

COMMUNICATION & COUNSEL

Subject: 2012 Calendar of Reports, Outstanding Inquiries, Motions and
Unscheduled Reports

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Prepared for: Ottawa Public Library Board

Meeting of: September 10, 2012

Date of preparation: August 27, 2012

The 2012 Calendar of Reports, Outstanding Inquiries, Motions and Unscheduled Reports is attached for information. New items are denoted with an asterisk.

Outstanding Inquiries

There are no outstanding inquiries.

Attachment

2012 Calendar of Reports, Outstanding Inquiries, Motion and Unscheduled Reports
(September 10, 2012).

2012 Ottawa Public Library Board

*New items are denoted with an asterisk.

SEPTEMBER 2012				
SEPTEMBER	REPORT	REQUIREMENT	REFERENCE	STATUS
	CLA Conference Report	Board Policy B.23		
	2011 OPL Capital Works In Progress			
	2011 Audited Financial Statements	<i>Public Libraries Act</i> , S.24(6); Board Bylaw, S.13.1		
	Q2 Report on Major Capital Projects			
	Q2 Financial Report	Board Policy A.4		
	Q2 Performance Measurement Report	Board Motion – Mar. 5/07	Motion # 023-07	
	Monitoring Report: A.19.1 Fundraising: Acceptance of Donations	Board Motion – Sept. 8/08	Motion # 052-08	
	Monitoring Report: A.19.2 Fundraising: Acceptance of Sponsorships	Board Motion – Sept. 8/08	Motion # 052-08	
	Monitoring Report: A.19.5 Fundraising: Issuance of Receipts	Board Motion – Sept. 8/08	Motion # 052-08	
Monitoring Report: A.19.6 Fundraising: Library Naming	Board Motion – Sept. 8/08	Motion # 052-08		
OCTOBER 2012				
OCTOBER	REPORT	REQUIREMENT	REFERENCE	STATUS
	Trustee Attendance at OLA	Board Policy B.23		
	Board Work Plan Mid-Year Review			
	2012 Strategic Work Program Mid-Year Review			
	Order of Friendship Recommendation (In Camera)	Board Policy B.25		
	Monitoring Report: A.8 Communication & Counsel to the Board	Board Motion – Sept. 8/08	Motion # 052-08	
Monitoring Report: A.27 MFIPPA	Board Motion – Sept. 8/08	Motion # 052-08		
NOVEMBER 2012				
NOVEMBER	REPORT	REQUIREMENT	REFERENCE	STATUS
	2013 Meeting Schedule	<i>Public Libraries Act</i> , S.16(1)		
	SOLS Report			
	Q3 Report on Major Capital Projects			
	Q3 Financial Report	Board Policy A.4		
	Q3 Performance Measurement Report	Board Motion – Mar. 5/07	Motion # 023-07	
	Monitoring Report: A.16 Use of Technology	Board Motion – Sept. 8/08	Motion # 052-08	
	Monitoring Report: A.17 Records Management	Board Motion – Sept. 8/08	Motion # 052-08	
Monitoring Report: A.31 Strategic Planning	Board Motion – Sept. 8/08	Motion # 052-08		

DECEMBER 2012				
DECEMBER	REPORT	REQUIREMENT	REFERENCE	STATUS
	Appointment of Nomination Committee			
	Monitoring Report: A.14 Environmental Sustainability	Board Motion – Sept. 8/08	Motion # 052-08	
	Monitoring Report: A.29 Library Facilities	Board Motion – Sept. 8/08	Motion # 052-08	