branches as well as transitioning fifteen branches to City standardized recycling and waste bins and curb side pickup wherever possible.

The OPL also strives to ensure that construction practices and associated purchases with respect to retrofits or new construction of facilities are considerate of the environment.

OPL's environmental sustainability practices are aligned and support those of the City's.

The OPL will soon be introducing a paperless meeting platform in an effort to increase meeting efficiency and reduce waste. The City has engaged the services of SIRE Technologies, a leader in the electronic document and legislative management area. With the City's external Boards having been invited to take part in this initiative, OPL staff have been working alongside City staff to ensure that OPL's needs are addressed. With the implementation of this new system, the OPL expects to save nearly 30,000 sheets of paper, while improving efficiency and reducing OPL's environmental foot-print.

I report compliance.

I hereby present my monitoring report on Executive Limitations Policy A.14, Environmental Sustainability. I certify that the information contained in this report is true.

Signed:

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Danielle McDonald  
Chief Executive Officer

Date: \_\_\_\_\_