



**Ottawa Municipal Campground Authority  
Conseil de gestion du terrain de camping municipal  
d'Ottawa**

**MINUTES 9 / PROCÈS VERBAL 9**

**Monday, 18 June 2012, 4:30 p.m.  
le lundi 18 juin 2012, 16 h 30**

**Ben Franklin Place Client Service Centre / Centre du  
service à la clientèle place Ben Franklin  
101 Centrepointhe Drive / 101, promenade  
Centrepointhe  
Room 1A / Salle 1A**

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**Present / Présent:** M. Beauregard, I. Barclay, S. Hardman, V. Wong

**Regrets/Excuses:** Councillor/Conseiller Mark Taylor

**DECLARATIONS OF INTEREST  
DÉCLARATIONS D'INTÉRÊT**

No declarations of interest were filed.

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**Note:** 1. *Please note that these Minutes are to be considered DRAFT until confirmed by Committee.*

2. *Please note that any written or verbal submissions (including your name but excluding personal contact information) will form part of the public record and be made available to City Council and the public.*

**Nota :** 1. *Veillez noter que ces procès-verbaux doivent être considérés comme étant PRÉLIMINAIRE jusqu'à ce qu'ils soient confirmés par le Comité.*

2. *Veillez noter que toute présentation écrite ou orale (accompagnée de votre nom, mais sans vos coordonnées) sera versée aux dossiers publics et sera mise à la disposition du Conseil municipal et de la population.*

CONFIRMATION OF MINUTES  
RATIFICATION DU PROCÈS-VERBAL

Minutes 8 of the meeting of 31 May 2012 were confirmed.

ACTION ITEMS  
POINTS D'EXÉCUTION

1. CAMPGROUND MANAGER'S REPORT  
RAPPORT DU GESTIONNAIRE DU TERRAIN DE CAMPING

The Manager briefly reviewed the contents of his report, including the outstanding recommendations from the 2010 Audit. He also distributed a list of recent improvements to the Campground, a copy of which is held on file.

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2. MONTH END FINANCIAL REPORT – MAY  
RAPPORT FINANCIER DE LA FIN DU MOIS – MAI

The Manager indicated that he would follow up with staff with regards to some of the figures reflected in the report.

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3. SPRAY PAD AT CAMPGROUND - UPGRADE  
AMÉLIORATION DE L'AIRE DE JETS D'EAU DU TERRAIN DE CAMPING

Items 3 and 5 were considered together. A summary of discussion regarding the spray pad follows:

- Concern was expressed that the existing spray pad is unsafe because it has a cement base and the water taps stick out
- Because it cannot be manually controlled by users, there have been times when the water is left on for extended periods when not in use;
- Redeveloping to a *splash* pad can be expensive and there may be additional costs if the existing infrastructure (water pipes) cannot support the new pad; however, it is very likely the OMCA would be successful if it applied for funding through the Major Capital Grants Program;
- An improved splash pad would mean value added to the campground.

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4. NCC EVENT – 7 JUNE - UPDATE  
MISE À JOUR SUR L'ACTIVITÉ DE LA COMMISSION DE LA CAPITALE  
NATIONALE DU 7 JUIN

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Vice Chair Barclay and the Campground Manager, Don Murphy advised that at a recent presentation on the Greenbelt Master Plan, the consultants would be recommending to the NCC the importance of negotiating a long-term lease with the City for the Campground. A copy of the Plan and the 2060 Greenbelt Vision Statement is held on file.

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5. PRIORITY SETTING EXERCISE  
EXERCICE D'ÉTABLISSEMENT DES PRIORITÉS

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As requested by the Chair, members discussed their suggested priorities for the Campground. The Manager also provided a list of his recommended priorities. Copies of the lists submitted are held on file. The following short-term priorities was determined:

- Improved lighting at campground entrance;
- Develop un-serviced area to accommodate larger vehicles: build pull-through sites with full service hook-ups;
- Develop walking trails throughout the campground;
- Increase and diversify items available at campground store; investigate possibility of after-hour access to store;
- Investigate possibility of partnerships with outside agencies to provide reduced-rate camping experience for under-privileged groups during off-peak months (June, September) or during quiet periods.

Member Wong suggested that information could be provided as to the Pros and Cons of each project and, wherever possible, that cost implications be estimated.

Member Hardman agreed to work with the Campground Manager to update the OMC website.

The Board agreed that short-term priorities would be those that could be accomplished by the following year and long-term priorities could be focused on once more is known about the lease renewal. Reference was made about the urgency of repairing the perimeter fence on Corkstown Road and the Chair

asked the Manager to report back at the next meeting with regards to whose responsibility it is to maintain that fence.

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OTHER BUSINESS  
AUTRES QUESTIONS

Automated External Defibrillator (AED)

Mr. Murphy raised the suggestion about having an AED at the campground.

**Action:** The Chair to write to the Anthony DiMonte, Chief of Paramedics, with regards to facilitating such a request.

Next Meeting

The Authority agreed to cancel the August meeting, in favour of an informal gathering at the Campground.

ADJOURNMENT  
LEVÉE DE LA SÉANCE

The meeting adjourned at 5:56 p.m.

*Original signed by  
Rosemary Theriault*

*Monique Beauregard*

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**Committee Coordinator**

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**Chair**