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DATE 21 June 1996

TO/DEST. Transportation Committee

FROM/EXP. Co-ordinator, Transportation Committee

SUBJECT/OBJET **SUMMER MEETING SCHEDULE**

DEPARTMENTAL RECOMMENDATION

That the Transportation Committee cancel its meeting scheduled for 7 August 1996.

BACKGROUND

In anticipation of Council's summer meeting schedule and to address any concerns with respect to quorum during summer holidays, it is recommended that the Transportation Committee cancel its regularly scheduled meeting on 7 August 1996. (Section 68(1c) of the Council and Committee Procedure Manual states that the Committee meet only once during July, August and December and Section 68(1d) gives the Committee Chair the authority to "cancel one or more regular meetings of the Committee, if in the Chair's opinion such meetings are not necessary for the proper conduct of the business of the Committee...").

However, should there be urgent business that requires the Committee's consideration in August, the Committee Chair shall call a meeting as appropriate, keeping in mind that any decision that requires approval of Council, may not be considered until September.

Approved by
R. Nelson