

Our File/N/Réf. 03 07-96-0095
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DATE 4 June 1996

TO/DEST. Transportation Committee

FROM/EXP. Co-ordinator, Transportation Committee

SUBJECT/OBJET **SUMMER MEETING SCHEDULE**

DEPARTMENTAL RECOMMENDATION

That the Transportation Committee cancel its meetings scheduled for 17 July 1996 and 7 and 21 August 1996.

BACKGROUND

In the past, standing committees have met only once during the months of July and August to reflect Council's summer meeting schedule and to address any concerns with respect to quorum during this period. In 1995, Council met only once during the summer (July 12) and did not meet again until September. Therefore, to accommodate the anticipated summer meeting schedule, and to address the above-noted concerns, it is recommended that the Transportation Committee meet only on the 3rd of July and not in August.

Should the Department have urgent business that requires the Committee's consideration, the Committee Chair shall call a meeting as appropriate, keeping in mind that any decision that requires approval of Council, may not be considered until the fall.

Approved by
R. Nelson