



Finance and Economic Development Committee

DISPOSITION 21

Tuesday, 5 June 2012

Note: 1. Unless otherwise indicated, Council will be requested to consider all items at its meeting of 13 June 2012 in Finance and Economic Development Committee Reports 21 and 21A In Camera.

CONFIRMATION OF MINUTES

Minutes 20 - Finance and Economic Development Committee meeting of 1 May 2012

CONFIRMED

COMMUNICATIONS

Responses to Inquiries::

Council Inquiry CC 06-12: Bond Companies

RECEIVED

AUDIT SUB-COMMITTEE

1. QUALITY ASSURANCE REVIEW – OFFICE OF THE AUDITOR
GENERAL
ACS2012-CMR-OCM-0002 CITY-WIDE
-

That the Finance and Economic Development Committee recommend Council receive the attached Office of the Auditor General Quality Assurance Review report prepared by PricewaterhouseCoopers LLP.

CARRIED

2. OFFICE OF THE AUDITOR GENERAL (OAG) – RESPONSE TO THE QUALITY
ASSURANCE REVIEW
ACS2012-OAG BVG-0001 CITY-WIDE
-

That the Finance and Economic Development Committee recommend Council:

1. **Approve the OAG's response to the Quality Assurance Review, including the adoption of City of Ottawa OAG Audit Standards as contained in this report and as outlined in Document 1; and**
2. **Direct that the OAG work with the City Clerk and Solicitor to bring back amendments to the By-law governing the OAG, highlighting the changes to same.**

CARRIED

3. 2011 CITY OF OTTAWA CONSOLIDATED FINANCIAL STATEMENTS
ACS2012-CMR-FIN-0020 CITY-WIDE
-

That the Finance and Economic Development Committee recommend Council approve the 2011 City of Ottawa Consolidated Financial Statements.

CARRIED

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4. SINKING FUND FINANCIAL STATEMENTS AND DISTRIBUTION OF SURPLUS
ACS2012-CMR-FIN-0021 CITY-WIDE
-

That the Finance and Economic Development Committee recommend Council approve:

1. The Sinking Fund Financial Statements for 2011; and
2. The distribution of the sum of \$1,671,412.36 from the City of Ottawa Sinking Fund representing the surplus in excess of the debenture commitment authorized by By-law 33 of 1991 which matured on February 28, 2011, to the City of Ottawa.

CARRIED

CITY MANAGER'S OFFICE

5. QUARTERLY PERFORMANCE REPORT TO COUNCIL, Q1: JANUARY 1 – MARCH 31, 2012
ACS2012-CMR-OCM-0013 CITY-WIDE
-

That the Finance and Economic Development Committee receive and consider the REVISED version of the above-noted report;

That the schedule for Standing Committee consideration be amended to reflect the change in the ARAC meeting schedule.

CARRIED

1. That the Finance and Economic Development Committee receive the attached report, as revised, and refer it for review and discussion at the following standing committee meetings:
 - Transportation Committee – June 6, 2012
 - Planning Committee – June 12, 2012
 - Environment Committee – June 19, 2012
 - Community and Protective Services Committee – June 21, 2012
 - Agriculture and Rural Affairs Committee – June 25, 2012
2. That Council receive the report for information on July 11, 2012 once it has been reviewed by standing committees.

CARRIED as amended

CITY CLERK AND SOLICITOR DEPARTMENT

6. APPOINTMENTS TO THE BANK STREET BUSINESS IMPROVEMENT
AREA BOARD OF MANAGEMENT
ACS2012-CMR-CCB-0049 Somerset (14)
-

That the Finance and Economic Development Committee recommend Council approve the appointment of David Nixon and Ian Capstick to the Bank Street Business Improvement Area Board of Management for the term expiring November 30, 2014.

CARRIED

7. STATUS UPDATE - INQUIRIES, MOTIONS AND DIRECTIONS TO
STAFF
ACS2012-CMR-CCB-0048 CITY-WIDE
-

That the Finance and Economic Development Committee receive this report for information.

RECEIVED

8. THE ORDER OF OTTAWA
ACS2012CMR-CCB-0047 CITY-WIDE
-

- 1. That the Finance and Economic Development Committee recommend that Council approve the creation of the "Order of Ottawa" as outlined in this report; and**
- 2. That the Chief of Protocol be directed to develop the administrative procedures to implement this program on an on-going basis.**

CARRIED

CITY TREASURER AND FINANCE

9. 2011 INVESTMENT AND ENDOWMENT REPORT
ACS2012-CMR-FIN- 0026 CITY-WIDE
-

That the Finance and Economic Development Committee recommend Council receive this report on the results of the City's investments for 2011 as required by Ontario Regulation 438/97 as amended to Regulation 373/11, Section 8 (1), and the City's Investment Policy.

CARRIED

10. FINANCING LEASE AGREEMENTS 2011
ACS2012-CMR-FIN-0025 CITY-WIDE/À L'ÉCHELLE DE LA VILLE
-

That Finance and Economic Development Committee and Council receive this report on outstanding Lease Financing Agreements as at 31 December 2011 as required by Ontario Regulation 653/05 amended to Regulation 291/09 and the City's Debt and Financing Policy.

RECEIVED

11. 2013 PROPOSED BUDGET PROCESS AND TIMETABLE
ACS2012-CMR-FIN-0022 CITY-WIDE
-

WHEREAS the above-referenced report lists the following with respect to the schedule and locations for Budget Consultation Meetings (Document 1);

3 - Budget Consultation Meetings
(Week of Oct 29 - Nov 2) - 4 meetings

- | | |
|---|-------------|
| • South / Rural South – Rideau Community Centre Gymnasium 7:00-9:00pm | Oct 29 Mon |
| • West / Rural West - Holy Trinity Catholic School Cafetorium 7:00-9:00pm | Oct 30 Tues |
| • East / Rural East - Shenkman Arts Centre Richcraft Theatre 7:00-9:00pm | Nov 1 Thurs |
| • Central - City Hall Council Chambers 4:00-6:00pm | Nov 2 Fri |

AND WHEREAS, while confirming the various dates and venues, staff has encountered a number of logistical issues, and need more time to finalize the schedule;

THEREFORE BE IT RESOLVED that the Finance and Economic Development Committee recommend Council accept the schedule listed in the report as being “DRAFT”, and delegate the authority to finalize and publish the confirmed schedule to the City Treasurer, in consultation with Members of Council.

CARRIED

That the Finance and Economic Development Committee recommend Council approve:

1. The process and timetable for developing and approving the 2013 budget, as outlined in this report and as amended by the above-noted motion;
2. That Council only consider budgets from the various boards that are within the tax increase envelopes identified within this report; and
3. Direct each Standing Committee to work within the funding envelope for the budgets in their mandates, and that any additions to the budget will require offsetting reductions.

CARRIED, as amended

DIRECTION TO STAFF:

That staff look at making arrangements for the South Ottawa Budget Consultation meeting to be held at the Nepean Sportsplex, which was felt to be a more accessible and well-known location.

PLANNING AND INFRASTRUCTURE

REAL ESTATE PARTNERSHIPS AND DEVELOPMENT OFFICE

12. SALE OF LAND - REDMOND PLACE (CLOSED)
ACS2012-CMR-PAI-0013 Capital (17)

That the Finance and Economic Development Committee recommend that Council:

1. Declare as surplus to the City's needs a parcel of non-viable vacant land described as that portion of Redmond Place situated adjacent to the westerly limit of Lot A, Registered Plan 68, City of Ottawa shown hatched on Document 1; and

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2. Approve the sale of the land outlined in Recommendation 1, subject to any easements that may be required, to 2290619 Ontario Inc. for \$120,000 plus HST pursuant to an Agreement of Purchase and Sale that has been received.

CARRIED

13. REVENUE LEASE OF RETAIL SPACE FOR 51 YORK STREET IN THE BYWARD MARKET
ACS2012-PAI-REP-0016 Rideau – Vanier (12)
-

That the Finance and Economic Development Committee recommend Council authorize the Director of the Real Estate Partnerships and Development Office to execute a revenue lease agreement for 5,125 square feet, comprising 2,525 square feet of ground floor space and 2,600 square feet of basement floor space, at 51 York Street with a net rent of \$959,990, plus HST over a ten (10) year term.

CARRIED

14. REVENUE LEASE OF RETAIL SPACE FOR 5 BYWARD STREET IN THE BYWARD MARKET PARKING GARAGE BUILDING
ACS2012-PAI-REP-0017 Rideau – Vanier (12)
-

That the Finance and Economic Development Committee recommend Council authorize the Director of the Real Estate Partnerships and Development Office to execute a revenue lease agreement for 3,476 square feet being 1,560 square feet of ground floor space and 1,916 square feet of basement space at 5 ByWard Street, in the ByWard Parking Garage Building for a term of ten (10) years with a total net revenue of \$548,472 plus HST for the term.

CARRIED

15. RENEWAL OF A REVENUE LEASE OF APPROXIMATELY 20,000 SQUARE FEET OF COMMERCIAL SPACE AT 2670 QUEENSVIEW DRIVE
ACS2012-PAI-REP-0018 Bay (7)
-

That the Finance and Economic Development Committee recommend Council authorize the Director of the Real Estate Partnerships and Development Office to execute a revenue lease renewal agreement for 20,000 square feet of commercial space at 2670 Queensview Drive for a term of five (5) years with a total net revenue of \$1,339,000 plus HST for the

term. The tenant is responsible for its proportionate share of operating expenses and property taxes.

CARRIED

INFORMATION PREVIOUSLY DISTRIBUTED

- A. REPORT TO COUNCIL ON ONTARIO ASSOCIATION OF POLICE SERVICES BOARDS WHITE PAPER ENTITLED "PROVINCIAL OFFENCES ACT – UNPAID FINES: A \$BILLION PROBLEM" (THE "WHITE PAPER") AND OTHER ACTIVITIES RELATED TO THE COLLECTION OF PROVINCIAL OFFENCES ACT FINES
ACS2012-CMR-FIN-0023-IPD CITY-WIDE
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RECEIVED

- B. CITY OF OTTAWA MERCHANDISING PROGRAM
ACS2012-COS-SOD-0001-IPD CITY-WIDE
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RECEIVED

IN CAMERA ITEMS*

1. COLLECTIVE BARGAINING - CUPE LOCAL 503 INSIDE/OUTSIDE - RATIFICATION OF TENTATIVE AGREEMENT -- *IN CAMERA* - REPORTING OUT DATE: UPON RATIFICATION OF THE AGREEMENT BY COUNCIL
-

CITY-WIDE

Verbal presentation

ADDITIONAL ITEM

2. VERBAL PRESENTATION ON MPE ECONOMIC ADJUSTMENT – *IN CAMERA* - REPORTING OUT DATE: FOLLOWING COUNCIL APPROVAL
-

CITY-WIDE

Verbal presentation

That the Finance and Economic Development Committee approve the addition of this item for consideration by the Committee at today's meeting, pursuant to Section 84(3) of the Procedure By-law.

CARRIED

That the meeting of the Finance and Economic Development Committee move *In Camera* pursuant to Subsections 13. (1) (d) labour relations or employee negotiations; and (f) the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose, of the *Procedure By-law* (By-law 2006-462), as amended, to receive a verbal presentations with respect to:

- a) Ratification of the Tentative Agreement reached with the Canadian Union of Public Employees, Local 503 (CUPE 503) Inside/Outside; and
- b) The MPE Economic Adjustment.

CARRIED

*** NOTICE ***

In Camera Items are not subject to public discussion or audience. Any person has a right to request an independent investigation of the propriety of dealing with matters in a closed session. A form requesting such a review may be obtained, without charge, from the City's website or in person from the Chair of this meeting. Requests are kept confidential pending any report by the Meetings Investigator and are conducted without charge to the Requestor.