

OTTAWA-CARLETON POLICE SERVICES BOARD

COMMISSION DE SERVICES POLICIERS D'OTTAWA-CARLETON

AGENDA ORDRE DU JOUR

Ottawa-Carleton Centre
Champlain Room
Time: 5:00 p.m.
Release Time:
Friday, 12:00 noon

MONDAY
27 SEPT. 1999
LUNDI

Centre Ottawa-Carleton
Salle Champlain
Heure: 17 h
Heure de communication :
Vendredi 12 h

Board Members / Membres de la Commission

H. Kreling (Chair/président)
G. Baskerville (Vice Chair/vice-président)
D. Adam, E. Buckingham, B. Chiarelli,
J. Legendre, J. McCombie

Executive Director / Directrice exécutive
Wendy Fedec 560-1270

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DECLARATIONS OF INTEREST

CONFIRMATION OF MINUTES

- Minutes of 26 July and 13 September issued separately

That the Ottawa-Carleton Regional Police Services Board confirm the Minutes of the 26 July 1999 and the 13 September 1999 meetings.

PUBLIC DELEGATIONS

ITEMS OF BUSINESS

1. UPDATE ON BOARD STRATEGIC AGENDA PROCESS
- Presentation by HDP Group Consultants

That the Ottawa-Carleton Regional Police Services Board receive this presentation for information.

2. STAFF PRESENTATION -
OTTAWA-CARLETON REGIONAL DRUG UNIT (O.C.R.D.U.)
- Presentation by A/Inspector G. Nelson and A/Staff Sergeant L. Colotelo

That the Ottawa-Carleton Regional Police Services Board receive this presentation for information.

3. PARTNERSHIP IN ACTION
- Presentation by Deputy Chief A. Mackie and D. Pepper, Director of Community Development
- Hand-outs to be distributed at the meeting

That the Ottawa-Carleton Regional Police Services Board receive this presentation for information.

4. **REQUESTS FOR SPONSORSHIP: OTTAWA-CARLETON POLICE PIPE BAND, CRIMINAL INVESTIGATIVE BEST PRACTICES SYMPOSIUM, AND ELIZABETH FRY SOCIETY FUNDRAISER**
- Executive Director's report dated 17 Sep 99

01

That the Ottawa-Carleton Regional Police Services Board approve:

1. **A sponsorship grant in the amount of \$500 to the Ottawa-Carleton Police Pipe Band to host the Canadian Police Solo Piping Championships on 25 September 1999, in conjunction with the Annual Memorial Service for Police and Peace Officers;**
 2. **A sponsorship grant in the amount of \$500 towards the Criminal Investigative Best Practices Symposium being held in Ottawa from October 24-27, 1999; and**
 3. **A sponsorship grant in the amount of \$1,500 to the Elizabeth Fry Society "Persons Day Gala" fundraiser on 20 October 1999.**
5. **FINANCE AND ADMINISTRATION PROCEDURES
MANUAL AND THE PROVISION OF LEGAL SERVICES**
- Executive Director's report dated 8 Sep 99

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That the Ottawa-Carleton Regional Police Services Board approve:

1. **The replacement of Chapter 4 (Legal Matters) in the Ottawa-Carleton Police Services Board's Finance and Administration Procedure Manual with the text set out in Annex A to this report; and**
2. **The insertion of the text set out in Annex B of this report as sub-section 1-10 of the Ottawa-Carleton Police Services Board's Policy Manual, addressing the provision of legal services to the Board.**

6. 1999 SECOND QUARTER FINANCIAL REPORT
- Director, Financial Services & Materiel Management's report dated 20 Sep 99 29

That the Ottawa-Carleton Regional Police Services Board receive this report for information.

7. ACQUISITION OF VEHICLES THROUGH THE POLICE COOPERATIVE PURCHASING GROUP
- Director, Financial Services & Materiel Management's report dated 21 Sep 99 37

That the Ottawa-Carleton Regional Police Services Board approve a pre-budget commitment for the purchase of fifty (50) vehicles in conjunction with the Police Cooperative Purchasing Group, for an amount not to exceed \$1,400,000 excluding taxes.

8. BOARD SUPPORT REQUIREMENTS
- Verbal report from G. Baskerville, Chair, Human Resources Sub-Committee

That the Ottawa-Carleton Regional Police Services Board receive this report for information and discussion.

9. PROCESS FOR HIRING THE NEXT CHIEF OF POLICE
- Executive Director's memo dated 21 Sep 99 40
- Member E. Buckingham's report dated 21 Sep 99 41

That the Ottawa-Carleton Regional Police Services Board:

1. **Use the services of an executive search firm to assist in the selection process for the next Chief of Police;**
2. **Establish a Search Committee comprised of the Board Chair, the Chair of the Human Resources Committee and the Chair of the Policy Sub-Committee;**
3. **Authorize an upset amount of \$70,000 to pay for professional fees and other out of pocket expenses associated with the search process;**
4. **Approve the proposed Request for Proposals attached at Appendix 1 for soliciting bids from executive search firms.**

10. COMMENDATION LETTERS (SINCE 30 JUNE 99)
- Chief's report dated 15 Sep 99

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That the Ottawa-Carleton Regional Police Services Board receive this report for information.

11. CHIEF'S VERBAL REPORT

That the Ottawa-Carleton Regional Police Services Board receive this report for information.

OTHER BUSINESS

INQUIRIES

CONSIDERATION OF MOTION TO MOVE IN CAMERA

That the Ottawa-Carleton Regional Police Services Board adjourn the public portion of its meeting to move In Camera to discuss Confidential Item 1 pertaining to litigation matters, in accordance with Section 35(4)(b) of the *Police Services Act*.

ADJOURNMENT