

REGION OF OTTAWA-CARLETON
RÉGION D'OTTAWA-CARLETON

REPORT
RAPPORT

Our File/N/Réf. **50 12-00-R025**
Your File/V/Réf.

DATE 15 March 2000

TO/DEST. Co-ordinator
 Corporate Services and Economic Development Committee

FROM/EXP. Environment and Transportation Commissioner

SUBJECT/OBJET **ALBION ROAD AND LEITRIM ROAD**
 NEW TRAFFIC CONTROL SIGNALS
 CONSULTANT APPOINTMENT (ETD00-5020)

DEPARTMENTAL RECOMMENDATION

That the Corporate Services and Economic Development Committee and Council approve the appointment of Robinson Consultants, Kanata, to provide preliminary design and the environmental study for the installation of traffic signals at Albion Road and Leitrim Road for a total contract provision of \$98,000.

DISCUSSION

The existing intersection of Leitrim Road and Albion Road is actually two 'tee' intersections offset by a distance of approximately 62 metres. This roadway geometry is considered an undesirable situation from a safety point of view. In addition, with the current traffic volumes, the intersection meets the standard warrants for the installation of traffic signals. This rationale makes this particular intersection a candidate for reconstruction under the New Traffic Control Signals Programme.

RATIONALE

Since this is a small assignment (less than \$100,000), the Department utilized the streamlined consultant selection process developed together with the Supply Management Division.

The Department prepared a Terms of Reference and a list of ten Consulting firms (Ainley Group, Delcan, Dillon, Totten Sims Hubicki, Cumming Cockburn, McCormick Rankin, Robinson, Morrison Hershfield, D. McManus, and Novatech) that were qualified to carry out design work for traffic signal

installations and roadway modifications. The consultants were then asked to reply to a Request for Qualifications (RFQ) outlining their relevant experience and project team.

Ten responses were received and evaluated by staff using the following evaluation criteria: resources and experience of the firm, qualifications and availability of team members, understanding of objectives, quality of approach and methodology, proposed work plan, schedule, level of effort and financial considerations. The Department is recommending the award of this contract to Robinson Consultants on the basis of best value to the Region of Ottawa-Carleton as determined by having achieved the highest score based on the evaluation criteria stated in the RFQ, with a contract provision of \$83,289 plus a contingency of \$8,300 and GST of \$6,411 for a total contract provision of \$98,000.

The length of this assignment is not expected to extend beyond 31 December 2000.

CONSULTATION

Public consultation is not applicable.

EXPENDITURE JUSTIFICATION

The New Traffic Control Signals Programme is part of the Region's budget approved by Council.

FINANCIAL STATEMENT AND APPROVAL

	<u>900431</u>
	\$
Approved Budget to Date	5,630,000
Total Paid and Committed	<u>(80,706)</u>
Balance Available	5,549,294
THIS REQUEST	<u>(98,000)</u>
Balance Remaining	<u><u>5,451,294</u></u>

Funds have been provided in the 2000 Capital Budget, Order No. 900431, New Traffic Control Signals (Reference page No. 193). Purchase Requisition No. 10050191.

Approved by
M.J.E. Sheflin, P. Eng.