

## COMMUNICATION & COUNSEL

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**Subject:** 2012 Calendar of Reports, Outstanding Inquiries, Motions and  
Unscheduled Reports

**Prepared by:** Danielle McDonald, Chief Executive Officer

**Prepared for:** Ottawa Public Library Board

**Meeting of:** October 15, 2012

**Date of preparation:** October 3, 2012

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The 2012 Calendar of Reports, Outstanding Inquiries, Motions and Unscheduled Reports is attached for information. New items are denoted with an asterisk.

### **Outstanding Inquiries**

There are no outstanding inquiries.

### **Attachment**

2012 Calendar of Reports, Outstanding Inquiries, Motion and Unscheduled Reports (October 15, 2012).

## 2012 Ottawa Public Library Board

\*New items are denoted with an asterisk.

<b>OCTOBER 2012</b>				
	<b>REPORT</b>	<b>REQUIREMENT</b>	<b>REFERENCE</b>	<b>STATUS</b>
<b>OCTOBER</b>	Tabling of Draft 2013 OPL Budget			
	Trustee Attendance at OLA	Board Policy B.23		
	2012 Board Work Plan Mid-Year Review			
	2012 Strategic Work Program Mid-Year Review			
	Revisions to Performance Reporting*			
	Order of Friendship Recommendation (In Camera)	Board Policy B.25		
	Monitoring Report: A.8 Communication & Counsel to the Board	Board Motion – Sept. 8/08	Motion # 052-08	
	Monitoring Report: A.27 MFIPPA	Board Motion – Sept. 8/08	Motion # 052-08	
<b>NOVEMBER 2012</b>				
	<b>REPORT</b>	<b>REQUIREMENT</b>	<b>REFERENCE</b>	<b>STATUS</b>
<b>NOVEMBER</b>	Adoption of 2013 OPL Draft Budget			
	Board Self-Evaluation	Board Policy B.15		
	SOLS Report			
	Q3 Report on Major Capital Projects			
	Q3 Performance Measurement Report	Board Motion – Mar. 5/07	Motion # 023-07	
	Q3 Financial Report	Board Policy A.4		
	Monitoring Report: A.16 Use of Technology	Board Motion – Sept. 8/08	Motion # 052-08	
	Monitoring Report: A.17 Records Management	Board Motion – Sept. 8/08	Motion # 052-08	
	Monitoring Report: A.31 Strategic Planning	Board Motion – Sept. 8/08	Motion # 052-08	
<b>DECEMBER 2012</b>				
	<b>REPORT</b>	<b>REQUIREMENT</b>	<b>REFERENCE</b>	<b>STATUS</b>
<b>DECEMBER</b>	2013 Meeting Schedule	<i>Public Libraries Act, S.16(1)</i>		
	Appointment of Nomination Committee			
	Monitoring Report: A.14 Environmental Sustainability	Board Motion – Sept. 8/08	Motion # 052-08	
	Monitoring Report: A.29 Library Facilities	Board Motion – Sept. 8/08	Motion # 052-08	