

REGIONAL MUNICIPALITY OF OTTAWA-CARLETON
MUNICIPALITÉ RÉGIONALE D'OTTAWA-CARLETON

REPORT
RAPPORT

Our File/N/Réf. **25 63-96-2001**
Your File/V/Réf.

DATE 28 October 1996

TO/DEST. Co-ordinator
Corporate Services and Economic Development Committee

FROM/EXP. Environment and Transportation Commissioner

SUBJECT/OBJET **SNOW DISPOSAL SITE SECURITY CONTRACT EXTENSION
1996/1997**

DEPARTMENTAL RECOMMENDATION

That the Corporate Services and Economic Development Committee and Council approve the extension of the Tender M.053-020-T2/94, awarded to Wackenhut of Canada Ltd., Ottawa, for one additional winter season (1996/1997) by \$95,444.00 for a revised total contract price of \$284,020.00.

BACKGROUND

On the Region's behalf, tenders were called in the Fall of 1994 by the Director of Supply, City of Ottawa, for the supply of protective services at various snow disposal facilities.

The contract was awarded by the Chief Administrative Officer under delegated authority 18 January 1995 and received by Regional Council on 22 March 1995 and includes an extension clause for the 1996/1997 winter season. This extension can be granted upon mutual agreement and if protective services in the previous winter season (1995/1996) have proven satisfactory.

DISCUSSION

The Regional Municipality of Ottawa-Carleton (RMOC) has been pro-active with respect to snow disposal since 1976 when it assumed a prime role for planning, design, acquisition and development of snow disposal facilities in the Region.

The development of a sophisticated record keeping system for tracking the volumes of snow disposed of by various municipalities and agencies in designated snow disposal facilities is one of the most important areas of responsibility for the Transportation Department staff. For planning, operational and cost recovery purposes, it is desirable to have as accurate a measurement as possible of the volume of snow being hauled into snow disposal facilities.

As well, several studies and technical investigations being undertaken by the Regional Municipality of Ottawa-Carleton require accurate snow volume information to ensure that ongoing project objectives are met.

Wackenhut of Canada Ltd. staff will be responsible for recording the number, type and municipal sources (ie. pass system) of all trucks entering the six RMOC snow disposal facilities within the Greenbelt. As well, they will be responsible for the sale of snow disposal tickets (seven days/week, twenty-four hours/day) at the two "pay" facilities established for the 1996/1997 winter season (Michael Street and Clyde Avenue Snow Disposal Facilities).

CONTRACT DETAILS

1. This extension is for the 1996/1997 winter season and will be effective from date of Council confirmation to 15 April 1997.
2. The following rates have been requested;

| | Charge Rate Per Hour <u>1995/1996</u> | Charge Rate Per Hour <u>1996/1997</u> | % <u>Increase</u> | Annual Estimated <u>Hours</u> | <u>Amount</u> |
|-------------------------------------|---|---|----------------------|-------------------------------------|---------------|
| Security Guard "Pay Sites" | \$11.15 | \$11.15 | 0.0 | 4000 | \$44,600.00 |
| On-Call "Satellite Sites" | \$11.15 | \$11.15 | 0.0 | 4000 | \$44,600.00 |

Total Cost (Excluding GST) \$89,200.00

3. This seasonal contract extension establishes an hourly rate for human resources and equipment for an estimated 8000 hours of Snow Disposal Facility site security, including supervision on a "scheduled" (at the Michael Street & Clyde Avenue Snow Disposal Facilities) and "as required" (at the Conroy, Bayview, Industrial and Hunt Club Snow Disposal Facilities) basis.

EXPENDITURE JUSTIFICATION

To control site security cost for the upcoming winter season, only two sites (total of six inside the Greenbelt) will be staffed seven days/week, twenty-four hours/day basis. The remaining sites will be controlled by Wackenhut of Canada Ltd. staff on an "on call" basis.

Only the appropriate number of resources necessary to prepare for this coming winter season have been included in this recommendation to maximize benefits and minimize cost.

The security service provided by Wackenhut of Canada Ltd. ensures that unauthorized activities (ie. illegal disposal of construction debris, hazardous materials, trespassing etc.) in RMOC owned Snow Disposal Facilities is kept to a minimum. The monitoring and control of both the ticket and pass entry system provides accurate information that is essential to the RMOC's planning and operational functions at the existing and future Snow Disposal Facilities. As well, this service enhances the collection of tipping fee revenues that are used to cover the cost of operating and developing snow disposal facilities to meet current and future needs.

FINANCIAL STATEMENT

It is estimated that \$15,000 will be required from the 1996 Operating Budget and the balance will be required from the 1997 Operating Budget.

| | \$ |
|-------------------------|-----------------|
| Approved Budget to Date | 90,000 |
| Total Paid & Committed | <u>(40,487)</u> |
| Balance Available | 49,513 |
| THIS REQUEST | <u>(15,000)</u> |
| Balance Remaining | <u>34,513</u> |

Funds are available in Account No. 012-38111-2379, Winter Maintenance Security Services for the remainder of the 1996 Calendar year.

Enc. No. CA9261

Approved by
M. J. E. Sheflin, P. Eng

GZ/ms

SUPPLY MANAGEMENT DIVISION

I Concur

*Approved by P. Andrews on behalf of the
Manager, Supply Management Division*

FINANCE DEPARTMENT COMMENT

To establish unit prices for the 1996/97 Winter Season.

*Approved by T. Fedec
on behalf of the Finance Commissioner*