

## ACTION

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**Subject:** Approval of BiblioCommons “Suggestion to Purchase” Module

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**Prepared for:** Ottawa Public Library Board

**Meeting of:** November 19, 2012

**Date of preparation:** November 6, 2012

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## RECOMMENDATION

That the Board approve the contract for the BiblioCommons “Suggestion to Purchase” module, which would increase the total amount spent with BiblioCommons in 2012 to \$108,660.

## References

- Doc 4, June 15 2009, [Contract for the Migration of the Integrated Library System from Horizon to Symphony](#)

## Background

1. The Ottawa Public Library Board affirmed the migration of the public access catalogue to the enhanced discovery layer BiblioCommons in June 2009 with its approval of the ILS migration plan.
2. Public access to the BiblioCommons online catalogue commenced in December 2009. Access to the catalogue was funded through a province-wide agreement through Knowledge Ontario and thus there was no initial fee or maintenance for the BiblioCommons catalogue until 2011, with the disbanding of Knowledge Ontario.

3. OPL received its first maintenance agreement in 2011. The initial term proposed by the vendor was a two-year contract, but OPL revised the terms to one year only to align with the City of Ottawa’s practice of paying for contracts for service earned in the year that services are obtained. With the assistance of Supply Management and City finance a purchase order was issued for 2011 first year payment of \$62,509. This purchase order was extended for the second year of maintenance in August 2012 for \$57,294.
4. In addition to maintenance agreements, the library also contracts BiblioCommons to undertake custom work to enhance customer service in alignment with the Library’s mandate. The table below summarizes the custom content developed with BiblioCommons.

Year	Amount	Description
2009	\$40,520	Development of Single-Sign On, Blog Linking Functionality
2010	\$40,704	Development of mobile apps/website
2011	\$14,246	User Hold Improvements & Custom Links
2012	\$22,260	Specialized Catalogue for John McRae Secondary School Materials, Summer Reading Club, Online Card Renewal, Fiction Blog Enhancements
2012 (to be approved)	\$29,106	Suggestion to Purchase Module

5. With the payment of the \$57,294 in yearly maintenance and the addition of \$21,875 of approved work in 2012 to date, the addition of the \$29,106 "Suggestion to Purchase" module would increase the library’s 2012 purchases to \$108,660 which exceeds the CEO’s delegated authority, thus requiring Board approval.

## Analysis

The BiblioCommons discovery layer platform is a modern, stable platform regarded as an industry leader and adopted by many of North America’s most progressive libraries. OPL does not have any plans to move away from the catalogue at this time. The library is working collaboratively with other libraries to develop shared enhancements, some developed internally and some through library-funded custom work developed by BiblioCommons developers. The approval of the "Suggestion to Purchase" module development will allow the library to enhance the functionality of this core request service to our customers.