

REGIONAL MUNICIPALITY OF OTTAWA-CARLETON  
MUNICIPALITÉ RÉGIONALE D'OTTAWA-CARLETON

REPORT  
RAPPORT

---

Our File/N/Réf. F:\H-GRANTS\1998\REPORTS\CSCALLCO.DOC  
Your File/V/Réf.

DATE 11 August 1998

TO/DEST. Co-ordinator, Community Services Committee

FROM/EXP. Medical Officer of Health  
Commissioner, Social Services Department

SUBJECT/OBJET **REQUEST FOR A REPRESENTATIVE ON THE ALLOCATION  
COMMITTEE FOR THE 1999 PROJECT GRANTS FOR  
HEALTH AND SOCIAL SERVICES**

---

### **DEPARTMENTAL RECOMMENDATION**

**That Community Services Committee appoint a representative to the Allocation Committee for the 1999 Project Grants for Health and Social Services.**

### **BACKGROUND**

The Health Grants program was created in 1993 to support new and short-term health promotion projects and/or innovative health strategies. Since 1991, the Social Services Department assumed responsibility for the allocation of project grants which support creative, time-limited initiatives to deal with the social issues of people on low-income.

In December 1994, representatives of the Region of Ottawa-Carleton Health and Social Services Departments met with United Way/Centraide Ottawa-Carleton and the Ottawa-Carleton Regional District Health Council to develop ways of simplifying the annual granting processes of the four agencies. The purpose of this collaboration was to design a streamlined, joint process that would make more sense to both the funders and the community; be easy to understand; take less time; be credible and fair; and ensure a co-ordinated approach to funding in the community. Within this collaborative approach, the separate mandate, priorities and identity of each funder has been maintained. One key area of collaboration is the Allocation Committee which is responsible for reviewing and allocating annual grants. In 1996, the Ottawa-Carleton Regional District Health Council had to terminate their involvement since the Ministry of Health discontinued funding for their Health Promotion grants.

### Priorities for Health and Social Services Grants

On May 21, 1998, the Community Services Committee approved the following areas as Health Grants priorities for the 1999 Project Grants Process:

Health Grants Priorities:

- Strategies that improve health by reducing risk-taking behaviours among young people (for example: unsafe sex, excessive alcohol use, tobacco use and exposure to safety hazards), and;
- Strategies that address self-care or health enhancement behaviours among children and adults (for example: physical activity, nutrition, medication use and reduced exposure to second-hand smoke).

On June 25, 1998 the Community Services Committee approved the following areas as Social Services Grants Priorities for the 1999 Project Grants Process:

Social Services Grants Priorities:

- Partnerships that help create employment initiatives;
- Community projects that help people cope with insufficient income and the effects of living in poverty; and
- Services to ethnic and racial minorities and aboriginal groups.

### DISCUSSION

Requirement for a Community Services Committee representative on the Allocation Committee:

The Project Grants Allocation Committee is generally comprised of representatives of the Region of Ottawa-Carleton Community Services Committee, Health Department, Social Services Department, United Way/Centraide Ottawa-Carleton, Ottawa-Carleton Regional District Health Council, University of Ottawa - School of Nursing and École de service social, Assemblée Francophone et Comité Inter-agences, Ministry of Community and Social Services, Ministry of Tourism, Culture and Recreation, representatives of diverse communities, and consumer and volunteer representatives. According to the adopted Terms of Reference, the Community Services Committee must appoint a representative for the 1999 review process. The anticipated time commitment is outlined below.

The submission deadline for the 1999 grants process is November 16, 1998. The Allocation Committee will review the applications during the month of January 1999. The following days have been scheduled for this purpose:

<b>Orientation Session:</b>	January 8, 1999 (11:00 a.m. to 2:00 p.m.)
<b>Allocation Review Process:</b>	January 14, 18, 20, 26 & 29 and February 3, 1999

The process will start with the review of applications submitted to the Region of Ottawa-Carleton Health Grants program (estimated time required: 2-3 days). This will be followed by the review of applications to United Way/Centraide and the Region of Ottawa-Carleton Social Services.

PUBLIC CONSULTATION

Public consultation is not required for this appointment.

FINANCIAL STATEMENT

There are no financial implications associated with this appointment.

CONCLUSION

The allocation process for project grants from the Health and Social Services Departments is a joint project of the two departments, and United Way/Centraide Ottawa-Carleton. A representative from the Community Services Committee is required for the 1999 grant process.

*Approved by  
R. Cushman*

*Approved by  
D. Stewart*