

Policy, Priorities and Budgeting Committee
Comité des politiques, des priorités et des budgets

Agenda 1
Ordre du jour 1

Thursday, December 9, 1999 - 9:15 a.m.
Le jeudi 9 décembre 1999 - 9 h 15

Victoria Hall, First Level
Bytown Pavilion, City Hall

Salle Victoria, niveau 1
Pavillon Bytown, hôtel de ville



**Confirmation of Minutes
Ratification des procès-verbaux**

Minutes 19 (November 25, 1999)
In-Camera Minutes 14 (November 25, 1999)

Procès-verbal 19 (Le 25 novembre 1999)
Procès-verbal 14 huis clos (Le 25 novembre 1999)

Index

Information Items Articles pour information

- | | | |
|----|--|---|
| 1. | Contract Authority Request - Contracts Awarded for the period of
July 1st to September 30, 1999
Demande d'autorisation de contrat - Contrats adjugés pour la période
du 1er juillet au 30 septembre 1999
Ref.: ACS1999-FN-FLM-0033 | 1

City Wide |
| 2. | Money at the Credit of the Corporation
Argent au crédit de la ville
Ref.: ACS1999-FN-COM-0012 | 11

City Wide |

Action Items Articles pour exécution

- | | | |
|----|---|--|
| 3. | Financial Status
Situation financière
Ref.: ACS1999-FN-FLM-0030 | 13

City Wide |
| 4. | 2000 Borrowing By-law
Arrêté municipal sur les emprunts de 2000
Ref.: ACS1999-FN-FLS-0011 | 21

City Wide |
| 5. | Thorncliffe Village Inc. Status Report
Rapport d'étape sur le Village Thorncliffe
Ref.: ACS1999-FN-COM-0010 | 25

OT4 - Rideau |

6.	Property - Civic - Disposal - 569 Foxview Place Propriété municipale - Cession - 569, place Foxview Ref.: ACS1999-CS-PTY-0009	OT4 - Rideau	39
7.	Property Disposal - Part of Old Hunt Club Road Propriété Municipale - chemin Old Hunt Club Road Ref.: ACS1999-CS-PTY-0020	OT3 - Southgate	43
8.	Property - Civic - Disposal - 27 Riverdale Avenue and Portion of Faraday Road Propriété municipale - Cession - 27, avenue Riverdale et une partie du chemin Faraday Ref.: ACS1999-CS-PTY-0024	OT7 - Kitchissippi OT9 - Capital	47
9.	Property - Civic - Disposal - 1497 Gilles Street Propriété municipale - Cession - 1497, rue Gilles Ref.: ACS1999-CS-PTY-0023	OT9 - Capital	53
10.	Fines for Misuse of Designated Handicapped Reserved Parking Stalls Amendes pour utilisation inappropriée des places de stationnement réservées aux personnes handicapées Ref.: ACS1999-CV-DIA-0003	City Wide	57

Regional Matters

Questions régionales

Municipal Government Reform

Réforme du gouvernement municipal

External Relations Matters

Questions de relations extérieures

Correspondence

Correspondance

Members' Reports - Enquiries
Rapports des membres - demandes de renseignements

Councillor/Conseillère Diane Deans, Chairperson/Présidente

Councillor/Conseiller Jim Bickford, Vice-Chairperson/Vice-président

Councillor/Conseillère Inez Berg

Councillor/Conseiller Richard Cannings

Councillor/Conseiller Ron Kolbus

Councillor/Conseiller Brian Mackey

MNM

December 1, 1999

ACS1999-FN-FLM-0033
(File: CCA1200/0110)

Department of Finance

Ward/Quartier
City Wide

- Policy, Priorities and Budgeting Committee / Comité des politiques, des priorités et des budgets
- City Council / Conseil municipal

Information

1. Contract Authority Request - Contracts Awarded for the period of July 1st to September 30, 1999

Demande d'autorisation de contrat - Contrats adjugés pour la période du 1^{er} juillet au 30 septembre 1999

Information

In accordance with the provisions of the Purchasing By-Law approved by City Council on September 1, 1999, attached is a list of contracts awarded through the Supply Management Division for the period of July 1 to September 30, 1999.

The City Treasurer certifies that all contracts awarded under Delegation of Authority for the period of July 1 to September 30, 1999, are in compliance with the Purchasing By-Law.



December 1, 1999 (9:13a)

Mona Monkman
City Treasurer

JB:cds

Contact: Jeff Byrne - 560-2129 ext. 1-5175

List of Supporting Documentation

- Document 1 List of Contracts Awarded under the Purchasing By-Law for the period July 1 - September 30, 1999
- * S = Sole Source
 - * C = Awarded through a competitive process

Part II - Supporting Documentation

Document 1

List of Contracts Awarded under Delegation of Authority for the period of July 1 st to September 30, 1999				
Contract Number	Requirement	Successful Contractor	Contract Amount	"C" or "S" Reason
01099-09910-P1	To Paint the East Bridge, Ottawa City Hall	PCL Constructors Canada Inc.	\$31,500.00	S Warranty Requirements
9999-09670-T1/99	Completion of a Multipurpose Sports Flooring System at Carlington Gymnasium	Total Floor Industries	\$36,802.65	C
01399-34072-T01	Supply and Delivery of various pieces of Safety and Rescue Equipment to the Ottawa Fire Dept.	Barry Cordage Ltd. Multi-Trek Safety & Rescue Ltd. Acklands Grainger	\$23,691.00 \$7,624.00 \$14,493.00	C
0060-73-T1/99	Supply and Deliver Navistar (International) Consignment Truck Parts as needed	Les Camions de L'Outaouais	\$100,000.00	C
99D3238	Construction of Sanitary Sewer and Asphalt Overlay in Donald Street	Graydex Ottawa Inc.	\$383,568.07	C
01499-91039-T01	Supply of Janitorial Services provided to (9) City of Ottawa Community Centers	Janitor Janitorial Services Ltd.	\$388,240.94	C

List of Contracts Awarded under Delegation of Authority for the period of July 1st to September 30, 1999				
Contract Number	Requirement	Successful Contractor	Contract Amount	“C” or “S” Reason
0961-18-P2/99	Review of the City of Ottawa’s Direct Compensation Policies, Programs and Practices pertaining to Managerial Staff	Deloitte and Touche	\$28,890.00	C
99D3194	Construction of Catch Basins and Leads in Private Lanes - City Wide 1999	K.C.E. Construction Ltd.	\$80,363.20	C
00999-90922-T04	Completion of the Building Addition to Lindenlea Community Centre	Zimola Construction Ltd.	\$119,037.50	C
0924-10-G1/99	Project Management Services for update of 2 mainframe applications to achieve Y2000 readiness (Vehicle and Equipment Pool and Stores)	VK Computer Systems Inc.	\$46,815.50	S Unique experience, urgency
0952-38-C1/97	Provision of an Employee Assistance Program	EAPlus	\$68,780.00	C Extension option in existing contract
99C3235	Construction of 99 Sewer Rehabilitation-Structural Spot	Sewer-Matic Inspection and Reconstruction Services Inc.	\$650,149.12	C

List of Contracts Awarded under Delegation of Authority for the period of July 1st to September 30, 1999				
Contract Number	Requirement	Successful Contractor	Contract Amount	“C” or “S” Reason
	Repairs at Various Locations			
00499-76566-T01	Supply of Four (4) Tandem Trucks c/w Combination Spreader-Dump Box and Underbody Plow	Surgenor Truck Centre	\$717,885.20	C
9999-02700-T2/99	Completion of Catch Basin Improvements at Various Locations	E. George Brown Excavating (1992) K.C.E. Construction Ltd.	\$22,642.45 \$4,490.40	C
00999-91075-T01	Completion of Patio and Seating Wall Replacement at J.A. Dulude Arena, Carlington Park	Meyknecht-Lischer Contractors Ltd.	\$38,316.14	C
9999-00100-G1/99	Completion of Bicycle Lane Widening on Alta Vista Drive	Dibblee Paving & Materials Ltd.	\$49,273.50	S Additional work required on existing contract.
00699-34521-Q01	Installation of an Exhaust Extraction System for the purpose of removing dangerous diesel	Nederman Canada Ltd.	\$97,836.52	C

List of Contracts Awarded under Delegation of Authority for the period of July 1st to September 30, 1999				
Contract Number	Requirement	Successful Contractor	Contract Amount	“C” or “S” Reason
99C3242	Construction of Monolithic Concrete Sidewalks and Associated Works in Queensview Drive	Torus Construction Ltd.	\$88,159.17	C
0405-15-T1/98	Supply of Bulk Ethanol Gasoline	Sunoco Inc.	\$46,000.00	C Co-operative Extension option in existing contract
00499-76577-T01	Four (4) Self-propelled, Vacuum Sweeper Machines	Joe Johnson Equipment	\$49,818.00	C
99C3204	Rehabilitation of Pedestrian Bridge Over Rideau River	Meynecht-Lischer Contractors Ltd.	\$376,553.33	C
99P3207B	Construction of Storm, Sanitary Sewers and Watermain in Mann Avenue and King Edward Avenue	Bradley-Kelly Construction Ltd.	\$677,904.92	C
00999-91065-T01	Completion of Alterations to Kitchen Storage Rooms at Canterbury Community Centre	Zimola Construction Ltd.	\$57,965.00	C

List of Contracts Awarded under Delegation of Authority for the period of July 1st to September 30, 1999				
Contract Number	Requirement	Successful Contractor	Contract Amount	“C” or “S” Reason
9999-02700-T1/99	Completion of Catch Basin/Manhole Repair and Rebuilding - City Wide	Bradley Kelly Construction Ltd.	\$58,000.00	C
00999-91235-T01	Completion of Tennis Court Upgrades at Various Locations	Arnone Paving and Concrete Ltd.	\$72,006.72	C
00399-80056-T01	Supply & Delivery of Uniform Shoes to the Ottawa Fire Service	G.A. Boulet Inc.	\$33,725.48	C
00999-91036-T01	Completion of Ventilation Upgrade at J.A. Dulude Arena	Dave Good Plumbing & Heating a div. of 524556 Ontario Inc.	\$46,462.50	C
9999-07560-T1/98	Completion of Roofing and Waterproofing System Maintenance City Wide on an as required basis	Ray Cyr Roofing & Sheet Metal Work Inc.	\$99,706.88	C Extension option in existing contract
00499-76501-T01	Lease of two (2) Front End Loaders complete with blowers, wing and plow	Toromont Cat	\$128,915.00	C
00999-93165-T01	Completion of Filter System Replacement at Canterbury Pool	A/C Mechanical Refrigeration Ltd.	\$147,462.00	C

List of Contracts Awarded under Delegation of Authority for the period of July 1st to September 30, 1999				
Contract Number	Requirement	Successful Contractor	Contract Amount	“C” or “S” Reason
00999-90922-T05	Completion of Ground Floor Alterations at Jack Purcell Community Centre	Skarlan Enterprises	\$48,870.00	C
0550-38AAO-P01/98	Electronic Parking Meters and Accessories	J.J. MacKay Canada Limited	\$156,793.88	C
00999-91080-T01	Completion of Window Restoration at Churchill Seniors Club	J & M Enterprises div. of 516067 Ont. Inc.	\$53,359.72	C
00999-91001-T01	Completion of Exterior Front Restoration at Ottawa School of Art	Asbex Ltd.	\$34,279.00	C
00999-91013-T01	Completion of Elevator Modernization at Arts Court	Thyssen Elevator Ottawa Limited	\$99,995.49	C
00999-91240-T01	Completion of Demolition at 7 Bayview Road, Building No. 2	R.W. Tomlinson Limited	\$42,853.00	C
0022-80ABO-G01/98	Supply and Deliver Holder Tractor Parts on an as required basis.	Holder of North America	\$34,500.00	S Sole authorized distributor
00999-91082-T01	Connection of Trailer Generators to Various City of Ottawa Facilities	Black Electric Ltd.	\$98,868.00	C

List of Contracts Awarded under Delegation of Authority for the period of July 1st to September 30, 1999				
Contract Number	Requirement	Successful Contractor	Contract Amount	“C” or “S” Reason
00499-07048-T07	Purchase of Three (3) Chevrolet One (1) Ton Pick-Up Trucks - Crew Cabs.	Belisle Automobiles Inc.	\$92,139.15	C
01099-72574-T1	Supply of Radio Equipment and Installation of Radio Software for the Fire Department	Motorola Canada Ltd.	\$349,369.15	C
00499-07048-T06	Purchase of Two (2) Chevrolet 3/4 Ton Pick-Up Trucks	Belisle Automobiles Inc.	\$51,467.10	C
0924-10-G1/99	Assist the Environmental Mgmt. Branch of the City of Ottawa in Conducting a Feasibility Study of a City-Wide Building Retrofit Program	ICLEI Energy Services	\$25,000.00	S Unique Municipal expertise. Industry leader.
00499-07048-T08	Purchase of One (1) Chevrolet One (1) Ton Pick-Up Truck, 4x4 Crew Cab	Belisle Automobiles Inc.	\$41,042.35	C
00299-91843-P01	To Develop an Integrated Pest Management Program for the City of Ottawa	Agfor & Associates	\$74,258.00	C

List of Contracts Awarded under Delegation of Authority for the period of July 1st to September 30, 1999				
Contract Number	Requirement	Successful Contractor	Contract Amount	“C” or “S” Reason
0550-81AA-T1/98	Supply and Delivery of Flasher Barricades on a monthly rental basis.	Beacon Lite Ltd.	\$58,263.60	C Extension option in existing contract
0966-52-T1/97	Provision of Printing Services	Royal Printers	\$57,500.00	C Extension option in existing contract
96-1	Removal and Haulage of Snow from Designated Roads - East Zone	Laurent Leblanc Limited	\$185,677.10	C Extension option in existing contract
96-2	Removal and Haulage of Snow from Designated Roads - South Zone	Goldie Mohr Ltd.	\$156,673.03	C Extension option in existing contract
96-3	Removal and Haulage of Snow from Designated Roads - West Zone	George W. Drummond Ltd.	\$183,568.54	C Extension option in existing contract

List of Contracts Awarded under Delegation of Authority for the period of July 1st to September 30, 1999				
Contract Number	Requirement	Successful Contractor	Contract Amount	“C” or “S” Reason
96-4	Removal and Haulage of Snow from Designated Road - Lowertown Zone	George W. Drummond Ltd.	\$147,902.17	C Extension option in existing contract
96-5	Removal and Haulage of Snow from Designated Roads - Centertown Zone	Burnside Sand and Gravel Ltd.	\$216,529.17	C Extension option in existing contract
96-8	Removal and Haulage of Snow from Designated City Streets - City Lowertown Zone	Gerry Crepin Cartage Limited	\$113,961.34	C Extension option in existing contract
96-9	Removal and Haulage of Snow from Designated City Streets - City Centretown Zone	George W. Drummond Ltd.	\$114,532.21	C Extension option in existing contract
96-10	Removal and Haulage of Snow - Carling Avenue	Goldie Mohr Ltd.	\$88,848.55	C Extension option in existing contract

December 1, 1999

ACS1999-FN-COM-0012
(File: FAC3000/0110)

Department of Finance

Ward/Quartier
City Wide

- Policy, Priorities and Budgeting Committee / Comité des politiques, des priorités et des budgets
- City Council / Conseil municipal

Information

2. Money at the Credit of the Corporation

Argent au crédit de la ville

Information

Section 81 of the Municipal Act requires that *“Every Treasurer shall prepare and submit to the Council, half yearly, a statement of the money at the credit of the Corporation”*.

Accordingly, the following information is submitted outlining the money at the credit of the Corporation as at June 30, 1999, including comparative figures from the previous year.

	<u>June 30/99</u>	<u>June 30/98</u>
<u>Money at Credit</u>		
Cash on hand	50,255	44,155
Cash in bank	10,424,003	1,048,258
Short-term investments	158,026,302	128,000,000
Accrued interest	556,954	8,111,507
	<hr/>	<hr/>
	169,057,514	137,203,920
Less - Cheques issued but not yet presented for payment	(4,894,430)	(3,395,262)
	<hr/>	<hr/>
Net cash position	164,163,084	133,808,658
	<hr/>	<hr/>
<u>Represented by</u>		
Revenue fund	80,384,528	59,961,959
Capital fund	48,163,929	53,438,387
Reserve funds	33,263,592	18,003,022
Trust funds	2,351,035	2,405,290
	<hr/>	<hr/>
	164,163,084	133,808,658
	<hr/>	<hr/>

12

The cash position at June 30, 1999 was significantly higher than at the same time in 1998. In 1998, as a result of delays caused by taxation reform, final tax bills were not due and payable until October 30th. In 1999, tax capping legislation resulted in a delay in issuing final tax bills to capped properties. However, final residential tax bills were due and payable prior to June 30th.

There were no bank loans outstanding as at June 30, 1999.

Effective June, 1, 1998, all City of Ottawa short term investments are placed in an investment pool managed by the Region of Ottawa-Carleton. As at June 30, 1999, short-term investment in the amount of \$158,026,302 was invested with the ROC.



December 1, 1999 (9:18a)

Mona Monkman
City Treasurer

GWS:tsc

Contact: Mona Monkman - 244-5300 ext. 1-3889
Alic Edgar - 244-5300 ext. 1-3534

December 1, 1999

ACS1999-FN-FLM-0030
(File: CAA5100 - 1999)

Department of Finance

Ward/Quartier
City Wide

- Policy, Priorities and Budgeting Committee / Comité des politiques, des priorités et des budgets
- City Council / Conseil municipal

Action/Exécution

3. Financial Status

Situation financière

Recommendations

1. That the following documents for the period ending October 31, 1999 be received for information:
 - a. Financial Statistics,
 - b. Accounts Receivable Debtor Arrears over \$25,000.
 - c. Corporate Financial Statement, and
 - d. Reserves and Reserve Funds Status.
2. That funds in the amount of \$234,790 be transferred into the Reserve for Committed Expenditures, as identified in this report.

M. Simulik

December 2, 1999 (10:27a)

for Mona Monkman
City Treasurer



December 2, 1999 (1:19p)

Approved by
John S. Burke
Chief Administrative Officer

ECM:cds

Contact: Eric McKinley - 244-5300 ext. 1-3681

Financial Comment

Subject to City Council approval of recommendation 2, the unused funds estimated at \$234,790 will be transferred from the 1999 Operating Budget to the Reserve for Committed Expenditures.



December 2, 1999 (10:28a)

for Mona Monkman
City Treasurer

ECM:cds

Executive Report

Reasons Behind Recommendations

Recommendation 1

Document 1a) contains the financial statistics of total taxation, unpaid tax and accounts receivable compared to the prior year. The document shows the impact of the delay in the final billing of commercial and multi-residential to November 19th, in that total taxes collected are lower this year and arrears are higher. In 1998 the final tax due date was October 31st.

Document 1b) provides a list of corporate Accounts Receivable Debtor Arrears over \$25,000. The schedule identifies Payment-In- Lieu and Other Receivables separately, indicating the debtor name, balance, period overdue and description for information.

A receivable from the Ontario Development Corporation for the debenture payments and carrying costs associated with Life Sciences Park will become due in 2000. The Ontario Development Corporation could decide to exercise their option to transfer the unsold land to the City in return for release from the obligation to reimburse the city. As the receivable is approaching the appraised value of the land the 2000 budget is recommending that the debenture costs no longer be set up as a receivable thereby minimizing the City's exposure.

The Corporate Financial Statement Document 1c) shows gross costs, external recoveries/revenues and net for each department compared to the 1999 revised estimates. In September an operating status report was presented to Council which projected the year-end status of the Corporation. At that time, it was anticipated that the Corporation would require the funds realized from the sale of municipal assets to balance spending and revenue losses for the year. The projections made at that time have been reviewed by the departments to

determine if there has been any significant change. There are two extra-ordinary events which impact the year-end projections. The first is the delay in issuing tax bills to commercial and multi-residential properties which has had a significant impact on revenue and the second is the privatization of Ontario Hydro which has further affected PIL revenue. As a result the year-end status still requires the full contribution of the funds from the sale of municipal assets to balance spending with revenues.

Reserves and Reserve Fund Status are shown in Document 1d) as at October 31, 1999. Balances are projected for the 1999, taking into account the status of expenditure at this time. The projected reserve balances have increased slightly from the last financial status report as a result of the return of funds not required to offset labour costs in 1999 and as a result of the reduced cost of parking lot operations.

Recommendation 2

The Reserve for Committed Expenditures has been established to commit funds for authorized expenditures which will be incurred in subsequent years. Amounts being requested to be contributed to the Reserve for Committed Expenditures represent unused funds for specific projects which City Council previously approved in 1999. As these projects are specific in the operating budget, funds will not automatically be carried forward into the year 2000. Any allocation to the Reserve requires City Council approval.

1. The 1999 budget provision in the Community Services Department for the Outdoor Rinks Program covers the period December 1999 to March 2000. In order to provide funding for the 2000 portion of the program, a contribution to the Reserve for Committed Expenditure in the amount of \$194,790 is required in 1999.
2. The City's Road Maintenance Service Agreement with ROC includes the maintenance and replacement of waste receptacles. The annual replacement cost is estimated at \$40,000. A new standard for waste receptacles is currently under review, therefore, no purchase will occur until the year 2000. Unused funds in the amount of \$40,000 are requested to be contributed to the Reserve.

Consultation

All Departments were consulted on the contents of this submission.

Disposition

Originating Department to take necessary action.

List of Supporting Documentation

16

- Document 1
- a) Financial Statistics as at October 31, 1999
 - b) List of Accounts Receivable Debtor Arrears over \$25,0000 as at October 31, 1999
 - c) Corporate Financial Statement as at October 31, 1999
 - d) Reserves and Reserve Funds Status as at October 31, 1999

Part II - Supporting Documentation

Document 1 a)

Financial Statistics as at October 31,1999		
	1998	Year to Date 1999
1) Total Taxation	573,896,000	577,207,000
2) Tax Collections	553,377,000	416,665,000
3) Total Unpaid Tax	61,226,000	201,820,000
Realty		199,498,000
Business		2,322,000
4) Accounts Receivable:		
Total Receivables	8,198,000	12,577,000
Current	3,918,000	2,091,000
31-60	1,287,000	1,607,000
61-90	137,000	1,263,000
Over 90	2,856,000	7,616,000
Notes:		
1) <i>Taxation for 1998 includes a complete final billing; 1999 includes \$178m not yet due for Multi-Residential and Commercial.</i>		
2) <i>Tax collections and arrears are substantially higher than prior year due to the interim billing for Multi-Residential and Commercial at August 27th, 1999.</i>		
3) <i>Accounts receivable balances are higher than prior year due primarily to an increase in outstanding PIL billings.</i>		

List of Accounts Receivable Debtor Arrears Over \$ 25,000.00 As at October 31,1999						
Debtor Name	Debtor Balance	Current Oct 1999	1-Month Sep 1999	2-Month Aug 1999	Jul 1999 & Prior	Description
P.I.L. Receivables						
Canada Post Corporation	1,350,968	0	0	1,150,000	200,968	P. I. L. claims : 1999
Canada Mortgage & Housing	3,195,476	0	0	0	3,195,476	P. I. L. claims : 1997, 1998, 1999
Public Works & Government Services	784,912	0	0	0	784,912	P. I. L. claims : 1998
Royal Canadian Mint	375,260	0	0	0	375,260	P. I. L. claims : 1999
Ottawa MacDonald-Cartier International Airport	754,158	0	0	0	754,158	P. I. L. claims : 1998, 1999
Ontario Ministry of Municipal Affairs	860,241	0	0	0	860,241	P. I. L. claims : 1998, 1999
Total P.I.L. Receivables	7,321,015	0	0	1,150,000	6,171,015	
Other Receivables						
Revenue Canada	215,487	215,487	0	0	0	G. S. T. claim : September 1999
Ontario Ministry of Municipal Affairs	50,374	0	0	0	50,374	Infrastructure claims
R.M.O.C. Environmental Services	2,944,510	1,422,326	1,348,376	0	173,807	Watermain construction
R.M.O.C. Environment & Transportation	72,075	40,303	1,487	1,691	28,593	Storm sewer construction
R.M.O.C. Corporate Fleet Services	99,024	84,902	677	754	12,691	Building & equipment work orders
Ottawa-Carleton Regional Police Services	42,336	41,468	0	0	868	R.O.C.share retiree health benefits- police
R.M.O.C. Water SupplyTransportation	56,541	0	4,216	7,620	44,705	Various
Canadian Pacific Ltd.	109,835	0	109,835	0	0	1999 Right-of-Way final billing 99.11.12
The Centertown Citizens (Ottawa) Corp.	599,708	0	0	0	599,708	141 Clarence Street/ Murray
Miriampol	25,648	10,914	0	14,734	0	Mooney's Bay/ Terry Fox canteen concession
The Message Centre	59,184	0	0	0	59,184	Litigation
National Capital Commission	59,516	0	0	0	59,516	Echo Drive retaining wall construction
Non Profit Housing Corp./ City Living	155,542	27,674	18,706	21,267	87,895	Stores issues and other charges
Ottawa Gymnastics Club Lions Arena	25,851	0	0	0	25,851	Debenture repayment
Ottawa Public Library	39,674	28,384	0	10,556	734	Sale 847 St Laurent; printing charges
PHH Vehicle Management Services	85,391	59,074	22,423	588	3,306	Building & equipment work orders: Regional Police
Total Other Receivables	4,640,694	1,930,532	1,505,720	57,210	1,147,232	
Total Accounts Receivables Over \$ 25,000	11,961,710	1,930,532	1,505,720	1,207,210	7,318,247	

CORPORATE FINANCIAL STATEMENT AS AT OCTOBER 31,1999							
DEPARTMENTS/OFFICE	1999 REVISED BUDGET			ACTUAL AS AT OCTOBER 31ST			BUDGET %
	GROSS COSTS	EXTERNAL REVENUES/ RECOVERIES	NET	GROSS COSTS	EXTERNAL REVENUES/ RECOVERIES	NET	NET EXPEN-DED
Elected Representatives - Mayor	438,000	0	438,000	341,825	(15,775)	326,050	74.4%
Elected Representatives - Councillors'	1,547,200	0	1,547,200	1,186,316	(300)	1,186,016	76.7%
Office of the Chief Administrative Officer	1,803,900	(1,015,900)	788,000	1,255,048	(664,099)	590,949	75.0%
Office of the City Auditor	848,600	(90,000)	758,600	498,779	(90,000)	408,779	53.9%
Committee of Adjustment	381,400	(226,000)	155,400	271,585	(191,830)	79,755	51.3%
Community Services	65,709,700	(12,552,800)	53,156,900	56,619,704	(10,952,424)	45,667,280	85.9%
Corporate Services	22,783,900	(1,407,200)	21,376,700	21,211,743	(4,221,435)	16,990,308	79.5%
Finance	5,619,600	(460,500)	5,159,100	4,979,568	(423,665)	4,555,943	88.3%
Urban Planning and Public Works	97,057,600	(60,678,800)	36,378,800	79,480,598	(48,288,514)	31,192,084	85.7%
Total Departmental	196,189,900	(76,431,200)	119,758,700	165,845,166	(64,848,002)	100,699,064	84.1%
Non - Departmental	55,306,700	(23,772,300)	31,533,800	51,870,546	(13,762,528)	38,108,018	120.8%
Pay'ts - in - Lieu of Taxes	2,187,800	(80,978,100)	(78,790,300)	2,187,800	(78,750,326)	(76,562,526)	97.0%
Total City Cost	253,684,400	(181,182,200)	72,502,200	217,903,512	(157,360,856)	62,244,556	85.8%
Taxation		(72,502,200)	(72,502,200)		(72,507,400)	(72,507,400)	100.0%
<i>Notes to the financial statement:</i>							
1. Actual figures for Payment-In-Lieu of Taxes and Taxation are estimated based on the total received. PILs includes amounts for OPL.							
2. Inter/intradepartmental charges have been eliminated - the purpose is to count gross spending only once. OSSS amounts revised compared to June 30 th .							
3. Contributions from the Reserve for Committed Expenditure has been eliminated for the Lansdowne Park Revitalization Project as there are no corresponding expenses.							
4. Repayment of debt in Non-Departmental has been adjusted to exclude non-City departments.							

5. *As at October 31st, approximately 83% of the year has lapsed.*

CITY OF OTTAWA RESERVES AND RESERVE FUNDS AS AT OCTOBER 31, 1999			
\$			
CAPITAL RESERVE FUNDS	1998 ACTUAL BALANCE AS AT DEC/98	1999 ACTUAL BALANCE AS AT OCT/99	PROJECTED BALANCE AS AT DEC/99
<u>Tax Supported</u>			
General Capital Reserve Fund	71,000	3,667,000	1,227,000
Ottawa Public Library Reserve Fund	276,000	199,000	175,000
Vehicle and Equipment Reserve Fund **	619,000	(154,000)	163,000
<u>Non-Tax Supported</u>			
Parking Reserve Fund	1,749,000	2,594,000	3,128,000
Parking Development Reserve Fund	2,374,000	1,411,000	1,460,000
Redevelopment Charges Reserve Fund	13,000	0	0
Subdivision Charges Reserve Fund	38,000	53,000	53,000
Recreation Lands Reserve Fund	266,000	531,000	294,000
Development Charges Reserve Fund	470,000	505,000	507,000
Ottawa Hydro Development Charges	108,000		109,000
Sewer Maintenance Reserve Fund	11,112,000	9,605,000	12,105,000
Stormwater Discharge Reserve Fund	2,405,000	5,105,000	5,293,000
Ottawa Stadium Capital Reserve Fund	31,000	32,000	32,000
TOTAL RESERVE FUNDS	19,532,000	23,548,000	24,546,000
RESERVE ACCOUNTS			
<u>Operating</u>			
Winter Maintenance Reserve	3,181,000	2,879,000	379,000
Election Expense Reserve	129,000	430,000	329,000
Vested Employee Benefits Reserve	405,000	54,000	876,000
Assessment Appeal Losses Reserve	2,288,000	1,788,000	2,288,000
Legal Liabilities Reserve	0	0	0
Building Permit Stabilization Reserve	0	0	0
General Contingency Reserve	0	307,000	7,000
RMOC/City Road Maintenance Agreement Reserve	0	581,000	581,000
General Operations (Rideau B.I.A.)	373,000		373,000
Reserve for Committed Expenditures	2,860,000		1,200,000
<u>Capital</u>			
Market Reserve	1,000	1,000	1,000
Ottawa South Library Project Reserve	0	0	244,000
Plant Pool Reserve	0	2,037,000	2,037,000
Glebe Community Centre Reserve	0	1,019,000	1,019,000
TOTAL RESERVES	9,237,000	9,096,000	9,334,000
TOTAL RESERVES AND RESERVE FUNDS	28,769,000	32,644,000	33,880,000
** Charges to the Vehicle and Equipment Reserve Fund are expensed at the start of the year whereas the			

funds are only received monthly.

December 1, 1999

ACS1999-FN-FLS-0011
(File: LBT5725/0110)

Department of Finance

Ward/Quartier
City Wide

- Policy, Priorities and Budgeting Committee / Comité des politiques, des priorités et des budgets
- City Council / Conseil municipal

Action/Exécution

4. 2000 Borrowing By-law

Arrêté municipal sur les emprunts de 2000

Recommendation

That the By-law, shown as Document 1, providing authority for the City to borrow funds for current operating purposes, up to a maximum amount of \$100,000,000 in the year 2000, be approved.



December 1, 1999 (9:57a)

Mona Monkman
City Treasurer



December 1, 1999 (11:57a)

Approved by
John S. Burke
Chief Administrative Officer

CFM:ari

Contact: Carl Merkel - 244-5300 ext. 1-4127

Financial Comment

This By-law would authorize the Mayor and City Treasurer, in accordance with the provisions of the By-law, to borrow from time to time by way of promissory note or bankers' acceptance such sums as City Council considers necessary to meet, until the taxes are collected, the current expenditures of the Corporation for 2000. It is anticipated that the City will not need to borrow temporary funds.



December 1, 1999 (9:58a)

Mona Monkman
City Treasurer

CFM:tsc

Executive Report

Reasons Behind Recommendation

Every year, Council approves a borrowing by-law. The authority has not been used in 1999 or 1998, nor is it anticipated that borrowing will be required in 2000.

The maximum temporary borrowing authority under the Municipal Act is limited during January 1 to September 30 to 50% of the estimated revenues of the current year and during October 1 to December 31 to 25% of the estimated revenues of the current year. However, the estimated revenues of the immediately preceding year may be used if the current year's estimates have not been adopted.

Estimated revenues for 2000 amount to \$895,513,400, therefore, the maximum borrowing authority currently allowable for 1999 should be \$447,756,700 during the period from January 1 to September 30 and \$223,878,350 during the period from October 1 to December 31. These amounts are considerably in excess of the anticipated requirements. The proposed By-law for 2000 provides that in no case shall the amount borrowed exceed one hundred million (\$100,000,000) dollars.

Consultation

The Office of the City Solicitor has been consulted in the preparation of this Submission.

Disposition

The Office of the City Solicitor to prepare the By-law.

List of Supporting Documentation

Document 1 Proposed 2000 Borrowing By-law

Part II - Supporting Documentation

Document 1

BY-LAW NUMBER

A by-law of The Corporation of the City of Ottawa authorizing the borrowing of monies to meet the current expenditures of The Corporation of the City of Ottawa until the taxes are collected.

WHEREAS the Council of The Corporation of the City of Ottawa is empowered by section 187 of the Municipal Act, R.S.O. 1990, Chapter M.45, as amended, to enact a by-law to authorize the borrowing of monies to meet the current expenditures of The Corporation of the City of Ottawa, hereinafter called the "Corporation", until the taxes are collected;

THEREFORE the Council of The Corporation of the City of Ottawa enacts as follows:

1. The Mayor of the City of Ottawa and the Treasurer of the Corporation are hereby authorized to borrow from time to time by way of promissory note or bankers' acceptance from any person willing to loan the same, for the purpose of meeting the current expenditures of the Corporation in the year 2000, including the amounts required for debenture principal and interest falling due within the year upon any debt of the Corporation, school purposes, special rates purposes, and for meeting the requirements of any board, commission or body and other purposes for which the Corporation is obliged by law to provide, until the taxes are collected and other revenues are received.
2. The amount that may be borrowed at any one time as authorized by Section 1 hereof, together with the total of any similar borrowings that have not been repaid, shall not exceed, during the period from January 1 to September 30 of the year 2000, fifty per cent (50%) of the total, or during the period from October 1 to December 31 of the year 2000, twenty-five per cent (25%) of the total of the estimated revenues of the Corporation as set forth in the estimates adopted for the year, provided that in no case shall the amount exceed one hundred million dollars (\$100,000,000).
3. At the time that any amount is borrowed under Section 1 hereof, the said Treasurer shall furnish to the lender a copy of this by-law and a statement showing the nature and amount of the estimated revenues of the current year not yet collected or, where the estimates for the year have not been adopted, a statement showing the nature and amount of the estimated revenues of the Corporation as set forth in the estimates adopted for the next preceding year, and also showing the total of any amounts borrowed under Section 1 hereof, that have not been repaid.
4. Until such estimates are adopted, the limitations upon borrowing prescribed by Section 2 hereof shall temporarily be calculated upon the estimated revenues of the

Corporation as set forth in the estimates adopted for the next preceding year.

5. For the purposes of Sections 2 and 4, estimated revenues do not include revenues derivable or derived from,

- (a) borrowings or issues of debentures,
- (b) a surplus, including arrears of levies, or
- (c) a transfer from the capital fund, reserve funds or reserves.

6. The amount so borrowed shall bear interest at such rate or rates as may be agreed upon.

7. The Corporation shall draw and deliver from time to time promissory notes or bankers' acceptance evidencing and securing the said borrowings.

8. All sums of money borrowed under the authority of this by-law shall be repaid to the person from whom the same were borrowed, as soon as may be after the taxes for the current year have been collected.

9. Any promissory note or bankers' acceptance made under the authority of this by-law shall be signed by the Mayor and Treasurer of the Corporation and sealed with the seal of the Corporation.

10. The amount that is borrowed under Section 1 hereof shall, with interest thereon, be a charge upon the whole or any part or parts of the revenues of the Corporation for the current year and for any preceding years as and when such revenues are received; provided that such charge does not defeat or affect and is subject to any prior charge then subsisting in favour of any other lender.

11. The Mayor and the Treasurer of the Corporation are hereby authorized to sign on behalf of the Corporation, and to furnish to the lender, an agreement or agreements providing that the sums borrowed shall, with interest thereon, be a charge upon the whole or any part or parts of the revenues of the Corporation for the current year and for any preceding years as and when such revenues are received, but such charge does not defeat or affect and is subject to any prior charge then subsisting in favour of any other lender.

GIVEN under the corporate seal of the City of Ottawa this day of ,
1999.

CITY CLERK

MAYOR

November 18, 1999

ACS1999-FN-COM-0010
(File: ACS1300)

Department of Finance

Ward/Quartier
OT4 - Rideau

- Policy, Priorities and Budgeting Committee / Comité des politiques, des priorités et des budgets
- City Council / Conseil municipal

Action/Exécution

5. Thorncliffe Village Inc. Status Report

Rapport d'étape sur le Village Thorncliffe

Recommendations

1. To receive the Project Status and Financial Analysis Report for the Thorncliffe Village Inc Partnership.
2. That City Living be requested to enter into a Memorandum of Understanding with the City, on the transfer of future Oversizing Collectbacks, such that future proceeds are directed to the City of Ottawa.
3. Conditional upon approval of Recommendation 2, that the City set aside \$80,000 in funds received from oversizing collectbacks toward the provision of a pedestrian pathway for the use of Thorncliffe Village residents.



November 18, 1999 (9:26a)

Mona Monkman
City Treasurer



November 18, 1999 (1:20p)

Approved by
John S. Burke
Chief Administrative Officer

MM:tsc

Contact: André Tessier - 244-5300 - ext. 3578
Mona Monkman - 244-5300 - ext. 3889

Financial Comment

The financial implications of the recommendations are discussed in the body of the report. The pathway maintenance issues are attached as document 4.



November 18, 1999 (9:26a)

Mona Monkman
City Treasurer

MM:tsc

Executive Report

Reasons Behind Recommendations

Recommendation 1 - Status of Development

The former Department of Housing managed the responsibility for the City's share of the overall co-ordination and implementation of the Thorncliffe Village Inc. Development, a 60/40 public/private partnership whose mandate was to purchase/re-zone/subdivide the land, implement the site servicing and sell the lots.

The initiative for the Thorncliffe co-venture lay with the City's Housing Department. The decision to have CONPHC act as the vehicle for the co-venture was partially based on the fact that CONPHC had the specific mandate to provide affordable housing and the ability to mortgage its lands. The City cannot mortgage any of its lands.

Since Council's December 19, 1990 approval of staff reports on the Co-Ownership Agreement with Domicile Developments Inc., the plan of subdivision application for Thorncliffe Village and the application to amend By-Law Z2K for the above mentioned subdivision, there has been no report on the results achieved and/or the financial status of this initiative.

In summary, the City's objective of increasing the supply of affordable housing was accomplished, the private/public partnership was effective and successful, and the entire venture generated a financial surplus.

With all the cost expenditures and sale revenues accounted for, including projections for works needed to dissolve the Partnership, the net return for the City is recorded as \$344,900.00. During the 1998 Budget deliberations, City Council approved on May 4, 1998 a motion that \$220,000. of earnings be redirected to create a new Revolving Housing Loan Fund . City Living was to retain the balance of earnings (\$124,900.) to offset other operating expenses.

Summary No. 1**THORNCLIFFE VILLAGE INC.**

Public/Private Partnership - City/City Living & Domicile Development

EXECUTIVE SUMMARY - FINANCIAL ANALYSIS

for the period of December 1990 to March 31, 1999

Particulars	Actual	Actual	Actual
Land Sales		\$ 7, 566, 250.	
Cost of Sales (excl.partner's land cost)		\$ 3, 833,438.	
Trust earnings - Operations			\$ 3, 732, 812.
Distribution of Earnings as follows:			
- City/City Living			\$ 2, 145, 879.
- Domicile Development			\$ 1, 586, 933.

Summary No. 2**NOMINEE CORPORATION**

City's 60% Share of the Public/Private Partnership

EXECUTIVE SUMMARY - FINANCIAL ANALYSIS**Budget Comparative**

for the period of December 1990 to March 31, 1999

Co-Ownership Agreement and Budget approved
December 1990 under Report No. ACS1990/1401-138

Particulars	Budget	Actual	Variance (Over) Under
Net trust earnings - City/City Living	\$ 3, 191, 340.	\$ 2,145, 879.	\$ 1, 045, 461.
Nominee Expenses			
Land , Ext. Servicing, Soft cost, taxes, Consult. & Interest	2, 971, 000.	2, 080, 541.	890, 459.
Net Operating Surplus from normal operations	\$ 220, 340.	65, 338.	155, 002.
Provincial grant (to offset City's share of servicing costs)	0	875, 000.	(875, 000).
Financial assistance to all 3 NPH providers	0	(595, 438.)	595, 438.
Net Return - City/City Living Share	\$ 220, 340.	344, 900.	\$ 124, 560.
Distribution of Net Return as follows:			
- New Revolving Housing Loan Fund (City) (per May 4&5 '98 City Council motion)		220, 000.	
- Retained earnings by City Living		124, 900.	

Recommendation 2 - Oversizing Collectbacks

The purpose of this recommendation is to identify how future proceeds from collectbacks are to be attributed to either the City or City Living. The collectbacks will come through the development of abutting lands.

While City Living is the legal partner in the Thorncliffe Village project, the initiative was a City of Ottawa project. City Living had been used as the vehicle to affect the transaction. City Living, incorporated under the Business Corporations Act was legally able to participate in a joint venture such as Thorncliffe Village. The City of Ottawa, under the Municipal Act could not participate in a joint venture of this kind under their own name.

The original Council motion has indicated that all revenues from Thorncliffe Village be returned to the City of Ottawa Housing Reserve for use in affordable housing initiatives.

With the separation of City Living and the City, the Housing Reserve was collapsed into the Reserve for General Capital (RGC) and all balances in the Housing Reserve were transferred to the RGC.

Discussions have been held for several years regarding the disposition of proceeds on Thorncliffe Village between the City and City Living.

Staff are presently in the process of dissolving Thorncliffe Village Inc. As part of this process, a decision needs to be made as to which entity, the City or City Living will receive future proceeds from Oversizing Collectbacks. Both City Council and City Living will need to agree on such direction.

Approval of this recommendation would result in a Memorandum of Understanding between the City and City Living which would redirect City Living's share of the future oversized servicing connection fees to the City of Ottawa as applications are received for development of specific properties in the catchment area. In return, the City will use its best efforts to secure a pedestrian pathway, linking the Thorncliffe Village Community to the bus stop and shops on Montreal Road.

This issue of who retains the collectbacks has been under discussion by City and City Living staff in relation to the request by City Living for the City to provide a pedestrian pathway at the site. The issue of the pedestrian pathway is discussed under Recommendation number 3.

It is estimated that cost sharing connection fees of approximately \$500,000. could be collected should the abutting lands be redeveloped in the future.

Recommendation 3 - Pedestrian Pathway

Historically, after the development of Thorncliffe Village was well underway with nearly 75% of the proposed subdivision completed and occupied, a Resident's Association was formed. The Association undertook a Safety Audit, carried out in conjunction with the Ottawa Carleton Regional Police and the Crime Prevention Bureau. The Safety Audit identified, amongst other requirements, the need for safer and easier access from the Village to the bus stop and shops on Montreal Road.

As a result, City Council approved a motion in July of 1996 that included the conveyance of one of the two City-owned lots on Foxview Place to City Living for the sum of \$1.00, conditional on construction of a pedestrian pathway across this property being undertaken within two years.

The two year term ended in June of 1998 and the pedestrian path has not been constructed. Therefore, the subject lot has reverted back to the City. However, with a view to realizing the Safety Audit recommendation, City Living had proposed that in exchange for the City constructing and maintaining the pedestrian pathway, City Living will transfer their share of any future oversized servicing connection fees due from future abutting developments that are located within the Thorncliffe Village Inc. Oversized Servicing Catchment Area.

The initially proposed pathway alignment through the City-owned lot on Foxview Place is not a feasible location. This is due to the steep slope from Thorncliffe Village to the Foxview lot, the necessary relocation of mature trees and the close proximity of the pedestrian path to Thorncliffe residential units. In addition, as a result of the steep slope, the pathway could not be winter maintained and therefore the linkage would only be available for a portion of the year.

The preferred approach would be to develop the pedestrian path in conjunction with the future development of the property immediately south of the Thorncliffe Village community. This privately-owned land separates Thorncliffe Village from Montreal Road, provides the most direct linkage and is currently being used by Thorncliffe Village residents as an unauthorized footpath to connect with Montreal road. The City can only guarantee a pedestrian pathway at this location if the purchaser/developer is required to go through the subdivision approval process. In this event, the pedestrian pathway would be a condition of subdivision approval. However, if a purchaser/developer is only required to submit a site plan application, then the City can only attempt through negotiations to try and get a pedestrian pathway installed by the developer. City Planning staff have been successful in the past in negotiating this type of condition, however, the bottom line is that we cannot guarantee a pedestrian path in this location as it depends entirely on how the privately-owned land is developed and which planning process is applicable.

In order to show the City's commitment to the pedestrian pathway, this recommendation therefore directs that the City set aside \$80,000 for the potential purchase of lands and development costs for the pathway. Estimated costs of the land are \$15,000 and \$65,000 is estimated to be required to develop the pathway.

Option to Recommendations 2 and 3

City Living staff have advised that they are concerned with the City only being able to provide a commitment of "best efforts" to secure a pathway in the future. Consequently, they have advised that they would prefer that City Living retain the future collectbacks and that City Living itself undertake to contribute towards the construction of a footpath from the funds received from future collectbacks.

City Living staff advise that their articles of Incorporation and subsection 13(2) of the Housing Development Act both prohibit the payment of any dividend by City Living to the shareholder, i.e. the City of Ottawa. Soloway Wright, Barristers and Solicitors have provided a written opinion that "the Corporation (City Living) is not obliged to turn over any surplus to the City of Ottawa, and is specifically forbidden to do so." Accordingly, City Living staff do *not* support the recommendations of the report, but favour the option.

City Living staff also affirm that the former City of Ottawa Housing Department was recompensed for services provided to the Thorncliffe joint venture through a fee for services and that all funds provided by the City of Ottawa to the joint venture have been repaid with interest at market rates.

At the conception of the joint venture, it was the intent of the City that any surplus generated by Thorncliffe Village would be used for more housing through the vehicle of the Housing Reserve Fund. As the Housing Reserve Fund no longer exists, the appropriate vehicle for the funding is the non-profit housing corporation.

Consultation

The Department of Corporate Services Legal Services and Property Services have been consulted in the preparation of this report.

Disposition

Subject to the approval of Committee and City Council the Finance Department and the Department of Corporate Services will take appropriate action.

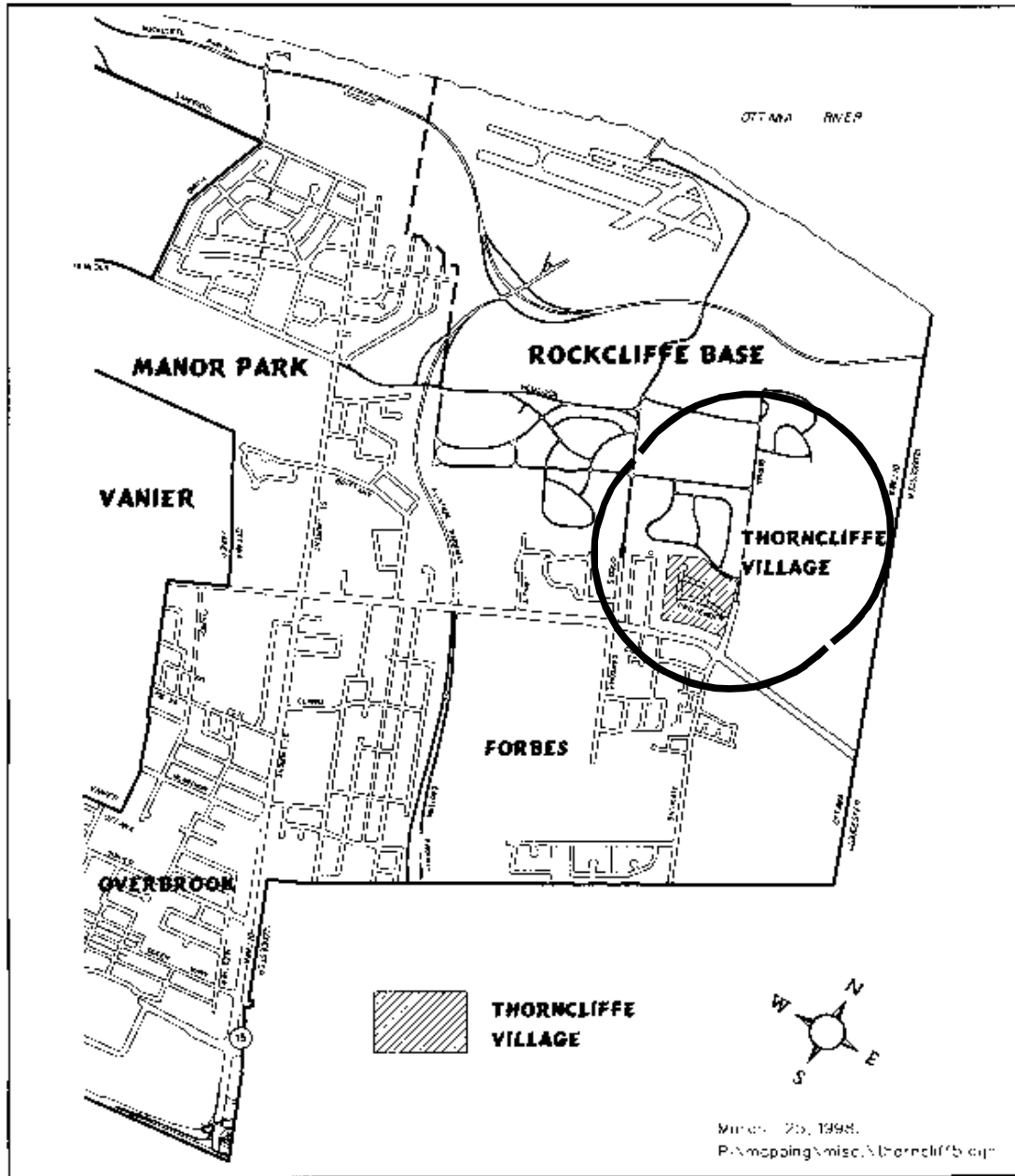
List of Supporting Documentation

Document 1	Site location plan
Document 2	Plan of Subdivision layout
Document 3	Thornccliffe Status Report and Project Development Overview
Document 4	Pedestrian Pathway Maintenance

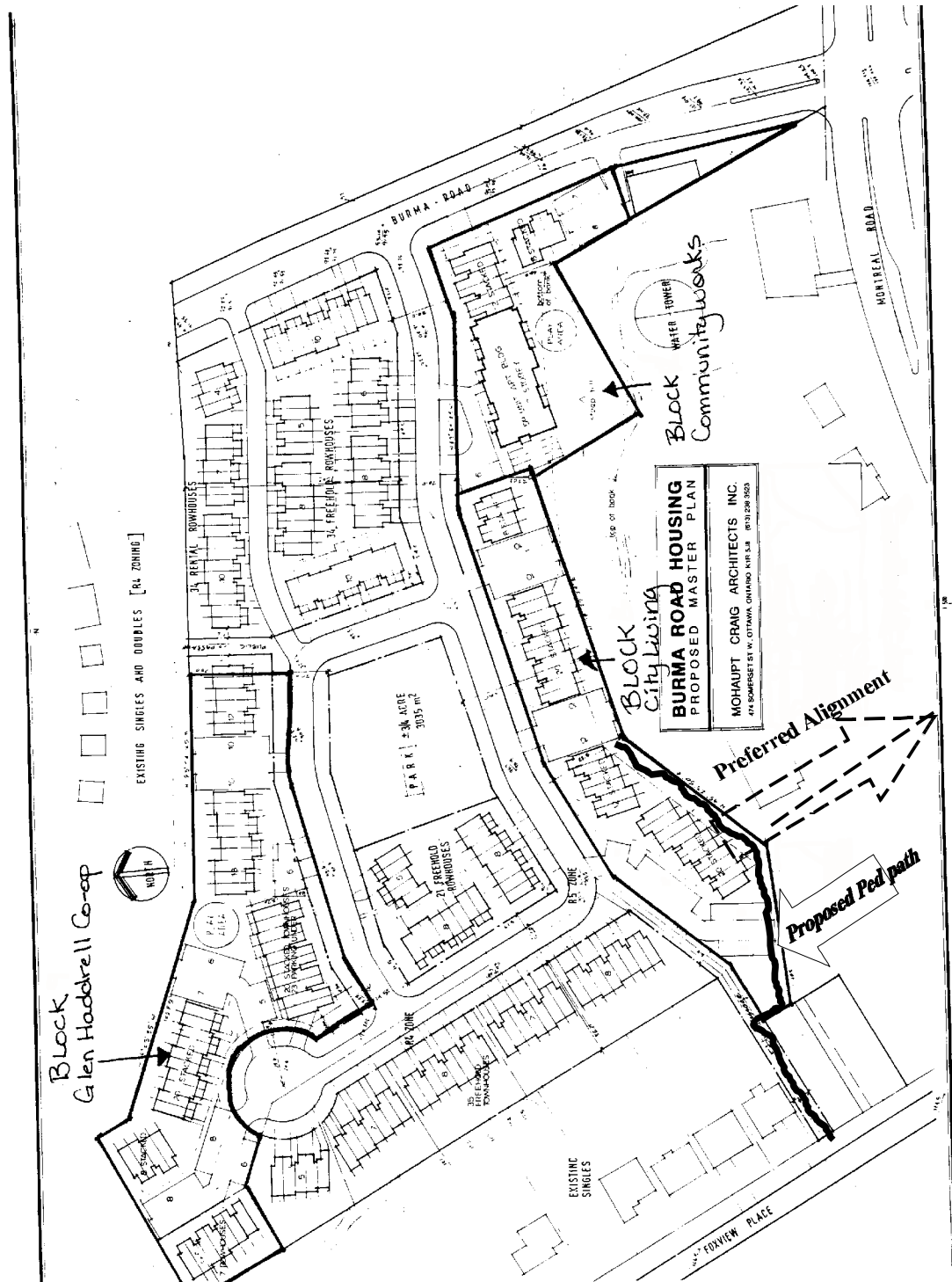
Part II - Supporting Documentation

Document 1

Site Location



Plan of Subdivision Layout



Thorncliffe Village Inc. - Status report and Project Development Overview

Subject: Thorncliffe Village Inc - Status report

Background Information

On December 19, 1990 City Council approved a Public/Private Partnership proposal whereby the City would enter into a Co-Ownership Agreement with Domicile Development Inc. for the purpose of increasing Ottawa's supply of affordable housing by developing an abandoned quarry into a planned, integrated community of non-profit and market housing units.

The "Thorncliffe Village Inc" project is the first time the City of Ottawa and a private sector company have worked as partners to develop a new residential subdivision. The two groups formed a nominee corporation, which serviced the land and managed the use and sale of the property to builders.

The land parcel chosen for this project was a 15 acre abandoned quarry site located in Ottawa's east end at the corner of Burma Road and Montreal Road abutting both the National Research Council and the Rockcliffe Airbase. Development Plans made by several groups to install services had fallen through, and many thought it would be too difficult and expensive to develop the property. In just two years, through the co-operation of the Provincial Ministry of Housing, social housing groups and private developers, the site was changed into a thriving community known as Thorncliffe Village.

The two partners in the project were City Living and the private sector company Domicile Developments Inc.

Land and Housing Sales

The entire development includes 338 housing units -- 104 affordably-priced private units and 234 units of subsidized social housing. The City of Ottawa Non-Profit Housing Corporation (City Living) purchased within the plan of Subdivision, three blocks of land from Thorncliffe Village Inc in 1991 for \$3,047,800. then shortly thereafter leased these serviced land parcels to the following three social housing groups -- CommunityWorks Non-Profit Housing Corporation, the Glenn Haddrell Housing Co-operative and City Living. All three received unit allocation funding from the Ontario government's Homes Now Program to build their respective projects.

Thorncliffe Village welcomed its first tenants in the summer of 1992.

With an estimated Construction value of \$35.5 million, this 15-acre village includes an apartment building, stacked-townhouses, public and private townhouses.

With respect to the development of the serviced lots targetted for Freehold units, Domicile Developments and a partner from Cornwall, Ontario formed a co-venture called Otcor Homes Inc., which built 69 of the village's 104 private units, followed by 23 units built and sold by another small home builder called Valforman Homes and finally the last 12 lots were sold in late 1997 to Domicile Homes Ltd and the last home buyer has taken occupancy in June of 1998. All of the above-mentioned freehold units are classed as "affordable homes", and aimed at entry-level homeowners.

The close association between social and privately-owned housing on the site, the difficulties encountered during construction, and the co-venture agreement between City of Ottawa (City Living) and Domicile Developments Inc. are the elements which make Thorncliffe Village so unusual in Ottawa.

Financial Status

As of March 31, 1999 and incorporating some minor activities expected to be completed by August. 31th, 1999, the total expenditures for Thorncliffe Village Inc. will equal \$3,833,438.00 which excludes the partner's respective book value on land & improvements, all the while revenues from land sales will equal \$7,566,250.00 and resulting in a projected trust earnings from Operations of \$3,732,812.00.

The City's share of this Thorncliffe Village Inc. aforementioned trust earnings is \$2,145,879.00 from which the City's book value expenditures such as Land and Soft cost, Consultants & Interest charges are deducted, and resulting in a net return to the City of \$344,900.00.

During the 1998 Budget deliberations, City Council approved on May 4, 1998 a motion that \$220,000. of earnings be redirected to create a new Revolving Housing Loan Fund and that City Living retain the balance of earnings (\$124,900.) to offset other operating expenses.

At the May 4, 1998 Special City Council meeting, the motion set directives that the \$220,000.00 transferred earlier in December of 1997 by City Living to the City as a share of the surplus, as set out in accordance with the directives from the December '90 Co-Ownership report; "that the surplus be deposited in the Housing Reserve Fund," be retained by the City to create a new Revolving Housing Loan Fund within the term of this Council for use in assisting community based organizations which are seeking to find ways to provide affordable housing without ongoing funding assistance from governments."and " that Guidelines for the administration and use of the revolving fund be developed by City staff, in consultation with City Living, other local Non-Profit Housing Corp..." " and brought back to Council for approval by September 1998." A staff report was tabled and approved by City Council in October 1998 setting out the Guidelines of this new revolving loan fund.

PROJECT DEVELOPMENT OVERVIEW

Location

The Thorncliffe Village site abuts Montreal Road and Burma Rd., in the east end of the City of Ottawa (see Document no. 1) The site comprises two blocks of land totalling almost 15 acres and abuts Department of National Defense(DND) lands to the north. The subject site is set-back from Montreal Road and slopes steeply away from this roadway such that the majority of the development cannot be seen from Montreal Road.

Development

The registered Plan of Subdivision (4M-792) consisting of an internal road system, a designated park/tot-lot area and 338 housing units which were created on an approximate 15 acre site in late 1990. This consisted of 104 medium density townhouse lots for market housing and a mix of medium and higher density non-market units(234) which have since been developed on the site into three non-profit housing projects, blocks 1, 2, and 7.

The Plan of Subdivision was registered on August 13, 1991 under Plan 4M-792 and block development was defined as follows:

Block No.	Type	End User	# of Units	End Use
Block 1	Housing	CommunityWorks Co-Op	88	20 townhouses & 68 apartment units
Block 2	Housing	City Living	61	stacked townhouses
Block 3	Housing	Otcor Homes Ltd	32	ground oriented freehold townhouses.
Block 4	Housing	Otcor Homes Ltd	19	ground oriented freehold townhouses.
Block 5	Housing	Otcor Homes Ltd	18	ground oriented freehold townhouses
	Housing	Valforman Homes Ltd.	23	ground oriented freehold townhouses
	Housing	Domicile Homes Ltd -	12	ground oriented freehold townhouses
	Road	HomeOwners - Drayton	-	Private roadway named Drayton Private
Block 6	Parkland	City of Ottawa	-	Designated Park and tot lot infrastructures
Block 7	Housing	Glenn Haddrell Co-Operative	85	7 garden homes & 78 stacked townhouses
Block 8	Road	City of Ottawa	-	road dedication parcel for cul-de-sac area
Block 9	Reserve	Thorncliffe Village Inc. Thorncliffe	-	.05 metre reserve
Block 10	Reserve	Village Inc.	-	.05 metre reserve
Street no 1	Road	City of Ottawa	-	Provender Avenue
Street no 2	Road	City of Ottawa	-	Rothbury Crescent
Burma Priv.	Road	City of Ottawa	-	Burma Road
			338	

From: Tessier, Andre
Sent: November 26, 1999 4:08 PM
To: Monkman, Mona
Subject: Thorncliffe Village - Pedestrian Pathway - Maintenance

Hi Mona,

Please find the following comments from both the LT&B and Operations Branch on the eligibility criteria for the proposed design and maintenance of the Thorncliffe Village Pedestrian pathway/sidewalk for your review and comments.

1. If the City elects to purchase a strip of land from the Montreal Road Development for the construction of a pedestrian pathway, the design must first be evaluated in accordance with LT&B's criteria to determine the eligibility of this path to become part of the Pedestrian Network System. One of the design criteria for acceptance of the pathway is that it must lead from Public ROW to public ROW(see details below) . Once accepted by LT&B, the proposed path conceptual design must be evaluated by the Operations group for year round maintenance eligibility in accordance with their guidelines "Criteria to determine Eligibility for Maintenance of Pathways".

2. If the City elects to request the Developer to implement a sidewalk system within the internal road allowance as a condition of Plan of Subdivision approval, the sidewalk must be in a continuous form, with no dead ends, and must be lead from public right-of-way to public right-of-way(ie..From Montreal Rd to Montreal Rd. or to Foxview Place)

3. In addition, if the City elects to request the Developer to implement a pedestrian path "linkage" from the sidewalk system within the development's internal road allowance to the City Living project, the linkage would not be maintained by the City. In this case, the linkage would lead from a public ROW to City Living a private sector property and would not conform to the above mentioned City acceptance criteria, therefore City Living would be responsible for the future maintenance of this linkage.

4. According to Operations Branch, "for our information, the average cost to maintain a standard concrete sidewalk within the public right-of-way is \$ 5,184.00 per kilometre ('96\$) or \$5.19 per linear metre per year(excluding a 15% administration fee) ". Potentially, if the length of the proposed Pathway or Sidewalk is approximately 250 metres, the estimated cost to maintain would be approximately \$1,500. per year including a 15% administration fee.

Please feel free to call me if you wish to discuss it further.

Thanks

André Tessier

Project Officer

Treasury Services

Tel. 244-5300 ext. 1-3578

This page intentionally left blank

November 16, 1999

ACS1999-CS-PTY-0009
(File: RHI2712/3000)

Department of Corporate Services

Ward/Quartier
OT4 - Rideau


- Policy, Priorities and Budgeting Committee / Comité des politiques, des priorités et des budgets
- City Council / Conseil municipal

Action/Exécution

6. Property - Civic - Disposal - 569 Foxview Place
Propriété municipale - Cession - 569, place Foxview


Recommendation

That the City-owned property at 569 Foxview Place be declared surplus to City requirements in accordance with By-law 87-95 and be disposed of in accordance with the Corporate Policy on Disposal of Surplus City-owned Property and the delegation of Authority Report approved by City Council on January 20, 1999.



November 15, 1999 (3:12p)

R. T. Leclair
Commissioner of Corporate Services



November 16, 1999 (2:09p)

Approved by
John S. Burke
Chief Administrative Officer

NH:nh

Contact: Nancy Hay - 244-5300 ext. 1-3718

Policy, Priorities and Budgeting Committee Action - November 25, 1999

- ▶ *The Committee deferred this item to its next meeting.*

Financial Comment

Subject to City Council approval, the net proceeds from the disposal of the property will be credited to the General Capital Reserve Fund.



November 16, 1999 (11:35a)

for Mona Monkman
City Treasurer

EM:ari

Executive Report

Reasons Behind Recommendation

The City-owned property at 569 Foxview Place, as well as the adjacent property at 575 Foxview Place, were originally identified as potentially surplus properties in the October 1992 Three Year Disposal Strategy. At that time, City Council directed staff to initiate the normal clearance for surplus status process, as well as public consultation, and report back to Council on the potential surplus status of these two lots.

Through the public consultation process, a requirement for this property was identified by the residents of the City Living development known as Thorncliffe Village, which is located immediately to the rear of this property. A Safety Audit carried out in conjunction with the Ottawa Carleton Regional Police Services and the Crime Prevention Bureau, identified the need for safer and easier access from Thorncliffe Village to the bus stop and shops on Montreal Road. The residents requested that one of these Foxview Place lots be retained for the development of a pedestrian path to address this linkage requirement.

On July 3, 1996, a report was submitted to City Council recommending that the City-owned properties at 569 Foxview Place (incorrectly referred to in that report as 573 Foxview Place) and 575 Foxview Place be declared surplus for disposal. At that meeting, City Council approved the surplus status of 575 Foxview Place only and carried a motion that 569 Foxview Place be transferred to City Living for the sum of \$1.00 conditional on construction of a pedestrian pathway across this property being undertaken within two years. Failing construction of the pedestrian pathway, the lot was to be returned to the City.

The two year term ended in June of 1998 and the pedestrian path has not been constructed. Therefore, the subject lot has reverted back to the City. While this Department supports the requirement for a pedestrian link to Montreal Road, the proposed pathway alignment through

the City-owned lot on Foxview Place is not a feasible location. This is due to the steep slope from the Foxview lot to Thorncliffe Village, the necessary relocation of mature trees and the close proximity of the pedestrian path to Thorncliffe residential units. In addition, as a result of the steep slope, the pathway could not be winter maintained and therefore the linkage would only be available for a portion of the year.

City Living is still interested in developing a pedestrian pathway to Montreal Road. The City's preferred approach would be to develop the pedestrian path in conjunction with the future development of the property immediately south of the Thorncliffe Village community. This privately-owned land separates Thorncliffe Village from Montreal Road, provides the most direct linkage and is currently being used by Thorncliffe Village residents as an unauthorized footpath to connect with Montreal Road. The Department of Finance is currently pursuing a way to implement and finance this approach with City Living.

Development of 569 Foxview Place by City Living as a pedestrian pathway has not been carried out in accordance with Council direction. In addition, it has been determined that use of this property as a pedestrian pathway to link Thorncliffe Village and Montreal Road is not a feasible use for this property. As there is no Corporate requirement for this property, this recommendation seeks to declare 569 Foxview Place surplus to the requirements of the City of Ottawa. In order to maximize the disposal revenue, 569 Foxview Place will be marketed for disposal in conjunction with the adjacent surplus City-owned property at 575 Foxview Place.

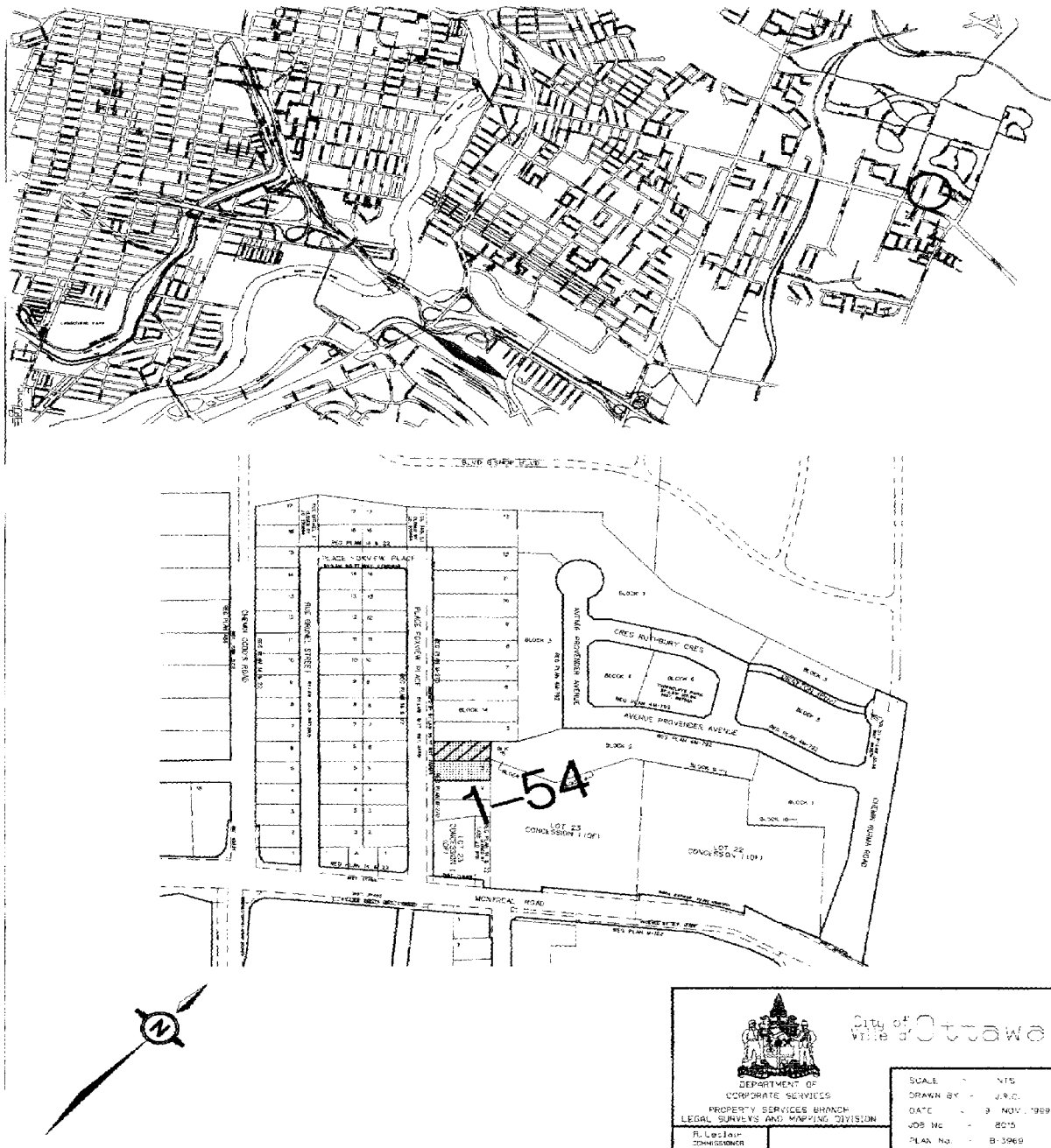
Disposition

Originating Department

List of Supporting Documentation

Document 1 Sketch illustrating location of 569 Foxview Place

Part II - Supporting Documentation



December 1, 1999

ACS1999-CS-PTY-0020
(File: RHS3000/HUNC 0320)

Department of Corporate Services

Ward/Quartier
OT3 - Southgate

- Policy, Priorities and Budgeting Committee / Comité des politiques, des priorités et des budgets
- City Council / Conseil municipal


Action/Exécution

7. Property Disposal - Part of Old Hunt Club Road

Propriété Municipale - chemin Old Hunt Club Road


Recommendation

Should the part of Old Hunt Club Road as shown on Document 1 be closed, that it be declared surplus in accordance with By-law 87-95 and be disposed of in accordance with the Corporate Policy on the Disposal Surplus Real Property and the authority given the Commissioner of Corporate Services by City Council on January 20, 1999.



December 1, 1999 (12:06p)

R.T. Leclair
Commissioner of Corporate Services



December 1, 1999 (3:04p)

Approved by
John S. Burke
Chief Administrative Officer

DR:dr

Contact: David Richardson - 244-5300 ext. 1-3736

Financial Comment

Subject to City Council approval, the net proceeds from the disposal of the property will be credited to the General Capital Reserve Fund.



December 1, 1999 (2:41p)

for Mona Monkman
City Treasurer

ECM:cds

Executive Report

Reasons Behind Recommendation

A Street Closure application has been initiated by property owners whose lands abut part of the Old Hunt Club Road east of Albion Road South. A plan to illustrate the portion of the street to be closed is included as Document 1.

With respect to the closure and conveyance of any part of a street or lane over which a municipality has jurisdiction, the Ontario Municipal Act requires the municipality to set by by-law, the sale price of the land to be sold.

City Council on April 4, 1990 carried a recommendation by the Department of Planning and Development “that market value be charged where applicable, for lands which are proposed to be conveyed as a result of closing a street or lane”. Subsequently, as a means to clarify the concept of market values as it pertains to undevelopable land, as well as to standardize the methodology in establishing sale prices in transactions to abutting owners, City Council on May 1, 1991, carried the following recommendations by the then Department of Housing and Property:

“That in cases where the city intends to sell surplus property to adjacent owners that have no development potential as a separate entity, the market value of such lands will be arrived at by estimating the market value of the adjacent lands before and after the assembly”; and

“That where the City offers for sale any property which it owns, that has no development potential, does not enhance the development potential of the property to the current owner, and has no inherent value on the open market (such as laneways), it shall be conveyed to the purchaser at one half the cost per square foot of neighbouring land possessing similar zoning.”

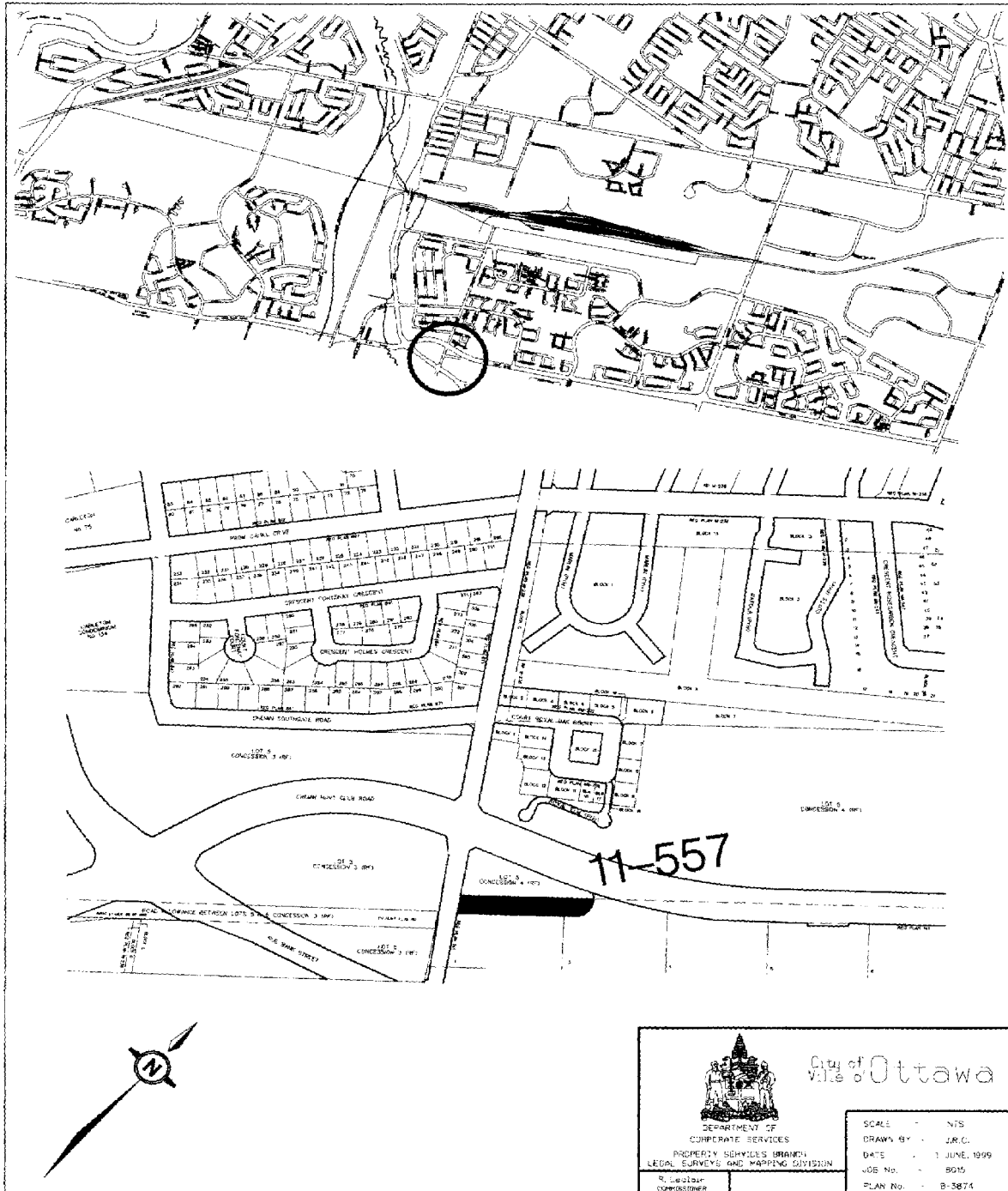
The market value for the proposed closed Street, which has been determined based on a review of recent comparable sales in the area, is \$10.00 a square foot. This value is based on the fact that the disposal is the equivalent of a land assembly and thus could enhance the value of the abutting properties. However as the subject property has several subsurface easement requirements which would impede the development potential of the lands to be conveyed, the sale price will be discounted by 50 percent which is the standard industry norm.

Disposition

Originating Department

List of Supporting Documentation

Document 1 Sketch to illustrate portion of Street to be closed and conveyed.



December 1, 1999

ACS1999-CS-PTY-0024

(File: RHI2387/3000)

Department of Corporate Services

Ward/Quartier

OT7 - Kitchissippi

OT9 - Capital

- Policy, Priorities and Budgeting Committee / Comité des politiques, des priorités et des budgets
- City Council / Conseil municipal


Action/Exécution

8. Property - Civic - Disposal - 27 Riverdale Avenue and Portion of Faraday Road

Propriété municipale - Cession - 27, avenue Riverdale et une partie du chemin Faraday


Recommendations

1. That the City-owned property at 27 Riverdale Avenue be declared surplus to City requirements in accordance with By-law 87-95 and be disposed of in accordance with the Corporate Policy on Disposal of Surplus Real Property to Ottawa Hydro Electric Commission for \$1.00.
2. That, subject to a successful application to close that portion of Faraday Road between Ottawa Hydro's Holland Station and the Queensway, the closed road allowance be declared surplus to City requirements in accordance with By-law 87-95 and be disposed of in accordance with the Corporate Policy on Disposal of Surplus Real Property to Ottawa Hydro Electric Commission for \$1.00.



December 1, 1999 (12:28p)

R. T. Leclair
Commissioner of Corporate Services



December 2, 1999 (11:28a)

Approved by
John S. Burke
Chief Administrative Officer

NH:nh

Contact: Nancy Hay - 244-5300 ext. 1-3718

Financial Comment

Subject to City Council approval, proceeds from the disposal of the properties will be credited to the General Capital Reserve Fund.



December 1, 1999 (2:51p)

for Mona Monkman
City Treasurer
ECM:cds

Executive Report

Reasons Behind Recommendations

On December 15, 1999, City Council will be presented with a Transfer By-law which will transfer all of the assets of the Ottawa Hydro Electric Commission to the new corporation to be called Ottawa Hydro Utility Services Inc. In discussions between Ottawa Hydro and the City to set up this new Corporation, a number of property issues of a housekeeping nature were identified which are appropriate to resolve prior to the transfer of assets to the new Corporation.

Specifically, two City-owned properties have been identified for transfer to the new Corporation as these properties are contiguous to or form part of Hydro installations. These two parcels of land are both vacant, are not required for any municipal use, and are not developable sites. As a result, these properties have no value to the City and only represent a maintenance liability.

1. 27 Riverdale Avenue - This property is approximately 8,624 sq. ft. and forms a buffer between the Hydro Station and the Riverdale Avenue/Main Street intersection. This property was declared surplus by City Council on November 2, 1992 for future land exchange purposes with Ottawa Hydro. As this recommendation seeks approval to dispose of the property for \$1.00, Council approval is being requested.
2. Unopened Road Allowance adjacent to Holland Station (Faraday Road) - This small, triangular parcel of land is approximately 3,134 sq. ft. and lies between Ottawa Hydro's Holland Station and the Queensway. An application to close this unopened road allowance will be required prior to disposal.

Disposition

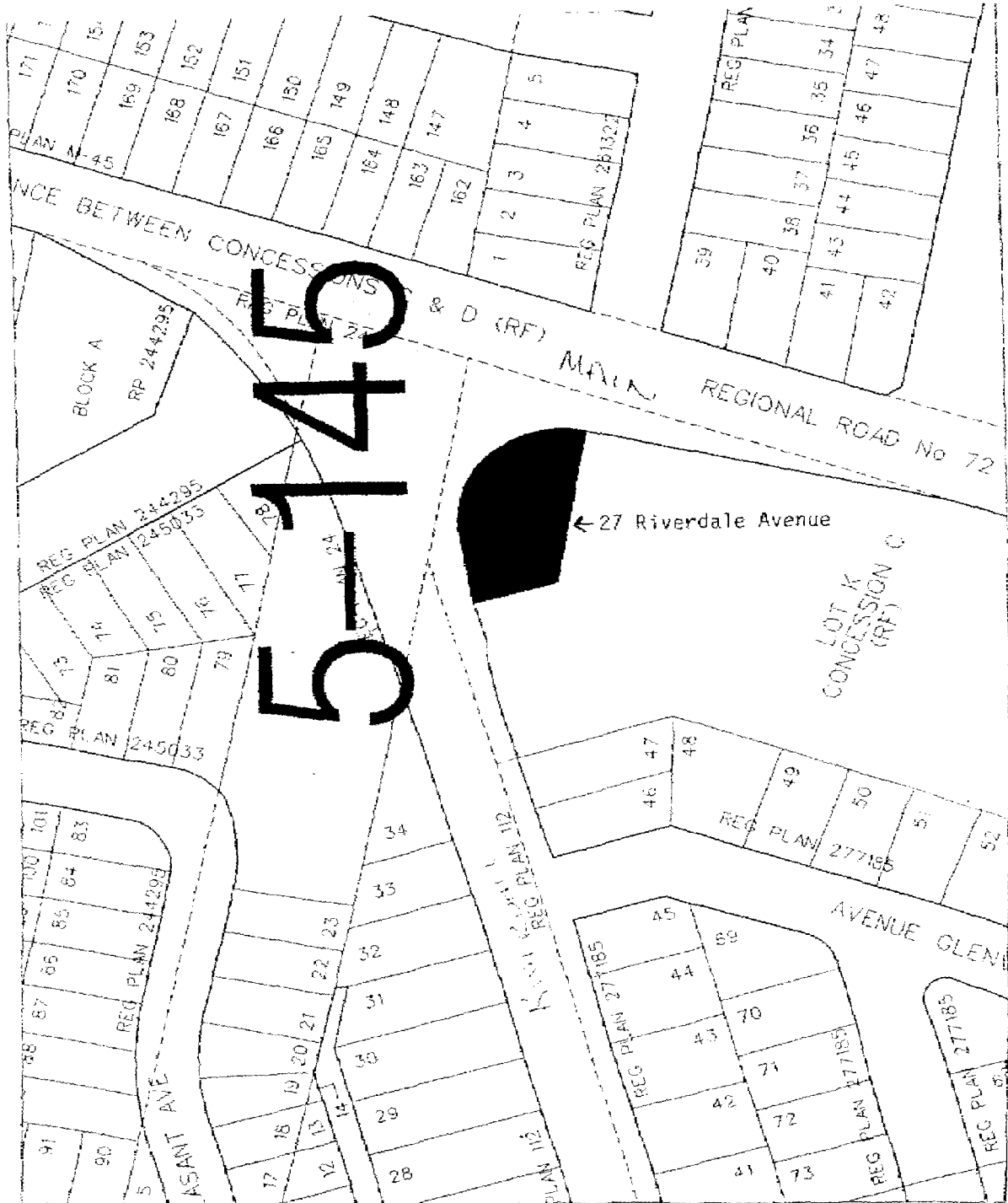
Originating Department

List of Supporting Documentation

- Document 1 Sketch illustrating the location of 27 Riverdale Avenue
- Document 2 Sketch illustrating the location of Faraday Road

Part II - Supporting Documentation

Document 1



This page intentionally left blank

November 25, 1999

ACS1999-CS-PTY-0023
(File: RHI2182/3000)

Department of Corporate Services

Ward/Quartier
OT9 - Capital


- Policy, Priorities and Budgeting
Committee / Comité des politiques, des
priorités et des budgets
- City Council / Conseil municipal

Action/Exécution

9. Property - Civic - Disposal - 1497 Gilles Street
Propriété municipale - Cession - 1497, rue Gilles


Recommendation

That the City-owned property at 1497 Gilles Street be declared surplus to City requirements in accordance with By-law 87-95 and be disposed of in accordance with the Corporate Policy on Disposal of Surplus Real Property and the Delegation of Authority Report approved by City Council on January 20, 1999.



December 1, 1999 (11:38a)

R. T. Leclair
Commissioner of Corporate Services



December 1, 1999 (3:08p)

Approved by
John S. Burke
Chief Administrative Officer

NH:nh

Contact: Nancy Hay - 244-5300, extension 3718

Financial Comment

Subject to City Council approval, the net proceeds from the disposal of the property will be credited to the General Capital Reserve Fund.



December 1, 1999 (2:47p)

for Mona Monkman
City Treasurer

ECM:cds

Executive Report

Reasons Behind Recommendation

The subject property was acquired through a subdivision agreement for municipal purposes. The entire site is approximately 25,885 square feet. There is an easement in favor of the Regional Municipality of Ottawa-Carleton for a 48 inch sewer which bisects the property (shown on the attached sketch). This easement is approximately 26.25 ft. in width. The site is vacant. However, the City maintains an undedicated pedestrian pathway over the extent of the sewer easement, which provides the community with access to Bank street.

In 1992, this property was reviewed for its potential surplus status and a recommendation was approved by City Council to hold onto the property in order to realize its strategic value associated with future development in conjunction with adjacent Canadian Pacific Railway lands.

In the fall of 1998, the Heron Park Community Association approached the City with a request to dedicate this property as a public memorial in tribute to the late cyclist, Bruce Timmermans. This request was reviewed by staff and a business case was developed by Property Services in conjunction with the Departments of Community Services and Urban Planning and Public Works. The analysis demonstrated that this property was not required for park purposes, however, the pedestrian pathway should be retained in order to maintain the linkage between the community and Bank Street. The business case also indicated that recognition of the late Bruce Timmermans was being looked at by the City's Cycling Advisory Group.

The recommendation of the business case was that the property continue to be held for its strategic value in conjunction with development of the adjacent CP lands. This recommendation was supported by Management Committee at its meeting of January 18, 1999.

Since that time discussions have taken place with CP Rail and the City's Planning Branch regarding future development of these properties. While the CP property is being marketed for commercial development, 1497 Gilles Street is zoned for low density residential development. Planning Branch has indicated that a rezoning of these residential lands to commercial is not a reasonable consideration.

As the rationale for holding onto this property is no longer considered viable, this report is seeking approval to declare this property surplus for disposal. In order to maintain the pedestrian linkage to Bank Street, it is proposed that 1497 Gilles Street be disposed of subject to existing easements as well as a surface easement in favor of the City of Ottawa for the maintenance of the pedestrian pathway.

Disposition

Originating Department

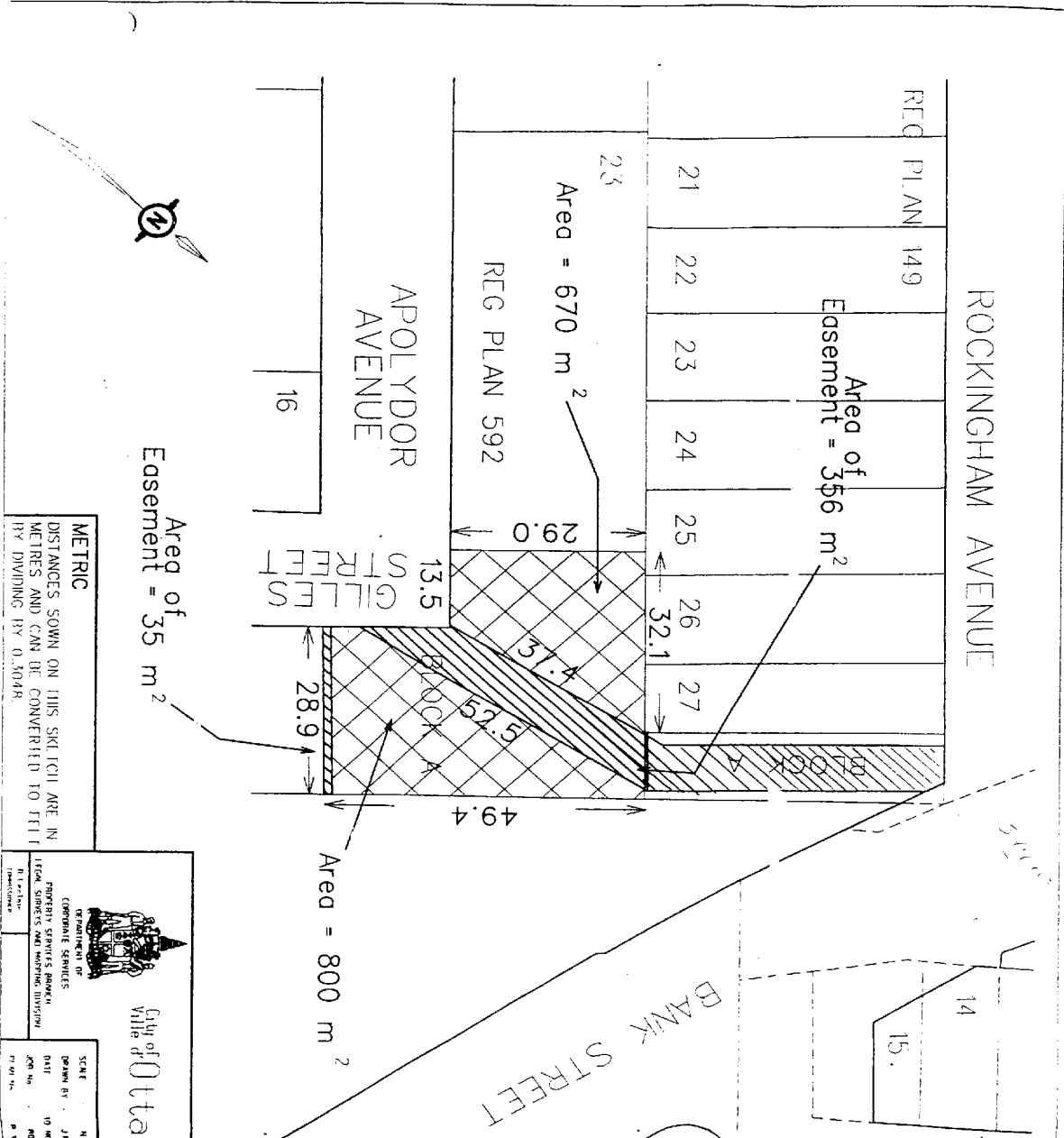
List of Supporting Documentation

Document 1 Sketch illustrating location of 1497 Gilles Street

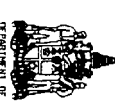
Part II - Supporting Documentation

PART II - SUPPORTING DOCUMENTATION

DOCUMENT 1



METRIC
 DISTANCES SHOWN ON THIS SKETCH ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048


 City of Ottawa
 DEPARTMENT OF CORPORATE SERVICES
 PROPERTY SERVICES BRANCH
 LEGAL SERVICES AND MAPPING DIVISION
 H. T. Fisher
 (416) 325-2400
 1000
 SCALE: NI
 DRAWN BY: JH
 DATE: 10/16/99
 JOB NO.: 99-01-100
 SHEET NO.: 1

November 19, 1999

ACS1999-CV-DIA-0003

(File: ACS1354)

Disability Issues Advisory Committee

Ward/Quartier

City Wide

- Policy, Priorities and Budgeting Committee / Comité des politiques, des priorités et des budgets
- City Council / Conseil municipal

Action/Exécution

10. Fines for Misuse of Designated Handicapped Reserved Parking Stalls

Amendes pour utilisation inappropriée des places de stationnement réservées aux personnes handicapées

Recommendation

That in view of the short supply and to discourage the misuse of designated handicapped reserved parking stalls, the City of Ottawa will display the amount of the parking fine on all official signage. A separate tab sign will be added to all existing and future signage posts.



Bob Brown
Chairperson

CL:cl

Contact: Bob Brown 731-1989
Carole Langford 244-5300 1-3617

Policy, Priorities and Budgeting Committee Action - November 25, 1999

- ▶ *The Committee deferred this item to its next meeting..*

Financial Comment

Subject to City Council approval of this report, funds in the amount of \$1,000 plus installation for the tab signs on all existing signs on City property can be found within the operating estimates of Parking Administration Account 0850090. If there is any future financial requirements from amendments in the Traffic and Parking By-Laws to accommodate for tab signs on private property or additional works related to this report, there should be a subsequent report to City Council to address these issues.



November 22, 1999 (1:46p)

for Mona Monkman
City Treasurer

RL:cds

Executive Report

Reasons Behind Recommendation

The people with disabilities who are in need of handicap parking spaces are often deprived for a variety of reasons. Quantity of spaces and their misuse, combined with the difficulties of enforcing proper use of parking permits, make finding a convenient parking spot sometimes impossible.

The problem is further compounded by commercial property owners not wanting to enforce their delegated parking authority by ticketing those who misuse the handicapped parking spaces. No one wants to stick a fine currently at \$100 on a client's vehicle for fear it will discourage business.

City Staff is well aware of the inadequate provincial regulations and enforcement obstacles for handicap parking permits and stalls. It is anticipated that these problems will eventually be rectified, but the community with disabilities want action now.

By advertising the amount of the fine on parking signs, the majority of abusers will fully understand that they are about to pay a significant fine if they leave their vehicle in a designated space.

This action will further demonstrate to the public that the City promotes full integration of people with disabilities into the community.

Consultation

DIAC has met with Parking Enforcement, the Regional Parking Review Committee, and individual members of the public to discuss the misuse of Handicap Parking Permits and designated spaces.

Staff of the Office of the City Solicitor and Transportation Division, LTB, UPPW have reviewed this proposal and have the following comments and issues. Transportation staff met with DIAC on November 18, 1999.

DIAC Committee Recommendation:

At the meeting with DIAC, it was determined that the intention of the Committee's recommendation is that a sign indicating the amount of fine be added to ALL existing and future disabled parking signs - City facilities and all private lots accessible to the general public.

Legal Issues:

Paragraph 153 of Section 210 of the Municipal Act is the enabling authority for requiring the provision of designated parking spaces for the sole use of vehicles displaying a physically disabled parking permit in parking lots which are for public use. This section of the Municipal Act is used as the authority to support the existing requirements of the City's Traffic and Parking Bylaw 1-96. This City bylaw is consistent with bylaws of the Region and all other municipalities in Ottawa-Carleton, with respect to provisions for parking for the disabled.

Section 11 of Regulation 581 made under the Highway Traffic Act mandates the disabled parking permit sign, including its markings. As an "official sign", it cannot be modified, and thus the only option to provide information on the amount of fine is to add a "tab sign" (a separate sign) below the official sign.

There is an issue with respect to the City's ability to follow through with the motion as presented: "*the City of Ottawa will display the amount of the parking fine on all official signage*". The City does not have the legal right enter onto private property to install the fine tabs without the consent of the property owner. In fact, the existing by-law requirement provides that the public parking area owner and operator are jointly responsible for the

procurement and installation of the authorized signs.

An alternate approach would be to require the owners of private lots to add to/modify their existing signs. The City would have to amend the Traffic and Parking By-law to add the tab requirement and to require the public parking area owner and operator to add the tab and maintain the sign. There is a concern that as a “tab sign” is not specifically permitted, there may be issues with respect to the authority to require the addition of the tab sign to the official sign.

Costs:

The DIAC motion states that “*a separate tab sign will be added to all existing and future signage posts*”. Staff estimate that the cost of an additional fine tab is approximately \$50 each, including installation. Less costly alternatives such as stickers have been suggested, however, signs are made of very durable material, designed to last 7 to 10 years in the field, and it is not cost-effective in the long term to apply stickers to signs as there would be a constant requirement to replace the stickers.

Concerning costs to the City to provide the requested fine tab signs in municipal parking facilities, the City has a very small proportion of the total signs in use (40 spaces on City-owned lots, several hundred on private parking lots). The cost to the City to add fine tabs to signs in City facilities is estimated at \$2000, including installation.

If the City were to provide signs to private parking lot owners/operators, the cost is unknown, but would be several thousand dollars. No inventory of parking stalls is available at this time, and a considerable staff effort would be required to determine accurately the existing number of reserved parking spaces on privately-owned public parking lots.

The existing requirement provides that upon the request of the owner or operator of a public parking area, the Regional Municipality shall provide the authorized signs referred to in subsection (1) hereof, at a cost of Fifteen (\$15.00) Dollars per sign.

The alternative would be to amend the Traffic and Parking By-law to require the Owner/operator of the lot to provide the signs, at their cost. In addition, should the set fine amount change, all sign tabs would have to be amended/replaced.

Consistency with Other Municipalities:

There has been an effort to ensure that all Traffic and Parking By-laws are consistent Region-wide, to ensure that the same signs, regulations, etc. are in place. The basis for the DIAC motion is *“In view of the short supply and to discourage the misuse of designated handicapped reserved parking stalls.....”*.

There is presently a review of issues pertaining to parking for the disabled. This working group, comprised of representatives of all municipalities, including the City of Ottawa and the Region, is examining the appropriateness of the current bylaws, including: stall size; location; markings; and number of stalls. This review is soon to proceed to the public consultation phase, and then will be for consideration by the councils of the municipalities. If changes are approved, notification and information will be provided to the parking lot owners and operators. This could occur mid- next year.

If Committee and Council approve of the DIAC request at this time, and it is decided that the parking lot owners/operators shall be financially responsible to add the “fine tab signs”, a notice informing owners/operators of the change will be required. This may be followed closely by a further notice depending on the outcome of the overall review of parking provisions for the disabled.

Therefore, it is staff’s opinion that this single issue should not be considered in isolation. It is suggested that the issue be included in the current review of disabled parking requirements, being coordinated at the Regional level. A notice from the City requesting voluntary compliance could be an alternative action at this time.

Disposition

The Department of Urban Planning and Public Works to take appropriate action.