



Application for Establishing Non-Conforming Rights

A meeting with the City staff is encouraged prior to submission of this application. This application form must be accompanied by the submission requirements in order to be considered a complete application. Incomplete applications will not be processed until all information is provided.

Office Use Only	
Application N°	Application Received Date
Date of Preconsultation Meeting	Staff Person Present
Date of Application Deemed Complete	Staff Person Assigned
Fee Received	Ward #

Submission Requirements	Office Use Only
<input type="checkbox"/> \$779.00 Application Fee <input type="checkbox"/> Copy of Notice of Zoning By-Law Violation (if applicable) <input type="checkbox"/> Copy of Notice of Front Yard Parking (if applicable) <input type="checkbox"/> Duly Signed Affidavit (A Commissioner of Oaths is available at the various Client Service Centres to perform this service. If the affidavit is in support of this application, the normal fee for this service is waived.)	

Description of the Subject Land
Project Address (Specific Location): <input type="text"/>
Property Address (Main Building): <input type="text"/>
Legal Description: <input type="text"/>
Present Use: <input type="text"/>

Reason for Request						
<p>1. Through which of the following applications or processes has the requirement for an application to establish non-conforming rights been identified:</p> <table> <tr> <td><input type="checkbox"/> Building Permit Application</td> <td><input type="checkbox"/> Licence Application</td> </tr> <tr> <td><input type="checkbox"/> Front Yard Parking</td> <td><input type="checkbox"/> Cash-in-Lieu of Parking Application</td> </tr> <tr> <td><input type="checkbox"/> Compliance Report</td> <td><input type="checkbox"/> Alleged Zoning By-law Violation</td> </tr> </table> <p>2. What is the nature of the non-conforming right being sought (e.g. Land Use, Regulation)?</p> <div style="border: 1px solid black; height: 150px; width: 100%;"></div>	<input type="checkbox"/> Building Permit Application	<input type="checkbox"/> Licence Application	<input type="checkbox"/> Front Yard Parking	<input type="checkbox"/> Cash-in-Lieu of Parking Application	<input type="checkbox"/> Compliance Report	<input type="checkbox"/> Alleged Zoning By-law Violation
<input type="checkbox"/> Building Permit Application	<input type="checkbox"/> Licence Application					
<input type="checkbox"/> Front Yard Parking	<input type="checkbox"/> Cash-in-Lieu of Parking Application					
<input type="checkbox"/> Compliance Report	<input type="checkbox"/> Alleged Zoning By-law Violation					

Contact Information

Municipal Freedom of Information and Protection of Privacy Act - Personal Information on this form is collected under authority of the Planning Act and will be used to process this application.

Name/Title	Mailing Address and Postal Code	Phone N° Fax N°	E-mail Address
Applicant			
Property Owner(s)			
Lawyer			
Designer/Planner			
Engineer			
Ontario Land Surveyor			

Declaration

Information contained on this form will be used for the purposes of administering the Affidavit Process. All of the statements and representations contained in the attached documents filed in support of this application shall be deemed part of the application for all purposes.

I, the undersigned am the Owner Authorized Agent of Owner
named in the above application and I certify the truth of all statements or representations contained herein.

Signed at _____, Ontario _____ Date: _____

Witness _____
 Notary Public/Commissioner for taking affidavits in _____ Signature of Owner _____ Signature of Authorized Agent
 and for the Judicial District of Ottawa-Carleton