

ACTION

Subject: Appointment of Nomination Committee

Prepared by: Danielle McDonald, Chief Executive Officer

Prepared for: Ottawa Public Library Board

Meeting of: December 10, 2012

Date of preparation: November 22, 2012

Recommendations

That the Board appoint a three member Nominating Committee to draft a slate of nominees for the positions of Chair and Vice-Chair for 2013 and 2014; and

That elections for the position of Chair and Vice-Chair be held at the Board's meeting of January 14, 2013.

Reference

1. OPL Board By-Laws, clauses 10.1 and 11.1

Background

1. Section 10.1 of the Board By-Laws states that "At the December meeting in the second year of the Board's term, the Board shall appoint a Nominating Committee composed of three members to draft a slate of nominees for the position of Chair and Vice-Chair for the next two years of the Board's term."
2. Section 11.1 states that "The Chair shall hold office for two years. At the first meeting in the third year of the Board's term, the Chief Executive Officer/City Librarian shall act as chair *pro tem* for the election of the Chair for the next two-year period, and shall call for nominations. All nominations must be moved and seconded. The election of the Chair shall follow the procedure outlined in Section 2.3 of these bylaws ". Section 2.3 outlines the process to be followed for nominations and voting.