

MINUTES

CORPORATE SERVICES AND ECONOMIC DEVELOPMENT COMMITTEE

REGIONAL MUNICIPALITY OF OTTAWA-CARLETON

CHAMPLAIN ROOM

20 OCTOBER 1998

3:00 P.M.

PRESENT

Chair: R. Chiarelli

Members: D. Beamish, R. Cantin, B. Hill, G. Hunter, P. Hume, A. Loney, M. Meilleur,
R. van den Ham

REGRETS

W. Stewart (Regional Business)

CONFIRMATION OF MINUTES

That the Corporate Services and Economic Development Committee confirm the Minutes of the 06 October 1998 meeting.

CARRIED

COUNCILLOR'S ITEM

1. **WILD BIRD CARE CENTRE**
REQUEST FOR FUNDING
- Councillor McGoldrick-Larsen's report dated 05 Oct 98
- Wild Bird Care Centre written submission

Councillor McGoldrick-Larsen introduced the report. She stated the organization had survived for 17 years through corporate and private donations, however, due to the devastating effects of the Ice Storm, they now required financial assistance.

Notes: 1. Underlining indicates new or amended recommendations approved by Committee.
2. Reports requiring Council consideration will be presented to Council on 28 October 1998 in Corporate Services and Economic Development Committee Report Number 23.

Ms. Kathy Nihei, Founder/Director, Wild Bird Care Centre, provided a history of the Centre and the services it provided, including an extensive public education program. Ms. Nihei stated the Centre had operated in the past through employee payroll deductions, corporate and public donations, fundraising activities, educational and training programs, to name a few. The speaker reiterated that in the 17 years of existence, they had not requested funding from any level of government, however, required assistance in 1998 due to the Ice Storm.

Speaking to the operation's financial situation as a result of the Ice Storm, Ms. Nihei reported there were many direct impacts, including structural damage, extensive clean up, increase in demand, admissions and services, and decrease in donations.

Ms. Nihei indicated the National Capital Commission had agreed to hold the rent at the current level for the following two years, the City of Nepean agreed to rebate the development fees from 1997, the Toronto-Dominion Bank waived service fees, and there were current negotiations with the City of Nepean regarding property taxes.

Councillor Loney inquired if a claim had been made to any of the Ice Storm Relief Funds. Ms. Nihei confirmed an application had not been made. She explained by the time the Centre had recovered from the clean up and they discovered the possibility of being eligible for the program, the funds were not available for them.

Councillor Hill reported she had contributed personally to the Centre. She inquired about the statistics provided for the admissions and types of cases and Ms. Nihei responded. Councillor Hill referenced the additional financial constraints placed on the Regional budget due to downloaded responsibilities. She believed the organization would have to continue to rely on the public and corporate donations, and stated she could not support the request.

Councillor Meilleur referenced the Finance Department Comment, noting there were no funds in the 1998 Provision for Unforeseen. J. LeBelle, Finance Commissioner, confirmed that should Committee and Council approve the request, the only funding source would be through a pre-commitment from the 1999 Provision for Unforeseen. E. Johnston, Deputy Regional Solicitor, confirmed it was possible to pre-commit from the 1999 budget as it would be the same Council in office. Councillor Meilleur recognized the meaningful work provided by the Wild Bird Care Centre, however, stated she could not support the request through a pre-commitment.

Councillor Loney moved the following amendment to the report recommendation.

That the Corporate Services and Economic Development Committee recommend Council approve funding for the Wild Bird Care Centre in the amount of \$40,000 and that staff make ever effort to claim this money back from the Provincial and Federal Governments on the basis of Ice Storm related events.

Councillor Loney pointed out it was obviously the Centre was in the current financial position due to the Ice Storm and should be eligible for funding under a Relief Program. He suggested staff could interface with the Province to recover the money from the Ice Storm Relief Fund.

Mr. LeBelle reported on the Regional costs related to the Ice Storm and its status. He stated if it was the decision of Committee and Council to award the grant, staff would do its utmost to establish the linkage to the Ice Storm.

Ms. Nihei indicated the Ottawa-Carleton WildLife Centre received Ice Storm Relief Funds of approximately \$30,000.00.

Councillor van den Ham stated he could not support the request. He reminded Committee that the Region must determine their priorities for services delivery and expressed concern with the pre-commitment on the 1999 budget. The Councillor suggested the Region could assist the organization in preparing an application to the Ice Storm Relief Fund, or make a claim on behalf of the applicant.

Councillor McGoldrick-Larsen indicated the Region had provided the Ottawa-Carleton WildLife Centre funding in the amount of \$51,500. The Councillor outlined the services provided by the Care Centre since 1981, all through very cost effective means. She reviewed the statistical data provided by the Centre emphasized the increase in demand due to the Ice Storm. Councillor McGoldrick-Larson believed organizations such as this should be supported during their time of financial hardship.

Councillor Beamish concurred with Councillor Hill and could not support the request. He noted other organizations, individuals and businesses made applications to the appropriate Ice Storm Relief Funds. The Councillor suggested the organization may wish to be more selective with their limited resources available.

Ms. Nihei reported the organization had a very limited number of resources and volunteers available and it was very difficult following the aftermath of the Ice Storm. She stated they did not realize until later that the Ice Storm Assistance was for areas other than people hardships and losses.

Councillor Loney indicated staff had confirmed that the Disaster Relief Fund Committee process was closed, however, there may be potential to claim through another Ice Storm program. The Councillor withdrew his amendment, however, suggested staff work with the Care Centre to move an application through the process.

Mr. LeBelle reported the program criteria for eligibility was that the costs claimed must be incremental. He agreed staff could work with the Centre to establish which costs could be deemed incremental, at which time staff could consult with the program officials involved.

The Committee then considered the report recommendation.

That the Corporate Services and Economic Development Committee recommend Council approve funding for the Wild Bird Care Centre in the amount of \$40,000.

LOST
(no votes in favour)

Moved by G. Hunter

That the Corporate Services and Economic Development Committee recommend Council approve that staff be directed to assist the Wild Bird Care Centre in preparing an application for relief under the Ice Storm Disaster Relief provisions.

CARRIED

REGULAR ITEMS

CHIEF ADMINISTRATIVE OFFICER

2. SOUTH OTTAWA COLLECTOR PROJECT
REVIEW TEAM - TERMS OF REFERENCE
- Committee Co-ordinator's report dated 14 Oct 98

Councillor Beamish inquired if Bullet No. 1 was not already completed through the Montgomery Watson study. Mr. William Burrows, Solicitor, South Ottawa Collector Project Review Team, stated it had been covered in part through the study, however, may not be complete. In response to a concern expressed by Councillor Beamish, Mr. Burrows confirmed the Team would be reviewing both internal and external operations.

In response to a question from Councillor Hill regarding who prepared the Terms of Reference, Mr. Burrows reported the Team prepared the document, in consultation with Regional staff to ensure they had the correct understanding of what Council wanted.

Speaking to the question of potential cost of the Project Review, M. Beckstead, Chief Administrative Officer, reported the Team had provided hourly rates, as it was not possible to determine how long the Review would take. J. LeBelle, Finance Commissioner, confirmed a budget of \$17 million had been approved by Council to rectify the South Ottawa Collector situation, and the Chair noted the cost of the independent Team was included in that budget amount. Mr. Beckstead assured the members that the billings would be monitored and he felt confident the Team would provide fair value for their work. Councillor Hill stated she could not support the Terms of Reference.

Chair Chiarelli reminded Committee that Council authorized an independent investigation into the circumstances of the South Ottawa Collector Project, and Terms of Reference were necessary and the subject of the report. He added Council requested the Team report to the Committee as they demanded accountability and to provide a public process.

Councillor van den Ham believed there had to be a certain amount of trust in the Team and staff in understanding Council's objectives of the Review. The Councillor inquired when a potential timeframe would be provided. Mr. Burrows stated information on the cost and timeframe should be included in the next report, and would be provided within four to six weeks.

Councillor Hunter pointed out there would be a parallel process in that Montgomery Watson was reviewing solutions and the Review Team was tracking the history and liability issue. The Councillor suggested if one did not believe it was worth the time and expense to pursue what went wrong and potential liability, they should not support the continuation of the process. Councillor Hunter believed the Terms of Reference covered what had previously been discussed, would provide answers and develop any process changes required.

Councillor Bellemare referenced Bullet No. 1 of the Terms of Reference and the word "unanticipated". Mr. Burrows stated in a unique project of this magnitude, some problems were always anticipated and occur. The Councillor suggested the deletion of the word as he believed the purpose of the Review was to determine to what extent all the problems associated with the Collector could or should have been anticipated. He did not want to unduly narrow the focus of the Review. Chair Chiarelli stated the term "unanticipated" had both legal and engineering implications and did not recommend its removal.

Councillor Beamish referenced the development of the Terms of Reference and consultation with staff. The Councillor expressed concern in that it was the intention that the Review Team act independent from staff without contact or consultation. The Councillor referenced Bullet No. 6 and the development of a chain of communication and a reporting procedure, emphasizing the reporting relationship was to be with the Committee not staff. Councillor Beamish moved an amendment to Bullet No. 6 to ensure the Team reported directly to the Corporate Services and Economic Development Committee.

Chair Chiarelli explained there were logistics involved in that there was a need for some connection between the Team and the Committee, whether it be the Clerk, Chair or Chief Administrative Officer. Councillor Beamish concurred providing there was an understanding that the Review was not to be a joint effort between the Team and Regional staff. Mr. Beckstead indicated all records relating to the project were in the possession of the Team and under secure procedure for review. The Chair confirmed the reporting mechanism was to the Corporate Services and Economic Development Committee. Mr.

Burrows confirmed he had the clear understanding the Review was to be an investigation not involving Regional staff.

Councillor Hill demanded information on the potential timeframe and cost of the Review.

Chair Chiarelli explained one reason for the reporting to the Committee was to enable them to determine the fate of the Review on a regular basis, and consider termination if desired. He stated an hourly fee was beneficial over a fixed contract to allow for flexibility. The Chair emphasized the Committee had full control over the investigation through instructions to the Team, and noted the need for transparency. Councillor Hill requested reassurance the Team could be disbanded and Review terminated at any time. Mr. Beckstead reiterated the Team was under the Committee's direction and there was not a specific term set out for the Review. Mr. Burrows echoed it was his understanding the Team was on an hourly basis and the project may be ended at any time.

Councillor Loney agreed it was best not to have a contract for a fixed term. The Councillor suggested the request that the Chief Administrative Officer not have contact with the Team was unfair and there was a need to have faith in process and in senior staff. He suggested if the proposed timeframe and cost was not acceptable, then a recommendation to Council to abandon the Review could be considered.

Moved by D Beamish

That Bullet No. 6 be amended to include the words "to the Corporate Services and Economic Development Committee" following the words "reporting procedure".

CARRIED

In response to Councillor Hill and Beamish's request, Chair Chiarelli requested a report come forward presumably at the next meeting on the potential timeframe, process and cost of the inquiry.

Councillor Cantin suggested the South Ottawa Collector be placed on the agenda as the first item of business for meetings that the Team would be reporting to the Committee. Councillor Beamish added that should In Camera sessions be required, a time be scheduled prior to the meeting, or a timed item, to avoid a lengthy wait for the Review Team members.

Upon discussion, the Committee agreed it be left to the discretion of the Review Team to determine when it was necessary to report to the Committee, rather than it be a regular item on every agenda. In addition, the Committee could request the Team be placed on the agenda.

The Committee then approved the report recommendation as amended.

That the Corporate Services and Economic Development Committee approve the Terms of Reference for the South Ottawa Collector Project Review Team, as amended by the following:

***Bullet No. 6.* To develop a chain of communication and a reporting procedure to the Corporate Services and Economic Development Committee to ensure that the work of the Review Team remains privileged and confidential, in order to protect the Region if future litigation is required.**

CARRIED as amended
(B. Hill dissented)

3. REGION OF OTTAWA-CARLETON
BUSINESS DIRECTIONS

- Chief Administrative Officer's report dated 08 Oct 98

Councillor Meilleur inquired if consultants had been retained for the Community Visioning exercise or the Official Plan. J. Barbeau, Director, Corporate Programs and Administration, confirmed consultants were required for those initiatives. Ms. Barbeau explained the purpose of seeking professional services to assist in the Business Directions exercise was to ensure neutrality in reviewing the issues, the need for strategic planning expertise and to ensure completion of the project within the timeframe. In response to Councillor Meilleur, Ms. Barbeau stated the appointment would not exceed \$50,000.

Councillor Meilleur agreed with the necessity to review the Region's future direction and priorities. However, she believed the Corporation had competent employees that understood the culture of the Region which could complete the document. The Councillor did not support Recommendation No. 2.

Councillor Cantin suggested the strongest argument for retaining a consultant was to ensure objectivity, noting there were benefits to staff with many years of services, however, there were also disadvantages. The Councillor believed a fresh view from an independent body was necessary, in particular to review the areas of business the Corporation was involved in.

Councillor Hill inquired why the exercise was necessary at this time referencing the uncertainties surrounding restructuring. The Councillor suggested the Chief Administrative Officer and Department Heads were responsible for determining the Corporation's priorities and were knowledgeable of the issues. She commented there were similar reports prepared by other governments, and therefore, could not support the report.

Councillor Hunter referenced the community visioning exercise and commended the large amount of volunteer staff time involved in the community consultation sessions. The Councillor suggested the extension of that exercise was to examine how the Corporation was to carry out the business of implementing the vision. He stated it was important to go through the proposed process and complete the exercise.

M. Beckstead, Chief Administrative Officer, reminded Committee the cost would be either to retain a consultant or assign staff to the project. He commented on the downloaded responsibilities, annual budget process, and reduced staff complement. Mr. Beckstead emphasized the requirement for objectivity.

Ms. Barbeau added the consultant would be required to develop, write and design the document within a short timeframe, in addition to facilitating sessions with Councillors.

Councillor Beamish stated he could not support the report. The Councillor referenced the strategic plan developed by the City of Calgary, and other municipalities, and suggested it could be used for Ottawa-Carleton. He commented the end product was interchangeable as each were in the same business.

Councillor van den Ham acknowledged that other documents had been developed and were somewhat repetitive, however, pointed out each community was different. The Councillor supported the report due to the number of changes occurring. He hoped the Business Directions would outline the business the Region should and should not be involved in, and how that business should be accomplished. In closing, Councillor van den Ham reiterated the advantages of objectivity, and the need to avoid the accusation that the report was "staff driven".

The Committee then considered the report recommendations.

That the Corporate Services and Economic Development Committee recommend Council:

- 1. Endorse the development of a Business Directions document;**
- 2. Authorize the hiring of a consultant to assist with the design and development of the document;**
- 3. Establish a Corporate Steering Committee made up of the Chair, the Budget Sub-Committee Chair, the Standing Committee Chairs and the Chief Administrative Officer;**

4. Establish an inter-departmental working group to act as a resource for the Corporate Steering Committee and the consultant.

CARRIED
(D. Beamish and B. Hill dissented
on the report.
M. Meilleur dissented on
Recommendation No. 2)

ENVIRONMENT AND TRANSPORTATION

4. MACKENZIE KING TRANSIT STATION
PHASE III - CONSULTANT APPOINTMENT CA 8664
- Acting Deputy Commissioner, Environment and Transportation, report
dated 28 Sep 98

That the Corporate Services and Economic Development Committee and Council approve the extension of Contract CA 8664 with Stanley Consulting Group Limited, Kanata, for Phase III to undertake the detail design and the detailed architectural services for the proposed Mackenzie King Transit Station in the amount of \$657,150, bringing the total contract provision to \$1,382,150.

CARRIED
(B. Hill and G. Hunter dissented)

ENVIRONMENT AND TRANSPORTATION /
PLANNING AND DEVELOPMENT APPROVALS

5. WEST TRANSITWAY - BAYSHORE STATION
LAND AND OPERATING AGREEMENTS
- Joint Environment and Transportation Commissioner and Planning and
Development Approvals Commissioner's report dated 11 Sep 98

Councillor Cantin pointed out the difference in property sizes being exchanged for \$1.00. N. Tunnaclyffe, Planning and Development Approvals Commissioner, reported the Bayshore Shopping Centre would be cost-sharing with the construction. L. Nalezinski, Property Services Division, reported the Bayshore Shopping Centre contribution was \$1,041,000 with the Region's contribution being \$470,000 worth of property, creating a balance of the Bayshore contribution by \$571,000 which included the construction of the pedestrian accesses and property component. Mr. Nalezinski confirmed this agreement was similar to that used for the Gloucester and Place d'Orleans Centres, noting the Shopping Centres contributed more because of the transitway access.

That the Corporate Services and Economic Development Committee and Council:

- 1. Approve the acquisition of approximately 1,175 square metres of lands required for the construction of the West Transitway from Bayshore Shopping Centre Limited, for the sum of \$1.00;**
- 2. Declare approximately 6,715 square metres of land at 66 Woodridge Crescent as surplus to the Region's needs;**
- 3. Approve the sale of the property identified in Recommendation 2, subject to an easement in favour of the Region for a pedestrian bridge, and together with a right of way in favour of Bayshore, to Bayshore Shopping Centre Limited for the sum of \$1.00;**
- 4. Authorize the Regional Solicitor to finalize the Operating Agreement, including the purchase and sale of land and an agreement by the Bayshore Shopping Centre to participate financially in the connection of the transit station to the Shopping Centre substantially in accordance with the conditions outlined in this report.**

CARRIED

FINANCE

6. CASH INVESTMENTS AND LOANS RECEIVABLE
(AS AT 8 SEPTEMBER 1998)
- Finance Commissioner's report dated 23 Sep 98

That the Corporate Services and Economic Development Committee and Council receive this report for information.

RECEIVED

7. APPOINTMENT OF EXTERNAL AUDITORS
- Finance Commissioner's report dated 21 Sep 98

That the Corporate Services and Economic Development Committee and Council approve the reappointment of Ernst & Young, Chartered Accountants, as external auditors for the Region for a three-year term commencing with the fiscal year ending December 31, 1998 at an annual fee of \$130,200 plus net GST (total of \$134,103), and the enactment of the necessary by-law.

CARRIED

8. **PROPERTY TAX POLICY DECISIONS FOR 1999**
OPTIONAL PROPERTY CLASSES
- Finance Commissioner's report dated 14 Oct 98

Councillor Hill inquired about the extension of the 31 October 1998 deadline date. K. Kirkpatrick, Deputy Finance Commissioner, reported staff had requested the Minister extend the date, noting other municipalities had made the same request. However, Mr. Kirkpatrick explained the report asked Council to confirm the continued use of the four optional classes in 1999; if the use was discontinued for 1999, the properties would revert back to the residential commercial class and be eligible for the rebate program. In addition, Mr. Kirkpatrick explained Council requested the issue of the vacant commercial land/parking lot class be referred to the Property Tax Policy Committee for public consultation, however, it was a component that would not be completed in time for the 1999 taxation year.

In response to a question from Councillor Loney on the urgency of the report, Mr. Kirkpatrick explained if the Minister did not extend the deadline, the decision would no longer be available to Council whether or not to use the optional classes. Mr. Kirkpatrick stated the Property Tax Policy Committee would deal with the issue for the taxation year 2000, however, this could not happen in time for the 1999 taxation year and Council must confirm the continued use or not. Mr. Kirkpatrick added it was the indication from Ministry staff that an extension would be granted, however, this was not guaranteed. Mr. Kirkpatrick confirmed Council had until the end of October, barring an extension, to *discontinue* the use of any optional property classes used in the previous taxation year.

Councillor Loney suggested the report be tabled until the 3 Nov meeting as the status quo would prevail if no change was made. He stated there may be more information before having to make a decision.

On a related matter, Chair Chiarelli reported there may be legislation introduced through Queen's Park in the near future to response to the confusion and tremendous amount of complaints surrounding the new property tax system.

That the Corporate Services and Economic Development Committee recommend Council approve the continued use of the shopping center, office building, vacant commercial land/parking lot and large industrial optional property classes for the 1999 taxation year.

TABLED
(3 Nov 98)

9. YEAR 2000 AND THE REGION OF OTTAWA-CARLETON
REPORT FOR THE THIRD QUARTER OF 1998

- Finance Commissioner's report dated 13 Oct 98
- Region of Ottawa-Carleton Year 2000 Program Report for the Third Quarter of 1998
- Presentation by the Year 2000 Task Force

Mr. Greg Geddes, Director, Year 2000 Task Force, provided a presentation to the Committee members. (Copy of the presentation slides are included in Committee Report to Council No. 23 and are on file with the Committee Co-ordinator.)

Upon conclusion of the presentation, Mr. Geddes introduced members of the Year 2000 Task Force which represented key service areas, and responded to questions from the Committee members.

Councillor van den Ham referenced the vendor compliance supply chain review. Mr. Geddes explained the first course of action was to send out a questionnaire and written request for information. He explained once the information was returned, they met with the department to review and determine if the product was compliant, if an upgrade was available, or if it should be abandoned and other options considered.

Councillor van den Ham referenced the external audit of the Year 2000 program. Mr. Geddes stated there were many organizations offering to do this work and believed it was necessary for a program of this magnitude. He confirmed it would be a short process; a third party was needed to confirm the process had been exhaustive and there were no liability issues remaining.

Speaking to the water and sewage treatment systems and their critical priority, Councillor van den Ham noted the SCADA upgrade would not be completed until December 1999. Mr. Geddes explained there were six options, as outlined in the Quarterly Report, and three options were being pursued in parallel. Mr. Geddes reviewed the individual options in detail and their completion dates.

Councillor Meilleur expressed concern that the full extent of the problems were still not known. Mr. Geddes stated he hoped the next Quarterly Report would provide a clearer understanding of the issues as more information would be available from the outside suppliers. He pointed out the universal theme of concern were hydro and Bell Canada; there was a need to ensure the utilities had been confirmed and the contingency planning process reviewed, at which time the problems could be narrowly identified and examined.

Councillor Meilleur inquired if a “dry-run” would be conducted prior to January 1, 2000. Mr. Geddes stated work had commenced on a Year 2000 Tabletop Disaster Exercise coordinated through the Emergency Measures Unit and secondly, each process, on an individual issue basis, involved extensive testing. Mr. Geddes added the focus was on the preferred solution with the contingency plan more focused on the external issues and back-up.

Councillor Bellemare congratulated staff on an excellent report and the vast information provided.

The Councillor referenced page 33 of the report and the statement that the Robert O. Pickard Environmental Centre (Pickard) was not capable of running totally on backup power. Mr. Geddes stated the blowers in the secondary treatment process used a great deal of electricity when restarted and sufficient backup generators were not available. Mr. Doug McCaslin, Property Services Division, added generators for a number of buildings were being reviewed and the Pickard facility alternatives were being examined. In response to the worst case scenario, Ms. Schepers, Acting Deputy Commissioner of Environment and Engineering, echoed that a number of contingency plans were being examined. However, if necessary, the operation could be able to run the primary processes and by-pass the secondary process, noting that was the system used prior to construction of the Pickard Centre.

Councillor Bellemare referenced the SCADA system (page 34 of the report) and the statement the processes could be operated manually in an emergency situation provided sufficient personnel were available. The Councillor noted January 1, 2000 was a Saturday, followed by Sunday and Statutory Holiday Monday. He believed all Regional staff should be available during that time. Mr. Geddes reported part of the contingency plan was to identify the number of resources required for individual areas. He stated discussions were ongoing with the Human Resources Department regarding staffing during this period, noting labour relations would be involved. Councillor Bellemare noted Year 2000 also included a leap year and February 29, and inquired if this would be an additional problem. Mr. Geddes reported February 29 was included within the definition of the Year 2000 compliance, and tests and fixes were available.

Councillor Bellemare referenced the large diesel storage tank located at the Pickard Centre and inquired if it would be filling prior to January 1, 2000 and how long it would last. Mr. McCaslin explained the exact capacity was being determined for tanks at all sites (Pickard, OC Transpo, Transportation). He stated they would be filled close to 2000, however, noted shelf life was a consideration. Mr. McCaslin reported discussions were ongoing with suppliers of diesel fuel and confirmed they were providing provision for back up power. In addition, it was pointed out the shelf life of chemicals varied and the issue of supply and access was being reviewed through the supply chain review.

Councillor Bellemare suggested the next Quarterly Report include a “snapshot” picture highlighting status information in order to easily follow progress. Mr. Geddes stated that was attempted through the appendices, however, involved many pages as there were hundred’s of issues/services. He agreed a shorter version would be reviewed for the next report.

Councillor Bellemare inquired on the Chief Administrative Officer and senior management’s role in the project. M. Beckstead, Chief Administrative Officer, stated he and all senior management considered the project a top priority and were providing the support necessary. He noted regular updates were provided to the Corporate Issues Committee and Management Committee. Mr. Geddes confirmed the support and commitment had been provided by senior management, and they understood the importance and top priority of the project. He indicated the current phase of testing would increase the involvement of staff.

Speaking to the contact of suppliers for certain areas and the poor return rate, Mr. Geddes noted the report was prepared in September 1998; data had changed and would be incorporated in the next Quarterly Report.

Councillor Bellemare inquired if the Province had been requested to guarantee a Year 2000 compliance for the transfer of land ambulances. Mr. Geddes stated there was ongoing correspondence and a detailed work plan had been received which would be reviewed to identify particular issues.

Councillor Hunter thanked the Task Force for the Quarterly Report and stated he looked forward to future reports to follow progress. With reference to the disclaimer, Mr. Geddes stated many documents were being requested by other municipalities and outside agencies, and the disclaimer was recommended by the Legal Department.

Councillor Cantin reported he was aware of new technology involving magnetization that may assist with the problem at the Pickard Centre and the operation of the blowers. Upon the request of the Acting Chair Hume, Councillor Cantin agreed to meet with Mr. Geddes to review this option.

That the Corporate Services and Economic Development Committee and Council receive the “Region of Ottawa-Carleton Year 2000 Program Report for the Third Quarter of 1998” for information.

RECEIVED

PLANNING AND DEVELOPMENT APPROVALS

10. SURPLUS PROPERTIES - REGION WIDE

- Planning and Development Approvals Commissioner's report dated 13 Oct 98

That the Corporate Services and Economic Development Committee and Council:

1. **Declare the six Region owned properties identified in Annex "A" as being surplus to Regional needs;**
2. **Authorize the sale of the six surplus properties identified in Annex "A" pursuant to Regional policy.**

CARRIED

11. SALE OF SURPLUS PROPERTIES
ALENMEDE CRESCENT, OTTAWA

- Planning and Development Approvals Commissioner's report dated 30 Sep 98

That the Corporate Services and Economic Development Committee and Council:

1. **declare the Region owned properties located on the south side of Alenmede Crescent, in the City of Ottawa, surplus to Regional needs;**
2. **authorize the sale of the said surplus properties pursuant to Regional policy.**

CARRIED

12. SALE OF SURPLUS LAND - SUNDERLAND STREET, NEPEAN

- Planning and Development Approvals Commissioner's report dated 14 Sep 98

That the Corporate Services and Economic Development Committee approve the sale of 1.102 hectares of land, being part of Lot 28, Concession A, Rideau Front, former Township of Nepean and shown as Part 21 on Plan 4R-8971, to Bridgewater Properties Limited for the sum of \$415,000 pursuant to an Agreement of Purchase and Sale that has been received.

CARRIED

13. LEASE PROPOSAL - 170 LAURIER AVENUE, OTTAWA

- Planning and Development Approvals Commissioner's report dated 28 Sep 98

In response to a question from Councillor Meilleur, D. Stewart, Social Services Commissioner, explained 170 Laurier Avenue was currently leased to the Ministry of Community and Social Services, however, the Family Benefit Assistance Program (FBA) was now a Regional responsibility. He stated it was the intent during negotiations that the Region become the leasee effective January 1, 1999, noting it was at a rate less than what the Province had paid.

Mr. Stewart reported some centralized services would be transferred to 170 Laurier Avenue and the cases received from the Province for FBA would be distributed to the five district offices closest to the recipient's residence. Mr. Stewart noted Council had approved the addition of 82 positions in the Department's compliment and facilities at 170 Laurier Avenue were required.

Mr. Stewart added that 170 Laurier Avenue would be used for services that were provided primarily over the telephone and would provide space in the district offices for staff that would be working directly with the recipients.

Councillor Meilleur expressed concern in that the Montreal Office had been closed and the rationale had been that staff were able to be accommodated elsewhere and savings would be achieved. The Councillor noted she represented the ward with the highest social service recipients and there was not a close location to serve them.

That the Corporate Services and Economic Development Committee and Council approve the lease for 9,985 sq.ft. of office space at 170 Laurier Avenue, to accommodate the transfer of Family Benefit Assistance clients to the Region of Ottawa-Carleton, with Glenview Corporation for five years from January 1, 1999 to December 31, 2003, at an annual cost of \$192,511 plus GST, and initial fit-up of \$25,000.

CARRIED

14. LIGHT RAIL PILOT PROJECT
ENVIRONMENTAL ASSESSMENT (EA) STUDY
CONSULTANT APPOINTMENT

- Planning and Development Approvals Commissioner's report dated 05 Oct 98

That the Corporate Services and Economic Development Committee and Council approve the appointment of Dillon Consulting, Ottawa, to undertake the Environmental Assessment (EA) Study for the Light Rail Pilot Project at a cost not to exceed \$295,000 including GST.

CARRIED

(B. Hill and G. Hunter dissented)

REGIONAL CLERK

15. APPOINTMENTS: CONSERVATION AUTHORITIES
SELECTION OF THE ADVISORY SELECTION COMMITTEE
- Regional Clerk's report dated 07 Oct 98

That Councillor Wendy Stewart be a member of the Advisory Selection Committee to review resumé's and recommend appointments to the Conservation Authorities for the term 1 January 1999 to 31 December 2001.

CARRIED as amended

CONFIDENTIAL AGENDA

MOTION TO MOVE IN CAMERA

Moved by G. Hunter

That Agenda Item No. 1 of the Confidential Agenda be considered by the Corporate Services and Economic Development Committee In-Camera pursuant to Section 11, Subsection (b) personal matters about an identifiable individual, including staff and (d) labour relations or employee negotiations, of the Procedure By-law.

CARRIED

Moved by G. Hunter

That the Corporate Services and Economic Development Committee move Out of Camera and resume in open session.

CARRIED

LEGAL / FINANCE

1. M.P.E. SEVERANCE
- Joint Acting Regional Solicitor and Finance Commissioner's report dated 19 Oct 98

That the Corporate Services and Economic Development Committee approve the addition of the Confidential item to be considered by Committee at the 20 Oct 98 meeting.

CARRIED

That the Corporate Services and Economic Development Committee approve the staff recommendation set out in the report.

CARRIED

ADJOURNMENT

The meeting adjourned at 6:40 p.m.

NEXT MEETING

03 Nov 98

CO-ORDINATOR

CHAIR