

OTTAWA-CARLETON POLICE SERVICES BOARD

COMMISSION DE SERVICES POLICIERS D'OTTAWA-CARLETON

AGENDA ORDRE DU JOUR

Ottawa-Carleton Centre
Champlain Room
Time: 5:00 p.m.
Release Time:
Friday, 12:00 noon

**MONDAY
25 JAN / JAN. 1999
LUNDI**

Centre Ottawa-Carleton
Salle Champlain
Heure: 17 h
Heure de communication :
Vendredi 12 h

Board Members / Membres de la Commission

G. Baskerville, E. Buckingham
B. Chiarelli, H. Kreling
J. Legendre, P. Vice

Executive Director / Directrice exécutive
Wendy Fedec 560-1270

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CONFIRMATION OF MINUTES

- Minutes of 21 December 1998 issued separately

That the Ottawa-Carleton Regional Police Services Board confirm the Minutes of the 21 December 1998 meeting.

DECLARATIONS OF INTEREST

ELECTION OF CHAIR AND VICE CHAIR

PUBLIC DELEGATIONS

1. PEACE AND ENVIRONMENT
RESOURCE CENTRE PARTNERSHIP REPORT
- Chief's report dated 18 Jan 99 01

That the Ottawa-Carleton Regional Police Services Board receive this presentation for information.

DEFERRED ITEMS

2. POLICY DISCUSSION RE:
PROVISION OF LEGAL SERVICES
(deferred from 21 Dec 98 meeting)
- Executive Director's report dated 20 Jan 99 04

That the Ottawa-Carleton Regional Police Services Board receive this item for discussion.

3. POLICY DISCUSSION RE: IN CAMERA ITEMS
(deferred from 21 Dec 98 meeting)
- Executive Director's report dated 20 Jan 99 08

That the Ottawa-Carleton Regional Police Services Board receive this item for discussion.

ITEMS OF BUSINESS

4. DELEGATION OF AUTHORITY FOR THE
IMPLEMENTATION OF MOBILE WORKSTATIONS

- Director General's report dated 20 Jan 99

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That the Ottawa-Carleton Regional Police Services Board delegate the authority to the Chief of Police to acquire Mobile Workstations (MWS) from Panasonic Canada Inc. and any peripheral equipment, accessories and consulting services from other vendors which may be necessary in order to implement the new MWS (Mobile Work Stations) technology for the Ottawa-Carleton Regional Police Service. The total expenditures are not to exceed \$2,600,000.

5. APPROVAL OF STANDARDIZED MULTI-TASK
SEATING FOR OTTAWA-CARLETON REGIONAL POLICE

- Director General's report dated 20 Jan 99

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That the Ottawa-Carleton Police Services Board:

- 1. Approve the selection of the proposal as submitted by Fulline Business Interiors, Ottawa, for the supply and maintenance of "All Seating" multi-task chairs as required to fulfil needs of the OCRPS's Accommodation Master Plan, as well as any future seating requirements for the contract period which will expire on December 31, 2002 (if all extensions are exercised);**
- 2. Delegate authority to the Chief of Police for the purchase of multi-task seating required to implement the Accommodation Master Plan work packages, in accordance with the OCRPS Finance and Administration Procedures Manual. The purchases will range in value from \$1,000 to \$50,000 for an amount not to exceed \$300,000.**

6. DELEGATION OF AUTHORITY AND AWARD OF
CONTRACTS FOR THE ACCOMMODATION MASTER PLAN

- Director General's report dated 20 Jan 99

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That the Ottawa-Carleton Police Services Board:

- 1. Approve the pre-qualification of general contractors, attached as Annex "A", to bid on the construction of work packages required**

- to complete renovations associated with the Accommodation Master Plan to be carried out at the Elgin, Greenbank and Leitrim police stations;**
- 2. Delegate authority to the Chief of Police to award contracts to the lowest responsive bidder using the pre-qualified general contractors to implement the construction of work packages, in accordance with the OCRPS Finance and Procedures Manual. Work packages will range in value from \$25,000 to \$350,000 for an amount not to exceed \$3.5 million;**
 - 3. Delegate authority to the Chief of Police to award contracts to MHPM Management Inc., Nepean, for project management and interior design consultation services, required to proceed with the implementation of the Accommodation Master Plan work packages, in accordance with the OCPRS Finance and Procedures Manual. Consultation fees are based on a per diem and/or percentage rate and will range in value from \$2,500 to \$100,000, for an amount not to exceed \$750,000;**
 - 4. Delegate authority to the Chief of Police for the purchase of furniture required to implement the Accommodation Master Plan work packages, in accordance with the OCRPS Finance and Procedures Manual. The furniture cost is based on an existing agreement with Advance Business Interiors Inc. which was established by competitive processes through the Supply Management Division. The purchases will range in value from \$5,000 to \$350,000 for an amount not to exceed \$2,500,000.**
7. TIMEKEEPING, ATTENDANCE AND SCHEDULING SOFTWARE
- Director General's report dated 20 Jan 99

That the Ottawa-Carleton Regional Police Services Board delegate authority to the Chief of Police to acquire a software application from Our Software Ltd. (Nepean, Ontario) and any peripheral equipment, accessories and consulting services needed to implement a replacement for the Service's timekeeping, attendance and scheduling system. Total project costs will not exceed \$300,000 excluding taxes.

8. QUARTERLY COMPLAINTS REPORT (PERIOD ENDING 31 DEC 98)
- Chief's report dated 7 Jan 99 28
- That the Ottawa-Carleton Police Services Board receive this report for information.**
9. COMMENDATION LETTERS
- Chief's report dated 19 Jan 99 35
- That the Ottawa-Carleton Regional Police Services Board receive this report for information.**
10. OCCUPATIONAL HEALTH STATUS REPORT
- verbal presentation by Director, Human Resources
- That the Ottawa-Carleton Regional Police Services Board receive this presentation for information.**
11. PROVINCIAL OFFENCES ACT TRANSFER - UPDATE
- Acting Deputy Chief Administrative Officer's report dated 11 Jan 99 41
- That the Ottawa-Carleton Regional Police Services Board receive this report for information.**
12. MEMBERSHIP RENEWAL:
ONTARIO ASSOCIATION OF POLICE SERVICES BOARDS
- Executive Director's report dated 14 Jan 99 43
- That the Ottawa-Carleton Regional Police Services Board approve payment of \$8,988 (including GST) to the Ontario Association of Police Services Boards for its 1999 membership fee.**
13. MEMBERSHIP RENEWAL:
CANADIAN ASSOCIATION OF POLICE BOARDS
- Executive Director's report dated 14 Jan 99 47
- That the Ottawa-Carleton Regional Police Services Board approve payment of \$700 to the Canadian Association of Police Board for its 1999 membership fee.**

Ottawa-Carleton Regional
Police Services Board Agenda
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14. REGULAR REPORT FROM THE CHIEF AND OPP INSPECTOR
- verbal update from Chief B. Ford and Inspector L. Beechey

That the Ottawa-Carleton Regional Police Services Board receive this report for information.

OTHER BUSINESS

INQUIRIES

ADJOURNMENT