

REGION OF OTTAWA-CARLETON
RÉGION D'OTTAWA-CARLETON

REPORT
RAPPORT

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Your File/V/Réf.

DATE 9 September 1998

TO/DEST. Co-ordinator
 Corporate Services and Economic Development Committee

FROM/EXP. Co-ordinator
 Budget Sub-Committee

SUBJECT/OBJET **1999 BUDGET: TIMETABLE / PRINCIPLES**

REPORT RECOMMENDATION

That the Corporate Services and Economic Development Committee recommend Council approve the 1999 Budget Timetable along with the Budget Principles as attached to this report.

BACKGROUND

The 1999 Budget Process and Timetable together with the 1999 Budget Principles have been developed and approved by the Budget Sub-Committee at their meeting of 8 September 1998.

The timetable has been developed in keeping with Council's direction to adopt the 1999 Budget before the end of 1998. In order to achieve this timeline, information on the availability of any provincial assistance and downloaded costs must be communicated by the Province to the Region before the end of October 1998. In accordance with the Sub-Committee direction, a letter to the Premier from the Regional Chair in this regard will be sent in the next few days.

Approved by
Kim Johnston

Attach. (2)

1999 Budget Principles

The Budget Sub-Committee considers the following principles to be fundamental in formulating the 1999 Draft Estimates:

The Budget Sub Committee will:

- Aim to have a 0% tax increase and that priority will be given to administrative and operational efficiencies and that any reductions to services that sustain the health and economic prosperity of Ottawa-Carleton will be given the lowest priority.
- Aim to maintain the total net taxation requirement for Regional programs at 1998 levels except for the increased amount required for Police purposes associated with the final year of OPP phase-in costs.
- Review the delivery and objectives of all Regional programs with the purpose of proposing administrative efficiencies and program reductions that will not adversely affect:
 - a) the financial integrity of the corporation;
 - b) the maintenance and repair of Regional infrastructure; and
 - c) the most vulnerable citizens in the community.
- Ensure that the maintenance and repair of infrastructure is done in the most cost effective manner.
- Continue to pursue the Province of Ontario for its continued financial support of downloaded services and that this continued financial support for 1999 be communicated to the Region before October 31, 1998.

1999 Budget Process & Timetable - Approval by end of 1998*
(Tentative Dates)

<p>◆ 1999 Budget Strategy & Timetable to Budget Sub-Committee <i>The Budget Sub-Committee will receive:</i></p> <ol style="list-style-type: none"> 1) <i>Proposed Timetable to achieve Council's direction to adopt the 1999 Budget before December 31, 1998 predicated upon the Province announcing the level of MCOR funding by the end of October.</i> 2) <i>Proposed principles for the consideration of the Sub-Committee to assist members during the review of Regional programs.</i> 3) <i>A preliminary listing of 1999 budget pressures as known to date along with proposed strategies to address a portion of these identified pressures</i> 	<p align="center">Sept 8, 1998</p>
<p>◆ Submissions to Finance Department <i>Departments will submit their 1999 draft estimates based on the same level of service as adopted by Council in the 1998 Corporate Budget.</i></p>	<p align="center">Sept 11, 1998</p>
<p>◆ Budget Sub-Committee/ Budget Review Board Administrative Efficiencies & Program Review <i>The Budget Sub-Committee and Budget Review Board will review the 1999 Draft Estimates of each department, as well as the program inventories as submitted in the document entitled "1998 Corporate Review" dated March 31, 1998.. Recommendations on administrative efficiencies and program adjustments will be developed and summarized in a report following the completion of Board / Sub-Committee review.</i></p>	<p align="center">Oct 13, 1998 - Oct 23, 1998</p>
<p>◆ Tabling of 1999 Draft Estimates with Council <i>Departmental Draft Operating and Capital Estimates along with Budget Sub-Committee Recommendations will be tabled with Council for public consultation and Committee and Council review.</i></p>	<p align="center">Nov 12, 1998</p>
<p>◆ Public Consultation - Community / Councillor Ward Meetings <i>Community and Councillor Ward Meetings to present and discuss the 1999 Draft Estimates and Budget Sub-Committee's Recommendations Report and to respond to questions from the public.</i></p>	<p align="center">Nov 13 1998 - Nov 30, 1998</p>
<p>◆ Public Consultation - Policy Committee / Board / Commission Reviews <i>Planning and Environment Committee Transportation Committee Community Services Committee Corporate Services and Economic Development Committee Transit Services Committee Police Services Board</i></p>	<p align="center">Dec 1-11,1998</p>
<p>◆ Council Consideration / Adoption of 1999 Budget <i>Council review of Committee recommendations along with Budget Sub-Committee Recommendations Report.</i></p>	<p align="center">Dec 16, 1998</p>
<p>◆ Rating By-Laws Report (Subject to Completion of Tax Policy Committee work)</p> <ul style="list-style-type: none"> ◆ <i>Corporate Services and Economic Development Committee</i> ◆ <i>Council</i> 	<p align="center">Feb 2, 1999 Feb 10, 1999</p>

* Timetable based on receiving Provincial notification on 1999 funding levels before October 31, 1998.