

REGIONAL MUNICIPALITY OF OTTAWA-CARLETON
MUNICIPALITÉ RÉGIONALE D'OTTAWA-CARLETON

REPORT
RAPPORT

Our File/N/Réf. **31 57-97-0006-H**
Your File/V/Réf.

DATE 17 April 1997

TO/DEST. Co-ordinator
Corporate Services and Economic Development Committee

FROM/EXP. Environment and Transportation Commissioner

SUBJECT/OBJET **SUPPLY OF CURBSIDE COLLECTION CONTAINERS
(BLUE BOXES)
TENDER 0100-07-T1/97 - CONTRACT AWARD**

DEPARTMENTAL RECOMMENDATION

That the Corporate Services and Economic Development Committee and Council approve the award of Tender 0100-07-T1/97 to the lowest responsive bidder Busch Systems International Inc., Barrie, for an estimated supply of 50,000 Curbside Collection Containers (blue boxes) for a total contract provision of \$168,475.

BACKGROUND

This tender will supply approximately 50,000 blue boxes for distribution to residents of Ottawa-Carleton through a partnership with Home Hardware and Your Independent Grocer stores. Blue boxes will be available at no charge to any resident who does not have a blue box or whose blue box is lost, stolen or broken. The estimated annual quantity of blue boxes which will be replaced for those lost, stolen, or for new residents is 15,000 units which represents a cost of \$50,543. Blue boxes that are broken will be eligible for exchange and the broken boxes, still under the manufacturers five-year warranty, will be returned to the manufacturer for replacement.

The blue boxes will also be available for sale to residents who wish to have an additional box. Staff are entering into an agreement with the retailers to reimburse the Regional Municipality of Ottawa-Carleton (RMOC) monthly for the costs of the blue boxes. Approximately 35,000 of the blue boxes ordered have been identified for the cost recovery portion which is estimated to represent approximately \$117,933 of revenue to the Region.

DISCUSSION

Seven tenders were received (including GST/PST) and are listed below:

Busch Systems International Inc., Barrie	\$168,475
Norseman Plastics Limited, Rexdale	\$189,750
A-I Products (a division of SCL Plastics), Brampton	\$205,275
Norseman Plastics Limited, Rexdale (2nd submission)	\$215,625
Rehrig Pacific Company, Erie, Pennsylvania	\$242,075
Buckhorn Canada Inc., Brampton	\$281,175
Scepter Corporation, Scarborough	\$323,725
Departmental Estimate (including GST/PST):	\$223,675

As all tenderers supply blue boxes of varying sizes, the bids were evaluated on a cost-per-litre basis. The tender document outlined 28 specification areas in order to establish a basis for competitive bids. In addition, the document allows for minor deviations to be waived if the item meets the intention of the application and the general requirements.

The low bid from Busch Systems International Inc. met all areas of the specification except for one, however, staff have evaluated this as a minor variation and recommend acceptance of the low bid. The third low bidder, A-1 Products, has filed a letter of protest, claiming that the low bid does not meet two areas of the specifications. The one slight variation in the shape of the blue box has been waived as a minor deviation while the other concern is stackability. Staff have determined that the low bid does meet the specifications in the tender document for stackability. A letter of response has been issued to A-1 Products.

The tender from Busch Systems International Inc. is recommended as the lowest acceptable bid at a total cost of \$168,475.

CONSULTATION

The consultation process is not applicable as this represents an ongoing operating cost.

EXPENDITURE JUSTIFICATION

The supply of new and replacement blue boxes is required to support recycling programs. The Department has been asked to make blue boxes more accessible to the public. This partnership with Home Hardware and Your Independent Grocer stores will make it convenient for all residents to obtain a blue box and to participate in the Region's recycling program.

FINANCIAL STATEMENT

	\$
Approved Budget to Date	192,950.00
Total Paid & Committed	<u>(14,763.53)</u>
Balance Available	178,186.47
THIS REQUEST	<u>(168,475.00)</u>
Balance Remaining	<u>9,711.47</u>

Funds have been provided in the 1997 Operating Budget, Account No. 282-64321-5995 Solid Waste Collection Operations, while recoveries from retailers for the sale of blue boxes sold will be credited to 281-64321-7005.

*Approved by
M.J.E. Sheflin, P.Eng.*

AMF/cp

SUPPLY MANAGEMENT DIVISION

I concur

*G. Ford on behalf of the
Finance Commissioner*

FINANCE DEPARTMENT COMMENT

Funds are available as indicated.

*Approved by T. Fedec
on behalf of the Finance Commissioner*