

REGION OF OTTAWA-CARLETON
RÉGION D'OTTAWA-CARLETON

REPORT
RAPPORT

Our File/N/Réf. **50 06-00-0230-AA**
Your File/V/Réf.

DATE 29 March 2000

TO/DEST. Co-ordinator
 Corporate Services and Economic Development Committee

FROM/EXP. Environment and Transportation Commissioner

SUBJECT/OBJET **WORKING SAFELY ABOVE FLOOR LEVEL PROGRAM -
ROBERT O. PICKARD ENVIRONMENTAL CENTRE,
PROFESSIONAL ENGINEERING SERVICES AWARD OF
CONTRACT NO. WEPD00-19.**

DEPARTMENTAL RECOMMENDATION

That the Corporate Services and Economic Development Committee and Council approve a contract award to Harmer Podolak Engineering Consultants Inc., Nepean, to provide professional engineering services to conduct the implementation of corrective actions for the Working Safely Above Floor Level Program for the Robert O. Pickard Environmental Centre for a total contract provision up to \$138,800.

BACKGROUND

As a result of an industrial accident which occurred on 08 August 1999, the Ministry of Labour issued orders to the Region of Ottawa-Carleton to develop a Working Safely Above Floor Level Policy and Program for the Robert O. Pickard Environmental Centre and to submit a Compliance Plan for the Program to the Ministry of Labour. The Water Environment Protection Division (WEPD) developed a Policy and Compliance Plan for the Program to address these orders. The Compliance Plan identified the need to retain a consultant to produce a report identifying corrective measures for structural and safety deficiencies of above-floor-level equipment and infrastructure. Harmer Podolak Engineering Consultants Inc. was retained by WEPD, and has identified the necessary corrective measures to address the structural and safety deficiencies.

In addition to the work performed by Harmer Podolak Engineering Consultants Inc., WEPD has assessed the risks of specific activities that require its employees to work above floor level.

The next phase of the Working Safely Above Floor Level Program is to implement the corrective actions, which will consist of design and preparation of detailed construction drawings and specifications, review of contracting quotations, and field review of construction work.

Subsequently, the work will consist of repairing or replacing deficient equipment and infrastructure identified as requiring immediate corrective actions. The repair/replacement contract award will be subject to the Corporate procurement process. The estimated cost for the work is in the order of \$500,000.

DISCUSSION

In light of the critical nature of the work, the tight timeframe to achieve compliance with the Ministry of Labour Orders, and the necessity to repair deficient equipment and infrastructure, it is recommended that this follow-on contract be awarded to Harmer Podolak Engineering Consultants Inc.

Harmer Podolak Engineering Consultants Inc. was initially selected through a competitive process to perform the condition assessment and to develop inspection and maintenance programs for the equipment and infrastructure used when working above floor level for the Robert O. Pickard Environmental Centre. Harmer Podolak Engineering Consultants Inc. has an excellent understanding of this assignment, qualified personnel, extensive knowledge of the Pickard Centre, and has demonstrated in the previous contract the ability to meet all the requirements of this assignment, including completing quality work within tight deadlines.

The Supply Management Division has reviewed the per diem rates provided by Harmer Podolak Engineering Consultants Inc. and considers them to be fair, competitive, and of good value to the Region.

CONSULTATION

The public consultation process is not applicable.

EXPENDITURE JUSTIFICATION

This project resulted from the occurrence of an industrial accident at the Robert O. Pickard Environmental Centre. The Ministry of Labour ordered the Robert O. Pickard Environmental Centre to develop a Compliance Plan that addresses working safely above floor level. Integral to the Compliance Plan is the implementation of corrective actions to the above-floor-level equipment and infrastructure.

This project pertains to the facilities at the Robert O. Pickard Environmental Centre and is not affected by the transition to one city. The estimated fees are \$122,506 plus 3% GST in the amount of \$3,675. A contingency allowance in the amount of \$12,251 plus 3% GST in the amount of \$368 for a total contingency of \$12,619 is requested to allow for contract variations. The total contract provision amounts to \$138,800.

FINANCIAL STATEMENT AND APPROVAL

| | |
|--------------------------|-----------------------|
| | \$ |
| Approved Budget to Date | 1,592,000 |
| Total Paid and Committed | (<u>842,188</u>) |
| Balance Available | 749,812 |
| THIS REQUEST | (<u>138,800</u>) |
| Balance Remaining | <u><u>611,012</u></u> |

Funds in the amount of \$138,800 have been provided in the 2000 Capital Budget, Order No. 900252-502330, WEPD - Facilities Upgrades, (Reference page 426), Purchase Requisition No. 10051331.

Approved by
M. J. E. Sheflin, P. Eng.

SM/td

SUPPLY MANAGEMENT DIVISION

I concur,

G. Ford on behalf of
the Finance Commissioner