



Author Submission Form OTTAWA BOOK AWARDS 2017

Please review the program guidelines before completing this form. If you are completing the form by hand, please print legibly

Category: Fiction
 Non-fiction

Title of book:

Date of publication:

Genre:

ISBN:

Author Information

Name:

Residential address:

(P.O. Boxes will not be accepted)

City:

Province:

Postal code:

E-mail :

Telephone number:

Publisher Information

Name of company:

Name of contact person:

Mailing address:

City:

Telephone number:

Province:

Postal code:

E-mail:

Author Declaration:

I have read the Ottawa Book Award Guidelines and confirm that my submission meets the eligibility criteria of the program. I am an Ottawa resident as per the stated residency requirements. I certify that the information provided in this form is complete, accurate and true.

Author Signature

Date of Submission

Municipal Freedom of Information and Protection of Privacy Act

Personal information on this application form is collected under the authority of section 107 of the Municipal Act, 2001 S.O. 2001, C. 25 in accordance with the City of Ottawa Grants and Contributions Policy. The City of Ottawa will use this information in the determination of eligibility and in establishing funding allocation recommendations. Questions regarding the collection of this information may be addressed to: Portfolio Manager, Cultural Funding, at 613-580-2424 ext. 14038 or infoculture@ottawa.ca.

**All entries must be received by Monday, January 9, 2017 at 4:00 p.m.
Please see over for information on material to be submitted.**

Information on material to be submitted

Along with four copies of the nominated book, please send the following on a USB key (in an envelope identified with your name and the title of your book):

- a Hi-Res author photo in JPEG format (300 dpi or better). *Please include photo credit*
- a Hi-Res colour image of the book jacket in JPEG format (300 dpi or better)
- a short author bio (maximum 50 words)
- a short description of the book (maximum 60 words)

Checklist

- Four copies of the book are enclosed
- Four copies of the book will be submitted by my publisher

AND

- USB key is enclosed (described below)
- USB key will be submitted by my publisher

Please note that the books and the USB key will not be returned.

Pilot Project - Electronic submissions

Survey: Electronic submissions (optional)

For future competitions, The Ottawa Book Awards staff is investigating the possibility of accepting books accessible in both electronic and hardcopy formats. This would mean that authors and publishers could choose to submit their books either as an eBook on USB or by submitting four hardcopies. If this option were available, would it be beneficial to you? Are you submitting a book that is currently available as an eBook?

- Yes, my book is available in digital form
- Yes, the option to send in an eBook instead of hardcopy books is appealing to me

Comments