

REGION OF OTTAWA-CARLETON
 RÉGION D'OTTAWA-CARLETON

MEMORANDUM
 NOTE DE SERVICE

Our File/N/Réf. 03-01-00-0006
 Your File/V/Réf.

DATE 11 April 2000

TO/DEST. The Chair and Members of Council

FROM/EXP. Regional Clerk

SUBJECT/OBJET **DELEGATED AUTHORITY REPORT FOR THE PERIOD
 APRIL TO DECEMBER 1999***

Information Previously Distributed

To be listed on the Corporate Services
 and Economic Development Agenda,
 18 April 2000

On 11 Feb 98, Council approved the selection of SAP Canada Inc. to provide enterprise-wide financial and management information software. Inherent with this approval, and in accordance with Sections 4.2.4. and 4.6.7.6. of the Corporate Policy Manual (CPM), is a requirement for all persons or bodies acting pursuant to a Delegation of Authority to report their actions quarterly to Council.

This report lists the Delegated Authority transactions for Goods/Material/Services between \$10,000 and \$100,000 (Department Head approval) and for Goods/Materials/Services above \$100,000 (Chief Administrative Officer approval) for the period 20 April to 31 December 1999* as follows:

- Annex A Environment and Transportation Department;
- Annex B Finance Department, Supply Management Division, Materials Acquisition Branch;
- Annex C Finance Department, Supply Management Division, Materials Management Branch;
- Annex D Health Department;
- Annex E Planning and Development Approvals Department;
- Annex F Social Services Department.

Annexes A through F are on file with the Regional Clerk and available upon request.

*Approved by
 Mary Jo Woollam*

* The extended reporting period is due to the implementation of the SAP Canada Inc. system.