

REGION OF OTTAWA-CARLETON
RÉGION D'OTTAWA-CARLETON

REPORT
RAPPORT

Our File/N/Réf. 003-00-89007-Q01/**50** 06-00-0229-AA
Your File/V/Réf.

DATE 15 March 2000

TO/DEST. Co-ordinator
 Corporate Services and Economic Development Committee

FROM/EXP. Environment and Transportation Commissioner

SUBJECT/OBJET **PURCHASE OF VARIOUS SPARE PARTS AND
COMPONENTS FOR SHARPLES CENTRIFUGE UNITS,
R. O. PICKARD ENVIRONMENTAL CENTRE,
CONTRACT WEPD00-15**

DEPARTMENTAL RECOMMENDATIONS

That the Corporate Services and Economic Development Committee and Council approve the award of the following:

- 1. The granting of a sole-source contract for the purchase of spare parts for the Sharples centrifuge units installed at the R. O. Pickard Environmental Centre (the Pickard Centre) from Alfa Laval Limited, Scarborough, for a contract period of one year expiring 28 February 2001 at an estimated annual expenditure, inclusive of GST and PST, of \$95,000.**
- 2. That subject to satisfactory performance, mutual agreement, availability of funds and provided prices, terms and conditions remain the same for the subsequent terms, the Environment and Transportation Commissioner be delegated the authority to extend this contract for up to two (2) additional one (1) year terms.**

BACKGROUND

The new plant construction at the Pickard Centre includes centrifuge units from the American manufacturer Sharples in the Thickening and Dewatering Building. Alfa Laval is the sole authorized Canadian distributor for Sharples products. The Sharples centrifuges are a critical component to the

continuous operation of the R. O. Pickard plant. The effective performance of these units (13) is necessary to optimize the operational expense for treating municipal wastewater.

DISCUSSION

Recommended selling prices for Sharples parts are solely determined by Alfa Laval Sharples in Warminster, Pennsylvania. Alfa Laval, Scarborough, applies exchange, duty and freight. Variances in pricing will only be due to variances in exchange or, as order sizes for parts vary by weight, so will total freight charges.

PUBLIC CONSULTATION

The public consultation process is not required.

EXPENDITURE JUSTIFICATION

Spare parts for the Sharples centrifuge units are required throughout the year to ensure continuation of daily operations at the Pickard Centre. The upset dollar amount is an estimate only and is based on examination of the purchase history for 1998 and 1999 for these parts. The spare parts will be purchased from the contractor into Materials Management's inventory at the Pickard Centre. When material is removed from inventory, charges will be made to the appropriate operations account provided by the Department on a duly authorized stores requisition.

FINANCIAL STATEMENT

This approval is required in order to establish a source of supply and pricing structure for Sharples spare parts from the identified supplier only. The spare parts will be purchased from the Contractor into Materials Management's inventory at the Pickard Centre on an as-required basis. When material is removed from inventory, charges will be made to various Capital and Operating Accounts where funds are available.

*Approved by
M. J. E. Sheflin, P. Eng.*

GE/VM/ls

SUPPLY MANAGEMENT DIVISION COMMENT

I concur,

*Approved by G. Ford,
Director, Supply Management Division*