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DATE 11 June 1996

TO/DEST. Chair and Members of the Corporate Services and
Economic Development Committee

FROM/EXP. Committee Co-ordinator

SUBJECT/OBJET **CHIEF ADMINISTRATIVE OFFICER'S REPORT
ON THE CORPORATE REVIEW**

DEPARTMENTAL RECOMMENDATION

That the Corporate Services and Economic Development Committee receive for information the “Chief Administrative Officer’s Report on the Corporate Review”, to be considered by Council on 10 July 1996 in conjunction with the appropriate standing committee recommendations.

BACKGROUND

In September 1995, Regional Council directed the Chief Administrative Officer to undertake a review of the core services and levels of service provided by the Region, to review the organizational structure of the Region, and to identify alternative funding sources.

On 22 May 1996, the following two documents were received and tabled with Regional Council, to be later considered at their meeting of 10 July 1996: i) Chief Administrative Officer’s Report on the Corporate Review dated 21 May 96; and ii) Budget Directions 1997. These two documents provide Council with an overview of the financial challenges for 1997 and recommendations to address those challenges.

Departmental reports, to be considered by the appropriate standing committees, were annexed to the Chief Administrative Officer’s Report and provided information on recommended changes to programs for 1997. If adopted by Council, these program changes would become part of the 1997 budget preparation. The following is the timetable the standing committees will be considering their component of the report:

Planning and Environment Committee	11 Jun 96
Corporate Services and Economic Development Committee (in conjunction with the 1997 Budget Directions)	18 Jun 96
Transportation Committee	19 Jun 96
Community Services Committee	27 Jun 96
Regional Council	10 Jul 96

As stated by the Chief Administrative Officer at Council on 22 May 96, approximately \$2.5 million in savings would be realized through administrative efficiencies in both the support and operating departments. It is important to emphasize that the support departments which report to the Corporate Services and Economic Development Committee, such as the Human Resources, Legal, Regional Clerk, Finance, Internal Audit and Information and Public Affairs, have all contributed significantly to this process in terms of efficiencies. Though they are not identified as core services and are not subject to an Annex in the Corporate Review report, the functions of each of these departments is fundamental to the successful provision of these same core services.

The Chief Administrative Officer's Report on the Corporate Review is the first formal report on the Review and is placed before the Committee for information. Concurrently, the Finance Commissioner's Report on the 1997 Budget Directions, the following item on the agenda, is placed before the Committee for approval.

*Approved by
Cheryle Watson*