

REGIONAL MUNICIPALITY OF OTTAWA-CARLETON  
MUNICIPALITÉ RÉGIONALE D'OTTAWA-CARLETON

REPORT  
RAPPORT

Our file/N/Réf. RC  
Your file/V/Réf.

DATE 15 April 1997

TO/DEST. Coordinator, Community Services Committee

FROM/EXP. Deputy Medical Officer of Health

SUBJECT/OBJET **RESPONSE TO COUNCIL MOTION # 299 -  
CHARGING FOR HEALTH DEPT. PUBLICATIONS**

### **DEPARTMENTAL RECOMMENDATION**

**That the Community Services Committee recommend Council receive this report for information.**

### **PURPOSE**

The purpose of this report is to respond to an inquiry related to the charging for health promotion materials and resources of the Health Department in the Corporate Services and Economic Development Report # 46 dated 13 November, 1996.

### **BACKGROUND**

Resources are utilized by the Health Department as part of its overall Health Promotion Strategy. Health Education resources are targetted at individuals, modules and kits are targetted at agencies, organizations and schools within Ottawa-Carleton.

The Health Department follows the policy outlined below on charging for materials:

*Resources targetted at individuals for clients of Health Dept*

Recipient	Charging Policy
Individuals requesting resources *	No charge
Agencies, organizations and schools within Ottawa-Carleton requiring less than 10 copies	Free of charge.
Agencies, organizations and schools within Ottawa-Carleton requiring more than 10 copies	Free master or provision of copies on a cost recovery basis. (This cost can be waived at the discretion of the Program Director.)
Agencies, organizations and schools outside Ottawa-Carleton	Cost recovery.

\* For third trimester prenatal classes provided on a cost recovery basis, cost of materials is included in the cost of the class.

*Modules and Kits targetted at Health and other professionals*

Recipient	Charging Policy
Agencies, organizations and schools within Ottawa-Carleton	One free master, multiple copies on a cost recovery basis as detailed in Annex A. (These can be waived at the discretion of the Program Director.)
Agencies, organizations and schools outside Ottawa-Carleton	Cost recovery as detailed in Annex A.

FINANCIAL IMPLICATIONS

Current Health Department budget is based on the policy described above.

PUBLIC CONSULTATION

This existing policy has evolved over a number of years and is generally satisfactory to clients and partners.

*Approved by  
G. C. Dunkley, MD, FRCP(c)*

## ***Tobacco, Drugs and Alcohol Tabagisme, drogues et alcool***

No.	Title of Module/Kit Titre du module/trousse	Unit price Coût par unité
1	Quit and Win	\$ 4.00
2	Cessez et gagnez	\$ 4.00
3	Student Stamp Out Smoking	\$ 3.00
4	Liberté	\$ 3.00
5	Youth Access to Alcohol in Ottawa-Carleton <ul style="list-style-type: none"> <li>• Youth Focus Group Report</li> <li>• Parent Focus Group Report</li> </ul>	\$ 3.00 \$ 2.00
6	L'accès des jeunes à l'alcool dans Ottawa-Carleton <ul style="list-style-type: none"> <li>• Rapport d'un groupe de consultation des jeunes</li> <li>• Rapport d'un groupe de consultation de parents</li> </ul>	\$ 3.00 \$ 2.00
7	<b>A.C.T.I.O.N. Kits</b> (Alcohol, Tobacco and Cannabis Health Promotion Project for Youth. Ministry of Health Ontario. Grade 7, 8, 9 Curriculum) <ul style="list-style-type: none"> <li>• School Kit - English</li> <li>• Action trousse scolaire</li> <li>• Community Kit - English</li> <li>• Action trousse communautaire</li> </ul>	\$ 5.00 \$ 5.00 \$ 5.00 \$ 5.00

## ***Nutrition***

No.	Title of Module/Kit Titre du module/trousse	Unit price Coût par unité
1	There's Only One You	\$15.00
2	Tu es unique	\$15.00
3	Nutrition and Physical Activity: An Educator's Guide - Kp - Gr. 8	\$ 8.00
4	Nutrition et activité physique. Une guide pour les éducateurs. J-8e	\$ 8.00
5	Eat Smart cafeteria binder	\$10.00

## ***Heart Health***

No.	Title of Module/Kit Titre du module/trousse	Unit price Coût par unité
1.	Happy Heart Goes Wild	\$ 5.00
2	Coeur Joyeux est fou de joie!	\$ 5.00
3.	Happy Heart Goes to Camp	\$5.00

## ***Prenatal, Childcare and Parenting Soins prénatals, soin des enfants, habilités parentales***

No.	Title of Module/Kit Titre du module/trousse	Unit price Coût par unité
1	Prenatal Guide	\$ 5.00*
2	Guide prénatal	\$ 5.00*
3	Child Care Providers Manual	\$20.00
4	Teens Talk ..... Parents Listen Parents Talk ..... Teens Listen 10 Fact Sheets for Parents	\$ 3.00
5	Les adolescents parlent ..... Les parents écoutent Les parents parlent ..... Les adolescents écoutent	\$ 3.00

\* No charge to public attending prenatal classes

\*Charge for single copies to community agencies and other health units/departments. Reproduction can occur with acknowledgement to Ottawa-Carleton Health Department.

\* Bulk ordering by other agencies (\$3.00 cash)

## ***Injury Prevention***

No.	Title of Module/Kit Titre du module/trousse	Unit price Coût par unité
1	Bicycle Safety Resource Kit	\$ 6.00
2	Pochette de ressources sur la sécurité	\$ 6.00
3	Bicycle Safety Report - <b>Community</b>	\$ 1.00
4	Campagne de sécurité à vélo - <b>Rapport à la collectivité</b>	\$ 1.00
5	Bicycle Safety Report - <b>Project</b>	\$ 3.00
6	Campagne de sécurité à vélo - <b>Rapport du projet</b>	\$ 3.00
7	Bicycle Safety Report - <b>Boys and Girls Club</b>	\$ 2.00
8	Campagne de sécurité à vélo - <b>Boys and Girls Club</b>	\$ 2.00

## ***Sexuality - Sexualité***

No.	Title of Module/Kit Titre du module/trousse	Unit price Coût par unité
1	Changing Me - Grade 4	\$ 3.00
2	Changing Me - Grade 5	\$ 5.00
3	Je grandis - 5e année	\$ 5.00
4	Changing Me - Grade 6	\$ 5.00
5	Je grandis - 6e année	\$ 6.00
6	Changing Me - Grade 7	\$ 6.00
7	Je grandis - 7e année	\$ 6.00
8	Changing Me - Grade 8	\$ 5.00
9	Je grandis - 8e année	\$ 5.00
10	Conception to Birth (Changing Me)	\$ 5.00
11	De la conception à la naissance	\$ 6.00
12	Changing Me - Grade 6 / Decision Making Supplement	\$ 3.00

13	Changing Me - Grade 7 / Decision Making Supplement	\$ 3.00
14	Prise de décision - 7e année	\$ 3.00
15	Changing Me - Grade 8 / Decision Making Supplement	\$ 3.00
16	Prise de décision - 8e année	\$ 2.00
17	Changing Me - Grade 7 Adapted for Young People with Physical Disabilities	\$ 4.00
18	Chlamydia / STD Teacher Resource Kit	\$ 4.00
19	Chlamydie et MTS	\$ 5.00
20	Healthy Relationships	\$13.00
21	Les relations interpersonnelles ( <b>Internal Use Only</b> )	\$10.00
22	Youth Speak, Let's Listen	single copies free*

\*For orders in excess of 50 copies - \$0.14 per copy + cost of shipping.

### **Miscellaneous - Divers**

No.	Title of Module/Kit Titre du module/trousse	Unit price Coût par unité
1	Pediculosis Workshop for Volunteers	\$ 6.00
2	Atelier sur la pédiculose pour bénévoles	\$ 6.00
3	Alex Asks About Aging	\$ 4.00
4	Vieillir, c'est quoi grand-maman? -- Processus normal du vieillissement	\$ 2.00
5	Ottawa-Carleton Health Department Overview of School Age Health Services and Programs - Reference Guide for School Staff	\$20.00
6	Aperçu des services et des programmes offerts aux enfants d'âge scolaire par le service de la santé d'Ottawa-Carleton - Guide à l'intention du personnel des écoles	\$20.00
7	Healthy Adolescence: A Time to Discuss... A Time to Decide (Final Report)	\$ 5.00
8	Pour une saine adolescence : De la concertation à l'action	\$ 5.00
9	The Youth of Ottawa-Carleton: A background paper	\$ 3.00
10	Les jeunes d'Ottawa-Carleton : Document d'information	\$ 3.00
11	Community Agencies Serving Youth: A Report of a Telephone Survey	\$ 3.00
12	Les organismes communautaires au service des jeunes : Rapport d'une enquête téléphonique	\$ 3.00
13	Focus Groups - It's Time to Listen	\$ 3.00
14	Il faut se parler - Rapport préliminaire des groupes de discussion	\$ 3.00
15	Youth in Action for Health - Celebrating Increased Participation/ La promotion de la santé par les jeunes - Hommage à une participation accrue	\$ 3.00
16.	Suicide Prevention Trainers Manual	\$8.00
17.	Suicide Prevention Director of Services	\$9.00
18.	Taking Care of Business: A directory for small business	\$9.00
19.	A Guide to Active Living in the Workplace	\$9.00
20.	The Active Living Program - 20 minute audio tape and leaders guide	\$15.00