REGIONAL MUNICIPALITY OF OTTAWA-CARLETON MUNICIPALITÉ RÉGIONALE D'OTTAWA-CARLETON

REPORT RAPPORT

Our File/N/Réf.

Your File/V/Réf.

DATE 26 May 1998

TO/DEST. Co-ordinator

Corporate Services and Economic Development Committee

FROM/EXP. Finance Commissioner

SUBJECT/OBJET 1997 OPERATING RESULTS

DEPARTMENTAL RECOMMENDATIONS

That the Corporate Services and Economic Development Committee recommend Council approve:

- a) the re-financing of the capital program as outlined in this report;
- b) the funding of the 1997 Region Wide Fund Police Services operating shortfall of \$3.1 million from the Region Wide Capital Reserve Fund;
- c) the funding of the 1997 Solid Waste Fund operating shortfall of \$2.8 million from the Solid Waste Capital Reserve Fund.

PURPOSE

The purpose of this report is to identify the 1997 operating results and to provide recommendations on any necessary funding requirements.

OVERVIEW

The Region's external auditors Ernst and Young have now completed their audit of the 1997 Consolidated Operations of the Region together with its Boards and Commissions.

The following table summarizes the 1997 Year End Operating Results of each fund. A complete listing by activity for each fund is attached to this report as Annex A.

1997 Results of Operations

Operating Fund	Expenditures	Revenues	Surplus (Deficit)
	\$000	\$000	\$000
Region Wide - General	484,943	484,943	-
- Police	110,886	107,822	(3,064)
Child Care	49,756	50,600	844
Transit - Transit Fund	102,683	102,606	(77)
- OC Transpo	146,691	148,153	1,462
Sewer Capital Levy	12,347	12,347	-
Sewer Operations	47,398	47,552	154
Water	62,390	63,111	721
Solid Waste			
-Existing Capacity	33,498	30,679	(2,819)
-Future Initiatives	3,196	3,196	-

The following section highlights some of the major issues impacting the results of operation for each fund.

OPERATING RESULTS

Region Wide Fund

a) General Services

• Administrative Departments

The general administrative departments were under budget by \$1.1 million. The majority is within the Finance and Human Resources departments due to a number of positions that were vacant throughout the year.

• Transportation Services

The Transportation department (excluding winter maintenance) ended the year with an under expenditures of \$1.5 million as a result of favourable summer weather conditions and an early start to winter in 1997. The dry summer reduced mowing operations and the early winter postponed the scheduled work for turf & trees, bridge and culvert maintenance.

On the other hand, the winter maintenance activity experienced the second largest snowfall on record. In accordance with Council policy, funds in the amount of \$3.4 million were transferred from the Winter Control Reserve Fund to the Winter Maintenance program to fund the shortfall for the year.

b) Police Services - Deficit \$3,064,000

The Region Wide Fund - Police Services ended the year in a shortfall position of \$3.1 million. Additional expenditures were required for police operations (\$5.5 million). The majority of the additional costs was due to 1997 salary settlements (\$2.0 million), accumulated social contract overtime/court time (\$1.3 million), various program issues (\$1.4 million), fiscal accounts (\$0.4 million), and false alarm revenue shortfall (\$0.4 million).

The year end deficit includes a one time OMERS revenue item in the amount of \$2.0 million which reduced the amount of the shortfall.

Funding Recommendations

In reviewing the options to address 1997 deficit of \$3.064 million in the Region Wide Fund - Police Services, staff re-examined the financing of the Region Wide Fund Capital Program. The objective of this review was to determine whether additional funds from the Transportation Regional Development Charge (TRDC) Reserve Fund could be used to finance a greater portion of eligible growth related capital projects in accordance with the Region's existing development charge by-law (By-Law 210-91). This additional TRDC funding would then replace the existing Region Wide Capital Reserve Fund funding of the applicable capital project. The effect of this refinancing of a portion of the capital program would be to generate sufficient funds in the Region Wide Capital Reserve Fund to finance the 1997 operating shortfall of the Regional Police Services.

The 1997 forecast revenues for Regional Development Charges as presented in the 1997 Capital Budget were \$12.8 million of which \$6.3 million related to the Transportation component of the RDC. As a result of higher than projected RDC revenues for 1997, an additional \$3.7 million in revenues was received for Transportation purposes. The TRDC financing of various capital projects can therefore be increased by the \$3.7 million. This would result in an increase in the uncommitted balance in the Region Wide Capital Reserve Fund from \$1.1 to \$4.8 million. It is recommended that the following capital projects listed below be refinanced.

	Project	Current	Proposed	Proposed
Description	Authority	RDC	RDC	Increase
	\$000	\$000	\$000	\$000
Walkley Rd (Russell - 417)	18,570	3,591	4,001	410
March Rd (Qway-Solandt)	17,302	1,600	2,425	825
Hawthorne/Walkley Connection	9,600	5,634	6,259	625
St.Joseph (Duford-Centrum)	3,690	534	1,196	662
Conroy Rd	3,510	1,325	2,530	1,205
-				
Total				3,727

Child Care Fund - Surplus \$844,000

The primary factor contributing to the year end surplus position of the Child Care Fund was enhanced provincial funding formula that resulted in additional subsidy of \$1.2 million. This was partially offset by increased service expansion during the school strike that cost \$0.5 million.

In accordance with Council policy, the surplus has been contributed to the Child Care Contingency Reserve Fund.

Transit Fund - Surplus \$1,385,000

OC Transpo completed the year with a surplus of \$1.462 million. Although OC Transpo's operating expenditures (including Para Transpo) were under budget by \$4.8 million, these savings were offset by reduced Provincial operating and capital subsidies of \$0.8 million. Passenger and other revenues were under budget by \$2.6 million due mainly to the fare incentives offered in early 1998 to encourage the return of transit riders following the strike in late 1996. Other miscellaneous items reduced the surplus by \$0.1 million

In accordance with Council policy, the surplus was contributed to the OC Transpo Capital Reserve Fund.

Sewer Capital Levy Fund

The Sewer Capital Levy Fund ended the year in balance.

Sewer Operations Fund - Surplus \$154,000

Although sewer surcharge revenues were \$1.8 million less than forecast, this revenue shortfall was offset by reduced requirements for operations in the amount of \$1.9 million. The majority of savings was due to favourable contract pricing for hauling and processing in the land application program as well as sewer inspections and cleanings. As a result of the commissioning of the Co-Generation facility, hydro costs were less than anticipated.

The surplus has been contributed to the Sewer Surcharge Contingency Reserve Fund in accordance with Council policy.

Water Operations Fund - Surplus \$721,000

Revenues from the sale of water and fire supply charges were \$1.0 million lower than budget. This shortfall was offset by reduced operational requirements in the amount of \$2.5 million. The majority of operational savings was due to favourable contract prices for roadway reinstatement, hydrant painting and valve inspections, as well as contract prices for chemicals, fuel and lubricants.

In accordance with Council Policy, the surplus has been contributed to the Water Capital Reserve Fund.

Solid Waste Fund - Existing Capacity - Deficit \$2,819,000

The deficit was due to additional funding requirements associated with increased operational requirements in the amount of \$1.7 million resulting from higher than forecast tonnages and \$1.4 million for lower recycling revenues.

The deficit was offset by an operating surplus in the landfill operations in the amount of \$0.1 million.

It is recommended that the 1997 Solid Waste Fund - Existing Capacity deficit of \$2.8 million be funded from the Solid Waste Existing Capacity Capital Reserve Fund. As at December 31, 1997, the uncommitted balance in this reserve fund was \$4.2 million.

Solid Waste Fund - Future Initiatives

Contributions from the Solid Waste - Existing Capacity Fund are made to Future Initiatives as adopted by Council in 1992. This contribution was based on the principle that the users of the existing capacity should contribute towards its replacement. A portion of the tipping fee is recovered from both RMOC sites as well as private operators totalling \$6.4 million in 1997

PUBLIC CONSULTATION

Public Consultation is not required.

FINANCIAL IMPLICATIONS

Funding of the 1997 deficit for Regional Police Services (\$3.1 million) and Solid Waste Existing Capacity (\$2.8 million) can be funded from the respective reserve funds. The net result of funding the 1997 deficits is that less reserve funding will be available for the 10 year capital program for both the Region Wide and Solid Waste Funds.

Approved by J.C. LeBelle Finance Commissioner

Region Wide Fund - 1997 Operations

	199		1997	·		
	Budg	· I	Actua		Surplus(I	
	<u>Expend.</u> \$000	<u>Net</u> \$000	<u>Expend.</u> \$000	<u>Net</u> \$000	Expend. \$000	<u>Net</u> \$000
Administration	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	φοσο	φοσο	φοσο	φοσο	φοσο
Legislative	2,297	2,197	2,361	2,257	(64)	(60)
Regional Chair's Office	587	587	574	574	13	13
Regional Chair's Office		307]	374	13	13
C.A.O.	680	680	664	664	16	16
- Information & Public Affairs	1,714	1,684	1,760	1,746	(46)	(62)
Regional Clerk	2,733	2,731	2,691	2,688	42	43
Legal Services	2,143	2,143	2,347	2,334	(204)	(191)
Planning & Dev. Approval	7,270	7,069	7,173	7,111	97	(42)
- Property Services	5,390	4,199	5,026	3,869	364	330
- Parking Garage	278	(772)	272	(720)	6	(52)
- Environmental Areas	125	125	125	125	-	-
II D	4,865	4.740	4 472	4 240	202	400
Human Resources	4,803	4,749	4,473	4,349	392	400
Finance	12,261	11,806	12,070	11,155	191	651
i manec	12,201	11,000	12,070	11,133	171	031
Audit - Internal	548	548	535	535	13	13
	40,891	37,746	40,071	36,687	820	1,059
Transportation Services						
- Executive Office	2,852	2,852	2,689	2,689	163	163
- Engineering	5,729	5,576	5,352	5,124	377	452
- Mobility Services	8,722	8,008	8,997	7,905	(275)	103
- Cost Recovery	3,206	-	2,701	92	505	(92)
- Infrastructure Mtce.	10,358	10,300	9,456	9,388	902	912
- Community Services	164	164	141	141	23	23
	31,031	26,900	29,336	25,339	1,695	1,561
- Winter Maintenance	14,965	14,595	18,427	14,608	(3,462)	(13)
- Emergency Services	1,714	1,714	1,610	1,610	104	104
	47,710	43,209	49,373	41,557	(1,663)	1,652
			Í			
Community Services						
Public Health Programs	17,670	6,142	17,838	6,420	(168)	(278)
- 100% Provincial	6,005		5,074		931	-
Social Services	281,328	64,209	291,303	65,979	(9,975)	(1,770)
Homes for the Aged	30,667	8,363	30,711	8,093	(44)	270
	335,670	78,714	344,926	80,492	(9,256)	(1,778)

Region Wide Fund - 1997 Operations

	199		ſ	1997			
	Budg	-		Actua Expend.	ıl <u>Net</u>	Surplus(1 Expend.	
	<u>Expend.</u> \$000	<u>Net</u> \$000		\$000	\$000	\$000	<u>Net</u> \$000
Corporate Fleet Services		·	i		·		
Expenditures	10,989	10,884		9,912	9,813	1,077	1,071
Recoveries	(10,884)	(10,884)		(10,436)	(10,458)	(448)	(426)
	105	-	Ī	(524)	(645)	629	645
External Agencies			ſ				
Children's Aid Society	6,800	6,800		6,826	6,826	(26)	(26)
Conservation Authorities	1,950	1,950		2,043	1,943	(93)	7
O.T.C.A.	1,723	1,723		1,723	1,723	-	-
O.C.E.D.C.	1,498	1,498		1,498	1,498	-	-
Grants - Arts	841	841		837	837	4	4
O.C. Humane Society	357	357		357	357	-	-
O.C.R.I.	328	328		328	328	-	-
Economic Development Grants	275	275		275	275	-	-
Entrepreneurship Center	188	188		188	188	-	-
Life Sciences Council	142	142		142	142	-	-
Wild Life Center	42	42		38	38	4	4
	14,144	14,144		14,255	14,155	(111)	(11)
Financing Costs							
Financial Charges	2,449	2,449		1,882	1,882	567	567
Capital P.A.Y.G.	13,500	13,500		13,500	13,500	-	-
Debt Charges	41,346	41,346		41,346	41,346	-	-
	57,295	57,295		56,728	56,728	567	567
Other Non-Department							
Police Services Board	54	54		38	38	16	16
Sundry	158	158		219	219	(61)	(61)
Unforeseen	190	190		190	190	-	-
Corporate H.R. Provisions	3,003	1,898		2,541	1,747	462	151
Internal Reallocations	(25,949)	(25,949)		(25,999)	(25,999)	50	50
Remissions	2,091	2,091		3,125	3,125	(1,034)	(1,034)
Supplementary Assessment		(3,065)			(2,940)	-	(125)
Municipal Support Program		(15,681)			(15,684)	-	3
Miscellaneous Revenue		(2,826)			(1,845)	-	(981)
Bell Canada / Public Institutions		(3,685)	L		(3,434)	-	(251)
	(20,453)	(46,815)	ļ	(19,886)	(44,583)	(567)	(2,232)
Total Actual	475,362		=	484,943		(9,581)	(98)
Tax Requirement:	_	184,293		_	184,391	_	98
Surplus (Deficit)		-		_	-		-
Surpius (Denett)	_			=	-	=	

Region Wide Fund - Police Services - 1997 Operations

	199	7		1997] [
	Budg	get	. A	Actual	Surplus (
	Expend.	<u>Net</u>	Expend.	<u>Net</u>	Expend.	<u>Net</u>
	\$000	\$000	\$000	\$000	\$000	\$000
Regional Police Services	87,124	82,110	92,34	1 87,620	(5,217)	(5,510)
Fiscal Costs	5,973	5,378	6,56	5,103	(588)	275
	93,097	87,488	98,902	2 92,723	(5,805)	(5,235)
Ont. Prov. Police	7.660	7.660	7.50		122	122
	7,668	7,668	7,533	*	133	133
- Community Policing	346	346	310		36	36
	8,014	8,014	7,84	5 7,845	169	169
Total Police Services	101,111	95,502	106,747	7 100,568	(5,636)	(5,066)
Funding						
Supplementary Assessment		(1,101)		(1,379)	-	278
Remissions	1,014	1,014	1,31	7 1,317	(303)	(303)
Municipal Support		(4,273)		(4,270)	-	(3)
Prior Year Deficit			2,822	2	(2,822)	-
Omers Surplus				(2,000)		2,000
Sinking Fund Surplus		(190)		(223)	-	33
Bell Canada/Public Institutions		(1,752)		(1,690)	-	(62)
	102,125	89,200	110,886	6 92,323	(8,761)	(3,123)
Tax Requirement	_	89,200		89,259	<u> </u>	59
Surplus (Deficit)	_			(3,064)		(3,064)
Surplus (Deficit)	=	-		(3,064)	=	(3

Child Care Fund - 1997 Operations

	199	7	1997	7		
	Budg		Actua	-	_ Surplus(I	
	Expend.	_Net	Expend.	<u>Net</u>	Expend.	<u>Net</u>
	\$000	\$000	\$000	\$000	\$000	\$000
Service Area	42,896	8,815	43,386	8,054	(490)	761
Non - Service Area	815		778	8	37	(8)
Administration	2,675	640	2,718	511	(43)	129
Admin. & Overhead	2,298	2,298	2,298	2,298	-	-
Financial Charges	254	254	(24)	(24)	278	278
Corporate H.R. Provision	51	51	391	391	(340)	(340)
Remissions	176	176	209	209	(33)	(33)
Supplementary Assessment		(123)		(191)	-	68
Bell Canada/Public Institutions		(243)		(224)	-	(19)
Tax Actual	49,165	11,868	49,756	11,032	(591)	836
Tax Requirement	-	11,868	_	11,876	_	8
Cumbra (Deficit)				044		044
Surplus (Deficit)		-	=	844	=	844

Transit Fund - 1997 Operations

	199	7	lí	199	7		
	Budş			Actu		Surplus (1	
	Expend.	_Net		Expend.	<u>Net</u>	Expend.	<u>Net</u>
	\$000	\$000		\$000	\$000	\$000	\$000
OC Transpo	151,571	47,108		146,691	45,646	4,880	1,462
Para Transpo	15,214	7,380		15,214	7,380	-	-
General Admin. Allocation	2,366	2,366		2,366	2,366	-	-
Capital P.A.Y.G.	13,000	13,000		13,000	13,000	-	-
Debt Charges	1,246	1,246		1,246	1,246	-	-
Remissions	860	860		1,232	1,232	(372)	(372)
Supplementary Assessment		(979)			(1,127)	-	148
Bell Canada/Public Institutions		(1,420)			(1,329)	-	(91)
Prior Year Deficit				2,733		(2,733)	-
Financial Charges	75	73		(94)	(94)	169	167
Total Actual	184,332	69,634	:	182,388	68,320	1,944	1,314
Tax Requirement:	-	69,634		=	69,705	=	71
Surplus (Deficit)		-		=	1,385	=	1,385

Sewer System - 1997 Operations

	199	7	199	7		
	Budg	-	Actu		Surplus (Deficit)
	<u>Expend.</u> \$000	<u>Net</u> \$000	<u>Expend.</u> \$000	<u>Net</u> \$000	<u>Expend.</u> \$000	<u>Net</u> \$000
Samuel On and the same	\$000	φυυυ	\$000	\$000	\$000	φυσ
Sewer Operations						
Operations	18,154	17,962	16,589	16,234	1,565	1,728
Administration & Overhead	7,101	7,101	7,101	7,101	-	-
Debt Charges	11,427	11,427	11,369	11,369	58	58
Depreciation	12,009	12,009	12,009	12,009	-	-
Financial Charges	361	361	120	120	241	241
Corporate H.R. Provisions	300	300	210	210	90	90
Misc. Revenue		(212)		(14)	-	(198)
Total Actual	49,352	48,948	47,398	47,029	1,954	1,919
Sewer Surcharge	-	48,948	=	47,183	=	(1,765)
Surplus (Deficit)		_		154		154
• ` ` /	=		=		=	
Sewer Capital						
Debenture Principal	5,169	5,169	5,122	5,122	47	47
Capital P.A.Y.G.	6,800	6,800	6,800	6,800	-	-
Remissions	192	192	249	249	(57)	(57)
Supplementary Assessment		(209)		(201)	-	(8)
Bell Canada/Public Institutions		(325)		(222)	-	(103)
Prior Year Deficit	176		176		-	-
Misc. Revenue		(9)		(52)	-	43
Total Actual	12,337	11,618	12,347	11,696	(10)	(78)
Tax Requirement:	 	11,618	 	11,696	_	78
Surplus (Deficit)						
Surpius (Deficit)	=		=		=	

Water Fund - 1997 Operations

	19			997		
	Bud Expend.	lget Net	Expend.	tual Net	Surplus (Expend.	Deficit) Net
	\$000	\$000	\$000	\$000	\$000	\$000
	ΨΟΟΟ	ΨΟΟΟ	Ψοσο	ΨΟΟΟ	Ψοσο	ψοσο
Operations	32,040	30,549	29,526	28,300	2,514	2,249
Administration & Overhead	8,426	8,426	8,431	8,431	(5)	(5)
Debt Charges	1,228	1,228	1,019	1,019	209	209
Capital P.A.Y.G.	21,400	21,400	21,400	21,400	-	-
Financial Charges	524	524	101	101	423	423
Corporate H.R. Provision	400	400	1,800	1,800	(1,400)	(1,400)
Remissions	146	146	113	113	33	33
Supplementary Assessment		(174)		(69)	-	(105)
Sinking Fund Surplus		(602)		(704)	-	102
Misc. Revenue		(1,017)		(1,184)	-	167
Total Actual	64,164	60,880	62,390	59,207	1,774	1,673
Revenue Requirement						
Sale of Water		49,308		48,057		(1,251)
Fire Supply	.	11,572		11,871	_	299
		60,880		59,928	_	(952)
Surplus (Deficit)		-		721	_	721

Solid Waste Fund - 1997 Operations

	199		199			
	Bud	get <u>Net</u>	Actu	al Net	Surplus	
	Expend. \$000	**************************************	Expend. \$000	\$000	Expend. \$000	<u>Net</u> \$000
	\$000	φυυυ	φυυυ	\$000	\$000	φυυυ
Garbage Collection	23,175	17,351	25,495	20,529	(2,320)	(3,178)
Landfill Operations	3,523	3,523	3,407	3,407	116	116
Administration & Overhead	1,857	1,857	1,857	1,857		
Debt Charges	93	93	93	93	-	-
Capital P.A.Y.G.	1,200	1,200	1,200	1,200	-	-
Corporate H.R. Provision	5	5	45	45	(40)	(40)
Financial Charges	293	293	(86)	(86)	379	379
Tipping Fee Rebate	65	65	75	75	(10)	(10)
Remissions	265	265	337	337	(72)	(72)
Supplementary Assessment		(330)		(381)	-	51
Collections Prior Yr. Carry Fwd	1,075		1,075		-	-
Misc. Revenue		(74)		(89)	-	15
Bell Canada/Public Institutions		(452)		(444)	-	(8)
					-	-
	31,551	23,796	33,498	26,543	(1,947)	(2,747)
Tax Requirement	_	23,796	=	23,724		72
Surplus (Deficit)		-		(2,819)		(2,819)
	-		=		-	

Solid Waste Fund - 1997 Operations

	199	7		199	7			
	Budg	get		Actu	al		urplus (1	
	Expend.	<u>Net</u>	Ex	<u>xpend.</u>	<u>Net</u>	$\mathbf{E}\mathbf{x}$	<u>pend.</u>	<u>Net</u>
	\$000	\$000		\$000	\$000	1	\$000	\$000
Solid Waste								
Future Initiatives								
Diversion Operations	1,046	1,046		863	863		183	183
Reserve Fund Contribution	5,538	5,538		5,669	5,669		(131)	(131)
Financial Charges	120	120		(49)	(49)		169	169
Requirement	6,704	6,704		6,483	6,483		221	221
Revenues								
R.M.O.C. Contribution		(2,944)			(3,287)		-	(343)
Other Site Tipping Fees		(3,760)			(3,196)		-	564
	-	(6,704)		-	(6,483)		-	221
Surplus (Deficit)	=	-		=	-		=	-