

COMMUNICATION & COUNSEL

Subject: First Quarter 2011 Financial Reports

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Prepared for: Ottawa Public Library Board

Meeting of: May 14, 2012

Date: April 23, 2012

As of the first quarter 2012, the Ottawa Public Library (OPL) continues to be on track and is forecasting a small deficit of \$12,400 at year end. Revenues are forecasted to come in over budget by year end as a result of additional provincial funding for the CANON grant and the Federal CAP grant. Total expenditures are 0.3% over budget, resulting from excess funding required to cover off the Chief Librarian vacancy. The combination of a revenue surplus and expenditure deficit has resulted in OPL forecasting close to break even at year end.

Financial Reports:

1. **Operating Financial Report for first quarter, ending March 31, 2012, Appendix A**
 - a. At the first quarter, the Library's net expenditures are slightly over budget at 25.8%.
 - b. Total gross expenditures are on budget at 24.8%.
 - c. Total gross revenues are under budget at the end of the first quarter by 10.4%. If we exclude the budget for the provincial grant which is typically received in the fourth quarter, revenues are only under budget by 1.3%.

2. First Quarter Forecast Report: Appendix B

- a. Based on the first quarter results, net expenditures are forecasted to be in a deficit of 0.3%, or \$119,000, at year end. This can be partly attributed to additional funding required to support the Chief Librarian's recruitment during the first quarter. Management will continue to actively monitor the budget and work on mitigating strategies to address all forecasted shortfalls.
- b. At the first quarter, revenues are forecasted to be over budget by 3% or \$106,000 by year end. This is from additional revenues from Library fees which are higher this quarter compared to first quarter 2011, and additional grant funding from the provincial CANON and the federal CAP program.
- c. Net expenditures are forecasted at year end to be slightly over budget by \$12,400; very close to break even.

3. Report on External Funds Raised for First Quarter: Appendix C

Total revenue raised to date through fundraising initiatives in the first quarter is \$113,359.

The breakdown is as follows:

- \$14,691 from the Friends of OPL;
- \$5,870 from the Ottawa Public Library Foundation;
- \$72 to support the Early Literacy program;
- \$2,017 for general donations;
- \$83,511 from the Southern Ontario Library Services (SOLS) grant, and
- \$7,178 from the Immigrant Settlement & Adaptation program (ISAP).

4. Report on Contract Expenditures (January 1 to March 31, 2012): Appendix D

In accordance with the Acquisitions of Goods and Services Procedure, Appendix D contains a list of contracts valued at more than \$10,000 and less than \$100,000, awarded for the period of January 1, 2012 to March 31, 2012. The Board approves contracts in excess of \$100,000.

5. Library Board operation report for the First Quarter: Appendix E

At the first quarter, the Board's operating budget is 24.5% over budget. This is linked to the final payment made in 2012 for the CEO recruitment commitment of \$26,000.

Without this unbudgeted item, the Board's operating budget would be at 56.4% spent.

6. Capital Financial Report for First Quarter, ending March 31, 2012, Appendix F.

Attached in Appendix F is the report on capital spending as of the first quarter. All Infrastructure Stimulus Projects are completed. In the first quarter, spending on capital projects is progressing in line with planned project milestones.

OTTAWA PUBLIC LIBRARY
OPERATING FINANCIAL REPORT (without External Funds Raised)
As at March 31, 2012 (25% of the year)

| Revenues | 2012 Budget | Year to Date Actuals | Overbudget (Underbudget) | % of Budget | 2011 Year to Date Actuals | % of Budget |
|-------------------------------------|------------------|----------------------|--------------------------|--------------|---------------------------|--------------|
| Provincial Grant | 1,380,000 | 50,000 | (1,330,000) | 3.6% | 60,000 | 4.3% |
| Federal Funding | 70,000 | 7,178 | (62,822) | 10.3% | 17,012 | 0.0% |
| Meeting Room Rentals | 64,360 | 20,074 | (44,286) | 31.2% | 16,495 | 25.6% |
| Library Fines | 1,302,451 | 271,959 | (1,030,492) | 20.9% | 267,366 | 19.1% |
| Library Fees | 258,245 | 59,138 | (199,107) | 22.9% | 51,157 | 19.8% |
| Lease - Main Parking Garage & Tower | 470,640 | 113,760 | (356,880) | 24.2% | 117,660 | 25.0% |
| Donations | | 234 | 234 | 0.0% | 1,215 | 0.0% |
| Miscellaneous Revenue | 50,391 | 2,541 | (47,850) | 5.0% | 1,980 | 4.0% |
| One Time Reserve Funding | | | | | - | 0.0% |
| Total Revenue | 3,596,087 | 524,884 | (3,071,203) | 14.6% | 532,885 | 14.0% |

| Expenditures | 2012 Budget | Year to Date Actuals | (Overspent) Underbudget | % of Budget Spent | 2011 Year to Date Actuals | % of Budget Spent |
|---------------------------------|-------------|----------------------|-------------------------|-------------------|---------------------------|-------------------|
| Salaries & Benefits | 30,840,592 | 7,839,432 | 23,001,160 | 25.4% | 7,438,685 | 24.7% |
| Purchased Services | | | - | | | |
| Staff Training & Travel | 163,094 | 50,740 | 112,354 | 31.1% | 19,519 | 12.0% |
| Administrative Services | 490,106 | 144,122 | 345,984 | 29.4% | 93,804 | 22.1% |
| Equipment Service & Maintenance | 658,188 | 78,060 | 580,128 | 11.9% | 24,685 | 8.9% |
| Materials & Supplies | | | | | | |
| Library Materials | 4,882,000 | 1,143,436 | 3,738,564 | 23.4% | 1,222,950 | 25.1% |
| Library Supplies | 209,865 | 40,957 | 168,908 | 19.5% | 17,722 | 8.4% |
| Administration & Other Supplies | 202,182 | 12,410 | 189,772 | 6.1% | 35,574 | 17.6% |

| Expenditures | 2012 Budget | Year to Date Actuals | (Overspent) Underbudget | % of Budget Spent | 2011 Year to Date Actuals | % of Budget Spent |
|-------------------------------------------------------|--------------------|-----------------------------|--------------------------------|--------------------------|----------------------------------|--------------------------|
| Fixed Assets | 45,560 | 16,332 | 29,228 | 35.8% | 5,582 | 12.3% |
| Operating Recovery | (100,000) | (26,759) | (73,241) | 26.8% | (15,265) | 15.3% |
| Fleet Costs | 155,416 | 41,755 | 113,661 | 26.9% | 37,925 | 25.2% |
| Program Facility Costs | 3,880,603 | 954,004 | 2,926,599 | 24.6% | 820,084 | 21.2% |
| Corporate Allocations | | | | | | |
| Merchant Fees, Insurance Claims, Software Mtce | 190,476 | 47,619 | 142,857 | 25.0% | 44,620 | 25.0% |
| Other Internal Costs | 101,819 | 24,376 | 77,443 | 23.9% | 25,421 | 23.5% |
| | | | | | | |
| Total Expenditures | 41,719,901 | 10,366,484 | 31,353,417 | 24.8% | 9,771,306 | 24.1% |
| City of Ottawa Contribution | 38,123,814 | 9,841,600 | 28,282,214 | 25.8% | 9,238,421 | 25.1% |

**OTTAWA PUBLIC LIBRARY
STATUS REPORT TO MARCH 31, 2012 (25% of the year)**

| REVENUES | BUDGET 2012 | ACTUAL 03/31/12 | FORECAST Apr - Dec | FORECAST 12/31/12 | VARIANCE | % of Budget | COMMENTS |
|-----------------------|------------------|--------------------|-----------------------|----------------------|----------------|----------------|-----------------------------------------------------------------------------------------------------------|
| Provincial Grant | 1,380,000 | 50,000 | 1,380,328 | 1,430,328 | 50,328 | 3.6% | Grant usually received in 4 th quarter. \$50,000 received from province for CANON grant. |
| Federal Revenue | 70,000 | 7,178 | 80,422 | 87,600 | 17,600 | 25.1% | Funding for FTE and other expenses for Immigrant Settlement Assistance Program (ISAP). |
| Facilities Rental | 535,000 | 133,834 | 402,033 | 535,867 | 867 | 0.2% | |
| Library Fines | 1,302,451 | 271,959 | 1,017,105 | 1,289,064 | (13,387) | -1.0% | |
| Library Fees | 258,245 | 59,138 | 241,788 | 300,926 | 42,681 | 16.5% | Forecast based on 1 st quarter 2011. |
| Miscellaneous Revenue | 50,391 | 2,775 | 55,770 | 58,545 | 8,154 | 16.2% | Forecast based on 1 st quarter 2011. |
| Total Revenues | 3,596,087 | 524,884 | 3,177,446 | 3,702,330 | 106,243 | 3.0% | |

| EXPENDITURES | BUDGET 2012 | ACTUAL 03/31/12 | FORECAST Apr - Dec | FORECAST 12/31/12 | VARIANCE | % of Budget | COMMENTS |
|----------------------|----------------|--------------------|-----------------------|----------------------|-----------|----------------|----------------------------------------------------|
| Salary & Benefits | 30,840,592 | 7,839,432 | 23,107,012 | 30,946,444 | (105,852) | -0.3% | |
| Purchased Services | 1,308,388 | 272,176 | 1,036,212 | 1,308,388 | - | 0.0% | |
| Library Materials | 4,882,000 | 1,143,436 | 3,738,564 | 4,882,000 | - | 0.0% | |
| Materials & Supplies | 412,047 | 53,367 | 358,680 | 412,047 | - | 0.0% | |
| Financial | 3,000 | 746 | 54 | 800 | 2,200 | 73.3% | Tracking of cash over/under on library deposits |
| Fixed Assets | 45,560 | 16,332 | 29,228 | 45,560 | - | 0.0% | |
| Operating Recovery | (100,000) | (26,759) | (73,241) | (100,000) | - | 0.0% | |

| EXPENDITURES | BUDGET 2012 | ACTUAL 03/31/12 | FORECAST Apr - Dec | FORECAST 12/31/12 | VARIANCE | % of Budget | COMMENTS |
|---------------------------------------------------------------------------------------|------------------------|----------------------------|-------------------------------|------------------------------|------------------|------------------------|------------------------------------|
| Facility Program Costs | 3,880,603 | 954,004 | 2,926,599 | 3,880,603 | - | 0.0% | |
| Fleet Costs | 155,416 | 41,755 | 107,155 | 148,910 | 6,506 | 4.2% | Forecast based on 1st quarter 2011 |
| Corporate Allocations - Merchant Fees, Insurance Claims, Software Mtce | 190,476 | 47,619 | 142,857 | 190,476 | - | 0.0% | |
| Secondary Costs (COE) | 101,819 | 24,376 | 98,940 | 123,316 | (21,497) | -21.1% | Forecast based on 1st quarter 2011 |
| Total Expenditures | 41,719,901 | 10,366,484 | 31,472,060 | 41,838,544 | (118,643) | -0.3% | |
| CITY OF OTTAWA CONTRIBUTION | 38,123,814 | 9,841,600 | 28,294,614 | 38,136,214 | (12,400) | 0.0% | Projected Deficit |

**OTTAWA PUBLIC LIBRARY
EXTERNAL FUNDS RAISED
FINANCIAL REPORT**

| As at March 31, 2012 | <u>Year to Date</u> <u>Actuals</u> |
|------------------------------------------------|-----------------------------------------------|
| Friends of Ottawa Public Library | 14,691 |
| Ottawa Public Library Foundation | 5,870 |
| Early Literacy | 72 |
| Library Programs/Resources - general donations | 2,037 |
| SOLS Grant | 83,511 |
| ISAP Program | 7,178 |
| Total Revenue | 113,359 |

| <u>Expenditures</u> | <u>Year to Date</u> <u>Actuals</u> |
|-----------------------------|-----------------------------------------------|
| Compensation | 18,369 |
| Purchased Services | 6,488 |
| Library Materials | 90,788 |
| Materials & Supplies | 3,347 |
| Fixed Assets | 16,500 |
| Secondary Activities | 1,003 |
| Total Expenditures | 136,495 |
| Surplus Expenditures | 23,136 |

Report on Contract Expenditures

In accordance with the Acquisitions of Goods and Services Procedure, the following is a list of contracts valued at more than \$10,000 and less than \$100,000, awarded for the period from January 1, 2012 to March 31, 2012. The Board approves contracts in excess of \$100,000.

| Requirement | Successful Contractor | Contract Amount | Date Awarded |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|------------------------|---------------------|
| Provide dedicated hosting and co-location services for web servers providing the web site environment for the Ottawa Public Library for a period of six (6) months. | PRIMUS CANADA | \$25,206.01 | 2012.03.28 |
| Supply and deliver fifty-eight (58) library steel book trucks for various City of Ottawa Library Branch locations. | BRODART CO | \$19,751.31 | 2012.03.27 |
| Supply and install new shelving at Hazeldean Branch of the Ottawa Public Library. | PATHFINDER SYSTEMS DESIGN LTD | \$38,029.38 | 2012.03.12 |
| Supply and install tables, study carrels etc compatible with existing shelving systems at the Hazeldean Branch. | PATHFINDER SYSTEMS DESIGN LTD | \$21,380.34 | 2012.03.29 |
| Supply and deliver various promotional items for the Ottawa Public Library. | PROMOMEDIA GROUP INC | \$12,893.68 | 2012.01.11 |
| Supply and deliver (upon request) thirty-thousand (30,000) custom printed and encoded Library cards. | ITC SYSTEMS | \$20,759.04 | 2012.01.19 |
| Provision of Platinum Premier Extended Support for SirsiDynix Symphony Integrated Library System | SIRSIDYNIX | \$21,050.07 | 2012.01.25 |
| Supply and delivery of a license for Room Reservation Software for the Ottawa Public Library. | CONVERGENT LIBRARY TECHNOLOGIES | \$10,990.08 | 2012.01.25 |
| Supply and delivery of one-hundred-fifty (150) boxes of 'ultra removable eight-up' labels for the Ottawa Public Library. | PROSERV BUSINESS PRODUCTS LLC | \$30,818.02 | 2012.03.28 |
| Supply, deliver and install four (4) workstations at Hazeldean Library. | ADVANCED BUSINESS INTERIORS LTD | \$10,376.47 | 2012.03.28 |
| Professional services to conduct an opinion survey of users and non-users of the Main Library. | NANOS RESEARCH | \$48,498.82 | 2012.03.07 |

Note:

Contract amounts include HST if applicable.

All purchase orders issued by the Library greater than \$10,000 are issued by the City's Supply Management Division, ensuring all purchasing policies and procedures have been met.

OTTAWA PUBLIC LIBRARY
Library Board Operating Budget*
As at March 31, 2012 (25% of the year)

| Expenditures | 2012 Budget | 2012 Actuals | Unspent | % Spent | 2011 Actuals | % Spent |
|---------------------------|----------------|-----------------|---------------|---------------|-----------------|--------------|
| Conferences & Conventions | 17,000 | 17,110 | (110) | 100.6% | 4,226 | 14.1% |
| Business Expense | 2,000 | 851 | 1,149 | 42.6% | - | 0.0% |
| Car Mileage | 2,000 | - | 2,000 | 0.0% | 613 | 25.0% |
| Freight/Courier | 3,500 | 732 | 2,768 | 20.9% | 808 | 13.9% |
| Receptons/luncheons | 7,000 | 734 | 6,266 | 10.5% | 1,297 | 18.2% |
| Memberships | 2,000 | 940 | 1,060 | 47.0% | - | 50.0% |
| Parking | 1,500 | 349 | 1,151 | 23.3% | 508 | 12.7% |
| Recruitment | - | 26,033 | (26,033) | 0.0% | - | 0.0% |
| Sundry | 3,135 | 775 | 2,360 | 24.7% | 410 | 2.1% |
| Total Expenditures | 38,135 | 47,524 | -9,389 | 124.6% | 7,862 | 15.5% |

Note:

Excess over budget as a result of:
 CEO Recruitment 26,033

| Capital Project Account | | Approved Budget | Prior Year Expenditures | 2012 Actuals | Total Spent | Commitments | Funds Available | % Spent |
|------------------------------|-------------------------------------|------------------|-------------------------|---------------|------------------|----------------|-----------------|--------------|
| 904354 | Vehicles Replacement 2009 | 75,000 | 67,790 | 3,365 | 71,155 | 0 | 3,845 | 94.9% |
| 904620 | General Repairs & Maintenance 2008 | 554,000 | 551,051 | 2,949 | 554,000 | 0 | 0 | 100.0% |
| 904625 | Vehicles Replacement - 2008 | 45,000 | 45,011 | 0 | 45,011 | 0 | (11) | 100.0% |
| 904860 | General Repairs & Maint. 2009 | 350,000 | 345,033 | (8,923) | 336,110 | 13,890 | 0 | 100.0% |
| 903626 | Bookmobile Replacement 2011 | 250,000 | 1,513 | 0 | 1,513 | 0 | 248,487 | 0.6% |
| 905766 | General Repairs & Maint 2011 | 250,000 | 8,105 | 0 | 8,105 | 0 | 241,895 | 3.2% |
| 905767 | Furniture and Equipment 2011 | 175,000 | 59,340 | 26,936 | 86,275 | 19,751 | 68,974 | 60.6% |
| 905778 | Vehicles Replacement 2011 | 75,000 | 78,112 | (3,112) | 75,000 | 0 | (0) | 100.0% |
| 905408 | General Repairs & Maint 2010 | 225,000 | 183,929 | 22,186 | 206,115 | 20,893 | (2,008) | 100.9% |
| 905409 | Furniture and Equipment 2010 | 275,000 | 260,950 | 8,055 | 269,005 | 0 | 5,995 | 97.8% |
| 906359 | General Repairs & Maint 2012 | 250,000 | 0 | 0 | 0 | 0 | 250,000 | 0.0% |
| 906390 | Furniture & Equipment 2012 | 175,000 | 0 | 0 | 0 | 0 | 175,000 | 0.0% |
| 906394 | Vehicle Replacement 2012 | 75,000 | 0 | 0 | 0 | 73,703 | 1,297 | 98.3% |
| * General Maintenance | | 2,774,000 | 1,600,833 | 51,455 | 1,652,288 | 128,237 | 993,475 | 64.2% |
| 904352 | IT ILS Desktop Maintenance 2007 | 517,000 | 502,590 | 6,939 | 509,529 | 0 | 7,471 | 98.6% |
| 904863 | IT ILS/Desktop Maintenance 2009 | 250,000 | 247,570 | 1,263 | 248,832 | 0 | 1,168 | 99.5% |
| 905620 | IT Library Comp & IT Equip 2010 | 250,000 | 160,178 | 53,667 | 213,845 | 2,135 | 34,020 | 86.4% |
| 905621 | IT ILS/Desktop Maintenance 2010 | 250,000 | 192,853 | 15,043 | 207,896 | 40,573 | 1,531 | 99.4% |
| 905622 | IT Self Checkout Systems 2010 | 270,000 | 270,000 | 0 | 270,000 | 0 | 0 | 100.0% |
| 905625 | IT Web Based Lib. Serv.Maint 2010 | 100,000 | 56,446 | 10,548 | 66,994 | 0 | 33,006 | 67.0% |
| 905626 | IT Vend Card Technology 2010 | 100,000 | 76,617 | 3,816 | 80,433 | 0 | 19,567 | 80.4% |
| 905768 | IT Library Comp & IT Equip 2011 | 200,000 | 4,864 | 0 | 4,864 | 0 | 195,136 | 2.4% |
| 905769 | IT ILS/Desktop Maintenance 2011 | 200,000 | 81,173 | 6,348 | 87,521 | 5,872 | 106,607 | 46.7% |
| 905770 | IT Self Checkout Systems 2011 | 40,000 | 4,065 | 0 | 4,065 | 0 | 35,935 | 10.2% |
| 905772 | IT Web Based Lib. Serv. Maint. 2011 | 100,000 | 7,276 | 10,176 | 17,452 | 4,070 | 78,478 | 21.5% |
| 905627 | IT E-Payment 2010 | 200,000 | 75,400 | 0 | 75,400 | 0 | 124,600 | 37.7% |
| 905628 | IT Library Kiosk Project 2010 | 150,000 | 0 | 0 | 0 | 0 | 150,000 | 0.0% |
| 906391 | IT Library Comp/Equip 2012 | 450,000 | 0 | 0 | 0 | 0 | 450,000 | 0.0% |
| 906392 | IT/ILS Desktop Maint 2012 | 250,000 | 0 | 0 | 0 | 0 | 250,000 | 0.0% |
| 906393 | IT Web Based Lib Serv Maint 2012 | 200,000 | 0 | 0 | 0 | 0 | 200,000 | 0.0% |

| | | | | | | | | |
|--------------------------------------|----------------------------------------|-------------------|------------------|-----------------|------------------|------------------|-------------------|--------------|
| * IT Maintenance | | 3,527,000 | 1,679,032 | 107,799 | 1,786,831 | 52,650 | 1,687,519 | 52.2% |
| ** Maintenance of City Assets | | 6,301,000 | 3,279,865 | 159,254 | 3,439,119 | 180,887 | 2,680,994 | 57.5% |
| 903577 | Replacement of Main Library 2008 | 800,000 | 691,295 | 6,981 | 698,276 | 110,410 | (8,686) | 101.1% |
| 903908 | IT Adaptive Technology 2006 | 19,000 | 13,544 | 0 | 13,544 | 0 | 5,456 | 71.3% |
| 904355 | Signage 2009 | 50,000 | 27,171 | 5,244 | 32,414 | 0 | 17,586 | 64.8% |
| 904359 | Library Retrofits 2009 | 375,000 | 87,499 | 62,944 | 150,443 | 26,911 | 197,646 | 47.3% |
| 904626 | Library Retrofits - 2008 | 500,000 | 494,253 | 254 | 494,508 | 0 | 5,492 | 98.9% |
| 904631 | Signage - 2008 | 50,000 | 46,215 | 0 | 46,215 | 0 | 3,785 | 92.4% |
| 904856 | IT E-payment 2009 | 100,000 | 14,383 | 1,546 | 15,929 | 14,085 | 69,986 | 30.0% |
| 904859 | IT Library Kiosk Project 2009 | 100,000 | 96,419 | 0 | 96,419 | 0 | 3,581 | 96.4% |
| 905105 | Replacement of Main Library 2009 | 200,000 | 80,517 | 0 | 80,517 | 8,894 | 110,589 | 44.7% |
| 905623 | Library Retrofits 2010 | 736,000 | 378,140 | 0 | 378,140 | 0 | 357,860 | 51.4% |
| 905055 | Innovation & Strategy Initiative 2011 | 25,000 | 1,666 | 3,652 | 5,318 | 0 | 19,682 | 21.3% |
| 905771 | Library Retrofits 2011 | 560,000 | 30,989 | 117,807 | 148,796 | 345,870 | 65,334 | 88.3% |
| 905779 | Signage 2011 | 50,000 | 138 | 0 | 138 | 0 | 49,862 | 0.3% |
| 903950 | OPL Foundation Capital Campaign | 50,000 | 50,000 | 0 | 50,000 | 0 | 0 | 100.0% |
| 905708 | New Central Library - Land Acquisition | 26,000,000 | 188,984 | 0 | 188,984 | 0 | 25,811,016 | 0.7% |
| 905776 | OPL Capital Campaign 2012 | 50,000 | 0 | 42,696 | 42,696 | 0 | 7,304 | 85.4% |
| 906397 | IT Self Checkout Systems 2012 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| 906398 | Library Retrofits 2012 | 300,000 | 0 | 0 | 0 | 0 | 300,000 | 0.0% |
| 906399 | Smart Bins 2012 | 50,000 | 0 | 39,299 | 39,299 | 0 | 10,701 | 78.6% |
| 906400 | IT RFID 2012 | 1,735,000 | 0 | 36,663 | 36,663 | 1,119,071 | 579,266 | 66.6% |
| 906401 | Innovation & Strategy Initiative 2012 | 200,000 | 0 | 96 | 96 | 0 | 199,904 | 0.0% |
| 906402 | IT Vend Card Technology 2012 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% |
| ** Strategic Initiatives | | 31,950,000 | 2,201,213 | 317,182 | 2,518,395 | 1,625,241 | 27,806,364 | 13.0% |
| 904628 | West District Library 2009 | 10,000,000 | 193,018 | 26,526 | 219,544 | 508,943 | 9,271,513 | 7.3% |
| 904630 | Collections 2009 | 1,500,000 | 867,582 | (24,959) | 842,623 | 0 | 657,377 | 56.2% |
| 904360 | Smart Bins 2011 | 100,000 | 99,133 | 867 | 100,000 | 0 | 0 | 100.0% |
| 904366 | Collections 2011 | 1,102,000 | 0 | 0 | 0 | 0 | 1,102,000 | 0.0% |
| 904858 | IT RFID 2011 | 0 | 36,394 | (36,394) | 0 | 0 | 0 | 0.0% |
| 905624 | Growth Planning Studies | 50,000 | 47,535 | 0 | 47,535 | 0 | 2,465 | 95.1% |
| 905631 | Collections 2010 | 500,000 | 553 | 0 | 553 | 0 | 499,447 | 0.1% |
| 906395 | Collections 2012 | 1,000,000 | 0 | 0 | 0 | 0 | 1,000,000 | 0.0% |
| ** Growth | | 14,252,000 | 1,244,215 | (33,961) | 1,210,255 | 508,943 | 12,532,802 | 12.1% |
| *** Order group Total | | 52,503,000 | 6,725,294 | 442,475 | 7,167,769 | 2,315,071 | 43,020,160 | 18.1% |
| 905340 | ISF-Sunnyside Branch Renovation | 1,275,000 | 1,274,179 | 0 | 1,274,179 | 0 | 821 | 99.9% |
| 905341 | ISF-Vanier Branch Retrofit | 407,000 | 405,940 | 0 | 405,940 | 0 | 1,060 | 99.7% |
| 905342 | ISF-Alta Vista Branch Retrofit | 764,000 | 709,884 | 0 | 709,884 | 0 | 54,116 | 92.9% |

| | | | | | | | | |
|-------------------------------------------|----------------------------------|------------------|------------------|----------|------------------|----------|----------------|--------------|
| 905343 | ISF-Cumberland Branch Retrofit | 750,000 | 751,997 | 0 | 751,997 | 0 | (1,997) | 100.3% |
| 905344 | ISF-Greely Library | 1,200,000 | 1,200,000 | 0 | 1,200,000 | 0 | 0 | 100.0% |
| 906144 | ISF-Vernon Library Main Entrance | 150,000 | 151,786 | 0 | 151,786 | 0 | (1,786) | 101.2% |
| 906146 | ISF-Ruth E. Dickinson | 550,000 | 496,900 | 0 | 496,900 | 0 | 53,100 | 90.3% |
| ** Infrastructure Stimulus Funding | | 5,096,000 | 4,990,686 | 0 | 4,990,686 | 0 | 105,314 | 97.9% |