

Please review the program guidelines before completing this form. If you are completing legibly.

Category:		Fiction	Non Fiction:
Title of book _____			
Date of publication (dd/mm/yyyy)			
Genre		ISBN	
Author Information			
Name			
Residential address (<i>P.O. Boxes will not be accepted</i>)			
City		Postal code	
Telephone		Email	
Publisher Information			
Name of company			
Name of contact person			
Mailing address			
City			
Province		Postal code	
Telephone		Email	
<p>Author Declaration:</p> <p>I have read the Ottawa Book Award Guidelines and confirm that my submission meets the eligibility criteria of the program. I am an Ottawa resident as per the stated residency requirements. I certify that the information provided in this form is complete, accurate and true.</p>			
Author Signature _____		Date of Submission _____	
<p>Municipal Freedom of Information and Protection of Privacy Act</p> <p>Personal information on this application form is collected under the authority of section 107 of the Municipal Act, 2001 S.O. 2001, C. 25 in accordance with the City of Ottawa Grants and Contributions Policy. The City of Ottawa will use this information in the determination of eligibility and in establishing funding allocation recommendations. Questions regarding the collection of this information may be addressed to: Portfolio Manager, Cultural Funding, at 613-580-2424 ext. 27412 or infoculture@ottawa.ca.</p>			

All entries must be received by Monday, January 8, 2018 at 4:00 p.m.
Please see over for information on material to be submitted.

Information on material to be submitted

Along with four copies of the nominated book, please send the following on a USB key (in an envelope identified with your name and the title of your book):

- a Hi-Res author photo in JPEG format (300 dpi or better). ***Please include photo credit***
- a Hi-Res colour image of the book jacket in JPEG format (300 dpi or better)
- a short author bio (maximum 50 words)
- a short description of the book (maximum 60 words)

Checklist

Four copies of the book are enclosed

Four copies of the book will be submitted by my publisher

AND

USB key with required documents is enclosed

USB key will be submitted by my publisher

Please note that the books and the USB key will not be returned.

Survey: Electronic submissions (*optional*)

The Ottawa Book Awards staff is investigating the possibility of accepting books in both electronic and hardcopy formats. This would mean that authors and publishers could choose to submit their books either as an eBook on USB or by submitting four hardcopies. If this option were available, would it be beneficial to you? Are you submitting a book that is currently available as an eBook?

Yes, my book is available in digital form

Yes, the option to send in an eBook instead of hardcopy books is appealing to me

Comments:

